

**CONSTRUCTION COMMITTEE MEETING**  
**Roanoke County Schools Administration Building**  
**Room “E”**  
**November 12, 2015**  
**5:30 p.m.**

**Members Present:** Jason Moretz, Tim Greenway, Jerry Canada, Fuzzy Minnix, David Wymer, Dr. Greg Killough, Dr. Paul Lineburg, Penny Hodge, Dr. Marty Misicko, and Dexter Hurt.

**Also Present:** Sara Gregory (Roanoke Times), Mike Wray, Dominick McKee, Cameron McCormick, Jason Suhr, Steve Spangler, Brandon Lee, Susan Peterson, Chris Lowe, Brian Weeks, Amanda Davis, Jeff Terry, Angela Roberson and Cindy Perdue.

The Construction Committee meeting was called to order at 5:36 p.m. in Room “E” by Dr. Martin Misicko.

**Approval of the September 24, 2015 Minutes**

Mr. Minnix made a motion to approve the minutes of the September 24, 2015 meeting. The motion was seconded by Mr. Wymer and was passed unanimously.

**School Capital Improvement Plan**

Dr. Misicko presented the School Capital Improvement Plan FY2017-2026. The first school on the current plan is Cave Spring High School. Dr. Misicko discussed what the CSHS property includes and reviewed the reasons why it is next on list for improvement including: flood concerns, flawed student flow patterns/crowding, and outdated classrooms. The safety issues include: limited cell service for emergencies, bathrooms that are not ADA compliant, and vehicle traffic flow/congestion.

Dr. Misicko mentioned the second school on the CIP, Burton Center for Arts and Technology. He discussed the school property and flood plain conversation followed. He recommended a later discussion as to whether renovation at current location or building new school elsewhere would make more sense. Infrastructure concerns of the school include: original boilers, building orientations, small shops preventing students from having enough space to be safe, limited ADA access, and lack of computer rooms. Safety concerns of the school are the gates don't provide enough protection, the intercoms are not clearly heard across the school, separate buildings and courtyard style layout.

Dr. Misicko then discussed the need to consider a Capital Maintenance Plan. This ten year plan would involve setting funds aside for maintenance in order to be proactive with repairs and maintenance such as; lighting, flooring, roofing, etc.

## **Facility Assessment and Demographics Study**

Dr. Misicko announced that Perkins & Will were selected to complete the study and that funds for the study needed to be allocated. Discussion followed as to how Perkins & Will were selected and what the study would include. Mr. Greenway asked for clarification as to how the CIP is determined and that led to discussion of the need for improvements/renovation at William Byrd High School and W. E. Cundiff Elementary School. It was pointed out that the Blue Ribbon Study was completed many years ago reiterating the need for the new Facility Assessment and Demographics Study. A suggestion was recommended by Dr. Killough to agree to continue with the plans for the Cave Spring High School renovation understanding that the new study would be available to aid in considering what renovations would follow and how to prioritize them. Mr. Wymer discussed his walk through at WBHS with Mr. Greenway and issues he saw there. Mrs. Hodge explained that although the CIP is a ten year plan it should be updated annually and that only the next year of the plan is critical because it's the year of which the funds will be eminently approved. She then discussed the relationship between Roanoke County Public Schools and Roanoke County and the current transition period. Further discussion of the CIP and Facility Assessment and Demographics Study continued.

Mr. Wymer made a motion to approve the CIP as represented. The motion was seconded by Mr. Minnix and was passed unanimously.

Mr. Canada made a motion to approve the allocation of \$70,000 from the Minor Capital Reserve for the Facility Assessment and Demographics Study by Perkins and Will. The motion was seconded by Mr. Wymer and was passed unanimously.

## **Principal Survey of Custodial Services**

Dr. Misicko explained that an online survey was sent to all principals regarding the cleanliness of their schools. Dr. Misicko and Mr. McKee visited each school and interviewed the principals. The overall response was that the principals are satisfied with the services of RCPS staff and GCA. Some issues have already been addressed with RCPS staff and others will be addressed with GCA.

## **Security Discussion : Swipe Requests**

Dr. Misicko presented the swipe requests he and Dr. Lineburg had received from the schools. They visited each site that a swipe was requested for and analyzed if a swipe was necessary and if it was a safety concern. They determined most were for convenience not safety.

Recommendations were:

Bonsack and Mt Pleasant Elementary Schools: Swipes be relocated from existing swipe locations and placed at requested locations.

Clearbrook Elementary (5<sup>th</sup> grade) and Cave Spring Middle School (Special Education): Teachers be issued exterior keys to requested doors.

Ask the remaining schools to consider using their Pepsi grant funds to cover the expense of additional swipes being requested for convenience.

Mr. Minnix made a motion to approve the recommendations for swipes. The motion was seconded by Mr. Moretz and was passed unanimously.

### **Storm Water Pond Update**

Dr. Misicko discussed a request Mr. Epperly (absent from meeting) received from Dr. Killough to complete an analysis of maintenance of storm water and detention ponds. He explained that RCPS is under the jurisdiction of the Roanoke County storm water plan. After inspecting all storm water and retention ponds it was determined that all requirements are being met other than cutting the grass. Mr. Wymer brought up concerns of the Glenvar Middle School soccer/practice field pond that gave way during the last major storm. Per Dr. Misicko an analysis was completed by the designer and it was determined it failed due to the storm being in excess of a 25 year rain. The repair is estimated to cost \$4500. Discussion followed to determine where the funds for the repair would come from.

Mr. Wymer made a motion to allocate a maximum of \$5000 for storm water management/repair at GMS from the Minor Capital Reserve. The motion was seconded by Mr. Canada and was passed unanimously.

### **Guard Rail Request: Back Creek Elementary School**

Dr. Misicko noted that a request has been received from the principal of Back Creek Elementary School to install a guard rail from the end of the playground entrance to the entrance of the school. It was determined that this is a safety need. There was discussion of pursuing an easement with Roanoke County, as well as; the possibility that VDOT install the guardrail. The allocation of funds allows RCPS to proceed with the guard rail installment and if VDOT agrees to install the guardrail RCPS can receive reimbursement.

Mr. Moretz made a motion to approve the allocation of \$25,000 from the Minor Capital Reserve to install the guard rail. The motion was seconded by Mr. Minnix and was passed unanimously.

### **Glenvar High School Change Order #10 and Additional Funding**

Mr. Lowe presented the following change order and additional funds request for Glenvar High School. Mr. Wymer pointed out an additional need for funding for wireless score boards of \$12,000.

Mr. Wymer made a motion to allocate additional funding of \$12,000 from the Contingency Fund for wireless score boards at GHS. The motion was seconded by Mr. Minnix and was passed unanimously.

Proposal	Description	Cost
CP #59	Auditorium Abatement	\$ 26,205.91
CP #83	Locker Room Changes	\$ 5,366.86
CP #91	Lead Paint In Auditorium	\$ 6,375.81
CP #93	Secondary Roof Drainage Area C	\$ 18,703.47
CP #102	Storm Drain Connector at B	\$ 2,614.38
CP #107	Training Room Outlets	\$ 4,424.28
<b>TOTAL CO-10</b>		<b>\$ 63,690.71</b>
Addl. Cost	Contractual Services - Asbestos Monitoring/Test	\$ 10,392.44
	Storage - Pods on Site for School Storage	\$ 1,044.56
	Building & Maintenance Materials - Signage & Materials	\$ 240.08
	New Machinery & Equip. - Propane Tank etc.	\$ 15,809.20
	Building Improvements/Addition - F&R Testing & Pads	\$ 5,342.76
	Site Improvements - Theater Arts Bldg/Pad, AEP & Verizon	\$ 15,914.88
	Issuance Costs - Builders Insurance	\$ 8,978.08
	F&R - Materials Testing Invoice	\$ 2,643.70
	Mobile Unit Removal - (2 Pieces)	\$ 1,880.00
	Time Techn. - Gym Scoreboards Conv. W-less	\$ 2,450.00
	Roanoke Fence Repair - Removal of 8' Fencing & Gate	\$ 635.00
	JH Pence - Gym Wall Pad Replacement	\$ 13,922.00
<b>TOTAL ADDITIONAL FUNDING REQUESTS –</b>		<b>\$ 79,252.70*</b>

**Fiscal Impact:** The current GHS Contingency balance is **\$433,425.69**. If Change Order #10 and the Additional Funding Requests are approved then the new balance for the GHS Contingency is **\$290,482.28\***

**Staff**

**Recommendation:** Staff recommends approval of the CO #10 and the Additional Funding Requests from the Glenvar High Project Contingency.

\*The amended total additional funding requests, including \$12,000 for wireless score boards, is \$91,252.70 and the amended new balance for the GHS Contingency is \$278,482.28.

Mr. Wymer made a motion to approve the recommendations for Change Order #10 and the Additional Funding Request. The motion was seconded by Mr. Minnix and was passed unanimously.

Dr. Misicko discussed the need to create a punch list and complete it before moving students into the renovated area. He recommended moving them in over winter break. Discussion continued regarding previous punch lists still needing completion.

Mr. Wymer made a motion to not move the students into the new building until punch lists, especially items of a safety nature, are complete and that any work still needing to be completed be done outside of school hours to prevent the mingling of workers and students. The motion was seconded by Mr. Moretz and was passed unanimously.

### **911 Call Disussion**

Dr. Misicko asked to extend this report until the next committee or board meeting. Dr. Killough asked to continue with a short explanation of the 911 Call Report to provide an understanding for the call to action in the board meeting. Mr. Terry discussed RCPS adoption of the IP Telephony in the early 2000's and how technology has changed requiring RCPS to consider upgrades. The main upgrade concern is adding the capability for direct 911 calling from classrooms. Funding questions were deferred to the School Board meeting.

### **Project Updates**

Mr. Wymer asked if Mr. Lowe could send out written project updates. Mr. Lowe agreed to do so.

Mr. Canada asked if Mrs. Hodge could send out a copy of the financial plan recommendation. Mrs. Hodge agreed to do so.

Dr. Misicko adjourned the meeting at 6:35 p.m.

Respectfully submitted,

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Secretary

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Chairman