



2023-2024 Annual Budget

Work Session #1

Budget Process Overview | Governor's Budget | Replacement Plans



Agenda



Budget Process Overview



Governor's Budget



Replacement Plans

Textbook Adoption Plan

Fleet Replacement Plan

Technology Replacement Plan

Nutrition Equipment
Replacement Plan

CMP

CIP



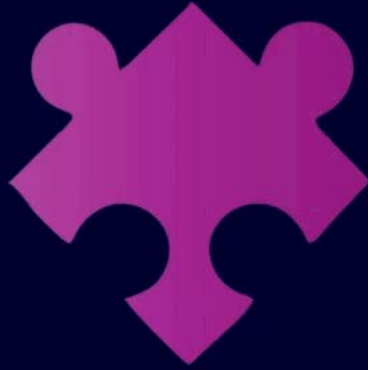
Remaining Timeline

Budget Process Overview



What

- Financial outline of the school division's educational program
- The primary means of managing expenditures

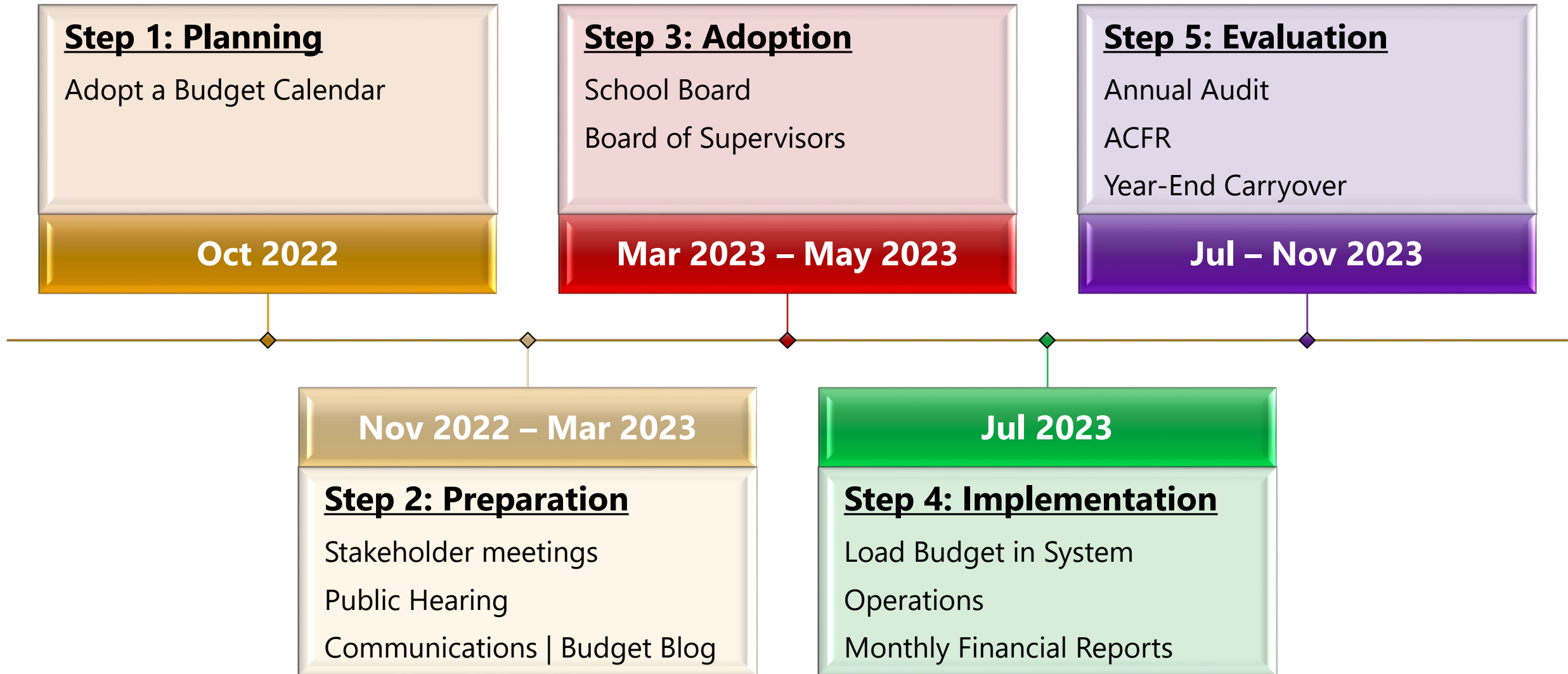


Why

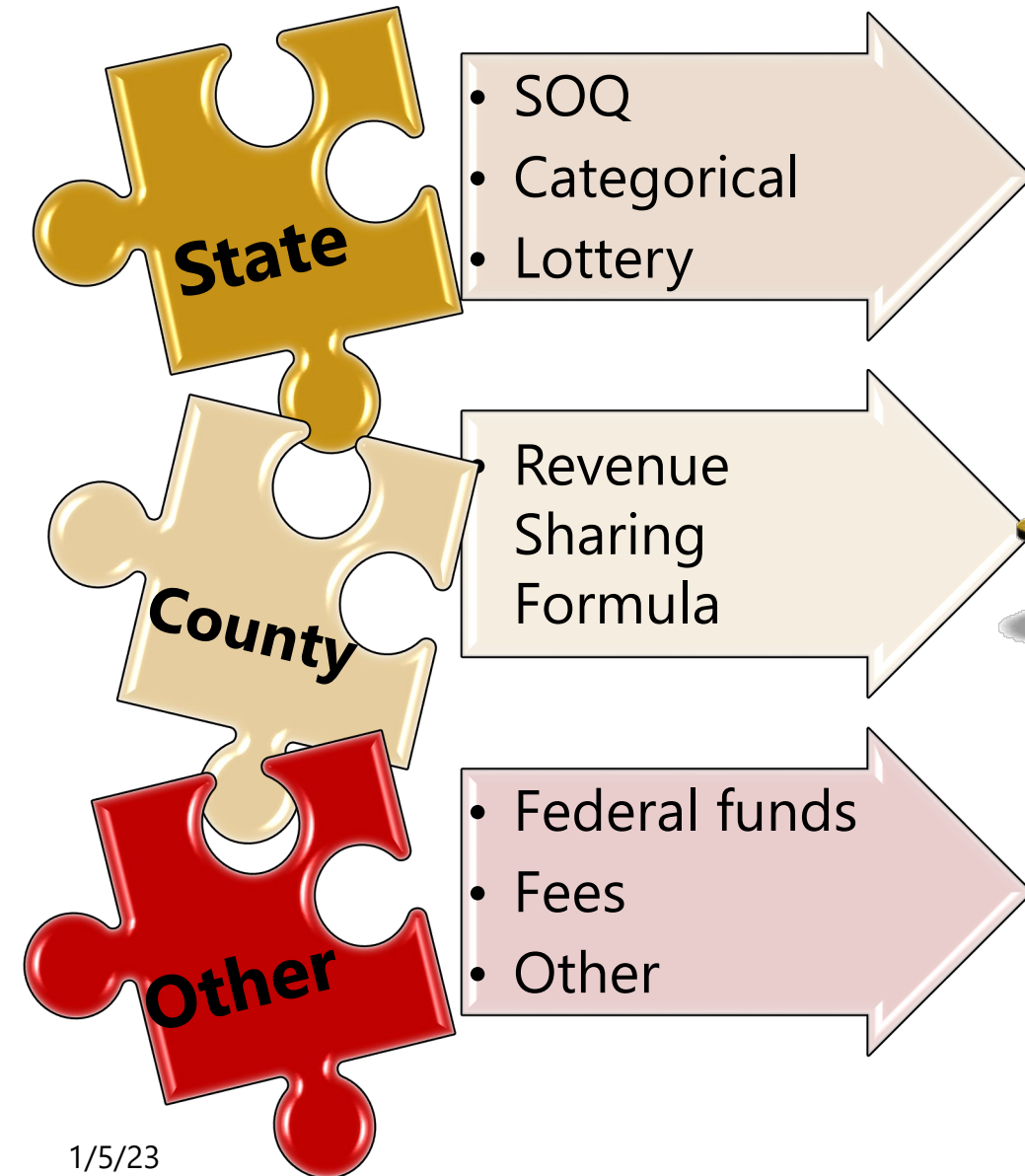
- Virginia Code §22.1-93
 - County must approve school division budget
- School Division Cannot
 - Spend more than appropriated by County
 - Spend more than revenue received plus any carryover



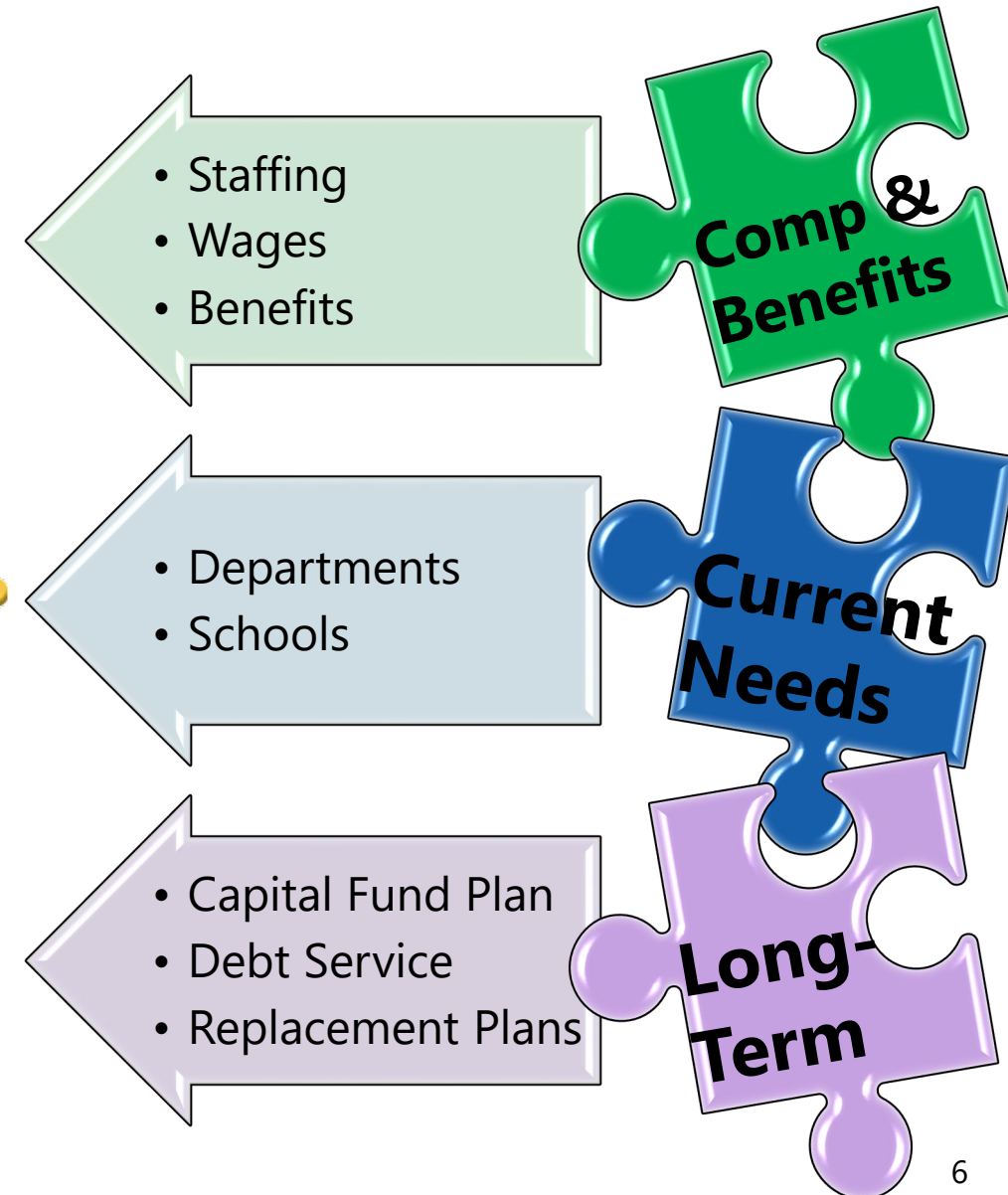
Budget Process



Money Coming In



Money Going Out





Funds

What are Funds?

- Buckets
- Specific Purpose
- Self-balancing



Operating

- General Fund
- Fleet Replacement
- Instructional Resources
- Technology Replacement

Special Revenue

- Grant
- Nutrition
- Student Activity

Capital

- Major Capital
- Minor Capital
- Bond Capital

Internal Service

- Health Insurance
- Dental Insurance
- Risk Management

Fiduciary

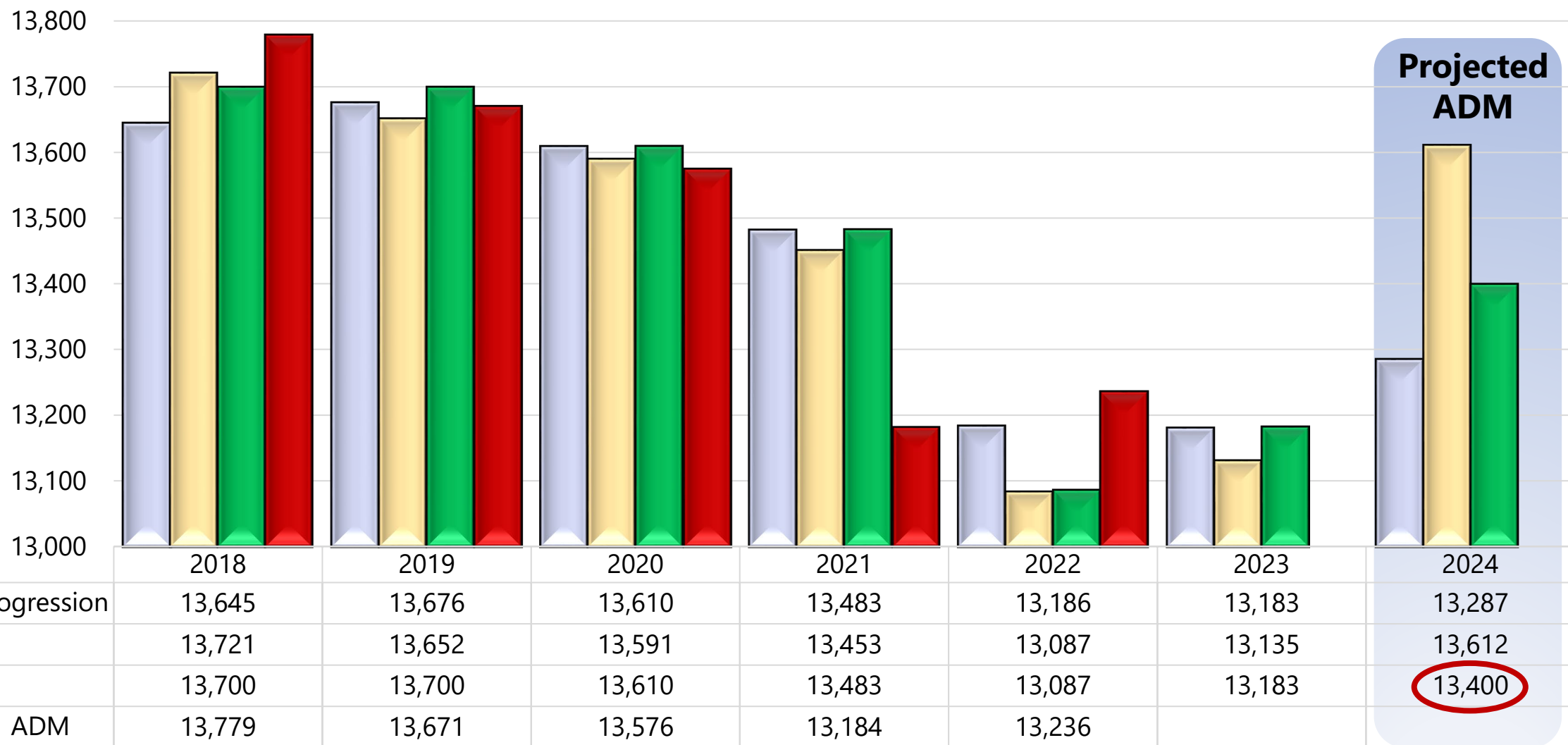
- OPEB

Governor's Budget 🐷





Enrollment Projections





Governor's Budget State Revenue Estimates

	2023 Budget	Caboose Projections	Increase (Decrease)	2024 Budget	Increase (Decrease)
ADM	13,183	13,359	176	13,400	217
General Fund	92,629,451	94,472,439	1,842,988▲	100,674,008	8,044,557▲
Instructional Resources Fund	1,109,402	1,124,196	14,794▲	1,127,663	18,261▲
Technology Replacement Fund	2,080,255	2,097,728	17,473▲	2,464,113	383,858▲
Grant Fund	2,257,696	2,213,769	-43,927▼	1,710,515	-547,181▼
Nutrition Fund	199,810	241,123	41,313▲	271,788	71,978▲
Capital Projects Fund	4,307,078	4,307,078	0—	0	-4,307,078▼
Total All Funds	102,583,692	104,456,333	1,872,641	106,248,087	3,664,395
	Current Year			Next Year	



Governor's Budget Items

- ▲ 5% Compensation Supplement
- ▲ Supplemental Payments in Lieu of Food and Hygiene Tax
- ▲ Sales Tax Increase
- ▲ One-time 1% Retention Bonus for SOQ funded instructional and support positions
 - teacher, school counselor, librarian, instructional aide, principal, and assistant principal positions
 - hired in 2023 or 2024 and remain with school division through 2024
- ▼ School Construction Grant Program Entitlement not funded
- ▼ Reduction in Early Reading Intervention Program
- ▼ VPI slots went from 200 to 179

Replacement Plans

- *Textbook Adoption Plan*
- *Fleet Replacement Plan*
- *Technology Replacement Plan*
- *Nutrition Equipment Replacement Plan*
- *Capital Projects – CMP & CIP*





Textbook Adoption Plan

	2024	2025	2026	2027	2028	2029	2030
Funding sources							
State funding	1,127,663	1,127,663	1,127,663	1,127,663	1,127,663	1,127,663	1,127,663
Sale of books	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Transfer from General Fund	1,050,000	1,200,000	750,000	750,000	750,000	750,000	750,000
Transfer from Student Activity Fund	200	200	200	200	200	200	200
Total	2,187,863	2,337,863	1,887,863	1,887,863	1,887,863	1,887,863	1,887,863
Replacement needs							
History (Adoption in 2024)	1,757,500	7,500	7,500	7,500	7,500	7,500	7,500
Mathematics (Adoption in 2025)	0	1,800,000	0	0	0	0	0
English (Adoption in 2028)	304,000	304,000	304,000	304,000	2,000,000	350,000	350,000
Science (Adoption in 2029)	0	0	0	0	0	1,800,000	0
Health, PE & Drivers Education	450,000	0	0	0	0	0	0
ELL & World Languages	0	50,000	0	0	0	0	0
Music and Performing Arts	15,000	165,000	15,000	15,000	15,000	15,000	15,000
Miscellaneous	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Total	2,541,500	2,341,500	341,500	341,500	2,037,500	2,187,500	387,500
Funding sources less needs	-353,637	-3,637	1,546,363	1,546,363	-149,637	-299,637	1,500,363
Beginning fund balance	445,800	92,163	88,526	1,634,889	3,181,252	3,031,615	2,731,978
Ending fund balance	92,163	88,526	1,634,889	3,181,252	3,031,615	2,731,978	4,232,341



Fleet Replacement Plan

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038
Funding sources															
Insurance refunds	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Sale of equipment	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Transfer from General Fund	1,775,000	2,275,000	2,300,000	2,300,000	2,300,000	2,300,000	2,300,000	2,300,000	2,300,000	2,300,000	2,300,000	2,300,000	2,300,000	2,300,000	2,300,000
Transfer from Student Activity Fund	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Total	1,810,000	2,310,000	2,335,000	2,335,000	2,335,000	2,335,000	2,335,000	2,335,000	2,335,000	2,335,000	2,335,000	2,335,000	2,335,000	2,335,000	2,335,000
Replacement needs															
Regular Ed buses	1,224,000	1,248,480	1,273,450	1,298,919	1,324,897	1,891,953	2,067,634	1,265,392	1,577,522	2,194,190	0	1,217,512	2,018,026	0	807,521
	10	10	10	10	10	14	15	9	11	15	0	8	13	0	5
Special Ed buses	637,500	650,250	663,255	676,520	690,051	140,770	0	878,745	597,546	0	0	792,651	808,504	0	336,467
	5	5	5	5	5	1	0	6	4	0	0	5	5	0	2
Total buses	1,861,500	1,898,730	1,936,705	1,975,439	2,014,948	2,032,723	2,067,634	2,144,137	2,175,068	2,194,190	0	2,010,163	2,826,530	0	1,143,988
	15	15	15	15	15	15	15	15	15	15	0	13	18	0	7
1 ton truck	0	149,630	152,623	51,892	158,789	0	110,136	168,508	0	0	0	0	0	0	322,605
	0	3	3	1	3	0	2	3	0	0	0	0	0	0	5
3/4 ton truck	0	0	31,391	64,037	0	33,312	0	0	35,351	36,058	0	0	0	0	79,622
	0	0	1	2	0	1	0	0	1	1	0	0	0	0	2
3/4 ton van	182,070	132,651	54,122	82,806	56,308	86,151	29,291	59,755	60,950	62,169	31,706	64,680	0	33,647	34,320
	7	5	2	3	2	3	1	2	2	2	1	2	0	1	1
Small SUV	0	89,141	22,731	23,186	0	0	0	0	0	26,111	26,633	27,166	0	0	0
	0	4	1	1	0	0	0	0	0	1	1	1	0	0	0
Mid-size car	62,424	63,672	64,946	66,245	67,570	68,921	70,300	71,706	73,140	149,205	76,095	77,616	0	0	0
	3	3	3	3	3	3	3	3	3	6	3	3	0	0	0
Total other vehicles	244,494	435,094	325,813	288,166	282,667	188,384	209,727	299,969	169,441	273,543	134,434	169,462	0	33,647	436,547
	10	15	10	10	8	7	6	8	6	10	5	6	0	1	8
Total cameras	8,109	8,271	8,437	8,605	8,777	8,953	9,132	9,315	9,501	9,691	9,885	10,083	10,284	10,490	10,700
Total replacement needs	2,114,103	2,342,095	2,270,955	2,272,210	2,306,392	2,230,060	2,286,493	2,453,421	2,354,010	2,477,424	144,319	2,189,708	2,836,814	44,137	1,591,235
Beginning fund balance	371,500	67,397	35,302	99,347	162,137	190,745	295,685	344,192	225,771	206,761	64,337	2,255,018	2,400,310	1,898,496	4,189,359
Ending fund balance	67,397	35,302	99,347	162,137	190,745	295,685	344,192	225,771	206,761	64,337	2,255,018	2,400,310	1,898,496	4,189,359	4,933,124



Technology Replacement Plan

	2024	2025	2026	2027	2028	2029
State technology initiative funds	726,000	726,000	726,000	726,000	726,000	726,000
State infrastructure & operations funds	1,738,113	1,342,165	1,342,165	1,342,165	1,342,165	1,342,165
E-rate reimbursement	537,626	537,626	537,626	537,626	537,626	537,626
Sale of machinery and equipment	41,000	41,000	41,000	41,000	41,000	41,000
Rental income (EBS lease)	26,190	26,976	27,786	28,620	29,478	30,366
Transfer from General Fund	3,200,000	4,000,000	4,300,000	4,500,000	4,500,000	4,500,000
Transfer from Student Activity Fund	3,000	3,000	3,000	3,000	3,000	3,000
Total funding sources	6,271,929	6,676,767	6,977,577	7,178,411	7,179,269	7,180,157
Building security	95,000	95,000	189,000	95,000	95,000	95,000
Equipment lease-cameras	507,293	507,293	507,293	507,293	507,293	507,293
Equipment lease-computers	2,263,687	2,538,167	2,941,542	2,820,261	2,787,709	2,327,151
Equipment lease-prometheans	1,102,186	1,102,186	1,102,186	1,102,186	1,102,186	1,102,186
Equipment lease-radios	648,891	648,891	648,891	648,891	648,891	648,891
Distance learning equipment	60,000	0	0	0	0	0
Radio license	67,200	253,344	253,344	253,344	253,344	253,344
IP telephony	87,000	463,500	87,000	87,000	87,000	87,000
Network	621,140	416,400	416,400	604,480	684,680	658,530
Server	155,000	100,000	100,000	100,000	100,000	100,000
Server license	645,113	645,113	645,113	645,113	645,113	645,113
Wireless	60,000	162,000	90,000	130,000	81,250	568,975
Total replacement needs	6,312,510	6,931,894	6,980,769	6,993,568	6,992,466	6,993,483
Funding sources less needs	-40,581	-255,127	-3,192	184,843	186,803	186,674
Beginning fund balance	309,250	268,669	13,542	10,350	195,193	381,996
Ending fund balance	268,669	13,542	10,350	195,193	381,996	568,670



Nutrition Equipment Replacement Plan

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038
Funding Sources															
Nutrition Fund	145,000	199,250	249,750	249,570	249,200	249,850	249,100	249,990	249,600	249,750	249,600	250,000	249,400	250,000	249,940
Total	145,000	199,250	249,750	249,570	249,200	249,850	249,100	249,990	249,600	249,750	249,600	250,000	249,400	250,000	249,940
Replacement Needs															
Booster Heater	10,000	10,000	5,400	5,000	5,000	0	0	0	0	15,000	10,000	5,000	0	0	10,000
Dishwasher	74,000	74,000	0	74,000	37,000	57,000	119,000	0	90,000	20,000	0	37,000	90,000	0	37,000
Disposal	0	0	0	2,100	0	2,100	2,100	4,200	2,100	0	8,400	0	0	0	2,100
Freezer	0	5,000	5,000	3,000	1,500	0	1,500	0	5,000	5,000	0	0	0	0	0
Hot Holding Cabinet	0	0	18,000	0	3,600	0	0	10,800	0	0	3,600	0	46,800	100,800	18,000
Hot Holding Pass Thru	0	0	0	0	20,000	0	10,000	0	0	20,000	44,600	30,000	0	0	10,000
Hot Water Dispenser	0	0	57,600	0	3,600	0	0	3,600	0	0	0	0	0	10,800	7,200
Ice Maker	0	5,250	5,250	5,250	0	5,250	0	26,250	10,500	47,250	31,500	0	0	0	0
Micro Steam	0	0	54,000	0	0	0	0	2,700	0	0	0	0	0	5,400	0
Milk Cooler	0	0	8,000	0	0	0	0	24,000	4,000	0	12,000	0	0	0	4,000
Oven	0	0	72,000	20,220	0	12,000	0	46,440	0	0	0	0	3,000	93,000	111,640
Refrigerator	25,000	87,000	6,500	20,000	40,500	15,000	36,500	52,000	0	38,000	81,500	0	51,600	0	10,000
Steam Kettle	36,000	18,000	18,000	0	18,000	72,000	0	0	18,000	18,000	18,000	18,000	18,000	0	0
Steam and Hold	0	0	0	0	0	6,500	0	0	0	6,500	0	0	0	0	0
Walk-in Combo	0	0	0	120,000	120,000	80,000	80,000	80,000	120,000	80,000	40,000	160,000	40,000	40,000	40,000
Total	145,000	199,250	249,750	249,570	249,200	249,850	249,100	249,990	249,600	249,750	249,600	250,000	249,400	250,000	249,940



CMP (Capital Maintenance Plan)

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Funding Sources										
General Fund Transfer	1,250,000	1,500,000	1,750,000	2,000,000	2,250,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000
Total	1,250,000	1,500,000	1,750,000	2,000,000	2,250,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000
Replacement Needs										
Bleachers	0	0	0	0	500,000	0	0	250,000	250,000	250,000
Digital Signs	50,000	50,000	50,000	75,000	75,000	75,000	70,000	75,000	75,000	75,000
Electrical	0	0	20,000	0	200,000	0	300,000	300,000	300,000	200,000
Exterior Maintenance	0	0	124,000	0	0	0	200,000	100,000	200,000	200,000
Fencing	0	0	0	140,000	0	200,000	100,000	100,000	100,000	100,000
Fire Panel Repair	100,000	0	0	0	0	0	100,000	100,000	100,000	100,000
Furniture	0	0	0	0	0	95,000	50,000	50,000	50,000	50,000
Grounds	0	185,000	300,000	0	100,000	0	200,000	200,000	200,000	200,000
HVAC	275,000	400,000	230,000	750,000	650,000	250,000	400,000	400,000	400,000	300,000
Parking Lots	325,000	275,000	376,000	795,000	325,000	720,000	220,000	250,000	15,000	215,000
Playground Equipment	0	100,000	100,000	100,000	240,000	300,000	100,000	100,000	100,000	100,000
Plumbing	0	0	0	0	0	0	100,000	100,000	100,000	100,000
Preventative Maintenance	0	60,000	100,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Roofing	420,000	0	370,000	0	0	500,000	200,000	200,000	250,000	250,000
Scoreboards	80,000	80,000	80,000	80,000	100,000	100,000	100,000	100,000	100,000	100,000
Sidewalks	0	0	0	0	0	200,000	200,000	100,000	100,000	100,000
Stormwater Management	0	0	0	0	0	0	0	15,000	0	0
Windows	0	350,000	0	0	0	0	100,000	0	100,000	100,000
Total	1,250,000	1,500,000	1,750,000	2,000,000	2,250,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000



CIP (Capital Improvement Plan)

	Prior	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Future	Total Costs
Capital Reserves	1,069,122	2,000,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	5,337,342	13,806,464
County allocation for future bonds	1,560,000	17,000,000	80,000,000	0	20,000,000	20,000,000	0	20,000,000	20,000,000	0	0	117,100,000	295,660,000
County transfer for debt reserves	1,047,803	640,703	676,244	700,833	725,424	752,750	644,694	0	0	0	0	0	5,188,451
County transfer for refunding credits	165,193	116,750	116,250	117,931	114,831	74,943	74,631	3,987	4,012	0	0	0	788,528
Grant Funds	4,307,078	0	0	0	0	0	0	0	0	0	0	0	4,307,078
General Fund transfer for CMP	0	1,250,000	1,500,000	1,750,000	2,000,000	2,250,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	0	21,250,000
Total Funding Sources	8,149,196	21,007,453	82,892,494	3,168,764	23,440,255	23,677,693	3,819,325	23,103,987	23,104,012	3,100,000	3,100,000	122,437,342	341,000,521
Capital Maintenance Plan	0	1,250,000	1,500,000	1,750,000	2,000,000	2,250,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	0	21,250,000
HR & Payroll Software (50%)	0	500,000	0	0	0	0	0	0	0	0	0	0	500,000
Burton Center for Arts & Tech (1962) 155,653 square feet (per Balzer)	5,677,435	19,257,453	68,450,697	0	0	0	0	0	0	0	0	0	93,385,585 2025
WE Cundiff Elementary (1972) 87,000 square feet 461 enrollment December 16, 2022	1,235,881	0	6,825,547	717,931	11,440,255	11,427,693	674,631	5,958,062	0	0	0	0	38,280,000 2030
Glen Cove Elementary (1972) 76,000 square feet 387 enrollment December 16, 2022	1,235,880	0	6,116,250	700,833	10,000,000	10,000,000	644,694	4,742,343	0	0	0	0	33,440,000 2030
Northside Middle (1969) 109,889 square feet 635 enrollment December 16, 2022	0	0	0	0	0	0	0	9,903,582	20,604,012	600,000	600,000	18,401,790	50,109,384 2034
Glenvar Elementary (1959) 52,325 square feet 334 enrollment December 16, 2022	0	0	0	0	0	0	0	0	0	0	0	23,023,000	23,023,000 2036
Hidden Valley Middle (1972) 119,824 square feet 579 enrollment December 16, 2022	0	0	0	0	0	0	0	0	0	0	0	54,639,744	54,639,744 2040
Burlington Elementary (1939) 68,149 square feet 442 enrollment December 16, 2022	0	0	0	0	0	0	0	0	0	0	0	13,493,502	13,493,502 2042
Penn Forest Elementary (1972) 65,047 square feet 377 enrollment December 16, 2022	0	0	0	0	0	0	0	0	0	0	0	12,879,306	12,879,306 2042
Total Capital Costs	8,149,196	21,007,453	82,892,494	3,168,764	23,440,255	23,677,693	3,819,325	23,103,987	23,104,012	3,100,000	3,100,000	122,437,342	341,000,521



Replacement Plan Summary

- The following is a summary of possible increases to operating transfers to replacement funds.

• Textbook Adoption Plan	\$ 150,000
• Fleet Replacement Plan	\$ 600,000
• Technology Replacement Plan	\$ 853,871
• Capital Projects – CMP	\$ 250,000
• Capital Projects – Joint Capital Fund Policy	<u>\$ 300,000**</u>
	<u>\$2,153,871</u>

******This concurs with the Joint Capital Fund Policy agreed to during fiscal year 2023, which increased the plan to the 17-17-17 bond allocations.

Per the December 7, 2022 Joint Work Session Materials Provided by the County Board of Supervisors, starting in 2025 with a move to a 20-20-20 plan, this will increase to an annual new contribution of \$525,000 every year by both County and Schools.

Remaining Timeline





Remaining Calendar

January

05 Budget Work Session

- ☐ Budget Process
- ☐ Governor's Budget
- ☐ Replacement Plans

19 School Board Meeting

February

02 Budget Work Session

- ☐ Compensation
- ☐ Benefits

16 School Board Meeting

- ☐ Budget Public Hearing
- ☐ Budget Work Session ????
- ☐ Revenue Update
- ☐ Department Budgets

March

02 Budget Work Session

- ☐ Final Presentation

16 Budget Adoption

- ☐ Final Adoptions



Any Questions?