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5 Annual Organization Meeting

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7 After issuance of election certificates to newly elected Trustees, but no later than twenty-five
8 (25) days after the election, the Board shall elect from among its members a Chairperson and a
9 Vice Chairperson to serve until the next annual organizational meeting. If a Board member is
10 unable to continue to serve as an officer, a replacement shall be elected at the earliest opportunity
11 to serve the remainder of the term. In the absence of both the Chairperson and the Vice
12 Chairperson, the Board shall elect a Chairperson pro tempore, who shall perform the functions of
13 the Chairperson during the latter’s absence. The Clerk shall act as Board secretary.

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15 The normal order of business shall be modified for the annual organizational meeting by
16 considering the following matters after the approval of the minutes of the previous meeting:

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18 1. Welcome and introduction of the newly elected Board members by the current
19 Chairperson
20 2. Swearing in of newly elected Trustees
21 3. Call for nominations for Chairperson to serve during the ensuing year
22 4. Election of a Chairperson
23 5. Assumption of office by the new Chairperson
24 6. Call for nominations for Vice Chairperson to serve during the ensuing year
25 7. Election of a Vice Chairperson
26 8. Appointment of a Clerk
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28 Policies shall continue from year to year until and unless the Board changes them.
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30 Legal Reference:

31 § 20-3-321, MCA Organization and officers
32 § 20-3-322(a), MCA Meetings and quorum
33 Title 1, Chapter 5, Notarial Acts
34 Part 6, MCA
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36 Policy History:

37 Adopted on: July 1, 2000
38 Revised on: November 25, 2013
39 Revised on: November 25, 2019