

CONSTRUCTION COMMITTEE MEETING
Roanoke County Schools Administration Building
Room "E"
March 1, 2016
12:00 p.m.

Members Present: Jason Moretz, Jerry Canada, Mike Wray, Tom McCracken, Dr. Greg Killough, Penny Hodge, Dr. Marty Misicko, Dennis Epperly and Dexter Hurt.

Also Present: Susan Peterson, Brian Weeks, Chris Lowe, Amanda Davis, Jeff Terry, Angela Roberson, Sara Gregory.

The Construction Committee meeting was called to order at 12:06 p.m. in Room "E" by Dr. Martin Misicko.

Approval of the February 2, 2016 Minutes

Mr. Canada questioned the allocation of \$5500 from the GHS Contingency Fund for new renovation plaques for recently renovated schools. A brief discussion took place and no action was taken.

Mr. Canada made a motion to approve the minutes of the February 2, 2016 meeting. The motion was seconded by Mr. McCracken and was passed unanimously.

Reserves Report

Ms. Hodge reviewed the Reserves Balances. She explained that the Minor Capital and Major Capital accounts were created to be funded by year end revenue surplus and/or expenditure savings. They are to be directed to capital. She reviewed the GHS Contingency Fund being used to fund the renovation of GHS. She discussed that the Emergency Fund was set up to cover unexpected shortfall or unanticipated expenditure increase. She pointed out that the Emergency Fund has never been used, not even during the recession. She also explained that the purpose of the Capital Maintenance Fund is to cover maintenance expenses to extend the life of buildings through preventative and predictable means. Discussion followed regarding that funds can be moved from the Minor Capital Reserve to the Major Capital Reserve but Major Capital Reserve funds cannot be moved to Minor. Ms. Hodge also expressed that the CIP should be adopted annually and not be revised monthly. Ms. Hodge also explained that it is a benefit that RCPS is allowed to keep the annual budget surplus because most localities do not get to do so. She pointed out that budgeting the expenditure budget higher, as tasked to do, will decrease the amount of funds to roll into the Major and Minor Capital Reserves at the end of year. Conversation followed regarding how funds are budgeted, spent, and allocated.

CIP Revision

Dr. Misicko explained the need to move the CSHS A&E Funding from 2016-17 to 2015-16.

Mr. Wray made a motion to approve the CIP Revision to appropriate A&E funding for CSHS in the current year rather the 2016-17 year. The motion was seconded by Mr. Moretz and was passed unanimously.

Surplus of Mobile Classroom Trailers

Dr. Misicko explained that the mobile classroom trailers used during the GHS renovation have deteriorated and are less than suitable for student use. He recommended RCPS surplus them and if they are not sold then to donate or dispose of them.

Mr. McCracken made a motion to surplus the mobile classroom trailers. The motion was seconded by Mr. Canada and was passed unanimously.

Request by Spectrum Design for Tax Credit

Dr. Misicko explained that typically architects request that RCPS assign a tax credit to them at or near the end of a project. The school district cannot take advantage of the tax credit but architects can.

Mr. Canada made a motion to assign tax credit 179d to Spectrum Design for the renovation of GHS. The motion was seconded by Mr. McCracken and was passed unanimously.

Allocation of Funds for the Facilities Assessment Study 2

Dr. Misicko provided a list of schools that the staff recommends for Phase 2 of the Facilities Assessment Study. The list included: Burton Center for Arts and Technology, William Byrd High School, Hidden Valley Middle School, Northside Middle School, Back Creek Elementary School, Burlington Elementary School, Clearbrook Elementary School, Glen Cove Elementary School, Glenvar Elementary School, Penn Forrest Elementary School, WE Cundiff Elementary School, Transportation and Maintenance Buildings. Dr. Misicko went on to explain that of the \$30,000 previously appropriated for the middle school gymnasium air conditioning A&E, and \$10,000 would in fact be required. He recommended the \$20,000 remaining from the middle school gymnasium air conditioning A&E in addition to \$80,000 from the CSHS A&E funds be allocated for the Facility Assessment Phase 2. Mr. McCracken expressed concern of the conditions of E Hall at NHS. The majority of his concern was the condition of bathrooms. Dr. Misicko requested that the NHS E Wing be added to the list of schools to be included in the Facility Assessment Phase 2. Mr. Moretz pointed out that the doors HVMS still have the bar handles that can be chained and that this is a safety concern. He would like for them to be replaced with push bar doors. Discussion continued of various maintenance concerns at multiple schools.

Mr. Wray made a motion to allocate \$100,000 (\$80,000 from CSHS and \$20,000 from the middle school gymnasium air conditioning A&E) and to add Northside High School E Wing to the Facility Assessment Phase 2 list. The motion was seconded by Mr. Canada and was passed unanimously.

Repair of Bogle Field Water Line

Mr. Epperly explained that a water line ruptured under Bogle Field. He went on to explain that the area impacted was small and outside of playing area and repairs could wait until after spring sports ended. He would like to repair the line in July and have Field Turf re-dress the field. Conversation followed in reference to the Bogle Field Reserves Fund.

Mr. Wray made a motion to allocate \$25,000 from Bogle Field Reserves Fund to repair the turf and water line at Bogle Field. The motion was seconded by Mr. McCracken and was passed unanimously.

Project Updates

Mr. Lowe quickly reviewed the ongoing projects. He discussed curbs, sewer, paving, and landscaping work ongoing at GHS. He plans to have basketball goals installed over spring break at GHS. He also mentioned that GHS punch lists items were still being addressed and specific issues completed. He pointed out that work is in progress at OGES to install a digital sign. He expressed the difficulty the weather has caused in repairing the soccer fields at GMS; he expects the repairs should be complete in two weeks. He also mentioned that fencing for the field has begun and should be complete within a week.

Dr. Misicko adjourned the meeting at 12:50 p.m.

Respectfully submitted,

Secretary

Chairman