

CONSTRUCTION COMMITTEE MEETING
Roanoke County Schools Administration Building
Room "E"
December 10, 2015
4:30 p.m.

Members Present: Jason Moretz, Tim Greenway, Jerry Canada, Fuzzy Minnix, David Wymer, Dr. Greg Killough, Dr. Paul Lineburg, Penny Hodge, Dr. Marty Misicko, and Dexter Hurt.

Also Present: Sara Gregory (Roanoke Times), Mike Wray, Tom McCracken, Dominick McKee, Steve Spangler, Richard Turner, Dennis Epperly, Chuck Lionberger, Chris Lowe, Amanda Davis, Jeff Terry, Barry Trent, Angela Roberson and Cindy Perdue.

The Construction Committee meeting was called to order at 4:36 p.m. in Room "E" by Dr. Martin Misicko.

Approval of the November 12, 2015 Minutes

Mr. Wymer made a motion to approve the minutes of the November 12, 2015 meeting. The motion was seconded by Mr. Canada and was passed unanimously.

School Capital Improvement Plan

Dr. Misicko confirmed that Cave Spring High School (CSHS) is scheduled to be the next school renovated. He explained how the next renovation projects would be selected following CSHS. He detailed how nine schools were chosen for the potential project list based on age of the school and time of renovations and/or additions. The list included: Burlington Elementary, Glenvar Elementary, Burton Center for Arts and Technology, William Byrd High, Northside Middle, Glen Cove Elementary, Hidden Valley Middle, Penn Forest Elementary, and W. E. Cundiff Elementary. In reviewing the schools to prioritize renovation needs it was determined there is was a need for a facility assessment and demographics study. Perkins and Will was selected to complete the facility assessment and demographics study. Mr. Canada asked for an explanation of what the study by Perkins and Will would consist of. Dr. Misicko detailed the two phases of the study. Phase one would include a study of the capacities of each school based on current usage and the demographics and growth of the county within the boundaries of each school. Phase two, not awarded to a firm yet, would include a study of what facility improvements are necessary to meet current educational needs. Discussion continued regarding changes in population, economic development, building usage, and school needs. Mrs. Hodge pointed out how the study will benefit RCPS both in projecting capital structure needs, as well as, future budget decisions and enrollment estimations. Emphasis was placed on the fact that after the facilities assessment and demographics study is completed the school board will make the final decisions based on the information found in the study.

Dr. Misicko reviewed the timeline/schedule for the CSHS project as follows:

Facility Use Assessment and Demographics Study – December 2015/January 2016

A&E Scope Analysis RFP – Advertise December 2015

A&E RFP – March 2016

A&E Design - May 2016 - March 2017

Construction Bid – March 2017

Construction – July 2017- December 2018

Estimated Completion Date – January 2019

Mr. Minnix asked to confirm that the County is on board with this time line. Dr. Misicko and Dr. Killough confirmed Roanoke County is in agreement with the CSHS timeline. Conversation followed regarding what projects would follow CSHS, what projects have been completed in the past, and what information the study will provide. Ms. Hodge discussed the implementation of a new HR and Payroll Software System and how the cost will be budgeted. Ms. Hodge reviewed the latest approved CIP. She reiterated the list of potential nine schools for renovations and that decisions would not be made until the data is evaluated from the facility assessment and demographics study. Discussion took place referencing how the CIP is developed and process by which planning is done. Dr. Misicko explained how the new Capital Maintenance Plan would be used to cover expenses incurred in maintaining RCSP buildings. The decision was made not to approve a new CIP until January after the new School Board members are sworn in.

Hidden Valley High School Easement Request

Dr. Misicko stated that William Bowman had formally requested permission to construct a driveway from his property onto Titan Trail. RCPS owns Titan Trail, maintains the road, and paid for the easement. Discussion followed and it was expressed that allowing the easement would add non-school traffic onto the road.

Mr. Moretz made a motion to deny the easement request. The motion was seconded by Mr. Wymer and was passed unanimously.

William Byrd Middle School Intercom Additional Funding Request

Dr. Misicko explained that due to a typographical error allocated funds for a new intercom and clock system at WBMS were \$1,000 short. The recommendation was made to allocate \$1,000 from the Minor Capital Reserve Account to provide sufficient funds for the implementation of the new intercom and clock system.

Mr. Greenway made a motion to allocate \$1,000 from the Minor Capital Reserve Account to for the intercom and clock system at WBMS. The motion was seconded by Mr. Canada and was passed unanimously.

William Byrd High School Locker Room Allocation of Funds for A&E

Dr. Misicko reviewed the concerns of the WBHS boys' and girls' locker rooms. Both rooms are in poor condition. Mr. Altizer previously allocated \$25,000 of funds to repair the lockers. Mr. Epperly and the maintenance department worked to repair the flooring in the boys' locker room

over the summer; however, the paint did not adhere to the floor. They have removed the paint and are working to reapply it. Mr. Greenway listed the concerns of locker rooms and considered them beyond repair. Dr. Killough expressed that the amount of work needing to be done was too labor intensive for the RCPS maintenance department to complete in addition to their regular work load. Dr. Greenway and Dr. Turner offered \$10,000 from the WBHS athletic fund to aid in funding the A&E. Dr. Misicko recommended using funds from the WBHS Pepsi grant and allocating funds from the Woods End Demolition Project to complete the funding for the A&E. The total to be allocated from WBHS, the Pepsi grant, and the Woods End Demolition Project Fund is \$30,000. It was pointed out the materials that have been purchased and funds previously allocated for the WBHS lockers would be used at BCAT.

In addition to the \$10,000 offered by Dr. Turner from WBHS's Athletic Fund and the usage of WBHS's Pepsi grant balance of \$17,814.13, Mr. Greenway made a motion to allocate funds from the Woods End Demolition Project to complete the funding needed for the A&E design of the WBHS locker room project. The motion was seconded by Mr. Canada and was passed unanimously.

Cave Spring High School Construction RFP & Timeline

Dr. Misicko briefly reviewed what was previously discussed in detail earlier in the meeting during the CIP presentation.

Glenvar High School Additional Funding Request

ITEM	BUDGET	CONTINGENCY BALANCE
Stage Curtains - Value engineered	\$ 15,000.00	
Gym Striping - Not in original scope of project.	\$ 2,000.00	
Auxiliary Gym - Restroom removal	\$ 35,000.00	
Auxiliary Gym - Add double doors to storage	\$ 5,000.00	
Wooden work tables in Tech Ed replacement	\$ 15,000.00	
GMS Forum Carpet	\$ 15,000.00	
{6} New basketball goals in Gymnasium	\$ 30,000.00	
Motors for the practice basketball goals in Gym	\$ 8,000.00	
Stage Valances - Requested to be able to move up/down.	\$ 10,000.00	
Paving under the home bleachers to the front ticket booth	\$ 35,000.00	
Additional outlet at the top of the bleachers in the gym	\$ 700.00	
Painting the wooden trim in the gymnasium	\$ 2,000.00	
SUBTOTAL	\$ 172,700.00	\$ 278,482.28
	Remaining Contingency Balance:	\$ 105,782.28

Mr. Wymer expressed his concerns regarding the punch lists needing to be completed at GHS. He reviewed each item requiring additional funding as referenced in the chart above.

Mr. Wymer made a motion to approve the additional funding request for the GHS project. The motion was seconded by Mr. Canada and was passed unanimously.

Dr. Misicko reviewed some outstanding issues at GHS including a water leak and damage done to the soccer field.

Reserves Report

Ms. Hodge expressed that the Major and Minor Capital Fund chart showing the balance and usage will be included in future Construction Committee meetings.

Dr. Misicko referenced the BOGLE field replacement fund and the need to have the manufacturer come to evaluate the field in spring to provide RCPS an approximate time frame for when the turf will need to be replaced.

Project Updates

Mr. Lowe provided the current status of the GHS project. Section A (the science wing) and D (the administrative area, front hallway, and part of the gymnasium) were turned over to RCPS in May, they are occupied and punch lists are being addressed. Section C (cafeteria, tech ed, health rooms, choir rooms, band room, and locker rooms) were turned over to RCPS in October. The rooms of Area C except the health and fitness rooms are occupied and punch lists are being addressed. The floors of the health and fitness rooms are an issue and are being worked on. The administrative area is occupied and the punch list is being addressed. Most punch list items are poor workmanship problems. Area B (two story wing with spec ed, guidance, world regions, English, and foreign language rooms) is expected to be turned over to RCPS soon. The hope is to have students back into the building after winter break.

Dr. Misicko confirmed that Burlington Elementary HVAC has been awarded and Dexter has been working with the contractor's and the hope is it will be a 2016 summer project. Fabrication of the HVAC is under way.

Dr. Misicko pointed out that the field at CSMS has grass and will be ready in the spring of 2016.

Dr. Misicko adjourned the meeting at 5:53 p.m.

Respectfully submitted,

Secretary

Chairman