

CONSTRUCTION COMMITTEE MEETING
Roanoke County Schools Administration Building
Room "E"
April 5, 2016
12:00 p.m.

Members Present: Jason Moretz, Jerry Canada, Mike Wray, Tom McCracken, Tim Greenway, Dr. Greg Killough, Penny Hodge, Dr. Paul Lineburg, Dennis Epperly and Dexter Hurt.

Also Present: Susan Peterson, Brian Weeks, Chris Lowe, Amanda Davis, Jeff Terry, Angela Roberson, Steve Spangler.

The Construction Committee meeting was called to order at 11:56 a.m. in Room "E" by Mrs. Penny Hodge.

Approval of the February 2, 2016 Minutes

Mr. Moretz made a motion to approve the minutes of the March 1, 2016 meeting. The motion was seconded by Mr. Wray and was passed unanimously.

Reserves Report

Ms. Hodge reviewed the Reserves Balances. She explained that it does reflect all action taken by the School Board prior to this meeting to allocate funds including: the Minor and Major Capital Funds, Bogle Turf Replacement, and GHS Contingency Fund. Discussion followed regarding the GHS renovation being incomplete.

Construction Committee Bylaws

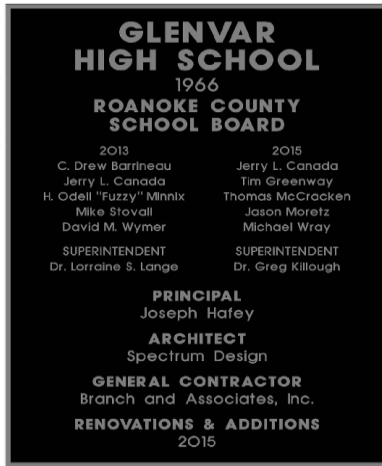
Mrs. Penny Hodge expressed that the Construction Committee Bylaws have not been updated since January 2008. She mentioned that staff would work on a revision to bring back to the School Board during a future meeting.

School Plaques

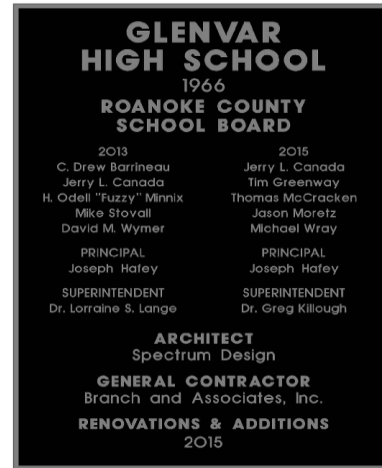
Mr. Chris Lowe reviewed that \$5500 had been allocated to replace plaques including the principals' names. The lowest price available is \$800 per plaque. Mr. Lowe shared three possible designs available. To replace nine schools: GHS, CSMS, Burlington, MCES, MPES, CSES, GVES, WBHS, and NHS the cost would be \$7200 requiring an additional \$1700 be allocated to this project.

The decision was made to proceed with plaque design A for schools with one principal listed and design C for schools with two principals. The School Board members tasked Operations with asking for contributions from contractors and/or architects to help cover the additional \$1700 needed.

A



C



Oak Grove Elementary School Blinds

Mr. Lowe explained that a Construction Committee Request had been received to replace blinds at OGES. He recommended that he and the Maintenance Department inspect the blinds to determine if replacement is necessary and if so, provide a cost estimate and potential funding source at a future meeting. Mr. Moretz expressed his opinion that the blinds are in bad condition. Dr. Killough mentioned wanting to create a “needs list” of things that need to be done at each school. Conversation continued regarding how this list could be created and addressed. Staff will work on preparing a minor capital needs list for all schools over the coming weeks.

Flashing Speed Zone Lights at CSMS and GVES

Mr. Lowe informed the committee that a complaint was received by RCPS and RCPD (Roanoke County Police Department) regarding speeding at GVES. RCPD and VDOT have completed research and determined that flashing school speed zone signs would be appropriate for this area as well as CSMS. Both areas have shown an increase in accidents. VDOT recommends that RCPS apply for permits and easements to install the flashing lights. The expected cost is \$15,000 (\$7,500 per location). Discussion continued regarding these safety issues.

Mr. Canada made a motion to allocate \$15,000 from the Minor Capital Reserves Fund for the installation of flashing lights at Cave Spring and Green Valley Elementary Schools. The motion was seconded by Mr. McCracken and was passed unanimously.

Burlington Elementary School HVAC

Mr. Dennis Epperly reviewed the need to upgrade the electrical service at Burlington Elementary School so it can adequately support the new HVAC. Mr. Epperly explained that funds were previously allocated to the Burlington Boiler/Controls account for this project and he asked for approval for this change order. Details were discussed as to why this upgrade was needed and if it would be sufficient for future needs as well.

Mr. Canada made a motion to approve this change order and allocate \$15,400 from the Burlington Boiler/Controls account. The motion was seconded by Mr. Moretz and was passed unanimously.

GHS Change Order 13

The following change order was submitted by Mr. Lowe. Conversation followed in reference to “wish list items” and the relatively small remaining balance in the GHS Contingency Fund.

Proposal	Description	Credit	Cost
PCO #101	Additional Parking Striping		\$ 1,337.50
PCO #110	Door 125C, Transformer Wall Panels		\$ 5,663.50
PCO #115	Added Angle for Brick		\$ 1,837.40
PCO #125	Temporary Stair Scaffold		\$ 8,720.86
PCO #126	Roller Shade Credit	\$ (1,500.00)	
PCO #127	Paint at Stairs		\$ 2,283.37
RCPS	Airphone for Attendance at Rear		\$ 2,345.00
RCPS	Copper Trunk from GMS to GHS		\$ 3,200.00
RCPS	Trailers Relocation to Storage in Salem.		\$ 17,500.00
		SUBTOTAL	\$ (1,500.00)
		TOTAL CO-13	\$ 42,887.63
			\$ 41,387.63

Mr. McCracken made a motion to allocate \$41,387.63 from the GHS Contingency Fund for change order 13. The motion was seconded by Mr. Wray and passed unanimously.

WBHS Locker Room Update

Mr. Brian Weeks informed the committee that three bids were received for the WBHS Locker Room project. The lowest bid was below the amount appropriated. F & S Building Innovations submitted the lowest bid. Questions were asked regarding work completed by F & S Building Innovations.

Project Updates

Mr. Lowe quickly reviewed the ongoing projects. He reviewed the interior and exterior punch lists still being addressed in the GHS Renovation. He mentioned that materials have been delivered and masonry work will begin in a week on the digital sign at OGES. Mr. Lowe pointed out that the repairs at the GMS soccer field have been completed and the field is now on a water and fertilization schedule and the CSMS softball field is expected to be ready within a couple weeks. The Facilities Assessment RFP is due April 15, 2016 at 2:00 pm (but was later extended to April 22nd).

Mrs. Hodge adjourned the meeting at 12:43 p.m.

Respectfully submitted,

Secretary

Chairman