

Abraham Depp Elementary School

Absence Notification Form

When a student is absent in Dublin City Schools, a parent must call the school within one hour of the start of school day to report his or her child's absence from school. When the student returns to school, parents *must provide written notification of their child's absence* and the reason the student was not in attendance at school. This written notification can be a written note, email, or the completion of this form. All written communication should be provided to the school office.

Name of Student: _____

Teacher: _____

Date of Absence(s): _____

Reason for Absence:

Parent Signature

Date