

1 **6110 ADMINISTRATION**

2 Superintendent

3 Duties and Authorities

4 The Superintendent is the District’s executive officer and is responsible for the administration and
5 management of the District schools, in accordance with Board policies and directives and state and
6 federal law. The Superintendent is authorized to develop administrative procedures to implement
7 Board policy and to delegate duties and responsibilities. Delegation of power or duty, however, shall not
8 relieve the Superintendent of responsibility for the action which was delegated.

9 Qualifications and Appointment

10 The Superintendent will have the experience and skills necessary to work effectively with the Board,
11 District employees, students, and the community. The Superintendent must be appropriately licensed
12 and endorsed in accordance with state statutes and Board of Public Education rules; or considered
13 appropriately assigned if the Superintendent is enrolled in an internship program as defined in ARM
14 10.55.602 and meets the requirements of ARM 10.55.607 and ARM 10.55.702.

15 Evaluation

16 The Board will evaluate, at least annually, the performance of the Superintendent, using standards and
17 objectives developed by the Superintendent and Board, which are consistent with the District’s mission
18 and goal statements. A specific time shall be designated for a formal evaluation session. The evaluation
19 should include a discussion of professional strengths, as well as performance areas needing
20 improvement.

21 Compensation and Benefits

22 The Board and the Superintendent shall enter into a contract which conforms to this policy and state
23 law. This contract shall govern the employment relationship between the Board and the
24 Superintendent.

25 Legal Reference:

- 26 § 20-4-402, MCA Duties of district superintendent or county high school principal
- 27 ARM 10.55.602 Definition of Internship
- 28 ARM 10.55.607 Internships
- 29 ARM 10.55.701 Board of Trustees
- 30 ARM 10.55.702 Licensure and Duties of District Administrator – District Superintendent

31 Policy History:

- 32 Adopted on: July 1, 2000
- 33 Revised on: November 10, 2014
- 34 Revised on: June 26, 2017