

CONSTRUCTION COMMITTEE MEETING
Roanoke County Schools Administration Building
Room “E”
June 7, 2016
12:00 p.m.

Members Present: Jason Moretz, Jerry Canada, Mike Wray, Tim Greenway, Dr. Greg Killough, Penny Hodge, George Assaid, Dr. Paul Lineburg, Dennis Epperly, Dexter Hurt, Chris Lowe, and Brian Weeks.

Also Present: Amanda Davis, Jeff Terry, Angela Roberson, and Chuck Lionberger.

Absent: None

The Construction Committee meeting was called to order at 12:01 p.m. in Room “E” by George Assaid.

Approval of the May 5, 2016 Minutes

Jerry Canada made a motion to approve the minutes of the May 5, 2016 meeting. The motion was seconded by Mr. Wray and was passed unanimously.

Announcement of Changes in the Agenda

One addition – Add Mr. Canada’s request to revisit or look at what the construction committee approved back on February 2nd of this year – where are we in the process of Middle School Gym AC. This will be item 3.6 on the agenda.

Reserves Report

Mrs. Hodge reviewed the Capital Reserves Report. As of May 31, Mr. Weeks has been working on the bond funded projects that were completed and finished and still had some funding left. That did include one large one that included some interest we no longer have to hold in reserve because the bond has passed the required arbitrage date. So we have added \$195,425.90 to the major capital fund. In terms of uses, two action items from the last construction committee meeting and the May 12th school board meeting both approved - one for GHS Change Order of \$31,296.22 and fully funding the GVES playground for \$1693.60. Totals now for Minor Capital \$671,977.18. Major Capital \$4,660,142.31.

Cave Spring Middle School Kendall Bane & Hannah Bryant Memorial

Chris Lowe - CSMS is requesting the placement of a tree and bench as a memorial to former students Kendall Bane and Hannah Bryant. Mr. Stan Seymour of Bojangles is funding the project. No funding is being requested of the schools. We are just here to help Ms. Hill and her staff with anything they need on the project. Construction Committee agreed to instruct the staff to work with Ms. Hill and the donors to find a location for this memorial. They should bring it back to the August Construction Committee meeting.

William Byrd High School/Stonebridge Park

George Assaid – at the last meeting Construction Committee was asked to look at the site and contact the county to see if they had any interest in letting us have that for the school. In our initial contact they were certainly willing to discuss it with us. Further discussion is needed to see if they will move forward with us. We need to make a formal request to Mr. Gates from Dr. Killough to see if they will allow us the transfer of ownership. This would be a title change and property would become property of the school. This is a second attempt to get the property. Committee agreed to move forward.

Facility Study Update

Brian Weeks – the proposals for that project were due April 22. The evaluation committee has been hard at work. They hope to bring recommendation to the next CC meeting.

Future Minor Capital Projects Update

George Assaid - On May, 2016 we requested that the principals prepare a prioritized list of their schools' minor capital needs in excess of \$5000. We have most of the schools but need to give some additional time to a few schools because of staff changes. We are compiling the lists now. We will be visiting the schools and putting costs with the projects. We will provide an update at the August meeting.

Adding AC to the Middle School Gyms

Chris Lowe – 2011/2012 we did add AC to the elementary schools, the high schools and NMS. We did have designs and specifications to add to the other MS gyms. Spectrum reviewed in March to make sure the designs and specifications are still adequate with 2012 building codes since they were designed using the 2009 codes. We now have that on hold and plan on addressing it the facilities assessment project that we are currently evaluating vendors for. Committee agreed to return the \$30,000 that was allocated for the study of the gyms back to Minor Capital. It was requested that at the next meeting we come back to the committee with costs to do fewer right now. Maybe cut the auxiliary gyms until later.

Request for Contract Amendment for F&R GHS

Chris Lowe – Original purchase order was exceeded due to some issues (soils at bus lot and student parking lot). Since the change exceeded 10% of original contract we need to amend the contract to show the true value of the original contract with the additional charges. New amount - \$97,219.76. Staff recommends approval for the amendment to the contract for F&R to incorporate all previously approved change orders and the current invoice of \$1187.80. Mike Wray made a motion. Jason Moretz seconded. Motion carried.

Request for Additional Funding for GHS

Chris Lowe – Approval of invoice noted above to be paid out of contingency. Tim Greenway made motion, Mike Wray seconded. Motion carried.

Request for Change Orders at WBHS

Chris Lowe - First change order is a credit of \$1784.00 for the deletion of the dispensers for the locker room renovation. RCPS to supply. Second change order was due to electrical issue found during demolition. A new power feed and circuit were established so classroom learning was not disrupted. Cost \$1257.00. Staff recommends approval for change order #1 for a \$527.00 credit to the project balance. The remaining balance in project budget would be \$218,942.13 and the contract sum will be adjusted to \$1,074,625.00. Tim Greenway made the motion. Jerry Canada seconded. Motion carried.

Cave Spring High School A&E Contract

George Assaid – we have completed our negotiations with the architect and will be bringing this to the school board for approval on Thursday. We have asked architect to provide two concepts for review. One with the addition of an auxiliary gym and one with the option of a renovated larger main gym. They will bring cost estimates and at that point the school board can determine which way they want to go. Jerry Canada made a motion for approval, Tim Greenway seconded. Motion carried.

Project Updates

Chris Lowe -

Glenvar High School Renovation

- Interior punch list has been completed with the exception of a drywall workmanship issue in the new vestibule in front of the Admin area. That area is going to be completed the day after graduation.
- Exterior punch list was created on Tuesday, May 31st. Branch and their subcontractors will be addressing these items once they have received the list.
- Stadium paving has been delayed due to a mechanical issue with the milling machine of Boxley. Once their machine is repaired they will proceed with the milling and pavement overlay at the stadium.

Oak Grove Elementary School Digital Sign

- Masons are onsite. Foundation work is complete and the brick base is approximately 27” off the ground.
- The frame for the LED board will be installed on Tuesday, June 7. After this frame is installed the brick will continue for the columns that encase the frame.
- After the brick work is complete, Time Technologies will install the sign.
- AEP will install a new meter and new service once the sign is installed into the frame.
- Ethernet will be installed underground from the school to the sign once the sign is installed into the frame.

William Byrd High School Locker Room Renovation

- Additional demolition work has begun on the boys’ locker room floor. Additional concrete demolition was required due to the condition of the slab.
- Underground utilities are installed.
- Work has shifted to the team rooms across the hall as the additional demolition work takes place in the boys’ locker room.
- F&S estimates that the additional work for the boys’ locker room floor will cause a three week time delay for that portion of the project. They are attempting to make up as much time as possible by working in the team room areas (which are likely to finish ahead of schedule now). They also feel that once they move to days that the pace of work will pick up.

George Assaid adjourned the meeting at 12:42 p.m.

Respectfully submitted,

Lenora S. Downing
Operations Coordinator