



Certified Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: () E-mail Address: _____

Date Available: _____

Position Applied for: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for South Adams? YES NO If yes, when? _____

Have you ever been charged or convicted of a felony? YES NO

If yes, explain: _____

NOTE: You will be required to provide a criminal history check as a condition of employment

Education

College: _____ Address: _____
 From: _____ To: _____ Degree: _____
 Licenses: _____ Subject: _____
 Expiration Date: _____ Grades covered: _____ Number: _____
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 Expiration Date: _____ Grades covered: _____ Number: _____

References

Please list three professional and/or personal references.

Full Name: _____ Relationship: _____
 Email: _____ Phone: ()
 Address: _____

Full Name: _____ Relationship: _____
 Email: _____ Phone: ()
 Address: _____

Full Name: _____ Relationship: _____
 Email: _____ Phone: ()
 Address: _____

Previous Employment

Employer: Phone: ()
Address: Supervisor:
Job Title: Starting Salary: \$ Ending Salary: \$
Responsibilities:
From: To: Reason for Leaving:
May we contact your previous supervisor for a reference? YES NO

Employer: Phone: ()
Address: Supervisor:
Job Title: Starting Salary: \$ Ending Salary: \$
Responsibilities:
From: To: Reason for Leaving:
May we contact your previous supervisor for a reference? YES NO

Employer: Phone: ()
Address: Supervisor:
Job Title: Starting Salary: \$ Ending Salary: \$
Responsibilities:
From: To: Reason for Leaving:
May we contact your previous supervisor for a reference? YES NO

Additional Job Skills

What specific skills or experiences to you have which would qualify you for this position:
Describe your decision making process:
Describe your classroom/teaching style:

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview maybe grounds for rejection or dismissal.

Signature: _____ Date: _____

Return to: South Adams Schools, Attn: Personnel, 1075 Starfire Way, Berne, IN 46711
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