

1 **6210 ADMINISTRATION**

2 Principals

3 Principals are the chief administrators of their assigned schools and are responsible for the day-to-day
4 operation of their building. The primary responsibility of Principals is the development and improvement
5 of instruction. The majority of the Principals' time shall be spent on curriculum and staff development
6 through formal and informal activities, establishing clear lines of communication regarding the school
7 rules, accomplishments, practices, and policies with parents and teachers. Principals are responsible for
8 management of their staff and students, maintenance of the facility and equipment, administration of
9 the educational program, management of the school's budget, communication between the school and
10 the community, and the implementation and enforcement of District policy.

11 Legal Reference:

12 § 20-4-403, MCA Powers and duties of principal

13 10.55.701(4)(a)(b), ARM Board of Trustees

14 Policy History:

15 Adopted on: July 1, 2000

16 Revised on: June 26, 2017