

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
REGULAR MEETING OF THE BOARD OF EDUCATION
Administration Building
360 Colborne Street
Saint Paul, Minnesota 55102

April 23, 2024
5:30 PM

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#BoldSubject#

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Acknowledgement of Good Work Provided by Students

A. PERTINENT FACTS:

1. Bobby Arnold, a senior at Johnson Senior High School, has been chosen by Superintendent Joe Gothard to receive a \$5,000 scholarship award from the American Association of School Administrators (AASA). Bobby will attend Augsburg University in the fall and major in Education. He would like to become a teacher.

"I want to become a principal. I want to start off as a teacher, and social worker. Hopefully one day I can be a superintendent to help inner-city schools get funding and resources other schools have. This is a dream of mine and I'm going to work as hard as I can to get there," Bobby Arnold said.

Bobby was featured on Fox 9 News earlier this month for a poetry book that he recently published called "The Falling Uprise." He is bringing awareness to mental health through his poetry.

Dr. Joe Gothard was named the National Superintendent of the Year on February 15. A \$10,000 college scholarship will be presented in the name of the AASA National Superintendent of the Year to a student in the high school from which the superintendent graduated, or the school now serving the same area.

Dr. Gothard decided to split the scholarship between a student from SPPS and a student from his alma mater in the Madison school district.

2. JROTC Cadet Anthony Landaverde Guillen, a senior at Como Park Senior High School, was awarded the highest award for achievement in the Marine Corps JROTC for the Northwest Region of the United States last November at the MCJROTC Marine Corps Birthday Ball Celebration.

The Legion of Valor Bronze Cross for Achievement is awarded to only one Marine Corps JROTC cadet each year in the Northwest Region.

Anthony was nominated by Senior Marine Instructor Sergeant Major James C. Kirkland, based on the following criteria: An MCJROTC and academic class standing in the top 5%; demonstrating exemplary military leadership; and demonstrating leadership in scholastic activities, community activities, and interscholastic athletic participation.

Anthony is currently serving as the 28th MCJROTC Commanding Officer at Como Park Senior High for the 2023-24 school year. He was chosen for this leadership role last spring.

3. Fifty-five FIRST LEGO League (FLL) teams competed in the SPPS Regional Tournament on January 27, 2024. Nine of those teams from the following schools advanced to the State Competition on February 18:

Randolph Heights Elementary, Open World Learning, Jie Ming Mandarin Immersion, Horace Mann Elementary and Capitol Hill Gifted and Talented Magnet.

One team from Capitol Hill, The Lego Llamas, an all-girl team, will be advancing to compete nationally at the Florida Sunshine Invitational in June. The Lego Llamas received a \$10,000 grant from the Saint Paul & Minnesota Foundation to help pay for their trip.

Thank you to 3M for their continued generous support of SPPS students in First Lego League coordinated through the Department of Alternative Education. The FIRST LEGO League (FLL) competitions are organized through High Tech Kids, a nonprofit that supports youth STEM programs in Minnesota.

4. This item is submitted by Andrew Collins, Executive Chief of Schools & Learning.

B. RECOMMENDATION:

The recommendation is that the Board of Education recognizes the students acknowledged above for their contributions and outstanding work.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Acknowledgment of Good Work Provided by Outstanding District Employees

A. PERTINENT FACTS:

1. Multiple SPPS school counseling programs have recently earned Recognized ASCA Model Program (RAMP) designation from the American School Counselor Association (ASCA). The RAMP designation recognizes schools that are committed to delivering an exemplary school counseling program. Honorees are awarded for aligning their program with the criteria in the ASCA National Model, a framework for a data-informed school counseling program. Research findings indicate fully implemented school counseling programs are associated with a range of positive student educational and behavioral outcomes.

SPPS 2024 RAMP recipients are:

E-STEM Middle School

Courtne Conyers and Courtney Queen

Expo Elementary

Lauren Strong and Laurel Flores

Highland Park Middle School

Nou Katzmarek, Elisabeth Mulvaney, and Danielle Seifert

Txuj Ci HMong Language & Culture Lower

Shoua Chang and Cynthia Kaste

SPPS now has 15 RAMP schools - two of which are reRAMP schools and four of which are Schools of Distinction. Current SPPS RAMP Schools:

- Adams Spanish Immersion Elementary
 - Battle Creek Elementary*
 - Bruce Vento Elementary
 - Capitol Hill Gifted & Talented Magnet - reRAMP
 - Cretin-Derham Hall (SPPS Counselors)
 - Eastern Heights Elementary
 - E-STEM Middle School
 - Expo Elementary
 - Farnsworth Elementary Lower Campus*
 - Frost Lake Elementary
 - Highland Park Middle School
 - John A. Johnson
 - Randolph Heights Elementary*
 - Saint Paul Music Academy* - reRAMP
 - Txuj Ci HMong Language & Culture Lower Campus
2. The Nutrition Services team has received the Innovation in the Cultural Diversity of School Meals Recognition Award from the U.S. Department of Agriculture's (USDA) Food and Nutrition Service and Action for Healthy Kids (AFHK).

In a recent email, the USDA and AFHK said: "We are honored to be the first to congratulate you on your incredible achievement of elevating school nutrition in your School Food

Authority (SFA). Thank you for your hard work, constant resilience through new challenges, and daily dedication to providing your students with the nourishment they need to learn, grow, and play. We deeply appreciate and respect your continuous efforts to provide your students with more nutritious school meals.”

To celebrate their success, the USDA and AFHK said the SPPS Nutrition Services team will receive the following:

- National and local recognition by USDA and AFHK
 - An all-expense paid invitation to the Healthy Meals Fall 2024 Summit in Las Vegas, Nevada
 - Healthy Meals Incentives (HMI) Recognition Awardee Toolkit with promotional resources that will help you publicize your success to local media and your school community
 - A banner to showcase your accomplishment
3. Deb Henton, executive director of the Minnesota Association of School Administrators (MASA), is recognizing Dr. Gothard for his role as president of the organization for the 2023-24 school year. The Minnesota Association of School Administrators (MASA) is a private nonprofit member service organization representing educational administrators throughout Minnesota. Members include school superintendents, directors of special education, curriculum and technology leaders, central office administrators, and higher education administrators and professors. MASA is presenting Dr. Gothard with a \$1,000 honorarium, to be awarded to a Saint Paul Public Schools student or school.
 4. This item is submitted by Andrew Collins, Executive Chief of Schools & Learning and Jackie Turner, Executive Chief of Operations & Administration.

B. RECOMMENDATION:

The recommendation is that the Board of Education recognizes the staff acknowledged above for their contributions and outstanding work.

Resolution

SAINT PAUL PUBLIC SCHOOLS

Recognition of Superintendent Dr. Joe Gothard's Service to Saint Paul Public Schools

WHEREAS, he led the district in the creation and implementation of the *SPPS Achieves* strategic plan;

WHEREAS, he led a successful referendum campaign to increase the district's tax levy in 2018;

WHEREAS, he helped schools, students, families and staff transition to distance learning during the COVID-19 pandemic;

WHEREAS, he made decisions throughout the pandemic in the best interest of the health and safety of the community while continuing to engage students in learning;

WHEREAS, he received national recognition for his innovative and strategic approach to using federal COVID relief funds to return to learning and recover from the pandemic;

WHEREAS, he was named 2024 Minnesota and National Superintendent of the Year;

WHEREAS, he served as a mentor, role model and friend to countless students, staff, colleagues, and members of the Saint Paul Public Schools community during his tenure as superintendent;

THEREFORE BE IT RESOLVED, the Board of Education for Saint Paul Public Schools recognizes and appreciates Dr. Joe Gothard for his seven years of service as the district's superintendent on this twenty-third day of April in the Year Two Thousand and Twenty Four.



Halla Henderson, Chair



Uriah Ward, Vice Chair



Erica Valliant, Clerk



Yusef Carrillo, Treasurer



Jim Vue, Director



Chauntyll Allen, Director



Carlo Franco, Director



**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota**

**SPECIAL MEETING OF THE BOARD OF EDUCATION
360 Colborne Street
Saint Paul, MN 55102**

**March 19, 2024
4:00 p.m.**

MINUTES

I. CALL TO ORDER

The meeting was called to order at 4:02 p.m. by Chair Henderson.

II. ROLL CALL

Board of Education: J. Vue, H. Henderson, U. Ward, E. Valliant, C. Franco, Y. Carrillo
C. Allen was absent.

Administration: Superintendent Gothard, C. Long, K. Thao, D. Wells, P. Pratt-Cook, T.
Sager, A. Collins, J. Turner, S. Gray Akyea, E. Wacker, S. Dahlke

III. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: It was moved by Director Henderson, and seconded by Director Ward, to approve the order of the agenda. It passed by acclaim.

IV. MOTION TO CLOSE MEETING

MOTION: It was moved by Director Henderson and seconded by Director Carrillo that the Board of Education close the special meeting and continue the meeting as a closed meeting to discuss the matter of strategy for labor negotiations for these bargaining units, including ASAP, Educational Assistants, Principals, School and Community Service Professionals, Teachers, MMSA, PEA, AFSCME, Bus Drivers, CCEA, Custodians, Tri-Council, Electricians, Glaziers, Pipe fitters, Plumbers, Sheet Metal Workers, and Tri-Council Temps., as is provided for by Minnesota Statutes Section 13D.03. The motion passed by acclaim.

V. NEW BUSINESS

The Board of Education and staff discussed the matter of strategy for labor negotiations for these bargaining units, ASAP, Educational Assistants, Principals, School and Community Service Professionals, Teachers, MMSA, PEA, AFSCME, Bus Drivers, CCEA, Custodians, Tri-Council, Electricians, Glaziers, Pipe fitters, Plumbers, Sheet Metal Workers, and Tri-Council Temps., as is provided for by Minnesota Statutes Section 13D.03.

VI. MOTION TO OPEN MEETING

MOTION: It was moved by Director Henderson to conduct the remainder of this meeting as an open meeting. The motion was seconded by Director Ward. It passed by acclaim.

VIII. ADJOURNMENT

MOTION: It was moved by Director Henderson, and seconded by Director Valliant, to adjourn the meeting. It passed by acclaim.

The meeting adjourned around 4:21 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:

Sarah Dahlke

Assistant Clerk, St. Paul Public Schools Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota**

**REGULAR MEETING OF THE BOARD OF EDUCATION
360 Colborne Street
Saint Paul, MN 55102, and**

Available Streaming Online at www.spps.org/boe and Saint Paul Cable Channel 16

**March 19, 2024
5:30 p.m.**

MINUTES

1. CALL TO ORDER

The meeting was called to order at 5:30 p.m. by Halla Henderson, Chair.

2. ROLL CALL

Board of Education: E. Valliant, H. Henderson, U. Ward, J. Vue, C. Allen, Y. Carrillo, C. Franco
Superintendent Gothard

C. Long, General Counsel; S. Dahlke, Assistant Clerk

3. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Director Henderson moved approval of the order of the main agenda, with one change - to move the Consent Agenda to follow the Approval of the Order of the Consent Agenda, both of which will immediately follow Public Comment. The motion was seconded by Director Carrillo.

The motion was approved by roll call vote:

Director Valliant	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Carrillo	Yes
Director Franco	Yes

4. RECOGNITIONS

BF 33674 Acknowledgment of Good Work Provided by Outstanding District Employees

1. **Kim Kroetsch**, a distinguished music educator in Saint Paul Public Schools, has been honored with the Minnesota Music Educator Association Elementary Music Teacher of the Year Award, recognizing her remarkable contributions to music education. With over two decades of experience

at Global Arts Plus Lower, Kim has been instrumental in fostering an inclusive musical environment, transcending traditional roles.

As a leader within the SPPS Music/Arts community, Kim has actively contributed to the District Music Steering Committee, shaping and aligning the music curriculum with the SPPS Music Scope & Sequence.

As the Arts Integration Lead at her school, Kim passionately advocates for cultural inclusivity in the curriculum, embodying a dedication to providing a comprehensive, arts-infused, and integrated education. Her impact extends further through leadership roles in the Equity and Instructional Leadership Committee, where she spearheads engaging professional development initiatives with a focus on arts integration.

2. **Dr. Fatima Lawson**, principal of Highwood Hills Elementary, has been named one of the finalists (along with two others) for the Minnesota 2024 NAESP National Distinguished Principal (NDP) award. This marks the 40th year that MESPA and the National Association of Elementary School Principals (NAESP) have presented the prestigious award.

The National Distinguished Principals (NDP) program was established in 1984 to recognize elementary and middle-level principals who set high standards for instruction, student achievement, character and climate for the students, families and staff in their learning communities.

Interviews with the three finalists will be conducted in early May and the winner will be announced in mid-May.

3. The field of possible candidates for this year's Minnesota Teacher of the Year honor has been narrowed to 27 and **Jamie Williams**, the seventh grade American Studies teacher at Capitol Hill Gifted and Talented Magnet School, is one of the semifinalists.

Jamie, in her fifth year at Capitol Hill and her 13th within SPPS, is also the teacher-leader for Dare 2 Be Real, a student-led anti-racism group at the school.

An independent selection panel of 18 community leaders chose the semifinalists from an initial field of 159 candidates from across the state. The panel will review the semifinalists' portfolios again and review semifinalist video submissions in mid-March. The panel will select about 10 finalists from among the group.

The current Minnesota Teacher of the Year, Harding High School's **Michael Houston**, will announce his successor at the Minnesota Teacher of the Year banquet, scheduled for May 5 at the Saint Paul RiverCentre.

Education Minnesota, the statewide educators union, organizes and underwrites the Teacher of the Year program. Candidates include pre-kindergarten through 12th-grade, Early Childhood Family Education and Adult Basic Education teachers, from public or private schools.

BF 33675 Acknowledgment of Good Work Provided by Students

1. Central Senior High students **Kiernan Baxter-Kauf**, a sophomore, and **Max Ulven**, a junior, are the Minnesota State High School League winners of the Debate State Championship (public policy division).

Kiernan and Max argued for the federal government substantially increasing fiscal redistribution through a federal job guarantee, expanding social security and/or providing a basic income. After eight rounds, they defeated a duo from Minneapolis South 7-0. This was the first championship for Ulven and Baxter-Kauf.

Central students **Elliot Miller**, a sophomore and **Eleanor Johnson**, a senior, reached the quarterfinals of the State Tournament. They also have been invited to compete at the National Speech and Debate Association tournament in June.

Addie Jones-White and **Yao Buchl**, both juniors at Highland Park Senior High, also made it to the Debate State Championship. The duo were not even expecting to qualify for the state tournament and were excited but nervous leading up to the competition. To no one's surprise, their passion for the activity allowed them to put nerves aside, and they went on to have some intense debates against top teams like Central High School (the future Champions of the tournament) and Edina - ultimately beating a partnership of seniors from an opposing high school.

The Minnesota State High School League 2024 Debate State Tournament was held at the University of Minnesota January 12-13, 2024. The Minnesota Urban Debate League (MNUDL) sponsors the debate program in SPPS. MNUDL is a program of Augsburg University which provides resources and programming to support competitive academic debate in Twin Cities high schools and middle schools.

2. **Donovan Timmerman**, a junior at Washington Technology Magnet, represented the HUMWOW (Humboldt, Washington, and OWL) swimming cooperative at the Minnesota State High School League Boys State Swimming and Diving Meet. Donovan finished in the top 20 in the state for Class A and was the first representative from the HUMWOW cooperative to compete in the state competition. The tournament was held on February 29 at the University of Minnesota Aquatic Center.
3. Two Humboldt High School wrestlers represented SPPS at the Minnesota State High School League Boys State Wrestling Tournament in early March at the Xcel Energy Center. **Po Si Si**, a senior, fought hard at a very difficult 121 pound weight class, but was eliminated after his second defeat. Senior **Bran Tajia Looggins** placed third in the state at the 190 pound weight class.

5. PUBLIC COMMENT

- | | |
|------------------------------------|--|
| 1. <u>Yao Buchl</u> | Ethnic Studies Budget Cuts |
| 2. <u>Stacey Alcenat</u> | Concern about teacher |
| 3. <u>Tess Corbett</u> | Concern about teacher |
| 4. <u>Hiwot Zemikael</u> | Discrimination of the Black African Immigrants Parents and students by the principal of L'Étoile du nord |
| 5. <u>Fidele Tchoffo</u> | Discrimination of the Black African Immigrants Parents and students by the principal of L'Étoile du nord |
| 6. <u>Michelle Wall</u> | Intersection of strategic plan, academic standards, equitable instructional opportunities, and FY25 budget |
| 7. <u>Jenny Konkel</u> | Bargaining team tentative agreement |
| 8. <u>Nicole Nolen</u> | To thank the board for their participation in the negotiations with SPFE |
| 9. <u>Shanaz Padamsee</u> | Appreciation for school board during mediation |
| 10. <u>Peter Hendricks</u> | FY25 Budget & Public Data Requests from January 2024 |
| 11. <u>Andre Creighton</u> | Youth programs and access to high schools to foster participation growth |
| 12. <u>Ntxheb Chang</u> | Sustain Critical Ethnic Studies |
| 13. <u>Dieunane Casimir</u> | Discrimination of the Black African Immigrants Parents and students by the principal of L'Étoile du nord |
| 14. <u>Abiola Akeredolu</u> | Impartiality at LNFI |
| 15. <u>Ibilola</u> | My dream for the school |
| 16. <u>Leo Jackson</u> | Equity with youth inner city associations |

- | | |
|-----------------------------|---------------------------|
| 17. <u>Jennifer Hartman</u> | Equity with facility fees |
| 18. <u>Liam Heffren</u> | Ethnic Studies |
| 19. <u>Kia Rademacher</u> | Ethnic Studies |
| 20. <u>Kimberly Colbert</u> | Ethnic Studies |
| 21. <u>MK Nguyen</u> | Ethnic Studies |

6. APPROVAL OF THE ORDER OF THE CONSENT AGENDA

MOTION: Director Henderson moved approval of the Order of the Consent Agenda with these items pulled for separate consideration:

- 4-l: Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools and Saint Paul Federation of Educators, Exclusive Representative for School and Community Service Professionals
- 4-j: Approval of Employment Agreement between Independent School District No. 625, Saint Paul Public Schools and Saint Paul Federation of Educators, Local 28, Exclusive Representative for Educators
- 4-k: Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools and Saint Paul Federation of Educators, Exclusive Representative for Educational Assistants

The motion was seconded by Director Ward.

The motion was approved by roll call vote:

Director Valliant	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Carrillo	Yes
Director Franco	Yes

7. APPROVAL OF THE MINUTES

- A. Minutes of the Special Meeting of the Board of Education of February 20, 2024
- B. Minutes of the Regular Meeting of the Board of Education of February 20, 2024
- C. Minutes of the Special Meeting of the Board of Education of February 24, 2024
- D. Minutes of the Special Meeting of the Board of Education of February 26, 2024
- E. Minutes of the Special Meeting of the Board of Education of March 2, 2024

MOTION: Director Henderson moved approval of the Minutes of the Special Meeting of the Board of Education of February 20, 2024; Minutes of the Regular Meeting of the Board of Education of February 20, 2024; Minutes of the Special Meeting of the Board of Education of February 24, 2024; Minutes of the Special Meeting of the Board of Education of February 26, 2024; and Minutes of the Special Meeting of the Board of Education of March 2, 2024. The motion was seconded by Director Vue.

The motion was approved by roll call vote:

Director Valliant	Yes
Director Henderson	Yes

Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Carrillo	Yes
Director Franco	Yes

8. COMMITTEE REPORTS

A. Minutes of the Committee of the Board Meeting of March 6, 2024

At the Committee of the Board Meeting on March 6, 2024, Superintendent Gothard welcomed everyone to the meeting, and shared stories about John Bobolink, a dear friend and Supervisor for Indian Education who passed away earlier in the week. A moment of silence was also observed for Mr. Bobolink.

The first presentation on Onward SPPS focused on three topics - the Flexible Calendar Year Workgroup, the Karen Culture and Language Workgroup, and the African American Program Workgroup.

Within the portion around the Flexible Calendar Year Workgroup portion, questions and discussion focused on the original intentions of year-round programming, further information of students showing proficiency in science in 5th grade at Crossroads, a potential correlation between attendance and the year-round calendar, data for similar schools, and expectations for academic outcomes. Further details were also requested on the potential impacts to enrollment with these proposed changes, communication for families and staff, intercessions, and the proposed cost savings for these proposed changes, and impact of the pandemic on the presented data.

Within the Karen Culture and Language Workgroup portion of the presentation, questions and discussion centered on the excitement and support of board members for this work, the continued future for the program, the desire for safety for students rooted in culture and well-being, recruitment and support of Human Resources in this work, and this magnet program and special education staff. Further questions also focused on the Wellstone site in which this program is proposed to be located, and pathways for students in the Karen program, including at Washington Tech.

Within the African American Program Workgroup portion of the presentation, board members also shared their excitement and support for this program, as well as additional information about this magnet program and transportation for students.

The next presentation included information about Community Use of Facilities and Permits. Questions and discussion included further details about the revenue and expenses of permits, subsidation of organizations who permit for facilities and youth athletics, current partners of the City of the Saint Paul, and the timeline for a formal agreement with the City and the work of board members to help in these efforts. Questions and discussion included the goals of the partnership with the City, increased facility use throughout the years, and encouragement by board members for further uplifting of organizations supporting out-of-school programming and expectations for them in using SPPS spaces.

Following adjournment, board members conducted a work session regarding the discussion of Board goals and the community engagement process for the Board goals.

MOTION: Director Ward moved to accept the report on the March 6, 2024 Committee of the Board meeting and approve the recommended motions and minutes of that meeting as published. The motion was seconded by Director Valliant.

The motion was approved by roll call vote:

Director Valliant	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Carrillo	Yes
Director Franco	Yes

9. FUTURE MEETING SCHEDULE

A. Board of Education Meetings (5:30 p.m. unless otherwise noted)

- 2024
 - April 23
 - May 21
 - June 11 (Special Meeting – Non-Renewals) | 4:00 p.m. | Conference Room 5A
 - June 18
 - July 16
 - August 20
 - September 17
 - October 22
 - November 19
 - December 17

B. Committee of the Board Meetings (4:30 p.m. unless otherwise noted)

- 2024
 - April 3 - Wednesday
 - May 7
 - June 11
 - August 7 – Wednesday
 - September 10
 - October 8
 - November 6 – Wednesday
 - December 3

10. SUPERINTENDENT'S ANNOUNCEMENTS

Superintendent Gothard shared his experiences in speaking at the Minnesota Association of School Administrators and Minnesota School Board Association Day at the Capitol, and the opportunity to speak with the delegation, and putting aside politics or location within the state, while building relationships with respect, in order to shape education for the entire state. He shared that while there was a historic investment, there are also bills and mandates that we are forced to fund as well, and they may or may not be prioritized in our strategic plan. He also shared about the READ Act, and added funding isn't enough when it's distributed equally among districts in the state. We know that many of our scholars need more support and staff find creative ways during the literacy block to meet students where they are in beautiful

and respectful ways. Our district provides that through our WINN strategy. We do this work because it is right and it is a value of our community. He also shared more about this year's budget process and competing investments and challenges, as well as increased engagement. There will be changes, and we are likely to hear feedback from the community, but 70% of school districts will receive reduced investments during a large inflationary time with other competing interests. He shared this experience in being amongst state leaders and notes from his message.

11. AGENDA ITEMS THAT REQUIRE BOARD ACTION

1. Consent Agenda

MOTION: Director Henderson moved approval of all items within the consent agenda withholding these for separate consideration:

- **4-i: Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools and Saint Paul Federation of Educators, Exclusive Representative for School and Community Service Professionals**
- **4-j: Approval of Employment Agreement between Independent School District No. 625, Saint Paul Public Schools and Saint Paul Federation of Educators, Local 28, Exclusive Representative for Educators**
- **4-k: Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools and Saint Paul Federation of Educators, Exclusive Representative for Educational Assistants pulled for separate consideration.**

Director Allen seconded the motion.

The motion was approved by roll call vote:

Director Valliant	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Carrillo	Yes
Director Franco	Yes

1. Gifts

BF 33676 Ecolab Foundation Gift

That the Board of Education authorize the Superintendent (designee) to accept the \$5,000 from the Ecolab Foundation and provide a letter of expressing appreciation for the gift.

BF 33677 Request for Permission to Accept a Donation from Global Arts Plus PTA

The Board of Education authorizes the Superintendent (designee) to accept the gift from Global Arts Plus PTA.

BF 33678 MCJROTC Winter Leadership Camp

That the Board of Education authorize the Superintendent (designee) to allow Como Park Senior High School/MCJROTC to accept a monetary gift from North Star Marine Veterans of \$5,000.00. The money will

be deposited into the JROTC intra-school account 19-212-291-000-5096-J001, and will be used with the above projects.

BF 33679 Acceptance of Donation from Maggie O'Reilly

That the Board of Education approve the funds from Maggie O'Reilly, in the amount of \$64,000, all of which will be used to purchase new stage extensions from the Wenger Corporation. The funds should be deposited into the Mary Mackbee Auditorium Account. School budget code is: 19-210-291-000-5096-G501.

2. Grants

BF 33680 Request for Permission to Submit a Grant to the MN Department of Transportation's Safe Routes to School Grant

That the Board of Education authorize the Superintendent (designee) to submit a grant to the MN Department of Transportation's Safe Routes to School Boost Grant program; to accept funds; and to implement the project as specified in the award documents.

BF 33681 Request for Permission to Submit to the Whole Kids Foundation Garden Grant

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Whole Kids Foundation's Garden Grant program; to accept funds; and to implement the project as specified in the award documents.

BF 33682 Request for Permission to Submit a Grant to the Lillian Wright and C. Emil Berglund Foundation

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Lillian Wright and C. Emil Berglund Foundation, to accept the funds, and to implement the project as specified in the award documents.

BF 33683 Request for Permission to Submit a Grant to the MN Department of Education's Afterschool Community Learning Grant

That the Board of Education authorize the Superintendent (designee) to submit a grant from the MN Department of Education's Afterschool Community Learning Grant program; to accept funds; and to implement the project as specified in the award documents.

BF 33684 Request for Permission to Submit to the MN Department of Transportation's Safe Routes to School District Coordinator Grant

That the Board of Education authorize the Superintendent (designee) to submit a grant to the MN Department of Transportation's Safe Routes to School Coordinator Grant program; to accept funds; and to implement the project as specified in the award documents.

BF 33685 Request for Permission to Submit a Grant to the MN Department of Transportation's Safe Routes to School Grant

That the Board of Education authorize the Superintendent (designee) to submit a grant to the MN Department of Transportation's Safe Routes to School Boost Grant program; to accept funds; and to implement the project as specified in the award documents.

3. Contracts

BF 33686 Request to Sign the Contract with the City of Saint Paul pertaining to CollegeBound Saint Paul

That the Board of Education authorize the Superintendent (designee) to sign the contract with the City of Saint Paul pertaining to CollegeBound Saint Paul.

BF 33687 Request to Sign the Amendment with Construction Careers Foundation (CCF)

That the Board of Education authorize the Superintendent (designee) to sign the amendment to the Construction Careers Foundation Contract for FY24.

BF 33688 Request for Proposal (RFP) -- No. A24-4273-MO - Leased Wide Area Network (WAN) and Internet Services

That the Board of Education authorize the Superintendent (designee) to authorize award of RFP No. A24-4273-MO to CenturyLink/Qwest, for the purchase of Internet and Fiber Wide Area Network Connectivity services in the amount of \$3,224,773.20.

BF 33689 Contract with Learning Disabilities Association of Minnesota (LDA) 23-3786

That the Board of Education authorize the Superintendent (designee) to approve the contract with Learning Disabilities Association of Minnesota (LDA) 23-3786.

BF 33690 Renewal of Contract with Teachers on Call

That the Board of Education authorizes the Superintendent (designee) to renew the contract with Teachers on Call to provide substitute teacher services for Independent School District 625. The contract amount will be charged to budget codes:

- K-5 (elementary) – 01-005-203-000-6305-0000.
- 6-12 (secondary) – 01-005-211-000-6305-0000.

BF 33691 Design Services for Johnson High School Athletic Improvements Project (Project # 1150-24-01)

That the Board of Education authorize award of design and construction administration services to BWBR for the not-to-exceed fee of \$221,535.

BF 33692 Contract Amendment #1 for U+B Architecture for the Wellstone Elementary Plumbing, Piping, and HVAC Replacement (Project # 4260-23-01)

That the Board of Education authorize Amendment #1 for U+B Architecture in the amount of \$56,455 for the Wellstone Elementary Plumbing, Piping, and HVAC Replacement (Project # 4260-23-01).

BF 33693 Contract Amendment #1 for Snow Kreilich Architects for the Barack and Michelle Obama School Addition and Renovation (Project # 3210-23-01)

That the Board of Education authorize Amendment #1 for Snow Kreilich Architects in the amount of \$65,440 for the Barack and Michelle Obama School Addition and Renovation project (Project #3210-23-01).

BF 33694 Contract Amendment #6 for TKDA for the Johnson High School HVAC Replacement (Project # 1150-19-01)

That the Board of Education authorize Amendment #6 for TKDA in the amount of \$15,000 for the Johnson High School HVAC Replacement (Project # 1150-19-01)

BF 33695 Contract Amendment #1 for KFI for the Hidden River Middle School Renovation & Addition (Project # 3140-20-02)

That the Board of Education authorize Amendment #1 for KFI in the amount of \$12,050 for the Hidden River Middle School Renovation & Addition project (Project #3140-20-02).

BF 33696 Contract Amendment #3 for ATSR Planners, Architects, and Engineers for the Farnsworth Aerospace Upper HVAC Replacement (Project # 1030-23-01)

That the Board of Education authorize Amendment #3 for ATSR Planners, Architects, and Engineers in the amount of \$68,795 for the Farnsworth Aerospace Upper HVAC Replacement project (Project #1030-23-01).

BF 33697 Contract Amendment #2 for Dunham Associates for the Creative Arts ARP HVAC Upgrades (Project # 2170-22-01)

That the Board of Education authorize Amendment #2 for Dunham Associates in the amount of \$40,572 for the Creative Arts ARP HVAC Upgrades project (Project #2170-22-01).

BF 33698 Contract Amendment #6 for Cuningham Group Architects for the American Indian Magnet School Addition and Renovation (Project # 1160-19-01)

That the Board of Education authorize Amendment #6 for Cuningham Group Architecture in the amount of \$25,000 for the American Indian Magnet School Addition and Renovation project (Project #1160-19-01).

BF 33699 Contract Amendment #5 for Cuningham Group Architects for the American Indian Magnet School Addition and Renovation (Project # 1160-19-01)

That the Board of Education authorize Amendment #5 for Cuningham Group Architecture in the amount of \$6,400 for the American Indian Magnet School Addition and Renovation project (Project #1160-19-01).

BF 33700 Construction Manager as Advisor Services for Cherokee Heights Elementary School Building Systems Replacements (Project # 2070-23-01)

That the Board of Education authorize award of construction manager as advisor services and pass through general conditions to RJM Construction for the not-to-exceed fee of \$773,505.

BF 33701 Equipment Acquisition Award for Highland Park Middle School Entry Addition and Renovation (Project # 3081-23-01)

That the Board of Education authorize award of furniture for the Highland Park Middle School Entry Addition and Renovation project (Project #3081-23-01) to ACRE for a lump sum base bid of \$750,475.

BF 33702 Equipment Acquisition Award for American Indian Magnet Addition & Renovation (Project # 1160-19-01)

That the Board of Education authorize award of furniture for the American Indian Magnet School Addition and Renovation to ACRE for a lump sum base bid of \$1,107,351.

4. Agreements

BF 33703 Memorandum of Agreement with American College of Education for Nursing Clinical Experiences

That the Board of Education authorizes the Superintendent to enter into a memorandum of understanding with American College of Education for nursing clinical experiences.

BF 33704 Request to Sign School Social Work Internship Agreement with the University of Wisconsin, River Falls

The Board of Education authorizes the Superintendent (designee) to sign the School Social Work Internship Agreement between Saint Paul Public Schools and The University of Wisconsin, River Falls.

BF 33705 Request to Sign Concurrent Enrollment Joint Powers Agreement with Century College

That the Board of Education authorize the Superintendent (designee) to sign the Concurrent Enrollment Joint Powers Agreement between Saint Paul Public Schools and Century College for FY24.

BF 33706 Focus Beyond Transition Services: Metro Transit Adopt-A-Stop Program Agreement

That the Board of Education authorize the Superintendent (designee) to approve the Metro Transit Adopt-A-Stop Program agreement for one year.

BF 33707 District Provided Cell Phone Service & Equipment Agreement

That the Board of Education authorize the Superintendent (designee) to approve and enter into the agreement between SPPS and Verizon Wireless.

BF 33708 Memorandum of Understanding between Lakes Country Service Cooperative and Saint Paul Public Schools

That the Board of Education authorize the Superintendent (designee) to sign the Memorandum of Understanding between Saint Paul Public Schools and Lakes Country Service Cooperative until June 2025.

BF 33709 Approval of Employment Agreement Between Independent School District No. 625 and Minnesota Teamsters Public and Law Enforcement Employees Union Local No. 320, Representing Bus Drivers

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment for Minnesota Teamsters Public and Law Enforcement Employees Union Local No. 320, representing bus drivers in this school district; duration of said Agreement is for the period of July 1, 2024 through June 30, 2026.

BF 33710 Joint Powers Agreement between Saint Paul Public Schools and the City of Woodbury

That the Board of Education authorize the execution of the Joint Powers Agreement between the District and the City of Woodbury, allowing shared use of the gymnasium and fields at E-STEM Middle School, 600 Weir Drive, Woodbury, MN.

BF 33711 Access, Parking, and Temporary Construction Easement Agreement at Jie Ming Mandarin Immersion School

That the Board of Education authorize the execution of the Access, Parking, and Temporary Construction Easement Agreement at Jie Ming Mandarin Immersion School between the District and the City of Saint Paul.

BF 33712 Site Operation Agreement between Saint Paul Public Schools and the City of Saint Paul

That the Board of Education authorize the execution of the Site Operations Agreement between the District and the City of Saint Paul to clarify lines of responsibility for daily maintenance and capital improvement of the external premises at Jie Ming Mandarin Immersion Elementary School, 1845 Sheridan Ave. W.

BF 33713 Project Labor Agreement (PLA) – Affirmation of the Board’s Previous Direction to Implement a PLA for Wellstone Elementary Plumbing, Piping and HVAC Replacement (Project # 4260-23-01)

That the Board of Education affirm the implementation of a project labor agreement for Wellstone Elementary Plumbing, Piping and HVAC Replacement (Project # 4260-23-01).

BF 33714 Project Labor Agreement (PLA) – Affirmation of the Board’s Previous Direction to Implement a PLA for Farnsworth Aerospace Upper HVAC Replacement (Project # 1030-23-01)

That the Board of Education affirm the implementation of a project labor agreement for Farnsworth Aerospace Upper HVAC Replacement (Project # 1030-23-01).

5. Administrative Items

BF 33715 Monthly Operating Authority

That the Board of Education approve and ratify the following checks and electronic transfers for the period January 1, 2024- January 31, 2024

(a) General Account	#769074-770185 #0005145-0005178 #7005061-7005099 #0009550-0009702	\$64,701,911.85
(b) Construction Payments	- 0 -	\$4,374,476.61
(c) Debt Service	- 0 -	<u>\$45,106,300.80</u>
		\$114,182,689.26

Included in the above disbursements are two payrolls in the amount of \$45,596,343.59 and overtime of \$179,510.55 or 0.39% of payroll.

(d) Collateral Changes

Released: None
Additions: None

That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Worker's Compensation Law falling within the period ending July 31, 2024.

BF 33716 Recommendations for Exclusion of Students Non-Compliant with Minnesota Statute 121A.15 Health Standards: Immunizations

That the Board of Education exclude noncompliant student(s) from school(s) effective March 27, 2024, should they not comply with Minnesota State Health Standards for Immunizations on or before this date.

Human Resources Transactions

BF 33717 Transactions for February 1 – February 29, 2023

BF 33718 Settlement of Insured Claim

That the Board of Education approve the Settlement Agreement in the above-referenced matter; authorize its Superintendent or designee to sign the Settlement Agreement; and authorize School District administration to issue payment and otherwise perform the Settlement Agreement.

BF 33719 Phase Gate Approval of the Bridge View Roofing Replacement (Project # 0175-21-01): Gate #5.2 – Project Final Fiscal Close-out

That the Board of Education accept the financial report provided for Bridgeview Roof Replacement project (Project # 0175-21-01) at Phase Gate Check #5.2 – Project Final Fiscal Close-out.

BF 33720 Phase Gate Approval of the FY25 Fire Safety Program at Hubbs Center, Belvidere Early Learning, E-STEM Middle School, Early Childhood Hub East, and Early Childhood Hub West (Project # 0652-25-01): Gate #3 – Project Budget

That the Board of Education approve the FY25 Fire Safety Program (Project # 0652-25-01) at Phase Gate Check #3 – Project Budget; setting the final project budget at \$1,386,000 and indicating direction to proceed with construction bidding.

6. Bids

BF 33721 Phase Gate Approval of the Plumbing Plus project at Wheelock Early Learning Center, Eastern Heights Elementary, L'Etoile du Nord Upper, Groveland Elementary, Hubbs Center, Focus Beyond, John A. Johnson, Griffin Stadium, Dayton's Bluff, Highwood Hills, and Student Placement Center (Project # 0551-23-01): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A24-4337-JG for the Plumbing Plus project at Wheelock Early Learning Center, Eastern Heights Elementary, L'Etoile du Nord Upper, Groveland Elementary, Hubbs Center, Focus Beyond, John A. Johnson, Griffin Stadium, Dayton's Bluff, Highwood Hills, and Student Placement Center project (Project # 0551-23-01) to Meisinger Construction Company for a lump sum base bid of \$1,366,200.

BF 33722 Phase Gate Approval of the Barack and Michelle Obama School Addition and Renovation Project WS 0851 (Project #3210-23-01): Gate #4 - Contract Award

That the Board of Education approve the award of Bid No. A24-4464-JG for the Barack and Michelle Obama School Addition and Renovation project (Project #3210-23-01) to Northern Glass & Glazing, Inc. for a lump sum base bid of \$2,694,000.

BF 33723 Phase Gate Approval of the Jie Ming Phase II Addition & Renovation (Project # 3090-21-01) – Playground Equipment: Gate #4 - Contract Award; Gate #4A – Finance Plan Update

That the Board of Education approve the award of playground equipment at the Jie Ming Phase II Addition and Renovation project (Project #s 3090-21-01) to Flagship Recreation for a lump sum base bid of \$323,613.

BF 33724 Phase Gate Approval of the FY25 Fire Safety Program at Hubbs Center, Belvidere Early Learning, E-STEM Middle School, Early Childhood Hub East, and Early Childhood Hub West (Project # 0652-25-01): Gate #4 – Contract Award

That the Board of Education approve the award of fire alarm installation and modifications at Early Childhood Hub West for the FY25 Fire Safety Program (Project # 0652-25-01) to Egan for a lump sum base bid of \$188,350.

BF 33725 Phase Gate Approval of the FY24 Paving Program at John A. Johnson and Groveland Elementary (Project # 0800-24-01): Gate #4 - Contract Award

That the Board of Education approve the award of concrete at Groveland Elementary for the FY24 Paving Program (Project # 0800-24-01) to RAK Construction, Inc for a lump sum base bid of \$210,360.

BF 33726 Phase Gate Approval of the FY24 Paving Program at John A. Johnson and Groveland Elementary (Project # 0800-24-01): Gate #4 - Contract Award

That the Board of Education approve the award of concrete and paving at Groveland Elementary for the FY24 Paving Program (Project # 0800-24-01) to Bituminous Roadways, Inc for a lump sum base bid of \$259,010.

BF 33727 Phase Gate Approval of the FY24 Flooring Replacement Program at Johnson High School, Farnsworth Upper, and Battle Creek Middle School (Project # 0225-24-01): Gate #4 - Contract Award

That the Board of Education approve the award of flooring at Battle Creek Middle School for the FY24 Flooring Replacement Program at Johnson High School, Farnsworth Upper, and Battle Creek Middle School project (Project # 0225-24-01) to St Paul Lino for a lump sum base bid plus Alternates B1 & B2 of \$378,540.

BF 33728 Phase Gate Approval of the FY24 Flooring Replacement Program at Johnson High School, Farnsworth Upper, and Battle Creek Middle School (Project # 0225-24-01): Gate #4 - Contract Award

That the Board of Education approve the award of flooring at Johnson High School and Farnsworth Upper for the FY24 Flooring Replacement Program at Johnson High School, Farnsworth Upper, and Battle Creek Middle School project (Project # 0225-24-01) to CFS for a lump sum base bid plus Alternates J1 & F1 of \$588,011.

BF 33729 Phase Gate Approval of the FY24 A/V Replacement Program at Washington Technology Magnet and Journeys Secondary School (Project # 0680-24-01): Gate #4 - Contract Award

That the Board of Education approve the award of a/v equipment at Washington Technology for the FY24 A/V Replacement Program at Washington Technology Magnet and Journeys Secondary School project (Project # 0680-24-01) to Bluum of Minnesota for a lump sum base bid of \$348,900.

BF 33730 Phase Gate Approval of the Como Park Senior Athletics (Project # 4110-23-01): Gate #4 - Contract Award

That the Board of Education approve the award of tennis courts at Como Park Senior Athletics (Project # 411-23-01) to Bituminous Roadways, Inc. for a lump sum base bid of \$337,343.

7. Change Orders

BF 33731 Change Order #1 for Morcon Construction for the Rondo Complex ARP HVAC RTU Replacement (Project # 3170-22-01)

That the Board of Education authorize the Superintendent, Superintendent's Designee, or Facilities Director to sign Change Order #1 for Morcon Construction for the Rondo Complex ARP HVAC RTU Replacement project (Project # 1150-19-01) for the amount of \$1,145,391.

BF 33732 Project Budget Modification Request and Finance Plan Update for the FY24 Paving Program at John A. Johnson and Groveland Elementary (Project # 0800-24-01)

That the Board of Education approve the budget modification to the FY24 Paving Program at John A. Johnson and Groveland Elementary project (Project # 0800-24-01).

ITEMS PULLED FOR SEPARATE CONSIDERATION

BF 33733 Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools and Saint Paul Federation of Educators, Exclusive Representative for School and Community Service Professionals

BF 33734 Approval of Employment Agreement between Independent School District No. 625, Saint Paul Public Schools and Saint Paul Federation of Educators, Local 28, Exclusive Representative for Educators

BF 33735 Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools and Saint Paul Federation of Educators, Exclusive Representative for Educational Assistants

QUESTIONS/DISCUSSION:

- Director Ward noted that this item was pulled in order for members of SPFE to witness the approval. He also pulled it because he wanted to express gratitude to folks, especially as board members were more involved than in the past, and it was great to work with Administration to resolve the contract. He also appreciate the experience of working with and is grateful to the SPFE bargaining team, and appreciated the work to represent their membership and elevate the concerns of our educators. He is genuinely excited about the issues discussed and the common interest, and ability to work together toward a shared goal, and it's an exciting opportunity to work toward a positive change together.
- Director Allen thanked Administration and board members involved in the process, as well as SPFE. This year felt lighter and more positive, and all seemed to be hyper focused on getting the job done for the best interest of students. She looks forward to continuing to work together.

- Director Henderson thanked the teams for their work, and is excited to take the next steps and keep the work moving forward.

MOTION: Director Henderson moved:

- That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment for those School and Community Professional Employees in this school district for whom the Saint Paul Federation of Educators is the exclusive representative; duration of said Agreement is for the period of July 1, 2023 through June 30, 2025.
- That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment for licensed educators in this district for whom the Saint Paul Federation of Educators, Local 28, is the exclusive representative; duration of said Agreement is for the period of July 1, 2023 through June 30, 2025.
- That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment for those School and Community Professional Employees in this school district for whom the Saint Paul Federation of Educators is the exclusive representative; duration of said Agreement is for the period of July 1, 2023 through June 30, 2025.

Director Franco seconded the motion.

The motion was approved by roll call vote:

Director Valliant	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Carrillo	Abstain
Director Franco	Yes

FURTHER AGENDA ITEMS THAT REQUIRE BOARD ACTION

1. Calendar Updates

Superintendent Gothard then welcomed Craig Anderson, Executive Director of Teaching and Learning to present the Calendar Updates. The objectives include the modification of the previously approved 2024-2025 calendar to support teachers in grading, and to provide an overview of the community engagement and steps being taken to develop future year calendars.

Within the presentation, the rationale for the change was reviewed, as well as details on the 2024-2025 approved calendar in comparison to the proposed modifications to the SY24-25 calendar for a total of 174 days.

Following the motion with the below revisions, the presentation went on to detail the process for developing calendars for school year 2025-26, 2026-27, and 2027-28. The Minnesota State Statute regarding the length of the school year and hours of instruction were shared, as well as parameters for SPPS, and the calendar process and timeline.

The full presentation can be found in the BoardBook.

QUESTIONS/DISCUSSION:

- Director Vue requested information on the process for determining the rationale for these proposed changes. Response: We learned from this year and teacher feedback, as well as taking their feedback and using it as consideration for future calendars, including when staff development days occur mid-week. We are also striving to compose a more inclusive calendar for students, as well as considerations for staff and grading.

MOTION: **Director Henderson moved to approve the recommendation to change the 2024-2025 calendar, including:**

- **Revise the 24-25 calendar to change the end of Q1 from November 8 to November 7**
- **Change the conference day / staff development day from November 22 to November 8, and**
- **Change the secondary grading day / elementary staff development day from January 31 to January 27.**

Director Carrillo seconded the motion.

The motion was approved by roll call vote:

Director Valliant	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Carrillo	Yes
Director Franco	Yes

10. INFORMATIONAL AGENDA ITEMS

A. FY25 Budget Update

Superintendent Gothard welcomed Tom Sager, Executive Chief of Financial Services, to provide this report. A FY25 budget updated timeline was shown, with allocations to schools in mid-March. The goals for the FY25 budget process were also reviewed, which include to build a balanced FY25 budget that:

- adheres to financial constraints
- demonstrates strong alignment to SPPS Achieves focus areas
- addresses students' learning needs, and
- reflects community values

The building blocks for the General Fund budget were also reviewed, including the role of school needs, requirements, community values, and essential services to compose the FY25 estimated budget. The budget reduction target process was also reviewed, with the FY25 budget reduction target of \$107.5M, and that \$71.3M in reductions have been identified, with \$36.2M in reductions to be determined. Details on the updated FY25 reduction target was also provided. The ARP-funded commitments to stop were also shown, as well as non-ARP funded commitments to stop.

Details for the school allocations guidelines were also presented, including:

- The School Allocation Guidelines provide information and guidance about how school budgets are allocated.
- The Division of Schools and Learning uses specific formulas and guidelines to allocate staffing and funding to schools.
- The Division of Schools and Learning works closely with all other divisions to ensure the school allocations are accurate and equitable.

Budget basics and allocations guidelines were also shown.

The next portion included information about sharing this information with the community, including the dates of the upcoming Parent Advisory Council meetings, school-based meetings, and continued monthly updates via email and on the website.

Next steps were also reviewed, with school allocations being sent on March 22; department allocations in mid-April; school information sessions for families in mid-April/early-May; meetings with ARP community partners in March/April; and the next Board budget update will occur in April.

The full presentation can be found in the BoardBook.

QUESTIONS/DISCUSSION:

- Director Carrillo requested information on the school allocation savings noted within the presentation. Response: Within the Budget Workshops, there were multiple scenarios presented, and working within those scenarios about what a school may look like, we worked within the guardrails and delivery of service and budgetary constraints to arrive at the savings of \$5.5M. There were multiple scenarios shared, and while meeting the aspects of the bargaining agreements, there was allocation to flex and SELT determined the success of each scenario, as well as quantify the changes at the elementary level, as well as middle and high school levels.
- Director Ward requested information on the analysis of spending for different programs, and the determination of whether to start, stop, or sustain. Response: Part of the process was going through the thousands of initiatives and data, as well as feedback if it was working, and the impacts. We began with a large scale collection from the Research, Evaluation and Assessment team and collected various aspects of programs and commitments, including number of participants, to what degree the target group was serviced, alignment to strategic plan, and variations for cost. That data was then combined with information from larger groups around the strategic plan areas, and in looking at the student outcomes landscape, and contextualization of student needs, as well as information from principals and administration. SELT then spent the larger part of four days of protocols around decision-making and sorting with regards to alignment and constraints, strategic plan areas and the student outcomes landscape.
- Director Ward also noted that at the Budget Workshop, materials were provided to see the work being done with collecting quantitative and qualitative data, and looking at both results and anecdotal evidence, student affected, cost, and big-picture data in a massive budget shortfall.
- Director Franco encouraged Administration to think about ways to offer positions to those untenured, or invite them back.
- Director Vue requested information in how community values informed cuts, and encouraged the team to have a stronger correlation to community values. Response: We will take that advice as we work with communities and schools to build framework. In the work of the senior leadership team, they used the framework of instructional priority of literacy and did the sorting process, and then went back to the community value of connectiveness and did the same process, as well as the entire process for the value of safety.

- Director Carrillo also noted that it will be important to clarify with community on the cuts, values and understanding of connections in order to ensure we are explaining and clarifying for the community.
- Director Valliant requested information on the process for the order of the values process. Response: It was based on the three values, including literacy strategies, yellow buses, East African Elementary, Karen Language and Culture, and continued ways to ensure a sense of belonging in decision-making. It was noted that while the values are being used to determine cuts, they are also being used to determine investments.
- Director Ward noted a question about when the team hopes to have the remaining deficit determined or resolved. Response: We anticipate in the upcoming weeks of April or May. Allocations will go to departments based on the timeline, and then budgets will also be returned to Finance, and then loaded into the system.
- Director Henderson thanked the team, and noted it is a bittersweet time with a previous large investment and how to meet the needs of students, and then to have it so quickly taken away.

B. B.I.G.G: Board-Initiated Goals Governance

Director Ward then presented information on B.I.G.G: Board-Initiated Goals Governance. He provided a background of the plan, details for the process, and types of goals, including:

- Student outcome goals
- Programmatic goals
- District relations goals
- Internal goals

The timeline for this process was also detailed, as well as works cited and research articles.

The full presentation can be found in the BoardBook.

QUESTIONS/DISCUSSION:

- Director Vue noted his experience in learning the role of a board member, and it needs to be clear. Leadership cannot occur without goals, and they emphasize the need to exercise power and authority for the best interest of our students, and looks forward to starting the process for moving forward.
- Director Carrillo noted that this was a strong desire from the community for a goal-oriented board and a strong desire for connections with the community. We are embarking on a very strong sense of support, excitement, and hesitancy about the speed, but understanding we are committed to doing this work together, and we will face obstacles and timeline challenges. He feels encouraged to be embarking on this work together and the outcomes will be much better for the city of Saint Paul, and the Board has decided to set goals and work together with Administration to empower everyone and do great work for our students, families, and community.
- Director Henderson noted that we have a strategic plan to drive the district, but not a mechanism for the Board to be held accountable, and that is provided by this model. This plan may shift, but it's important to start the work now and then in the future to reassess. She is excited about the engagement model, and an opportunity to do good work in the public. There may be mistakes, but we must continue. She thanked Director Vue and former director, Jessica Kopp, for their work leading to this point, and the future for accountability and structure for the Board.
- Director Valliant noted that one of her first questions when on the Board was about the goals, and leadership needs goals and a vision. We teach our students to have a vision and goals, and the Board must do the same, while it may be complicated at first.

C. Onward SPPS: Crossroads Calendar

Superintendent Gothard welcomed Jackie Turner, Executive Chief of Administration and Operations, to present this update.

The flexible school year state statute goals were reviewed, as well as the recommendation to pause at this time for the transition to Crossroads to the traditional school year calendar. Next steps include a school community engagement plan that will be co-created with families and staff, and the development of a new extended timeline to allow for additional input from families and staff to review and understand the data.

The full presentation can be found in the BoardBook.

QUESTIONS/DISCUSSION:

- Director Franco appreciates the pause on this plan for now, and its important that we do bring in community, even if we fear the response. We need to do this work in partnership with administration and with the school community, and do this work collectively, especially when there is a change or pivot.

D. Policy Update

Superintendent Gothard them welcomed Becky Schmidt, Director of Health and Wellness, to present the second readings of each of these policy updates.

a. SECOND READING: Policy 516.00 Students: Medications/Medical Procedures

Details were shared on the rationale for the proposed amendments to this policy, including:

- Policy was last updated five years ago (2019)
- We are always striving to remove health barriers to learning, remove barriers for families, and have safe and efficient processes in place when it comes to administering medications and medical procedures.
- When updating our processes there was a need to review and update the policy.

A link to the proposed changes was included in the presentations. Language that is proposed to be removed was reviewed, as well as proposed language to be added to the policy.

QUESTIONS/DISCUSSION: None

b. SECOND READING: Policy 533.00 Wellness

Details were shared on the rationale for the proposed amendments to this policy, including:

- Policy was last updated seven years ago (2017)
- Proposed changes to the policy are mostly driven by the changes made to the USDA National School Lunch Nutrition Programs
- Remove language around unsupported positions

A link to the proposed changes was included in the presentations. Language that is proposed to be removed was reviewed, as well as proposed language to be added to the policy.

The proposed policy updates were also included in BoardBook.

The full presentation can be found in the BoardBook.

QUESTIONS/DISCUSSION: None

13. BOARD OF EDUCATION

A. Information Requests/Responses and Items for Future Agendas

- Director Franco noted that in the recent onboarding sessions, there was brief information presented on the collaborations between the Office of School Supports and Security and Emergency Management, and is interested in learning more about their work to ensure our school communities feel safe with predictable responses.

B. Board of Education Reports/Communications

- Director Franco provided his experiences at attending Black Wall Street at Humboldt, and that it was an opportunity for Black businesses from the community to join this event, and for our young people to meet with them and learn about the history of businesses in Saint Paul, including Rondo.
- He also highlighted the recent Como girls basketball game.
- He went on to note a meeting with Chair Henderson, Councilmember Rebecca Noecker, Parks and Rec Director Rodriguez, program manager of Sprockets, and Tony Walker, Director of Community Education for SPPS regarding out-of-school-time programming and extension of the school day, and how to lean on community partners, government services and public services agencies to work closely to leverage resources.
- Director Vue provided a report on his attendance at the service for John Bobolink, and provided a passage from the service that told of Mr. Bobolink's life and family. He thanked him and his family for his work. He ended his report with a poem and Native American prayer.

14. ADJOURNMENT

Director Ward moved to adjourn the meeting; Director Franco seconded the motion.

The motion was approved by roll call vote:

Director Valliant	Yes
Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Yes
Director Carrillo	Yes
Director Franco	Yes

The meeting adjourned at 9:14 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:

Sarah Dahlke

Assistant Clerk, St. Paul Public Schools Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota**

**SPECIAL MEETING OF THE BOARD OF EDUCATION
360 Colborne Street
Saint Paul, MN 55102**

**April 16, 2024
4:00 p.m.**

MINUTES

I. CALL TO ORDER

The meeting was called to order at 4:02 p.m. by Chair Henderson.

II. ROLL CALL

Board of Education: H. Henderson, U. Ward, J. Vue, C. Franco, E. Valliant, Y. Carrillo
U. Ward was absent.

Staff: J. Turner, S. Gray Akyea, P. Pratt-Cook, A. Collins, S. Dahlke

Community: M. Wall, K. Polzer

III. DISCUSSION OF B.I.G.G: BOARD INITIATED GOALS GOVERNANCE

The Board then discussed their work regarding community engagement, as well as proposed questions for community engagement sessions, including Board-Student Sessions.

Board-Student Sessions are planned for the weeks of May 6 and May 13 at all high school sites within SPPS. The Board and Administration drafted a plan for the coordination of schools and board members for these sessions. Discussion also included the ideal group size for each session, as well as percentages of students in which to engage with a sample size, with the proposal of multiple sessions at the larger high schools. Data collection was also noted and the consistency in questions. The need for parental/family permission forms for students was also discussed.

The next portion of the meeting focused on the proposed questions to ask at both the student sessions, as well as engagement sessions with community. The use of surveys was also discussed, as well as the need for questions and purpose statement to be able to be replicated in the written survey, and the ability for questions to be translated and replicated. It was determined to finalize the draft language by May 5, including the 3-4 questions to be included within the engagement sessions.

VI. ADJOURNMENT

MOTION: Director Henderson moved to adjourn the meeting. The motion was seconded by Director Valliant. It passed by acclaim.

The meeting adjourned at 5:49 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:

Sarah Dahlke

Assistant Clerk, St. Paul Public Schools Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota**

**COMMITTEE OF THE BOARD MEETING
360 Colborne Street
Saint Paul, MN 55102**

**April 3, 2024
4:30 p.m.**

MINUTES

1. CALL TO ORDER

The meeting was called to order at 4:30 p.m. by Vice Chair Ward.

2. ROLL CALL

Board of Education: U. Ward, H. Henderson, E. Valliant, J. Vue, C. Franco, Y. Carrillo
Superintendent Gothard

C. Allen was absent.

Staff: C. Long, S. Dahlke, S. Gray Akyea, T. Parent, T. Sager, K. Thao, L. Olson,
L. Corey, A. Speed, J. Williams, A. Collins, E. Wacker, C. Anderson, S.
Koppen, J. Danielson, K. Morris, S. Schmitt de Caranza, H. Nistler, A.
Kunz, N. Páez, M. McHenry, K. Kimani, M. Sullivan, D. Simms, M.
Eustaquio, T. Walker, B. Schmidt, B. Harri

Community: M. Wall

3. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Director Ward moved approval of the Order of the Agenda. The motion was seconded by Director Henderson. It passed by acclaim.

4. SUPERINTENDENT'S ANNOUNCEMENTS

Superintendent Gothard began the meeting with a few recent updates. The first included a recap of the event Live Unified, which is a partnership with the Special Olympics of Minnesota, and to bring attention to the different participation levels in physical education classes, competition ability, leadership, and opportunities for inclusion. It was great to see excited students attend this event at the University of St. Thomas, and he thanked them for hosting, as well as leadership at Special Olympics and staff, families, and students from SPPS. He also went on to provide a recap of his time at the 31st Annual Honors Concert at the Ordway, and the impressive facility where Ella Fitzgerald once performed, and that experience for our students to perform in a national facility with mentors and artists-in-residence. It was a great showcase for the visual and performing arts in SPPS. He noted an observation that this event did represent our students in SPPS, and thanked Robin Lorenzen, program leader, for her great work in organizing this event as she retires this year. Director Vue thanked Superintendent Gothard for the report on the Live Unified

event as his son also participated, and as students grow, the gaps appear in social and academics, as well as physical abilities, and in working with partners, our youth are able to collaborate in spaces and build relationships with their peers, and experience opportunities with them.

5. FY25 BUDGET UPDATE

Superintendent Gothard then introduced this report. He noted that Senior Leadership has been working to prepare the budget development since last summer, and engaged with board members and community to understand values, prioritize programs that positively impact students, and while a large budget deficit does require difficult decisions, that the budget honors what students need and deserve. He also shared that we are sustaining positive and important work, such as WINN, busing, middle school model, the new math curriculum, post-secondary options, music and arts, and Indigenous and world languages. This is an especially difficult budget year as federal investments end, and with a \$150M shortfall, the team has then identified cost savings and decisions to decrease that number, and progress has been shared in board meetings, workshops, and small groups. We are not alone in this time of historic cuts with 75% of school districts facing similar situations. Most of the costs of the district are salaries and benefits. Our budget decisions have been strategic and collaborative, and we are forced to make difficult decisions – these will impact staff, programs, and affect all schools and departments. We will limit the impact on students and prioritize programs that are working and align with community values.

The presentation included objectives such as:

- An update on the FY25 budgeting process and our work toward building a balanced budget
- Review the tool that guided school allocation
- A high-level summary of anticipated impacts of enacting a balanced budget
- Next steps and timeline in the FY25 budget process

The agenda also included:

- Review of FY25 budget components
- School allocations and impacts
- Division and department budget impacts
- Next steps in FY25 budget process
- FY25 budget timeline and important dates

A review of the budget components and budget building blocks, including school needs, requirements, community values and instructional priorities, and essential services, was shared.

Within the School Allocations and Impacts portion, the School Allocation Guidelines were reviewed, as well as a sampling of changes in FY25 school allocations and sampling of school impacts.

Within the portion of Division and Department Impacts, reduction details were shared within Schools and Learning, Administration and Operations, and Business and Finance, Equity, Strategy and Innovation, and Human Resources as well.

Next steps were reviewed, and included budget reduction target process figures and descriptions, deficit and financial outlook, the FY25 budget timeline, and important dates.

The full presentation can be found in the BoardBook.

QUESTIONS/DISCUSSION:

- Between now (April 3) and end of May, what are important dates or events listed that will help to narrow the numbers? Is there anything that may affect the overall number (\$19.7M remaining)? Response: As we are continuing daily, we will continue the process of Start, Stop, Sustain. As that work continues, the Board will then receive future updates.
- Our fund balance for FY23, what was that percentage and days of instruction? Response: We ended the year 2022 with 9.5%, or \$73M or so. As we go into 2023, it may grow by a percentage and a half – around 10% or 10.5%, with another \$8-9M. Our auditor advises us to stay between 8-16%, and in the 10% range is ideal, with flexibility.
- How many days of instructions would that fund? Response: It is roughly \$3M per day, so that is roughly 32 days.
- Is there a threshold recommendation by MDE? Response: MDE doesn't recommend like that, but independent auditors try for 8-16%. Our policy in SPPS is unassigned of 5%.
- Under Schools and Learning department, there will be a reduction in materials, what is that? Response: Materials could be a large number of things – professional development materials, materials that are purchased and provided to buildings, or materials purchased to outfit our calming spaces. Those may not be continued or sustained. It would be a departmental and specific conversation.
- As far as the menu changes, there have been changes due to less staff, but what does it look like for students? Response: Menu changes are predicated on staff to service them and cost of materials. The program is changing and with fewer options for students, and are trying to keep the most popular items. Overall, the menu and staffing are changing. We are trying to adhere to sustainability guidelines. We are looking at the priorities and trying to keep to those.
- There will be reductions in Equity, Strategy and Innovation – what are those details? That is an important department in the district. Response: The ARP resources to hire five Equity coaches, hired as TOSAs, and at this point, we are prioritizing the work of the Equity Department. Prior to ARP, we did not have this division, and we now have a systemic equity plan and more resources to put forth the plan. This means it would not only live under the Equity department, but would then allow the Equity department to focus on professional development, or in specialized a portion of systemic equity plan. We are prioritizing most important in systemic equity plan, looking at data to see barriers, leveraging across district and cross-functional resources to work in Equity and professional department and services and those that have been utilized most often.
- Further details were requested on FTEs representing cost savings, and other spaces, showing a gap or reduction, and details on that projection. Response: We are using the projected average salaries and comparing those from last year to this year. Some areas have fewer FTEs but because of the increase rate with settlements and contracts, the total cost continues to increase.
- Director Franco thanked the team for the continued updates, and it is tough year.
- One of the things discussed was targeting efficiencies and operations, which is quality improvement and cycle. One of the other aspects is the evaluation tools to measure some efficiencies? Response: We are extremely focused on working to decrease the deficit, and to begin to think about the projects proposed. Part of the project is determining the next steps, implications, and consequences and monitoring. Part 2 will also uncover other efficiencies that exist. More information will also be provided around the monitoring of the changes; some changes will be due to the reduction in resources, and other in terms of ARP. Some of the ARP reductions will not be revisited as they were meant to sunset with ARP funds. Some are also more adaptive and flexible. This is also not about evaluation, but about solvency, with the grade splits example noted.

- Director Franco noted that if we are in the same situation as 75% of other school districts, and how do we compare past efforts to this year? Response: We also need to explore the fidelity of service model, and how that looks in schools regardless of the staff allocated, with continuous improvement – the example of the math curriculum was noted and implementing it with fidelity and to understand the data behind it. There is continued flexibility, but also programmatic choices to be conscientious of and to support our scholars to achieve and learn. We acknowledge the potential reduction, but also the potential for opportunities as well.
- In regards to school based budget meetings, the goal is to inform and answer clarifying questions, and walk through how it will occur, who will be a part of it, and what information will be learned and used going forward? Response: The principals will receive information about school budgets, and then there is a video from Communications to give overview of why we are here, background and context, and then information will be shared. It is a meeting to inform and answer questions for parents, families, students, community members and others interested in the school. The meetings will occur the week of April 26th after building leaders have had the opportunity to review their budgets. There is a video to create a greater understanding for school budgeting and opportunities to answer questions. For many buildings, the margins are tight, and many of the allocations to meet the requirements are predetermined, and many are building-by-building conversations which are unique.
- For the school budget sessions, decisions will already be made, and leaders are there to establish how the school will adjust to the “new normal” and impacts to the school? Response: Yes.
- In thinking about our reserve balance, and additional cuts, how will we know the “tipping point” where nothing else can be cut, or it will begin to further negatively impact the district? What does that decision look like? Response: We will assess other variables, and while we have an identified fund balance, we need to think of it more as a taper as opposed to a cliff. There is ongoing work happening daily. It’s an important discussion to discuss long-range plans as well, including 1-3 years, as well as 5-10 years.
- If we are moving in this structure, what is the impact in future years? Does it become a cycle of having to dig in, and then not have the ability to dig in any longer? Response: We do not want it to be a cycle – it’s like a regular savings account and cannot last in perpetuity. There are also other variables, including enrollment and the next legislative session. We do have the ability to also slow down the process and pivot in another direction based on those variables with flexibility.
- Director Ward noted that earlier this year, the Board adopted three budget parameters – at some point in a presentation, will those parameters be discussed in how they have been met with this budget? Response: Yes, we are speaking about aligning the budget to parameters and values, and work with the community and how to tie them together.

6. AMENDMENT OF SUPERINTENDENT CONTRACT

General Counsel Long shared about the rationale for this amendment. He noted that Dr. Gothard has submitted his letter of resignation as superintendent of the district, and within the current contract, there is a 90-day advance window as a provision between the resignation notice and effective date of the resignation. However, the provision of the date can be adjusted based on mutual agreement of the Board and Superintendent. Pursuant to that clause, the Superintendent has requested that the end date of his employment to be altered and agreed upon is Friday, May 17, 2024. The document that has been drafted and presented would make that change to the contract and set the termination date as end of business on May 17, 2024. This document serves as the formal resignation and change of alteration of end date.

The amendment can be found in the BoardBook.

QUESTIONS/DISCUSSION:

- Why is the Board acting on this at the Committee of the Board, and not at a Regular Meeting?
Response: It was recommended to act on this item at the Committee of the Board so there is clarity for the Board, clarity for Superintendent Gothard, clarity for staff, clarity for the community as to the steps going forward with the timeline. It also aligns with the next item on the agenda, which is the approval for the interim superintendent.

BF 33736 Amendment of Superintendent Contract

MOTION: Director Ward moved approval of the Amendment to and Termination of Superintendent Contract. The motion was seconded by Director Henderson.

The motion was approved by roll call vote:

Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Absent
Director Carrillo	Yes
Director Franco	Yes
Director Valliant	Yes

6. INTERIM SUPERINTENDENT CONTRACT

Director Henderson noted that the Board has come to a decision around the interim superintendent to follow Superintendent Gothard, and with consideration from all board members, they have made the decision to enter into a contract with Dr. John Thein, who was also the former interim superintendent prior to Superintendent Gothard. Dr. Thein has graciously accepted and is enthusiastic to return. The Board is excited about the energy he will bring and he seems excited to be back in SPPS, and we expect a good transition throughout the process.

QUESTIONS/DISCUSSION:

- Will there be overlap with the Interim Superintendent and Dr. Gothard, as he is not leaving until May 17th? Response: There is a number of hours allocated to connect with staff and Superintendent Gothard, staff and board members, and it will then ramp up closer to May 17th. From a community lens, there will be a transition time.
- Superintendent Gothard noted that he has connected with Dr. Thein. He also noted that he will begin in his new role on May 20th, but he shared with Dr. Thein that he will be there for him and SPPS until May 17th and beyond to support him as able.
- Director Vue requested information on the rationale for choosing Dr. Thein as Interim. Response: Through conversations, the Board desired a candidate who understood St. Paul and SPPS, a history of working in a large urban setting, a transitional interim, and excited about the enthusiasm and capacity in supporting staff, Board, and community from Dr. Thein.
- Director Ward thanked board members for their involvement, as well as Chair Henderson and her leadership in this process. He is excited for Dr. Thein to join SPPS again, and is feeling optimistic.
- Director Henderson noted it was intentional to align the contract amendment with Dr. Gothard, as well as introduce Dr. Thein. She also noted that while Director Allen is absent, she send her best wishes and her excitement about this as well.

- Director Franco noted that Dr. Thein has also been the interim superintendent in other districts, and has experience in other sizable districts.
- Director Carrillo noted that he was impressed by Dr. Thein and is looking forward to working with him, and thanked his colleagues for their work in this opportunity and questions.

The contract can be found in the BoardBook.

BF 33737 Employment Agreement for Interim Superintendent

MOTION: Director Ward moved approval of the Employment Agreement for Interim Superintendent. The motion was seconded by Director Henderson.

The motion was approved by roll call vote:

Director Henderson	Yes
Director Ward	Yes
Director Vue	Yes
Director Allen	Absent
Director Carrillo	Yes
Director Franco	Yes
Director Valliant	Yes

7. ADJOURNMENT

Director Ward moved to adjourn the meeting. Director Carrillo seconded the motion. It passed by acclaim.

The meeting adjourned at 6:19 p.m.

8. WORK SESSION

The Board then conducted a work session regarding B.I.G.G: Board Initiated Goals Governance and outreach activity and community engagement regarding clarity on identified goals.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:

Sarah Dahlke, Assistant Clerk, St. Paul Public Schools Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

TOPIC: Future Meeting Schedule

2024 Regular Meeting Schedule

Time: 5:30 p.m. (unless noted otherwise)

Location: Conference Rooms A and B – 360 Colborne Street, Saint Paul, MN 55102 (unless noted otherwise)

- January 9, 2024 (Annual Organizational Meeting at 4:30 p.m.)
- January 23, 2024
- February 20, 2024
- March 19, 2024
- April 23, 2024
- May 21, 2024
- June 11, 2024 (Special Meeting – Non-Renewals) | 4:00 p.m. | Conference Room 5A
- June 18, 2024
- July 16, 2024
- August 20, 2024
- September 17, 2024
- October 22, 2024
- November 19, 2024
- December 17, 2024

2024 Committee of the Board Meeting Schedule

Time: 4:30 p.m.

Location: Conference Room 5A – 360 Colborne Street, Saint Paul, MN 55102

- January 9, 2024
- February 6, 2024
- March 6, 2024 - Wednesday
- April 3, 2024 - Wednesday
- May 7, 2024
- June 11, 2024
- August 7, 2024 – Wednesday
- September 10, 2024
- October 8, 2024
- November 6, 2024 – Wednesday
- December 3, 2024

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Approval to Accept Donations to Reimburse the Central Athletics (A001) Account for the Trip to Washington, D.C. to attend the VP's Women in Sports Reception on March 27, 2024

A. PERTINENT FACTS:

1. The St. Paul Central Softball Team and Central Staff Members (AD, Head Coach, Assistant Coach, and Principal) were invited to the Vice President's Residence for the Women in Sports Reception on March 27, 2024. The Central PAC and Central All Sports Booster Club raised funds to pay for the travel expenses (transportation, lodging, food, and other expenses).
2. Our softball student athletes, coaches, Athletic Director, and Principal had an amazing time in Washington, D.C.. The Women's in Sports Reception at the VP's Residence, was a once in a lifetime opportunity, and we are so grateful for the support of our community to help make this trip happen.
3. The field trip was from Tuesday March 26, 2024 through Friday March 29, 2024.
4. Expenses are listed below:
 - Lodging for Eight Student Athletes and Four Adults
 - \$7058.77
 - Transportation for Eight Student Athletes and Four Adults (Flights)
 - \$10831.20
5. This project will meet the District Strategic Plan focus area of: Positive School and District Culture and Family and Community Engagement
6. This item is submitted by Alicia Ekegren Athletic Director - Central High School; Cherise Ayers, Principal - Central High School; Nancy Paez, Assistant Superintendent; Andrew Collins, Executive Chief, Division of Schools and Learning

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept the donations from the PAC to reimburse the Central Athletics (A001) Account.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Request to Accept a Gift/Scholarship Award from AASA, The School Superintendents Association

A. PERTINENT FACTS:

1. On February 15, 2024, Superintendent Joseph Gothard was named the 2024 National Superintendent of the Year by AASA, The School Superintendents Association.
2. AASA awarded a \$10,000 scholarship in the name of Superintendent Gothard to be given to a student in the high school from which the superintendent graduated or the school now serving the same area.
3. Superintendent Gothard has decided to split the award \$5,000 to one Independent School District 625 student and \$5,000 to one Madison Metropolitan School District student.
4. This project will meet the District strategic plan focus area College and Career Readiness: increase opportunities for students to envision their future, explore careers and prepare for postsecondary education.
5. This item is submitted by Jackie Turner, Executive Chief of Administration and Operations.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept the \$5,000 scholarship award from AASA.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Resolution Supporting the Safe Routes to School Boost Grant

A. PERTINENT FACTS:

1. WHEREAS, the Minnesota Department of Transportation Safe Routes to School Program assists schools and communities by making it safer for children to walk and bike to school; and
2. WHEREAS, the Minnesota Department of Transportation Safe Routes to School Program solicits applications to enable school and communities to implement Safe Routes to School non-infrastructure activities; and
3. WHEREAS, if Saint Paul Public Schools was awarded SRTS Boost Grant these grant funds would be used to provide non-infrastructure activities to local communities to develop Safe Routes to School initiatives that increase safety and encourage more children to walk and bicycle to school; and
4. WHEREAS; No local match funding is required; and
5. WHEREAS; SRTS Boost Grant programmatic activities will commence after the grant agreement is fully executed.
6. This item is submitted by Abraham Teuber, Grants Assistant; Leah Corey, Director of the Innovation Office; Stacey Gray Akyea, Chief of Equity, Strategy & Innovation; and Jacqueline Turner, Chief of Administration & Operations.

B. RECOMMENDATION:

THEREFORE, BE IT RESOLVED:

1. That Saint Paul Public Schools authorizes the Superintendent to enter into a grant agreement with the Minnesota Department of Transportation for financial assistance to fund a Safe Routes to School Boost Grant and eligible expenses.
2. That the Superintendent is authorized to execute such Agreement and any amendments without further approval by the SPPS Board of Education.

Adopted and approved at a duly called meeting, this 23rd day of April, 2024.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Request for Permission to Submit a Grant to the Minnesota Department of Education's Agricultural Education Summer Grant

A. PERTINENT FACTS:

1. The Minnesota Department of Education is currently accepting grant applications for projects to pay for licensed agricultural education teachers to provide an agriculture program over the summer for high school students.
2. Como Park Senior High School and Humboldt High School have prepared applications for funds to provide an agriculture program over the summer for high school students in extended programs. The goal of this project is to have students explore more hands-on activities without the constraints of the class period and school day.
3. Saint Paul Public Schools will serve as fiscal agent for the project. Humboldt's grant is for approximately \$12,000 and Como's grant is for approximately \$6,000, for a district-wide total of \$18,000.
4. This project will support the strategic focus area of College and Career Readiness.
5. This is a continuation of an existing grant-funded project.
6. This item is submitted by Abraham Teuber, Grants Assistant; Valerie Littles-Butler, Principal of Humboldt High School; Diana Brown, Principal of Como Park High School; Kirk Morris, Assistant Superintendent; Yeu Vang, Assistant Superintendent; Leah Corey, Director of the Innovation Office; Stacey Gray Akyea, Chief of Equity, Strategy & Innovation; and Jacqueline Turner, Chief of Administration & Operations.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant from the Minnesota Department of Education's Agricultural Education Summer Grant program; to accept funds; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Request for Permission to Submit a Grant to the MN Department of Agriculture's AGRI Urban Agriculture Grant

A. PERTINENT FACTS:

1. The AGRI Urban Agriculture Grant Program encourages urban youth agricultural education and urban agriculture community development within the city limits of urban or peri-urban areas. Grants help organizations and communities obtain the materials and services necessary to successfully promote urban youth agricultural education and urban agriculture community development.
2. Crossroads Science and Montessori Elementary requests funds to aid with establishing a sustainable food garden program and enhancing nature-based learning spaces. Over the 3-year grant period, Crossroads will provide dedicated garden coordination, outdoor classroom setup, curriculum integration, and training resources that will all live on beyond the grant period. This project expands on the district program, Grow Our Own, by piloting a part-time garden coordinator role and how it can effectively fit within the school community.
3. Saint Paul Public Schools will serve as fiscal agent for the project. The grant is for approximately \$100,000 over three years.
4. This project will support the strategic focus area of Positive School and District Culture.
5. This is a new grant-funded project.
6. This item is submitted by Abraham Teuber, Grants Assistant; Tracy Buhl, Principal of Crossroads Science and Montessori; Yeu Vang, Assistant Superintendent; Leah Corey, Director of the Innovation Office; Stacey Gray Akyea, Chief of Equity, Strategy & Innovation; and Jacqueline Turner, Chief of Administration & Operations.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to the MN Department of Agriculture's AGRI Urban Agriculture Grant program; to accept funds; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Request for Permission to Submit a Grant Application to MN State Colleges and Universities/Minnesota Department of Education

A. PERTINENT FACTS:

1. MN State Colleges and Universities and Minnesota Department of Education awards grants to consortia for funding through the Strengthening Career and Technical Education for the 21st Century (Perkins V) Act.
2. Saint Paul Public Schools Career and Technical Education (CTE) in partnership with Saint Paul College applied for funds to expand CTE programs and career pathways in the coming school year. The goal of this project is to improve career and technical education and create opportunities for CTE students. Funds will cover materials, CTE professional development, staff time, field trips, student leadership, career exploration and other college opportunities. Staff at the program researched this grant opportunity.
3. Saint Paul Public Schools will serve as the fiscal agent for the project. The grant amount is approximately \$803,000.
4. This project will meet the District strategic plan focus area of College and Career Readiness by increasing opportunities for students to envision their future, explore careers, and prepare for college.
5. This is a recurring grant-funded project. This project includes a local comprehensive needs assessment and a two year plan, to meet the goal of offering Programs of Study in all six career fields identified by Perkins.
6. This item is submitted by Abraham Teuber, Grants Assistant; Carita Green, Executive Director of College and Career Pathways and School Supports; Leah Corey, Director of the Innovation Office; Stacey Gray Akyea, Executive Chief of Equity, Strategy and Innovation; and Jackie Turner, Executive Chief of Administration and Operations.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit an application to the MN State Colleges and Universities/Minnesota Department of Education for funds to expand CTE programming in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Request for Permission to Submit a Grant to the McCarthy Dressman Education Foundation's Academic Enrichment Grant Program

A. PERTINENT FACTS:

1. The McCarthy Dressman Education Foundation offers Academic Enrichment Grants designed to develop in-class and extra-curricular programs that improve student learning. The Foundation considers proposals that foster understanding, deepen students' knowledge, and provide opportunities to expand awareness of the world around them. The Academic Enrichment Grants provide funding for programs that nurture the intellectual, artistic and creative abilities of children from low-income households. The McCarthy Dressman Education Foundation awards grants to individuals in amounts up to \$10,000 per year for a maximum of \$20,000 over two years.
2. Focus Beyond Transition Services has completed an application to fund a project where students will collaborate with a resident artist to create a school mural which will represent the cultures of St. Paul and the school community. The objectives for this project are to support social and emotional learning through art; create opportunities for genuine leadership, taking primary responsibility for developing plans, carrying out decisions, and solving problems; and encourage students to demonstrate awareness, understanding, and knowledge of other cultures and societies and show respect for all people.
3. Saint Paul Public Schools will serve as fiscal agent for the project. The grant is for approximately \$10,000 over one year.
4. This project will support the strategic focus area of Family and Community Engagement, as well as Positive School and District Culture.
5. This is a new grant-funded project.
6. This item is submitted by Abraham Teuber, Grants Assistant; Kelly Dietrich, Principal of Focus Beyond Transition Services; Heidi Nistler, Assistant Superintendent; Leah Corey, Director of the Innovation Office; Stacey Gray Akyea, Chief of Equity, Strategy & Innovation; and Jacqueline Turner, Chief of Administration & Operations.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to the McCarthy Dressman Education Foundation's Academic Enrichment Grant program; to accept funds; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Request for Permission to Submit a Grant to the MN Department of Human Services' American Indian Intervention Prevention Grant

A. PERTINENT FACTS:

1. The Minnesota Department of Human Services, through its Behavioral Health Division (STATE), is seeking Proposals from qualified Responders to provide urban American Indian communities with culturally appropriate, population specific services to address issues of Alcohol, Tobacco, and Other Drug (ATOD) prevention in urban American Indian communities. The intent of this Request for Proposal (RFP) is to respond to the urban American Indian needs for primary prevention. STATE wants to focus resources on delaying the onset or preventing the use of ATOD use in the American Indian urban communities.
2. The SPPS Office of Indian Education previously received this grant in 2019 to provide counseling services to American Indian students and their families, with a goal of using a cultural approach to prevent substance abuse. This grant funds programming as well as three positions, including a Licensed American Indian Alcohol and Drug Counselor, a Family Intervention Specialist, and a Sewing Society Lead.
3. Saint Paul Public Schools will serve as fiscal agent for the project. The grant is for approximately \$337,373 over two years.
4. This project will support the strategic focus areas of Family and Community Engagement and Effective and Culturally Responsive Instruction.
5. This is a continuation of an existing grant-funded project.
6. This item is submitted by Abraham Teuber, Grants Assistant; Carita Green, Executive Director of College and Career Pathways and Student Supports; Leah Corey, Director of the Innovation Office; Stacey Gray Akyea, Chief of Equity, Strategy & Innovation; and Jacqueline Turner, Chief of Administration & Operations.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to the MN Department of Human Services' American Indian Intervention Prevention Grant program; to accept funds; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Request for Permission to Submit a Grant to Renewing the Countryside's Twin Cities Urban Agriculture Micro-Grant Program

A. PERTINENT FACTS:

1. Renewing the Countryside's Twin Cities Urban Agriculture Micro-Grant program aims to help urban farmers and gardeners expand their production ability, access land and markets, use conservation practices, and increase their resilience to the various risks of farming in urban settings.
2. This funding would create People's Gardens at Nokomis Montessori North, Txuj Ci HMong Language and Culture Upper Campus, and Washington Technology Middle School. The gardens would be used to teach food resiliency and climate-friendly growing practices to students. Community action will also be a focus with the growing of food to share in the cafeteria with fellow students and the broader school community. With the knowledge gained from this program, students will be exposed to new options for healthy food choices and be inspired by the mind and body benefits provided.
3. Saint Paul Public Schools will serve as fiscal agent for the project. The grant is for approximately \$15,000 over three years.
4. This project will support the strategic focus area of Positive School and District Culture.
5. This is a new grant-funded project.
6. This item is submitted by Abraham Teuber, Grants Assistant; Theresa Thao-Yang, Principal of Nokomis Montessori North; Elias Oguz, Principal of Washington Technology High School; Veu Thor, Principal of Txuj Ci HMong Language and Culture Upper Campus; Adam Kunz, Assistant Superintendent; Yeu Vang, Assistant Superintendent; Leah Corey, Director of the Innovation Office; Stacey Gray Akyea, Chief of Equity, Strategy & Innovation; and Jacqueline Turner, Chief of Administration & Operations.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to Renewing the Countryside's Twin Cities Urban Agriculture Micro-Grant program; to accept funds; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Request for Permission to Submit a Grant to the Minnesota Department of Education's Fresh Fruit and Vegetables Program

A. PERTINENT FACTS:

1. The USDA and MDE's Fresh Fruits and Vegetables Program accepts grant applications for projects that introduce fresh fruits and vegetables as healthy snack options to elementary students at SPPS.
2. Saint Paul Public Schools Nutrition Services has prepared an application for funds to provide fresh fruits and vegetables to SPPS students. The goal of this grant is to provide an extra serving of fresh fruit or vegetables to elementary students during the school day and to help students learn lifelong healthy eating habits.
3. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$700,000.
4. This grant does not align with a strategic focus area but provides essential operational support which creates a foundation for strategic projects to build upon.
5. This is a recurring grant project that will run through the 2024-25 school year.
6. This item is submitted by Abraham Teuber, Grants Assistant; Stacy Koppen, Director of Nutrition Services; Leah Corey, Director of the Innovation Office Director; Stacey Gray Akyea, Executive Chief of Equity, Strategy, & Innovation; and Jacqueline Turner, Executive Chief of Administration and Operations.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent to accept a grant from the Minnesota Department of Education's Fresh Fruit and Vegetable Program to provide fresh fruit and vegetables in the district; to accept funds; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Request for Permission to Accept a Grant from the Protolabs Foundation

A. PERTINENT FACTS:

1. The Protolabs Foundation, a Signature Fund of the Minneapolis Foundation, awards STEM grants to schools and nonprofit organizations that provide STEM programming for students in grades 5-12, with a focus on programs serving students of color and those from low-income families.
2. Staff at Highwood Hills Elementary have received a grant to continue their Polytechnic Program. The Polytechnic Program focuses on 3 tracks: Engineering, Technology, and Agriculture. Students will learn three tracks and work with outside partners to provide hands-on learning. Funds will be used to refill consumable materials, enhance the lending library, and bring the space outside. This space is open-ended and encourages students to practice STEM concepts that they will learn from this program.
3. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$8,550.
4. This project aligns with the District strategic focus areas of Effective and Culturally Relevant Instruction and College and Career Readiness.
5. This is a continuing grant-funded project.
6. This item is submitted by Abraham Teuber, Grants Assistant; Fatima Lawson, Principal of Highwood Hills Elementary; Adam Kunz, Assistant Superintendent; Leah Corey, Director of the Innovation Office; Stacey Gray Akyea, Executive Chief of Equity, Strategy, and Innovation; Jackie Turner, Chief of Operations & Administration.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept a grant from The Protolabs Foundation; to accept funds; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Request for Permission to Accept a Grant from the Amherst H. Wilder Foundation

A. PERTINENT FACTS:

1. With funding from the Saint Paul Children's Collaborative, the Amherst H. Wilder Foundation provides subgrants to programs that promote the social welfare of persons resident or located in the greater Saint Paul metropolitan area.
2. The Office of Community Education received a grant for funds to finance staffing expenses to support families and children at the Children's Defense Fund Freedom School. The goals of this project include:
 - Improve school attendance
 - Increase parent engagement in the educational process of children
3. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$75,000.
4. This project will meet the District strategic plan goal of College and Career Readiness.
5. This is a recurring grant-funded opportunity. Amherst H. Wilder Foundation has funded this project since June 1, 2015.
6. This item is submitted by Abraham Teuber, Grants Assistant; Katy Mommaerts, Community Programs Supervisor; Tony Walker, Executive Director of Community Education; Margaret Corey, Director of the Innovation Office Director; Stacey Gray Akyea, Executive Chief of Equity, Strategy & Innovation; and Jackie Turner, Executive Chief of Administration & Operations.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept a grant from the Amherst H. Wilder Foundation to support families and children at Freedom Schools in SPPS; to accept funds; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Request for Permission to Accept a Grant from the Minnesota Office of Higher Education's Get Ready/GEAR UP Program

A. PERTINENT FACTS:

1. The Minnesota Office of Higher Education's Get Ready/GEAR UP Program utilizes a systems-level approach that helps it deliver a high-impact college and career readiness program.
2. SPPS Freedom Schools staff received a Get Ready/GEAR UP Program grant to provide social/emotional, academic and post-secondary support services during the Summer 2024 term.
3. Saint Paul Public Schools will serve as fiscal agent for the project. The grant is for approximately \$20,000.
4. This project will support the strategic focus area of College and Career Readiness.
5. This is a continuing grant-funded project.
1. This item is submitted by Abraham Teuber, Grants Assistant; Katy Mommaerts, Community Programs Supervisor; Anthony Walker, Director of Community Education; Leah Corey, Director of the Innovation Office; Stacey Gray Akyea, Executive Chief of Equity, Strategy & Innovation; and Jacqueline Turner, Executive Chief of Administration & Operations.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept a grant from Minnesota Office of Higher Education's Get Ready/GEAR UP to fund college and career readiness programs at Freedom Schools; to accept funds; and to implement the project as specified in the award documents.

INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS

DATE: April 23, 2024

TOPIC: Request for Permission to Accept a Grant from Twin Cities Public Television

A. PERTINENT FACTS:

1. Twin Cities Public Television (TPT) has received federal funding from the Department of Education in support of the project *TPT Skillsville*, an educational media initiative produced by TPT.
2. Saint Paul Public Schools Department of Community Education Freedom Schools Program received a grant from TPT that provides support for *Skillsville*, a media project for young learners designed to enhance their executive function skills and knowledge about diverse career options to prepare them for future careers. This innovative program combines the power of storytelling, interactive media, intergenerational learning, and equity to engage children ages 5–8 in building the critical skills.
3. Saint Paul Public Schools will serve as fiscal agent for the project. This grant is for approximately \$10,000.
4. This project aligns with the District strategic plan focus area of Effective and Culturally Relevant Instruction by providing SPPS with well-researched resources for equitable teaching.
5. This is a continuing grant-funded project.
6. This item is submitted by Abraham Teuber, Grants Assistant; Katy Mommaerts, Community Programs Supervisor; Tony Walker, Executive Director of Community Education; Margaret Corey, Director of the Innovation Office Director; Stacey Gray Akyea, Executive Chief of Equity, Strategy & Innovation; and Jackie Turner, Executive Chief of Administration & Operations.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept a grant from Twin Cities Public Television; to accept funds; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Request for Permission to Submit a Grant to the Minnesota Department of Education's Special Education Teacher Pipeline Grant

A. PERTINENT FACTS:

1. The Minnesota Department of Education's Special Education Teacher Pipeline grant is explicitly focused on addressing the shortages of licensed special education (SPED) teachers in Minnesota. The state is interested in removing financial and programmatic barriers for adults seeking to become a fully licensed (Tier 3 and higher) special education teacher, and this SPED teacher pipeline grant provides significant funding (\$30M over the biennium) to make that happen.
2. This grant will directly support the development and implementation of a new Special Education Teacher Pipeline program at SPPS with the goal of increasing the number of educators in special education who hold a Tier 3 or 4 license. The first round of Program participants will be recruited directly from current staff who are already teaching in SPPS classrooms and dedicated to the success of SPPS students. They will receive tuition and dedicated coaching support to successfully move from Tier 1 or 2 special education license to a Tier 3 or 4 license. Ultimately, we are confident that this pipeline program will reduce the number of special education vacancies that exist throughout our system to ensure that we are adequately and appropriately meeting all students' needs.
3. Saint Paul Public Schools will serve as fiscal agent for the project. The grant is for approximately \$793,225 over five years.
4. This project will support the strategic focus area of Effective and Culturally Relevant Instruction.
5. This is a new grant-funded project.
6. This item is submitted by Abraham Teuber, Grants Assistant; Heidi Nistler, Assistant Superintendent; Leah Corey, Director of the Innovation Office; Stacey Gray Akyea, Chief of Equity, Strategy & Innovation; and Jacqueline Turner, Chief of Administration & Operations.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Minnesota Department of Education's Special Education Teacher Pipeline Grant program; to accept funds; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Request for Permission to Submit a Grant to the Minnesota Department of Education's Full-Service Community Schools Grant

A. PERTINENT FACTS:

1. The Minnesota Department of Education makes full-service community school (FSCS) grants available to school districts, charter schools, intermediate school districts, and cooperative units as defined in Minnesota Statutes 2023, section 123A.24, subdivision 2. The purpose of this grant opportunity is to increase the number and capacities of evidence-based, effective and sustainable full-service community schools across Minnesota. These investments will expand systemic supports for students, families, and communities across Minnesota.
2. Txuj Ci HMong Language and Culture Lower Campus has composed a grant application to support its development as a Full-Service Site to integrate holistic and systemic practices that are rooted in culturally specific identities to improve students' academic, social-emotional, physical and mental wellbeing. This work will provide a continuum of coordinated support and services in mental and physical health, out-of-school time, and authentic parent/family engagement tailored to school- and community-specific needs.
3. Saint Paul Public Schools will serve as fiscal agent for the project. The grant is for approximately \$600,000 over three years.
4. This project will support the strategic focus area of Family and Community Engagement, as well as Positive School and District Culture.
5. This is a new grant-funded project.
6. This item is submitted by Abraham Teuber, Grants Assistant; May Lee Xiong, Principal of Txuj Ci HMong Language and Culture Lower Campus; Yeu Vang, Assistant Superintendent; Leah Corey, Director of the Innovation Office; Stacey Gray Akyea, Chief of Equity, Strategy & Innovation; and Jacqueline Turner, Chief of Administration & Operations.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Minnesota Department of Education's Full Service Community Schools Grant program; to accept funds; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Request for Permission to Submit a Grant to the Minnesota Department of Education's Full-Service Community Schools Grant

A. PERTINENT FACTS:

1. The Minnesota Department of Education makes full-service community school (FSCS) grants available to school districts, charter schools, intermediate school districts, and cooperative units as defined in Minnesota Statutes 2023, section 123A.24, subdivision 2. The purpose of this grant opportunity is to increase the number and capacities of evidence-based, effective and sustainable full-service community schools across Minnesota. These investments will expand systemic supports for students, families, and communities across Minnesota.
2. Highwood Hills Elementary has composed a grant application to support its development as a Full-Service Site to integrate holistic and systemic practices that are rooted in culturally specific identities to improve students' academic, social-emotional, physical and mental wellbeing. This work will provide a continuum of coordinated support and services in mental and physical health, out-of-school time, and authentic parent/family engagement tailored to school- and community-specific needs.
3. Saint Paul Public Schools will serve as fiscal agent for the project. The grant is for approximately \$600,000 over three years.
4. This project will support the strategic focus area of Family and Community Engagement, as well as Positive School and District Culture.
5. This is a new grant-funded project.
6. This item is submitted by Abraham Teuber, Grants Assistant; Fatima Lawson, Principal of Highwood Hills Elementary; Adam Kunz, Assistant Superintendent; Leah Corey, Director of the Innovation Office; Stacey Gray Akyea, Chief of Equity, Strategy & Innovation; and Jacqueline Turner, Chief of Administration & Operations.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Minnesota Department of Education's Full Service Community Schools Grant program; to accept funds; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Request for Permission to Submit a Grant to the Minnesota Department of Education's Full-Service Community Schools Grant

A. PERTINENT FACTS:

1. The Minnesota Department of Education makes full-service community school (FSCS) grants available to school districts, charter schools, intermediate school districts, and cooperative units as defined in Minnesota Statutes 2023, section 123A.24, subdivision 2. The purpose of this grant opportunity is to increase the number and capacities of evidence-based, effective and sustainable full-service community schools across Minnesota. These investments will expand systemic supports for students, families, and communities across Minnesota.
2. Hamline Elementary has composed a grant application to support its development as a Full-Service Site to integrate holistic and systemic practices that are rooted in culturally specific identities to improve students' academic, social-emotional, physical and mental wellbeing. This work will provide a continuum of coordinated support and services in mental and physical health, out-of-school time, and authentic parent/family engagement tailored to school- and community-specific needs.
3. Saint Paul Public Schools will serve as fiscal agent for the project. The grant is for approximately \$600,000 over three years.
4. This project will support the strategic focus area of Family and Community Engagement, as well as Positive School and District Culture.
5. This is a new grant-funded project.
6. This item is submitted by Abraham Teuber, Grants Assistant; Kristin Reilly, Principal of Hamline Elementary; Kirk Morris, Assistant Superintendent; Leah Corey, Director of the Innovation Office; Stacey Gray Akyea, Chief of Equity, Strategy & Innovation; and Jacqueline Turner, Chief of Administration & Operations.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Minnesota Department of Education's Full Service Community Schools Grant program; to accept funds; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Request for Permission to Submit a Grant to the Minnesota Department of Education's Closing Educational Opportunity Gaps Grant

A. PERTINENT FACTS:

1. The Minnesota Department of Education makes funding available to Minnesota public schools, charter schools, intermediate school districts, and cooperative units for the purpose of creating more equitable school policies, structures, practices, and curricular offerings in order to reduce inequitable distribution of resources that impact inequitable opportunities contributing to or perpetuating learning gaps for students of color, multilingual learners, students eligible or receiving free or reduced-price lunch, students with disabilities, or other marginalized population groups identified by applicants.
2. Saint Paul Public Schools will use these grant funds to establish a new Specialist position who will work specifically with department leaders to (1) examine current practices and processes that may result in inequitable outcomes, (2) utilize tools that support equitable practices for administrative leaders and (3) implement equitable practices across departments and divisions. This work will help us to understand where there may be barriers to achieving a more equitable environment and then implement changes to close opportunity gaps.
3. Saint Paul Public Schools will serve as fiscal agent for the project. The grant is for approximately \$315,988 over two years.
4. This project will support the strategic focus area of Systemic Equity.
5. This is a new grant-funded project.
6. This item is submitted by Abraham Teuber, Grants Assistant; Leah Corey, Director of the Innovation Office; Stacey Gray Akyea, Chief of Equity, Strategy & Innovation; and Jacqueline Turner, Chief of Administration & Operations.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to submit a grant to the Minnesota Department of Education's Closing Educational Opportunity Gaps Grant program; to accept funds; and to implement the project as specified in the award documents.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Request for Permission to Accept a Gift from Great River Greening

A. PERTINENT FACTS:

1. Great River Greening (GRG) is a 501c3 non-profit organization that uses nature-based climate solutions to restore, adapt, and sustainably manage habitats that can withstand the effects of climate change. Environmental stewardship of the land we restore is one of GRG's core commitments. We partner with the communities we serve to increase environmental connection, teach environmental restoration, and ultimately empower committed individuals to join us in caring for our shared natural resources.
2. In partnership with the City of St. Paul and St. Paul Public Schools (SPPS), GRG has launched our "Cool St. Paul" urban tree canopy expansion program to help bring quality, resilient trees to SPPS campuses in neighborhoods that experience urban heat island effects.
3. As a part of this effort, Great River Greening will support the Battle Creek Middle School Restoration Project by purchasing, securing, and installing approximately 18 native and native cultivar trees at Battle Creek Middle School. GRG will provide crew and equipment to pre-dig the tree planting holes, unless the contractor for the Battle Creek Middle School Restoration Project wishes to do so. Additionally, GRG will purchase or otherwise provide the gator bags, mulch, and other needed supplies for the tree planting.
4. Great River Greening will also provide staff time to provide educational support for the Battle Creek Middle School Restoration Project in the form of (1) an in-class presentation on the public health benefits of trees, (2) an in-class presentation on how to plant and care for trees as a part of a healthy ecosystem, and/or (3) hands-on instruction on the school grounds for students/teachers about how to plant and care for trees.
5. Inclusive of labor, equipment, and materials, we value the total contribution of our project to be approximately \$10,00
6. This project will support the strategic focus area of Positive School and District Culture
7. This item is submitted by Abraham Teuber, Grants Assistant; Oulia Yang, Principal of Battle Creek Middle School; Nancy Páez, Assistant Superintendent; Kathryn Wallace, Assistant Director of Facilities; Leah Corey, Director of the Innovation Office; Stacey Gray Akyea, Chief of Equity, Strategy & Innovation; and Jacqueline Turner, Chief of Administration & Operations.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to accept a gift of time and resources for a canopy expansion project from Great River Greening and to implement the project as specified in the Memorandum of Understanding.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Amendment to the Contract for Conversion of Student Records to Digital Format

A. PERTINENT FACTS:

1. A contract with AMI Imaging Systems, Inc. was approved by the Board of Education on May 23, 2023 to digitize student records from the late 1800s - mid 1990s. The records were stored on microfilm and aperture cards (an antiquated technology). Digitizing these records allows them to be stored in the cloud, making them more accessible and not subject to reader equipment breakdowns when responding to records requests.
2. After the project was started, it became clear that many of these older records need some additional manual assistance to process. This includes moving to grayscale for better view of the older records, manual entry when the software used to digitize the records cannot read some cursive handwriting, and manual processing for other inconsistencies within the records.
3. Duration of contract is through fall of 2024
4. The initial cost/estimate of the project was \$160,000 and this request is for approval of an additional \$85,000 to complete the project for a total of \$245,000.
5. This project will meet the District strategic plan focus area(s) of effective and efficient management of district personnel and time resources.
6. This item is submitted by Erin Moline, Assistant Director Student Placement Center; Jayné Williams, Director Student Placement Center; Jackie Turner, Executive Chief of Administration and Operations.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to approve additional funds of \$85,000 to the existing contract of \$160,000 for a total of \$245,000 to complete the student records conversion project with AMI Imaging Systems, Inc.

Board Agenda Item Routing

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Request For Proposal (RFP) A24-4487-MO Pupil Transportation Services School Years 2024-25 and 2025-26

A. PERTINENT FACTS:

1. This RFP establishes the rates for school bus routes, field and athletic trips, summer routes, and other transportation services for the 2024-2025, and 2025-2026 school years. The period of the contract is from September 2024 to August 2026.
2. The RFP committee reviewed the proposals and determined the best approach for student transportation using specific criteria including an extensive evaluation of vendor performance, operational and safety records, vendor capacity, and price. The RFP also included the ability to negotiate prices.
3. The RFP is being awarded for the School Year 2024-2025 and 2025-2026 with the ability to negotiate two additional years.
4. Transportation costs will increase an average of 3.1%
 - Bus companies have charged SPPS a premium to increase drivers counts.
 - Fleet maintenance, labor, and equipment also contributed to the increase.
5. This supports the District Strategic Goal of aligning resources to district priorities through a safe and efficient student transportation system.
6. Submitted by Benjamin Harri, Director, Transportation; and Jackie Turner, Executive Chief Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorizes the Superintendent (designee) to award contracts based on responses to Request for Proposal No. A24-4487-MO for Student Transportation for School Year 2024-2025 and 2025-2026 with the ability to extend two additional years.

Transportation Department
St. Paul Public Schools
261 Chester Street
Saint Paul, Minnesota 55107

EXSUM

Transportation Department Student Transportation Contract Extension

April 23, 2024

BLUF: The SPPS Transportation Department began the RFP process for Yellow Bus service in February of 2024. We had a total of fifteen bus contractors respond. Seven of the contractors are currently operating with Saint Paul Public Schools. The contract is termed a two years with a potential to add two additional years. The rates were established for the first two years of the contract and the final years are negotiated near the expiration of the first two years and the end of the 3rd year. With the large investment by SPPS to bus contractors, the challenge of hiring and retaining drivers has improved. Some contractors have increased wages to retain drivers and attract new hires. Saint Paul Public Schools cost for Transportation are the highest in the state. With new competition entering the market, rates have stabilized, but are still increasing.

The SPPS Transportation Department has determined reducing the number of contractors to four will improve safety, increase efficiencies, and increase customer service. The Transportation department will continue to route efficiently to minimize the number of buses required to transport SPPS students.

Conclusion:

SPPS Transportation supports the selection and allocation of routes to four school bus contractors.

Benjamin Harri
Director of Transportation
Saint Paul Public Schools

Saint Paul Public Schools
Transportation Department

Request for Proposal Bid #A24-4487-MO

The Request for Proposal covers transportation service for the 2024-2025 and 2025-2026 school year.

There were fifteen respondents who submitted transportation proposals. We will be awarding to four contractors. The actual route assignments will be based on route service needs, and finalized during the summer. The current projected AM/PM route service contract assignments are:

	No. of Routes	SY 2024-25	SY 2025-2026
Bille Bus Co.	40	\$4,578,000	\$4,738,230
First Student Transportation	110	\$12,762,750	\$13,209,447
Minnehaha Transportation	40	\$4,305,000	\$4,455,675
Transit Team	45	\$5,095,125	\$5,273,454
Estimated cost	235	\$26,741,875	\$27,676,806

The evaluation team discussed and distributed routes based on Request for Proposal criteria, including price, past performance, operational and safety records, and vendor capacity. We had several meeting to discuss the needs of the district and came to a consensus.

Rates for summer and late activity service and the field trip/activity trip quoted rates will be based upon the quoted rates in other service categories. Additional service ordered is based upon performance of the company to district standards.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Approval for a Contract that Exceeds \$175,000 with eCapital Advisors LLC for continuing Oracle EPM support through 2024

A. PERTINENT FACTS:

1. The District currently utilizes PeopleSoft Financials and Human Capital Management (HCM) for its Enterprise Resource Planning (ERP) system, and is currently working to interface the existing ERP with an updated Enterprise Performance Management (EPM) framework. Together the systems will improve agility and insights to model, plan, and budget across finance and HR, and streamline the financial close process. In support of the EPM implementation and post-implementation activities there are vendor related services required for the completion of this work.
2. eCapital Advisors LLC (a Minnesota corporation located in Bloomington, MN) has submitted a Statement of Work provisioning the services to be provided in support of the EPM. The SOW has been reviewed by Tom Sager, Executive Chief of Financial Services, and members of the Finance Office team.
3. Due to the need for project continuity and support of the production EPM environment, the Finance Office is requesting an additional \$58,000 be added to the existing contract to provide an additional 290 hours of support, whereby exceeding the \$175,000 threshold and therefore requiring school board approval.
4. Other expense efficiencies within the Financial Services budget can be realized to support the additional work provided from eCapital Advisors.
5. This item is submitted by Tom Sager, Executive Chief of Financial Services, and reviewed by Jackie Turner, Executive Chief of Administration and Operations.

B. RECOMMENDATION:

That Board of Education authorizes the Finance Office to execute a contract amendment to add \$58,000 to the existing contract with eCapital Advisors LLC to increase the service support by 290 hours.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Contract with BrightStar Care of St. Paul to Address Health Staffing Shortages through Temporary Support

A. PERTINENT FACTS:

1. This contract allows BrightStar Care of St. Paul to provide temporary Registered Nurses (RN) or Licensed Practical Nurses (LPN) due to staffing shortages for floats for all health offices.
2. The District agrees to compensate BrightStar Care of St. Paul at a rate of \$90.00/hour for RN services or \$60.00/hour for LPN services provided under this Agreement. The total cost of this agreement shall not exceed \$340,000 each school year.
3. The agreement period is beginning on July 1, 2024 and will remain in effect through June 30, 2027.
4. Either party may terminate this Agreement, for any reason, upon thirty (30) days prior written notice.
5. This item is submitted by Rebecca Schmidt, Director, Health and Wellness, and Heidi Nistler, Assistant Superintendent Office of Specialized Services.

B. RECOMMENDATION:

That the Board of Education authorizes the Superintendent to enter into a contract with BrightStar Care of St. Paul for temporary RN and/or LPN health services.

Revised 4/16/24

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Contract Amendment #2 for Snow Kreilich Architects for the Barack and Michelle Obama School Addition and Renovation (Project # 3210-23-01)

A. PERTINENT FACTS:

1. This agenda item seeks approval for additional services on the Barack and Michelle Obama School Addition and Renovation project. Additional services include the following:
 - a. Added reinforcement recommended by the Structural Engineer due to unforeseen conditions.
2. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning	December 14, 2021
#2 – Project Charter	August 23, 2022
#3 – Project Budget	January 17, 2023
#4 – Contract Award	January 23, 2024
#5.1 – Project Close-Out	August 2025 (anticipated)
#5.2 – Final Project Summary	August 2026 (anticipated)

3. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$72,300,000	\$24,127,462	\$6,220,975	8.6%

4. The contract would be changed as follows:

	Amount	% Change
Original contract sum	\$3,632,416	-
Previous Amendments approved to date	\$65,440	1.8%
The contract sum prior to this Change Order was	\$3,697,856	
Contract Amendment amount	\$5,000	0.1%
New contract sum including this Amendment	\$3,702,856	-

5. A summary of current and anticipated funding is as follows:

Funding Source	Amount
COP FY22-26	\$37,550,000 ₇₁
LTFM FY24-26	\$34,750,000

6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award of Amendment #2 for Snow Kreilich Architects in the amount of \$5,000 for the Barack and Michelle Obama School Addition and Renovation project (Project #3210-23-01).

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Contract Amendment #2 for Dunham Engineering for the Rondo Complex ARP HVAC RTU Replacement (Project # 3170-22-01)

A. PERTINENT FACTS:

1. This agenda item seeks approval for additional services on the Rondo Complex ARP HVAC RTU Replacement project. Additional services include the following:
 - a. Three additional rooftop units were able to be added to this project with the availability of the balance of ARP funds in this strategy. Because of this addition, Dunham needs to expand their engineering scope of work to include additional field verifying, confirming capacity requirements, along with determining additional electrical upgrades and structural evaluation of the current roof capacity.
2. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – *BOE Approval of District ARP Plan	September 21, 2021
#2 – *MN Dept of Education Pre-Approval of Construction Projects	November 29, 2021
#3 – Project Budget	December 14, 2021
#4 – Contract Award	November 14, 2023
#5.1 – Project Close-Out	August 2024 (anticipated)
#5.2 – Final Project Summary	August 2025 (anticipated)

*Due to the unique nature and timing of the funding source these milestones are being considered as equivalent to our gate checks. This project will follow our typical gate check process henceforth through completion of the work.

3. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$4,490,000	\$4,738,683	\$242,812	5.4%

4. The contract would be changed as follows:

	Amount	% Change
Original contract sum	\$222,000	-
Previous Amendments approved to date	\$46,622	21%
The contract sum prior to this Change Order was	\$268,622	

Contract Amendment amount	\$79,600	29.6%
New contract sum including this Amendment	\$348,222	-

5. A summary of current and anticipated funding is as follows:

Funding Source	Amount
ARP FY23-25	\$4,490,000

6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award of Amendment #2 for Dunham Engineering in the amount of \$79,600 for the Rondo Complex ARP HVAC RTU Replacement project (Project # 3170-22-01).

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Contract Amendment #2 for ATSR for the Highland Park Middle School Entry Addition and Renovation (Project # 3081-23-01)

A. PERTINENT FACTS:

1. This agenda item seeks approval for additional services on the Highland Park Middle School Entry Addition and Renovation project. Additional services include the following:
 - a. Additional civil design and coordination work regarding the storm basins, as required by the Capitol Region Watershed District.

2. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning	March 23, 2021
#2 – Project Charter	September 20, 2022
#3 – Project Budget	July 18, 2023
#4 – Contract Award	February 20, 2024
#5.1 – Project Close-Out	September 2025 (anticipated)
#5.2 – Final Project Summary	September 2026 (anticipated)

3. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$49,500,000	\$15,648,637	\$1,362,731	2.8%

4. The contract would be changed as follows:

	Amount	% Change
Original contract sum	\$2,120,550	-
Previous Amendments approved to date	\$8,000	0.4%
The contract sum prior to this Amendment was	\$2,128,550	
Contract Amendment amount	\$12,600	0.6%
New contract sum including this Amendment	\$2,141,150	-

5. A summary of current and anticipated funding is as follows:

Funding Source	Amount
LTFM FY23-27	\$27,759,000 ⁷⁵
COP FY23-27	\$21,741,000

6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award of Amendment #2 for ATSR in the amount of \$12,600 for the Highland Park Middle School Entry Addition and Renovation project (Project #3081-23-01).

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Request to Sign the Contract between SPPS and Ramsey County Workforce Solutions

A. PERTINENT FACTS:

1. This agreement details the partnership between Ramsey County Workforce Solutions and SPPS pertaining to the Earn As You Learn program. Due to the success of the program, we would like to renew the partnership through June 30, 2025.
2. The role of Ramsey County Workforce Solutions in this partnership is to provide processing and payroll support for students in Earn As You Learn. Ramsey County charges an 8% administrative fee. This contract will allow us to process up to an additional \$75,000 in student stipends. Funding is provided through ARP funds.
3. Students in the Earn as You Learn program have the opportunity to earn a \$300 stipend while exploring career interests, working on industry certifications, preparing for the workplace, and learning financial literacy. Students can complete the work that is at a time convenient to them. SPPS students in grades 8-12 are eligible to participate. Students are accepted into the program on a first-come, first served basis.
4. This programming aligns with the District's long-term outcome of preparing all graduates for college, career and life.
5. This item is submitted by Carita Green, Executive Director, Office of College and Career Pathways and Student Supports, and Andrew Collins, Executive Chief of Schools & Learning.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent (designee) to sign the Contract between Saint Paul Public Schools and Ramsey County Workforce Solutions.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Approval of Employment Agreement with Laborers Local 563, to Establish Terms and Conditions of Employment for 2024-2027 Employment Contract

A. PERTINENT FACTS:

1. New Agreement is for the three-year period, May 1, 2024, through April 30, 2027, with Laborers.
2. Contract changes are as follows:

Wage and benefit changes reflects the prevailing wage for the industry. The total increase of \$2.25 is to be allocated to hourly wage and fringe benefits for Plaster Tenders. The total increase of \$2.23 is to be allocated to hourly wage and fringe benefits for Journeyman and \$2.73 for Journeyman Foreman Laborers. The total increase of \$2.50 is to be allocated to hourly wage and fringe benefits for the Landscape Laborers.

3. The District has 19 regular FTE in this bargaining unit.
4. Wage and benefits changes reflect prevailing wage.
5. The estimated total of all new costs (including wage adjustment, insurance and pension adjustments) for this agreement has been calculated as follows:
 - in the 2023-2024 budget year (May 1, 2024 – June 30, 2024): \$71,533
 - in the 2024-2025 budget year (July 1, 2024 – April 30, 2025): \$373,800
6. This item will meet the District's target area goal of alignment.
7. This request is submitted by Patricia Pratt-Cook, Chief of Human Resources and Talent Management; Daniel Wells, Assistant Director of Employee and Labor Relations

B. RECOMMENDATION:

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those employees in this school district for whom the Laborer's Local 563 is the exclusive representative; duration of said agreement is for the period of May 1, 2024 through April 30, 2027.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools and Saint Paul Principals' Association

A. PERTINENT FACTS:

1. New agreement is for a two-year period from July 1, 2023 through June 30, 2025.
2. Contract changes are as follows:

Wages: Effective January 1, 2024, increase salary schedule 5% for year 1. Effective July 1, 2024, increase salary schedule 4% for year 2.

Benefits: Effective January 1, 2024, the District monthly contribution for single coverage will increase from \$914.50 to \$975 per month. The District monthly contribution for family/single+1 coverage will increase from \$1,373.50 to \$1,465 per month. Effective January 1, 2025, the District monthly contribution for single coverage will increase from \$975 to \$1,000 per month. The District monthly contribution for family/single+1 coverage will increase from \$1,465 to \$1,515 per month. month.
3. The District currently has 139 regular employees in this bargaining unit.
4. The new total package costs for the agreement are estimated as follows:
 - in the 2023-24 budget year: \$1,273,744
 - in the 2024-25 budget year: \$1,007,567
5. This item will meet the District target area goal of alignment.
6. This request is submitted by Patricia Pratt-Cook, Chief of Human Resources and Talent Management; Daniel Wells, Assistant Director of Employee and Labor Relations.

B. RECOMMENDATION:

That the Board of Education of Independent School District No. 625 approve and adopt the agreement concerning the terms and conditions of employment for principals' in this school district for whom the Saint Paul Principals' Association is the exclusive representative; duration of said agreement is for the period of July 1, 2023 through June 30, 2025.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Monthly Operating Authority

A. PERTINENT FACTS:

1. The Board of Education must authorize and approve all expenditures of the District.
2. The Board of Education must ratify any changes in collateral that have been previously approved by the Assistant Treasurer.
3. This item meets the District target area of goal of Program Evaluation and Resource Allocation.
4. This item is submitted by Tom Sager, Executive Chief of Financial Services.

B. RECOMMENDATIONS:

1. That the Board of Education approve and ratify the following checks and electronic transfers for the period February 1, 2024- February 29, 2024

(a) General Account	#770186-771539	\$71,360,157.70
	#0005169-0005203	
	#7005101-7005140	
	#0009703-0009884	
(b) Construction Payments	- 0 -	\$4,789,391.55
(c) Debt Service	- 0 -	<u>\$2,200.00</u>
		\$76,151,749.25

Included in the above disbursements are two payrolls in the amount of \$47,523,336.65 and overtime of \$275,049.89 or 0.58% of payroll.

(d) Collateral Changes

Released:

None

Additions:

None

2. That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Worker's Compensation Law falling within the period ending August 31, 2024

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Recommendations for Exclusion of Students Non-Compliant with Minnesota Statute 121A.15 Health Standards: Immunizations

A. PERTINENT FACTS:

1. Minnesota immunization law (M.S. 121A. 15 Health Standards for Immunizations) requires that in order for a child to enroll in child care, early education programs, or school a parent must show they have received immunizations or an exemption.
2. Immunizations help protect children against disease or reduce the impact from that disease.
3. There are students in the District who are not in compliance with M.S. 121A.15 Health Standards for Immunizations. Noncompliant lists are reviewed and updated regularly.
4. Parents/guardians with a noncompliant student have been informed of required missing immunizations. They are provided information about immunization law, immunization resources and have been informed about medical or conscientious exemption options. Contacts are made via mail, phone and email and in home languages. Parents/guardians have had a minimum of 30 days to comply with the law after they are informed that their child is non-compliant.
5. Once in compliance (required immunization received or proof of meeting exemption requirement is provided) then students are allowed to return to school and programming.
6. This project will meet the District target area goals by ensuring high academic achievement for all students.
7. Requested by Rebecca Schmidt, Interim Director, Health and Wellness, and Heidi Nistler, Assistant Superintendent of Specialized Services.

B. RECOMMENDATION:

That the Board of Education exclude noncompliant student(s) from school(s) effective May 1, 2024, should they not comply with Minnesota State Health Standards for Immunizations on or before this date.

HUMAN RESOURCE TRANSACTIONS**March 1, 2024 – March 31, 2024****April 23, 2024****NEW APPOINTMENT**

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Berwald, S.	Central Administrator	03/30/2024	\$55.23	Early Learning Hub - West
Gannon, J.	Classroom Teacher	03/15/2024	\$29.27	Global Arts Plus - Lwr
Griswold, S.	Classroom Teacher	03/15/2024	\$30.30	Benjamin Mays/Museum
McDuffie, V.	Classroom Teacher	03/15/2024	\$31.93	Crossroads Montessori
Zilka, R.	Classroom Teacher	03/09/2024	\$39.12	L Etoile du Nord French Immrsn
Ravenwald, C.	Classroom Teacher	03/09/2024	\$42.80	Colborne Admin Offices
Mikelson, A.	School / Community Professional	03/09/2024	\$35.81	RiverEast Elem/Secondary
Raggs, D.	School / Community Professional	03/09/2024	\$23.84	Mississippi Creative Arts Elem
Dammann, A.	Education Assistant	03/23/2024	\$28.03	1780 West 7th St
Mendez, D.	Education Assistant	03/09/2024	\$25.85	Focus Beyond (18-Adult)
Osuagwu, K.	Education Assistant	03/09/2024	\$28.03	Focus Beyond (18-Adult)
Holmes, A.	Teaching Assistant	03/09/2024	\$22.51	Murray Middle
Jagersma, S.	Teaching Assistant	03/09/2024	\$20.89	Hazel Park Preparatory Academy
Johnson, B.	Teaching Assistant	03/09/2024	\$25.38	The Heights
Jones, G.	Teaching Assistant	03/09/2024	\$20.89	Hazel Park Preparatory Academy
Nicome, N.	Teaching Assistant	03/02/2024	\$22.55	Farnsworth Aerospace Upr
Randall, A.	Teaching Assistant	03/12/2024	\$25.38	Nokomis Montessori North
Roberson-Moody, M.	Teaching Assistant	03/09/2024	\$20.89	Como Park Senior High
Sandbo, S.	Teaching Assistant	03/02/2024	\$22.55	Farnsworth Aerospace Upr
Schuldt-Fontaine, P.	Teaching Assistant	03/02/2024	\$20.23	Early Learning Hub - West
Sole, D.	Teaching Assistant	03/09/2024	\$22.55	Global Arts Plus - Upr
Vang, M.	Teaching Assistant	03/09/2024	\$20.89	Highwood Hills Elem
Farris, K.	Clerical	03/09/2024	\$21.46	Crossroads Science
Kipfmueller, K.	Clerical	03/15/2024	\$27.39	Highland Park Elem
McNellis, N.	Clerical	03/15/2024	\$24.51	RiverEast Elem/Secondary

NEW APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Aanenson, A.	Nutrition Services	03/02/2024	\$17.53	L Etoile du Nord French Immrsn

HUMAN RESOURCE TRANSACTIONS

March 1, 2024 – March 31, 2024

April 23, 2024

NEW APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Abadir, H.	Nutrition Services	03/02/2024	\$17.53	Highland Park Senior High
Anderson, A.	Nutrition Services	03/02/2024	\$17.53	Highland Park Senior High
Anderson, J.	Nutrition Services	03/02/2024	\$17.53	Como Park Senior High
Bilal, H.	Nutrition Services	03/02/2024	\$17.53	Hidden River Middle
Diaz, M.	Nutrition Services	03/02/2024	\$17.53	Highland Park Senior High
Escobar Rivera, E.	Nutrition Services	03/09/2024	\$17.53	Highland Park Senior High
Gray, D.	Nutrition Services	03/02/2024	\$17.53	Highland Park Senior High
Harris, K.	Nutrition Services	03/09/2024	\$17.53	Expo for Excellence Elem
Hassan, K.	Nutrition Services	03/09/2024	\$17.53	Murray Middle
Nur-Der, N.	Nutrition Services	03/09/2024	\$17.53	Highland Park Senior High
Rojas Mendizabal, L.	Nutrition Services	02/24/2024	\$17.53	Highland Park Senior High
Traxler, A.	Nutrition Services	03/09/2024	\$17.53	Early Learning Hub - East

PROMOTION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Mikelson, A.	Classroom Teacher From: School / Community Professional	03/19/2024	\$55.80	RiverEast Elem/Secondary
Schmidt, R.	Superintendency From: Central Administrator	03/09/2024	\$61.27	Colborne Admin Offices
Infante, A.	Education Assistant Career Progression	02/03/2024	\$21.83	Highland Park Middle
Mendoza Florez, F.	Education Assistant Career Progression	02/08/2024	\$29.07	Washington Tech High
Muye, P.	Education Assistant Career Progression	02/22/2024	\$26.79	Bruce F Vento Elem
Oliveraz, B.	Education Assistant From: Teaching Assistant	03/02/2024	\$28.03	Battle Creek Elem
Prather, B.	Education Assistant From: Teaching Assistant	03/09/2024	\$22.22	Focus Beyond (18-Adult)
McCoy-Wages, M.	Teaching Assistant Career Progression	03/09/2024	\$22.55	Hamline Elem
Ali, A.	Nutrition Services Career Progression	03/09/2024	\$17.53	Battle Creek Elem

HUMAN RESOURCE TRANSACTIONS
March 1, 2024 – March 31, 2024
April 23, 2024

TEMPORARY APPOINTMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Klos, K.	Classroom Teacher	03/09/2024	\$38.47	271 Belvidere Bldg
Pickett, J.	Classroom Teacher	03/09/2024	\$47.39	271 Belvidere Bldg
Yang, G.	Classroom Teacher	03/09/2024	\$33.18	271 Belvidere Bldg
Bushey, T.	Classroom Teacher	02/24/2024	\$54.72	Como Park Senior High

LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
McClure, M.	Classroom Teacher	03/23/2024	St. Paul Music Academy
Schulz, R.	Classroom Teacher	02/29/2024	Nokomis Montessori North
Storms, E.	Classroom Teacher	03/21/2024	Expo for Excellence Elem
Sylvester, S.	Classroom Teacher	03/23/2024	St. Paul Music Academy
Traver, J.	Classroom Teacher	03/29/2024	Open World Learning
Vanyo, R.	Classroom Teacher	03/20/2024	Global Arts Plus - Upr
Zurbey, H.	Classroom Teacher	03/16/2024	Bruce F Vento Elem
Arnosti, E.	Classroom Teacher	03/16/2024	International Academy - LEAP
Boyd, S.	Classroom Teacher	03/15/2024	Highland Park Elem
Al-Ahad, S.	Classroom Teacher	03/20/2024	Murray Middle
Lyfoung, T.	Education Assistant	03/05/2024	Central Senior High
Boyd, L.	Teaching Assistant	02/29/2024	Humboldt Secondary
Olin, M.	Teaching Assistant	02/29/2024	Johnson Senior High
Arias-Avina, S.	Clerical	03/12/2024	Central Senior High
Dasyilva, J.	Clerical	03/11/2024	Colborne Admin Offices
Rattler, J.	Clerical	03/12/2024	Humboldt Secondary
Brown, M.	Nutrition Services	03/15/2024	Txuj Ci HMong (Lwr)
Her, R.	Operations	02/24/2024	Como Service Center

REHIRE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Davalos- Reyes, W.	Classroom Teacher	03/09/2024	\$41.17	Battle Creek Middle
Tyler, H.	Classroom Teacher	03/09/2024	\$42.22	Bruce F Vento Elem
Vang, Z.	Teaching Assistant	03/09/2024	\$22.51	Crossroads Science

HUMAN RESOURCE TRANSACTIONS

March 1, 2024 – March 31, 2024

April 23, 2024

REINSTATEMENT FROM LEAVE OF ABSENCE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Abrahamson, R.	Classroom Teacher	02/29/2024	271 Belvidere Bldg
Anderson, P.	Classroom Teacher	03/08/2024	Expo for Excellence Elem
Arnosti, A.	Classroom Teacher	03/12/2024	Capitol Hill Magnet
Krueger, S.	Classroom Teacher	03/04/2024	Cherokee Heights
Lor, V.	Classroom Teacher	03/25/2024	Txuj Ci HMong (Upr) Gr 6-8
Vang, M.	Classroom Teacher	03/11/2024	L Etoile du Nord French Immrsn
Oftedal, R.	Education Assistant	03/07/2024	Focus Beyond (18-Adult)
Drake, M.	Teaching Assistant	03/18/2024	Como Park Elem
Henderson, M.	Teaching Assistant	03/11/2024	American Indian Magnet
Kargbo, Z.	Teaching Assistant	03/13/2024	Bridge View
Arcand, T.	Custodian	03/20/2024	Farnsworth Aerospace Upr
Brown, M.	Nutrition Services	03/28/2024	Txuj Ci HMong (Lwr)
Marose, C.	Nutrition Services	03/04/2024	The Heights
Muhammed, H.	Nutrition Services	03/26/2024	Nokomis Montessori North

REHIRE AFTER TERMINATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
English, D.	Teaching Assistant	03/24/2024	\$22.55	Hidden River Middle

VOLUNTARY REDUCTION IN TITLE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Pay Rate</u>	<u>Location</u>
Sekorski-Ross, S.	Teaching Assistant	02/24/2024	\$22.51	Global Arts Plus - Upr
Diaz, V.	Clerical	03/02/2024	\$31.96	Colborne Admin Offices

RETIREMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Aeilts, S.	Assistant Principal	02/29/2024	Humboldt Secondary
Dorow, M.	Classroom Teacher	06/15/2024	Como Park Elem
Williams, S.	Classroom Teacher	08/01/2024	271 Belvidere Bldg
Larson, D.	Education Assistant	06/12/2024	Groveland Park Elem
Yigletu, A.	Education Assistant	06/15/2024	Highland Park Elem
Holm, D.	Teaching Assistant	06/11/2024	Bridge View
Schmidt, P.	Nutrition Services	09/24/2024	Humboldt Secondary

HUMAN RESOURCE TRANSACTIONS
March 1, 2024 – March 31, 2024
April 23, 2024

RESIGNATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Dietrich, K.	Principal	07/01/2024	Focus Beyond (18-Adult)
Alberts Thorpe, R.	Classroom Teacher	03/19/2024	Four Seasons A+
Boone, E.	Classroom Teacher	06/15/2024	American Indian Magnet
Doucette, K.	Classroom Teacher	03/06/2024	Highland Park Middle
Gallagher, J.	Classroom Teacher	06/15/2024	Hidden River Middle
Hollen, K.	Classroom Teacher	03/20/2024	Washington Tech Middle
Martinez, A.	Classroom Teacher	06/16/2024	E-STEM Middle
Schmidt, S.	Classroom Teacher	03/27/2024	Hamline Elem
Singer, N.	Classroom Teacher	03/09/2024	Battle Creek Middle
Thao, T.	Classroom Teacher	06/22/2024	1780 W. 7th Street
Young-Longdon, R.	Classroom Teacher	06/15/2024	Frost Lake Elem
Dabruzzi, G.	Classroom Teacher	06/15/2024	E-STEM Middle
Wallace, M.	Classroom Teacher	06/15/2024	Mississippi Creative Arts Elem
Massey-Vickers, S.	Classroom Teacher	03/20/2024	Capitol Hill Magnet
Buckley, E.	Classroom Teacher	06/16/2024	271 Belvidere Bldg
Pan, J.	Classroom Teacher	03/16/2024	Farnsworth Aerospace Lwr
Barnes, A.	Classroom Teacher	03/06/2024	Hidden River Middle
Kellogg, K.	Classroom Teacher	03/15/2024	Benjamin Mays/Museum
Hunkins, A.	Athletics	02/03/2024	Central Senior High
Murray, C.	School / Community Professional	03/09/2024	Jie Ming Mandarin Immrsn Academy
Xiong, G.	School / Community Professional	03/12/2024	Focus Beyond (18-Adult)
Chavez, R.	Education Assistant	03/13/2024	Adams Spanish Immrsn Magnet
Peloquin, A.	Education Assistant	03/02/2024	Focus Beyond (18-Adult)
Xiong, N.	Education Assistant	03/30/2024	Colborne Admin Offices
Castor, R.	Teaching Assistant	03/14/2024	Riverview Dual Immrsn
English, D.	Teaching Assistant	03/23/2024	Hidden River Middle
Haywood, D.	Teaching Assistant	02/24/2024	Battle Creek Elem

HUMAN RESOURCE TRANSACTIONS**March 1, 2024 – March 31, 2024****April 23, 2024****RESIGNATION**

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>	<u>Location</u>
Nelson, A.	Teaching Assistant	02/25/2024	Washington Tech High
Pitts, A.	Teaching Assistant	06/11/2024	JJ Hill Montessori Magnet
Robinson, P.	Teaching Assistant	04/20/2024	Global Arts Plus - Upr
Say, K.	Teaching Assistant	03/20/2024	Humboldt Secondary
Schmer, T.	Teaching Assistant	06/11/2024	American Indian Magnet
Sheikh, F.	Teaching Assistant	04/06/2024	Battle Creek Middle
Sheppeck, A.	Teaching Assistant	02/05/2024	Humboldt Secondary
Taylor, T.	Teaching Assistant	03/09/2024	Daytons Bluff Achievement Plus
Thoo, F.	Teaching Assistant	03/09/2024	Highwood Hills Elem
Wagner, A.	Teaching Assistant	03/09/2024	Humboldt Secondary
Williams, M.	Teaching Assistant	01/07/2024	Washington Tech Middle
Hoeschen, T.	Bus Driver	03/09/2024	Transportation Services
Vang, N.	Clerical	04/13/2024	Central Senior High
Baker, M.	Custodian	04/20/2024	Adams Spanish Immrsn Magnet
Gonzales, A.	Custodian	03/16/2024	International Academy - LEAP
Owusu, E.	Custodian	03/23/2024	Rondo Education Center
Asher-Yates, A.	Nutrition Services	03/16/2024	Highland Park Senior High
Saldana Almaraz, B.	Nutrition Services	03/23/2024	Wellstone Elem

TERMINATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
B., S.	Education Assistant	02/26/2024
B., A.	Teaching Assistant	03/05/2024
D., T.	Teaching Assistant	03/06/2024
D., A.	Teaching Assistant	11/18/2023
D., A.	Teaching Assistant	03/06/2024
L., A.	Teaching Assistant	03/06/2024
M., J.	Teaching Assistant	03/14/2024
T., J.	Teaching Assistant	03/14/2024
W., M.	Teaching Assistant	03/22/2024

HUMAN RESOURCE TRANSACTIONS
March 1, 2024 – March 31, 2024
April 23, 2024

TERMINATION

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
W., B.	Custodian	03/12/2024
N., M.	Nutrition Services	03/02/2024
R., D.	Nutrition Services	03/15/2024
T., A.	Nutrition Services	03/08/2024

DISCHARGE

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
T., K.	Teaching Assistant	03/13/2024

TERMINATION OF TEMPORARY EMPLOYMENT

<u>Name</u>	<u>Job Category</u>	<u>Eff Date</u>
B., C.	Classroom Teacher	06/15/2024
D., W.	Classroom Teacher	06/15/2024
G., M.	Classroom Teacher	06/15/2024
G., S.	Classroom Teacher	06/15/2024
K., K.	Classroom Teacher	06/15/2024
P., J.	Classroom Teacher	06/15/2024
Y., G.	Classroom Teacher	06/15/2024
B., T.	Classroom Teacher	06/15/2024

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Settlement of Claim

A. PERTINENT FACTS:

1. The School District has a potential dispute with a Claimant.
2. The Claimant is willing to settle that dispute for a minor monetary amount on the terms set forth in a Settlement Agreement.
3. This settlement supports the District's target area goal of resource allocation.
4. This item is submitted by Kiel Walker, Assistant General Counsel; and Dr. Joseph Gothard, Superintendent.

B. RECOMMENDATION:

That the Board of Education approve the Settlement Agreement in the above-referenced matter; authorize its Superintendent to sign the Settlement Agreement; and authorize School District administration to issue payment and otherwise perform the Settlement Agreement.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Approval of 2024-2025 Sabbatical Leave Applications

A. PERTINENT FACTS:

1. Sabbatical Leave is a leave of absence for travel or study for those employees covered under the Teacher's contract, for the purpose of professional enrichment, which shall result in benefit to the Saint Paul Public Schools.
2. For the 2024-2025 School Year, the Human Resources Department received six (6) applications for Sabbatical Leave.
3. On April 5, 2024, a committee of two (2) school staff and (3) District staff reviewed the applications received, and determined that two (2) candidates met the criteria necessary for Sabbatical Leave for the 2024-2025 school year.
4. Ms. Laura Ostertag, French Teacher at Capitol Hill Gifted and Talented Magnet, was deserving of the proposed Sabbatical Leave for her plan to study to create new, unique and innovative content for St. Paul Public School classrooms. She will also participate in a diploma program of celtic studies conducted entirely in French from August 26, 2024 – June 11, 2025.
5. Mr. Nicholas Keller, School Social Worker at E-STEM Middle School was deserving of the proposed Sabbatical Leave for his plan to seek a certificate in exercise science that will advance his education and help him become more effective in his role. He plans to integrate aerobic and resistance training with established mental health interventions to address conditions such as depression, anxiety, and trauma from August 26, 2024 – June 11, 2025.
6. The projected cost for this Sabbatical will be: \$240,931.
7. This item will meet the District target area goals of accelerating the path to excellence.
8. This item is submitted by Patricia Pratt-Cook, Executive Chief of Human Resources and Andrew Collins, Executive Chief of Schools and Learning.

B. RECOMMENDATION:

That the Board of Education authorizes the Sabbatical Leave recommendation for Ms. Laura Ostertag and Mr. Nicholas Keller for the 2024-2025 school year.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Phase Gate Approval of the Multi-Site Electrical System Replacement at Harding Senior High School and Central Senior High School (Project # 0651-23-01): Gate #3 – Project Budget

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Multi-Site Electrical System Replacement at Harding Senior High School and Central Senior High School project at the following phase gate(s):
 - a. Gate #3 – Project Budget / Proceed to Bidding
2. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning	July 18, 2023
#2 – Project Charter (Predesign)	Not Applicable
#3 – Project Budget	April 23, 2024 (current)
#4 – Contract Award	April 23, 2024 (current)
#5.1 – Project Close-Out	September 2025 (anticipated)
#5.2 – Final Project Summary	September 2026 (anticipated)

3. A summary of the current project budget is as follows:

Proposed Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$3,745,000	\$200,300	\$50,420	1.3%

4. A summary of current and anticipated funding is as follows:

Funding Source	Amount
LTFM FY24-26	\$3,745,000

5. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education approve the Multi-Site Electrical System Replacement at Harding Senior High School and Central Senior High School project (Project # 0651-23-01) at Phase Gate Check #3 – Project Budget; setting the final project budget at \$3,745,000 and indicating direction to proceed with construction bidding.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Phase Gate Approval of the EOS Dock Doors Lintels and Brick Replacement project (Project # 4000-23-01): Gate #3 – Project Budget

A. PERTINENT FACTS:

1. This agenda item seeks approval for the EOS Dock Doors Lintels and Brick Replacement project at the following phase gate(s):
 - a. Gate #3 – Project Budget / Proceed to Bidding
2. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning	March 23, 2021
#2 – Project Charter (Predesign)	Not applicable to projects of this size
#3 – Project Budget	April 23, 2024 (current)
#4 – Contract Award	May 2024 (anticipated)
#5.1 – Project Close-Out	June 2025 (anticipated)
#5.2 – Final Project Summary	June 2026 (anticipated)

3. A summary of the current project budget is as follows:

Proposed Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$1,799,000	\$174,200	\$0	0%

4. A summary of current and anticipated funding is as follows:

Funding Source	Amount
LTFM FY24-26	\$1,799,000

5. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education approve the EOS Dock Doors Lintels and Brick Replacement project (Project # 4000-23-01) at Phase Gate Check #3 – Project Budget; setting the final project budget at \$1,799,000 and indicating direction to proceed with construction bidding.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Phase Gate Approval of the Multiple Site Fencing Installations at Como Park Elementary, Highland Park Elementary, Farnsworth Lower Elementary, Eastern Heights Elementary, Txuj Ci Lower, Global Arts Plus Lower, Early Childhood Hub West, and Battle Creek Elementary (Project # 0804-24-01): Gate #3 – Project Budget

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Multiple Site Fencing Installations at Como Park Elementary, Highland Park Elementary, Farnsworth Lower Elementary, Eastern Heights Elementary, Txuj Ci Lower, Global Arts Plus Lower, Early Childhood Hub West, and Battle Creek Elementary project at the following phase gate(s):
 - a. Gate #3 – Project Budget / Proceed to Bidding
2. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning	July 18, 2023
#2 – Project Charter (Predesign)	Not Applicable
#3 – Project Budget	April 23, 2024 (current)
#4 – Contract Award	May 2024 (anticipated)
#5.1 – Project Close-Out	September 2024 (anticipated)
#5.2 – Final Project Summary	September 2025 (anticipated)

3. A summary of the current project budget is as follows:

Proposed Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$180,000	\$0	\$0	0%

4. A summary of current and anticipated funding is as follows:

Funding Source	Amount
Capital Bonds FY24-26	\$180,000

5. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
6. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education approve the Multiple Site Fencing Installations at Como Park Elementary, Highland Park Elementary, Farnsworth Lower Elementary, Eastern Heights Elementary, Txuj Ci Lower, Global Arts Plus Lower, Early Childhood Hub West and Battle Creek Elementary (Project # 0804-24-01) at Phase Gate Check #3 – Project Budget; setting the final project budget at \$180,000 and indicating direction to proceed with construction bidding.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Phase Gate Approval of FY22 Instructional A/V Replacement Program at Harding and Murray (Project # 0680-22-01): Gate #5.2 – Project Final Fiscal Close-out

A. PERTINENT FACTS:

1. This agenda item seeks acceptance of report for the FY22 Instructional A/V Replacement Program at Harding and Murray at the following gate check(s):
 - a. Gate #5.2 – Project Final Fiscal Close-out
2. This project is complete and all associated contracts have been paid in full.

Project Milestone	Dates
Design Start	March 2022
Bidding / Procurement	June 2022
Construction Start	August 2022
Substantial Completion (Occupancy)	August 2023
Final Close-Out	April 2024

3. As all financial obligations for the project are now met, the final cost of the project is established. To sum, this project was completed approximately 53% below the Board approved project budget.
4. The Project gate schedule is:

Gate # and Description	Date
#1 – Master Planning	March 23, 2021
#2 – Project Charter (Predesign)	N/A
#3 – Project Budget	May 24, 2022
#4 – Contract Award	July 19, 2022
#5.1 – Project Close-Out	N/A*
#5.2 – Final Project Summary	April 23, 2024 (current)

* The close-out period for smaller, less complex projects is typically relatively brief and, therefore, does not necessitate the interim Gate # 5.1 report.

5. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$2,670,000	\$0	\$1,235,379	100%

6. A summary of current and anticipated funding is as follows:

Funding Source	Amount
Capital Bonds FY22-24	\$1,235,379

7. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
8. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education accept the report provided for FY22 Instructional A/V Replacement Program at Harding and Murray (Project # 0680-22-01) at Phase Gate Check #5.2 – Project Final Fiscal Close-out.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Equipment Acquisition Award for the Barack and Michelle Obama School Addition and Renovation (Project # 3210-23-01)

A. PERTINENT FACTS:

1. This agenda item seeks approval to award the A/V equipment contract for the Barack and Michelle Obama School Addition and Renovation (Project # 3210-23-01).
2. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning	December 14, 2021
#2 – Project Charter (Predesign)	August 23, 2022
#3 – Project Budget	January 17, 2023
#4 – Contract Award	March 19, 2024 (current)
#5.1 – Project Close-Out	August 2025 (anticipated)
#5.2 – Final Project Summary	August 2026 (anticipated)

3. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$72,300,000	\$24,127,462	\$6,220,975	8.6%

4. The following quote was received per the terms of CPC Contract #2110-TBS:

Lump Sum Base Bid

Bluum of Minnesota.....\$213,910

5. A summary of current and anticipated funding is as follows:

Funding Source	Amount
COP FY22-26	\$37,550,000
LTFM FY24-26	\$34,750,000

6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.

7. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award of A/V equipment for the Barack and Michelle Obama School Addition and Renovation project to Bluum of Minnesota for a lump sum base bid of \$213,910.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Furniture Acquisition Award for the FY24 Furniture Replacement Program at Harding Senior High School (Project # 0160-24-01)

A. PERTINENT FACTS:

1. This agenda item seeks approval to award the furniture contract for the FY24 Furniture Replacement Program at Harding Senior High School (Project # 0160-24-01).
2. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$895,000	\$0	\$0	0%

3. The following quote was received:

Lump Sum Base Bid

ACRE.....\$823,085

4. This quote was received in accordance with the following contracts:

Artcobell – Equalis #EQ-052920-01B
Integra - TIPS #200301
National Office Furniture – OMNIA #R19811
Sit On It: - UofM #903969
Smith System - E&I #EI00140
Steel Case - E&I #E100140

5. A summary of current and anticipated funding is as follows:

Funding Source	Amount
Capital Bonds FY24-25	\$895,000

6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize award of furniture for the FY24 Furniture Replacement Program at Harding Senior High School to ACRE for a lump sum base bid of \$823,085.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Phase Gate Approval of the Como Park Senior Athletics (Project # 4110-23-01): Gate #4 - Contract Award

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Como Park Senior Athletics project at the following phase gate(s):
 - a. Gate #4: Contract Award
2. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning	March 23, 2021
#2 – Project Charter (Predesign)	Not applicable
#3 – Project Budget	August 22, 2023
#4 – Contract Award	April 23, 2024 (current)
#5.1 – Project Close-Out	Fall 2024 (anticipated)
#5.2 – Final Project Summary	Fall 2025 (anticipated)

3. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$1,008,000	\$79,643	\$74,603	7.4%

4. The following bid was received per the terms of Sourcewell contract #MN-R6-GC-040622-RAK:

Lump Sum Base Bid plus Alternate 1

RAK Construction\$284,305

5. Bids will be reviewed by Purchasing.
6. A summary of current and anticipated funding is as follows:

Funding Source	Amount
LTFM FY24-25	\$303,988
Capital Bonds FY24-25	\$354,012
Site Gift	\$350,000

7. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.

8. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education approve the award of dugouts for the Como Park Senior Athletics (Project # 411-23-01) to RAK Construction, Inc. for a lump sum base bid plus Alternate 1 of \$284,305.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Phase Gate Approval of the Multi-Site Electrical System Replacement at Harding Senior High School and Central Senior High School (Project # 0651-23-01): Gate #4 - Contract Award

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Multi-Site Electrical System Replacement at Harding Senior High School and Central Senior High School project at the following phase gate(s):
 - a. Gate #4: Contract Award
2. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning	July 18, 2023
#2 – Project Charter (Predesign)	Not Applicable
#3 – Project Budget*	April 23, 2024 (current)
#4 – Contract Award	April 23, 2024 (current)
#5.1 – Project Close-Out	September 2025 (anticipated)
#5.2 – Final Project Summary	September 2026 (anticipated)

* Please note Gate Check 3 is under separate concurrent consideration on the agenda.

3. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$3,745,000	\$200,300	\$50,420	1.3%

4. The following bids were received:

	<u>Lump Sum Base Bid</u>
Master Electrical, Inc.	\$1,340,000
NAC Mechanical & Electrical Services	\$1,580,000
Bloomington Electric Company	\$1,999,000

5. Bids will be reviewed by Purchasing.
6. A summary of current and anticipated funding is as follows:

Funding Source	Amount
LTFM FY24-26	\$3,745,000

7. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.

8. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education approve the award of Bid No. A24-4572-JG for the Multi-Site Electrical System Replacement at Harding Senior High School and Central Senior High School project (Project # 0651-23-01) to Master Electrical, Inc. for a lump sum base bid of \$1,340,000.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Phase Gate Approval of the FY24 A/V Replacement Program at Washington Technology Magnet and Journeys Secondary School (Project # 0680-24-01): Gate #4 - Contract Award

A. PERTINENT FACTS:

1. This agenda item seeks approval for equipment installation for the FY24 A/V Replacement Program at Washington Technology Magnet and Journeys Secondary School project at the following phase gate(s):

- a. Gate #4: Contract Award

2. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning	March 23, 2021
#2 – Project Charter (Predesign)	Not applicable
#3 – Project Budget	January 23, 2024
#4 – Contract Award	April 23, 2024 (current)
#5.1 – Project Close-Out	December 2024 (anticipated)
#5.2 – Final Project Summary	June 2025 (anticipated)

3. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$2,500,000	\$614,843	\$118,571	4.7%

4. The following bids were received:

<u>Lump Sum Base Bid plus Alternate 1</u>	
RAK Construction	\$610,608
Sheehy	\$847,550
Morcon.....	\$918,000

5. Bids will be reviewed by Purchasing.

6. A summary of current and anticipated funding is as follows:

Funding Source	Amount
Capital Bonds FY24-25	\$2,500,000

7. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.

8. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education approve the award of Bid No. A24-4477 for the FY24 A/V Replacement Program at Washington Technology Magnet and Journeys Secondary School project (Project # 0680-24-01) to RAK Construction for a lump sum base bid plus Alternate 1 of \$610,608.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Phase Gate Approval of the Wellstone Elementary Plumbing, Piping, and HVAC Replacement Project WS 0610 (Project # 4260-23-01): Gate #4 - Contract Award

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Wellstone Elementary Plumbing, Piping, and HVAC Replacement project at the following phase gate(s):
 - a. Gate #4: Contract Award
2. This contract provides general construction (work scope 0610) for the Wellstone Elementary Plumbing, Piping, and HVAC Replacement project.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning	March 23, 2021
#2 – Project Charter (Predesign)	February 21, 2023
#3 – Project Budget	December 19, 2023
#4 – Contract Award	April 23, 2024 (current)
#5.1 – Project Close-Out	September 2026 (anticipated)
#5.2 – Final Project Summary	September 2027 (anticipated)

4. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$10,523,000	\$1,204,770	\$415,967	4%

5. The following bids were received:

	<u>Lump Sum Base Bid</u>
Frerichs Construction Company	\$1,077,000
Maertens-Brenny Construction Company	Ineligible

6. Bids will be reviewed by Purchasing.
7. A summary of current and anticipated funding is as follows:

Funding Source	Amount
Capital Bonds FY23-FY26	\$1,052,300
LTFM FY23-FY26	\$9,470,700

8. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
9. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education approve the award of Bid No. A24-4553-JG for Wellstone Elementary Plumbing, Piping, and HVAC Replacement project (Project # 4260-23-01) to Frerichs Construction Company for a lump sum base bid of \$1,077,000.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Phase Gate Approval of the Wellstone Elementary Plumbing, Piping, and HVAC Replacement Project WS 0750 (Project # 4260-23-01): Gate #4 - Contract Award

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Wellstone Elementary Plumbing, Piping, and HVAC Replacement project at the following phase gate(s):
 - a. Gate #4: Contract Award
2. This contract provides roofing & metal panels (work scope 0750) for the Wellstone Elementary Plumbing, Piping, and HVAC Replacement project.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning	March 23, 2021
#2 – Project Charter (Predesign)	February 21, 2023
#3 – Project Budget	December 19, 2023
#4 – Contract Award	April 23, 2024 (current)
#5.1 – Project Close-Out	September 2026 (anticipated)
#5.2 – Final Project Summary	September 2027 (anticipated)

4. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$10,523,000	\$1,204,770	\$415,967	4%

5. The following bids were received:

	<u>Lump Sum Base Bid</u>
Central Roofing Company	\$698,120
John A. Dalsin & Sons, Inc.	\$925,550

6. Bids will be reviewed by Purchasing.
7. A summary of current and anticipated funding is as follows:

Funding Source	Amount
Capital Bonds FY23-FY26	\$1,052,300
LTFM FY23-FY26	\$9,470,700

8. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
9. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education approve the award of Bid No. A24-4554-JG for Wellstone Elementary Plumbing, Piping, and HVAC Replacement project (Project # 4260-23-01) to Central Roofing Company for a lump sum base bid of \$698,120.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Phase Gate Approval of the Wellstone Elementary Plumbing, Piping, and HVAC Replacement Project WS 2200 (Project # 4260-23-01): Gate #4 - Contract Award

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Wellstone Elementary Plumbing, Piping, and HVAC Replacement project at the following phase gate(s):
 - a. Gate #4: Contract Award
2. This contract provides plumbing & piping (work scope 2200) for the Wellstone Elementary Plumbing, Piping, and HVAC Replacement project.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning	March 23, 2021
#2 – Project Charter (Predesign)	February 21, 2023
#3 – Project Budget	December 19, 2023
#4 – Contract Award	April 23, 2024 (current)
#5.1 – Project Close-Out	September 2026 (anticipated)
#5.2 – Final Project Summary	September 2027 (anticipated)

4. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$10,523,000	\$1,204,770	\$415,967	4%

5. The following bids were received:

Lump Sum Base Bid

Davis Mechanical Systems, Inc.....\$2,690,000

6. Bids will be reviewed by Purchasing.
7. A summary of current and anticipated funding is as follows:

Funding Source	Amount
Capital Bonds FY23-FY26	\$1,052,300
LTFM FY23-FY26	\$9,470,700

8. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.

9. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education approve the award of Bid No. A24-4557-JG for Wellstone Elementary Plumbing, Piping, and HVAC Replacement project (Project # 4260-23-01) to Davis Mechanical Systems for a lump sum base bid of \$2,690,000.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Phase Gate Approval of the Wellstone Elementary Plumbing, Piping, and HVAC Replacement Project WS 2300 (Project # 4260-23-01): Gate #4 - Contract Award

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Wellstone Elementary Plumbing, Piping, and HVAC Replacement project at the following phase gate(s):
 - a. Gate #4: Contract Award
2. This contract provides HVAC and controls (work scope 2300) for the Wellstone Elementary Plumbing, Piping, and HVAC Replacement project.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning	March 23, 2021
#2 – Project Charter (Predesign)	February 21, 2023
#3 – Project Budget	December 19, 2023
#4 – Contract Award	April 23, 2024 (current)
#5.1 – Project Close-Out	September 2026 (anticipated)
#5.2 – Final Project Summary	September 2027 (anticipated)

4. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$10,523,000	\$1,204,770	\$415,967	4%

5. The following bids were received:

Lump Sum Base Bid

Thelen Heating and Roofing\$2,126,000

6. Bids will be reviewed by Purchasing.
7. A summary of current and anticipated funding is as follows:

Funding Source	Amount
Capital Bonds FY23-FY26	\$1,052,300
LTFM FY23-FY26	\$9,470,700

8. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
9. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education approve the award of Bid No. A24-4458-JG for Wellstone Elementary Plumbing, Piping, and HVAC Replacement project (Project # 4260-23-01) to Thelen Heating & Roofing, Inc. for a lump sum base bid of \$2,126,000.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Phase Gate Approval of the Wellstone Elementary Plumbing, Piping, and HVAC Replacement Project WS 2600 (Project # 4260-23-01): Gate #4 - Contract Award

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Wellstone Elementary Plumbing, Piping, and HVAC Replacement project at the following phase gate(s):
 - a. Gate #4: Contract Award
2. This contract provides electrical (work scope 2600) for the Wellstone Elementary Plumbing, Piping, and HVAC Replacement project.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning	March 23, 2021
#2 – Project Charter (Predesign)	February 21, 2023
#3 – Project Budget	December 19, 2023
#4 – Contract Award	April 23, 2024 (current)
#5.1 – Project Close-Out	September 2026 (anticipated)
#5.2 – Final Project Summary	September 2027 (anticipated)

4. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$10,523,000	\$1,204,770	\$415,967	4%

5. The following bids were received:

Lump Sum Base Bid

Master Electric, Inc.\$220,320

6. Bids will be reviewed by Purchasing.
7. A summary of current and anticipated funding is as follows:

Funding Source	Amount
Capital Bonds FY23-FY26	\$1,052,300
LTFM FY23-FY26	\$9,470,700

8. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.

9. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education approve the award of Bid No. A24-4559-JG for Wellstone Elementary Plumbing, Piping, and HVAC Replacement project (Project # 4260-23-01) to Master Electric, Inc. for a lump sum base bid of \$220,320.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Phase Gate Approval of the Wellstone Elementary Plumbing, Piping, and HVAC Replacement Project WS 3100 (Project # 4260-23-01): Gate #4 - Contract Award

A. PERTINENT FACTS:

1. This agenda item seeks approval for the Wellstone Elementary Plumbing, Piping, and HVAC Replacement project at the following phase gate(s):
 - a. Gate #4: Contract Award
2. This contract provides earthwork (work scope 3100) for the Wellstone Elementary Plumbing, Piping, and HVAC Replacement project.
3. The Project phase gate schedule is currently:

Gate # and Description	Date
#1 – Master Planning	March 23, 2021
#2 – Project Charter (Predesign)	February 21, 2023
#3 – Project Budget	December 19, 2023
#4 – Contract Award	April 23, 2024 (current)
#5.1 – Project Close-Out	September 2026 (anticipated)
#5.2 – Final Project Summary	September 2027 (anticipated)

4. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$10,523,000	\$1,204,770	\$415,967	4%

5. The following bids were received:

Lump Sum Base Bid

St. Paul Utilities & Excavating, Inc.....\$284,000

6. Bids will be reviewed by Purchasing.

7. A summary of current and anticipated funding is as follows:

Funding Source	Amount
Capital Bonds FY23-FY26	\$1,052,300
LTFM FY23-FY26	\$9,470,700

8. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
9. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education approve the award of Bid No. A24-4560-JG for Wellstone Elementary Plumbing, Piping, and HVAC Replacement project (Project # 4260-23-01) to St. Paul Utilities and Excavating, Inc. for a lump sum base bid of \$284,000.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Change Order #1 for Kraft Contracting, LLC for the Creative Arts ARP HVAC Upgrades (Project # 2170-22-01)

A. PERTINENT FACTS:

1. This change order provides all labor, material, equipment and services necessary for the following items:
 - a. New dual temperature coils and associated work installed into two existing roof top units, to allow for heating of the ventilation air, afforded by the balance of ARP funds in this strategy.

2. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$3,401,488	\$1,830,175	\$227,897	6.7%

3. The contract would be changed as follows:

	<u>Amount</u>	<u>% Change</u>
The original contract sum was	\$1,447,600	-
Previous Change Orders approved to date	\$0	0%
The contract sum prior to this Change Order was	\$1,447,600	-
This Change Order amount	\$482,637	33%
The new contract sum including this Change Order will be	\$1,930,237	

4. A summary of current and anticipated funding to accommodate the budget revision is as follows:

Funding Source	Amount
ARP FY23-25	\$3,401,488

5. Project cash flow schedule has been reviewed and approved by the District Finance Office.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent, Superintendent's Designee, or Executive Director of Administration and Operations to sign Change Order #1 for Kraft Contracting, LLC for the Creative Arts ARP HVAC project (Project # 1150-19-01) for the amount of \$482,637.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Change Order #3 for Morcon Construction for the Rondo Complex ARP HVAC RTU Replacement (Project # 3170-22-01)

A. PERTINENT FACTS:

1. This change order provides all labor, material, equipment and services necessary for the following items:
 - a. Installation of three (3) rooftop air-handling units and associated work afforded by the availability of the balance of ARP funds in this strategy.
2. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$4,490,000	\$7,738,682	\$242,812	5.4%

3. The contract would be changed as follows:

	<u>Amount</u>	<u>% Change</u>
The original contract sum was	\$3,165,304	-
Previous Change Orders approved to date	\$1,251,431	39.5%
The contract sum prior to this Change Order was	\$4,416,735	-
This Change Order amount	\$1,769,643	40%
The new contract sum including this Change Order will be	\$6,186,378	

4. A summary of current and anticipated funding to accommodate the budget revision is as follows:

Funding Source	Amount
ARP FY23-25	\$4,490,000

5. Project cash flow schedule has been reviewed and approved by the District Finance Office.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent, Superintendent's Designee, or Executive Director of Administration and Operations to sign Change Order #3 for Morcon Construction for the Rondo Complex ARP HVAC RTU Replacement project (Project # 1150-19-01) for the amount of \$1,769,643.

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: April 23, 2024

TOPIC: Change Order #5 for Veit & Company for the Bruce Vento New Construction project (Project # 1020-22-01)

A. PERTINENT FACTS:

1. This change order provides all labor, material, equipment and services necessary for the following items:

a. Soil correction due to underground debris and unsuitable soils.

2. A summary of the current project budget is as follows:

Project Budget	Current Obligations	Invoiced to Date	Percent Invoiced
\$89,900,000	\$59,630,481	\$11,222,478	12.5%

3. The contract would be changed as follows:

	<u>Amount</u>	<u>% Change</u>
The original contract sum was	\$2,060,028	-
Previous Change Orders approved to date	\$46,066	2.2%
The contract sum prior to this Change Order was	\$2,106,094	-
This Change Order amount	\$588,795	28.6%
The new contract sum including this Change Order will be	\$2,694,889	

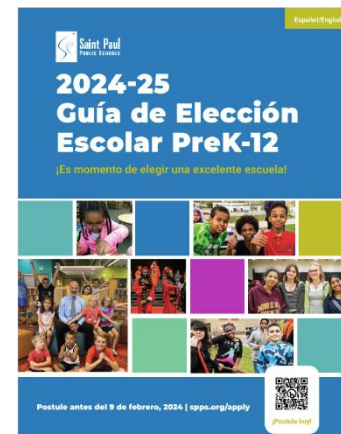
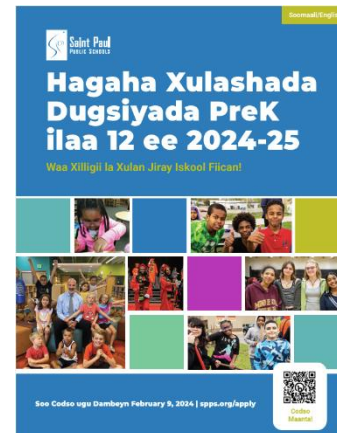
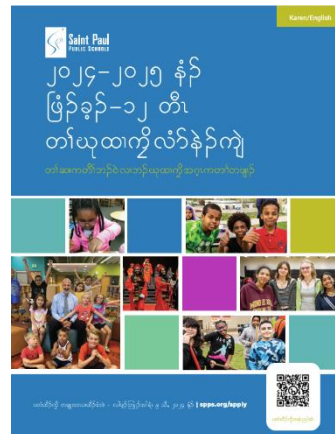
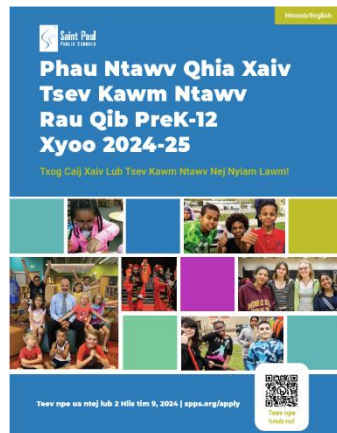
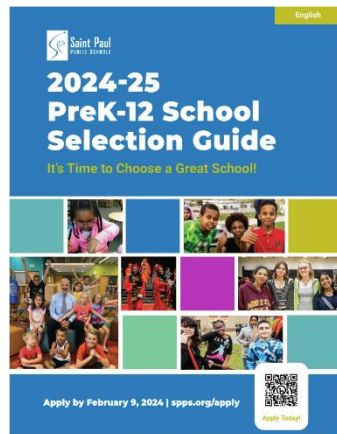
4. A summary of current and anticipated funding to accommodate the budget revision is as follows:

Funding Source	Amount
COP FY23-27	\$89,900,000

5. Project cash flow schedule has been reviewed and approved by the District Finance Office.
6. This project meets the District Strategic Plan goals by aligning resource allocation to District priorities.
7. This item is submitted by Tom Parent, Executive Director of Operations and Administration; Tom Sager, Executive Chief of Financial Services; and Jackie Turner, Chief Administration and Operations Officer.

B. RECOMMENDATION:

That the Board of Education authorize the Superintendent, Superintendent's Designee, or Executive Director of Administration and Operations to sign Change Order #5 for Veit & Company for the Bruce Vento New Construction project (Project # 1020-22-01) for the amount of \$588,795.



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2024-25 SCHOOL CHOICE SEASON



Admission Priorities

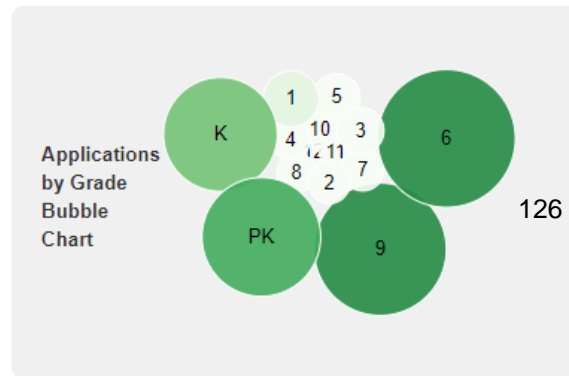
Pre-Kindergarten	Elementary Schools		
<ol style="list-style-type: none"> Community School Zone Area Regional Magnet District Magnet Out of District 	Community School	Regional Magnet	District Magnet
	<ol style="list-style-type: none"> Community School Zone Reflecting St. Paul Employee Consideration Area District Magnet Out of District 	<ol style="list-style-type: none"> Regional Magnet Reflecting St. Paul Employee Consideration District Magnet Out of District 	<ol style="list-style-type: none"> Reflecting St. Paul Employee Consideration District Magnet Out of District
Middle School	High School		
<ol style="list-style-type: none"> Magnet/Enrollment Pathway Area Employee Consideration Regional Magnet District Magnet Out of District 	<ol style="list-style-type: none"> Magnet/Enrollment Pathway Area Employee Consideration Regional Magnet District Magnet Out of District 		

***Please note:** All Pre-K programs give priority enrollment consideration based on a student's eligibility for free or reduced-price meals, a home language other than English and/or need for special education services.

**** Sibling preference is within each priority category.**

Lottery Facts

- Completed March 20, 2024
- **7573 PreK-12 students participated**
 - 92% received their 1st or 2nd choice or were assigned to a Reserved Seat.
 - 643 were placed on a waitlist



Kindergarten Lottery Results

- **1,278 students participated**
 - 98% received their 1st or 2nd choice
 - 24 were placed on waitlist



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Grade 1-12 Lottery Results

- **4935 students participated**
 - 37% submitted an application
 - 57% were assigned a reserved seat
 - 6% were placed on waitlist



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Schools with Waiting Lists

(includes students who may be accepted to their 2nd choice, does not include PK)

Elementary	K-8	Middle	High School
Expo (>20)	Capitol Hill (139)	E-STEM (50)	Highland Park Sr. (93) 129
Frost Lake (>20)		Highland Park Middle (89)	Open* (188)

*grades 6-12



Pre-Kindergarten Lottery Results

- **1360 participated**
 - 78% of applicants accepted



Enrollment Support Schools

	2024-25 Acceptances	2023-24 Acceptances
Cherokee Heights	32	31
Dayton's Bluff	40	32
Highwood Hills	47	17
Riverview	71	53
Hamline	67	59
Txuj Ci Upper	218	58

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Questions/Comments

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Saint Paul
PUBLIC SCHOOLS

FY25 Budget Update

Board of Education Meeting

April 23, 2024

Objective of the Presentation

To share with the Board of Education and the community:

- An update on the FY25 budgeting process and progress toward building a balanced budget
- Update on school budget meetings
- Overview of department budget reductions
- Progress toward Board budget parameters
- Next steps and timeline in the FY25 budget process

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FY25 Budget Components

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FY25 Budget Building Blocks



\$ 1. School Needs

\$ 2. Requirements (constraints, obligations)

3. Community Values & instructional Priority

\$ 4. Essential Services

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FY25 Budget Building Blocks



1. School Needs

Staff that every school needs e.g. principal, teachers, custodian, health staff, counselor, social worker, clerk, nutrition services, educational assistants, teaching assistants, etc.

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2. Requirements

Required services and staff e.g. Superintendent, Board of Education, special education and English learner services, other contractual and legal obligations

FY25 Budget Building Blocks



3. Community Values & Instructional Priority

Budget priorities identified through community engagement and program evaluation:

- **Respectful and reflective schools**
- **Safety and sense of belonging**
- **Literacy**



138

10,739
Participants



4. Essential Services

Necessary supports for school and district operations e.g. transportation, utilities, payroll, purchasing, insurance, technology, etc.

School Budget Updates

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School Budget Meetings with Principals

- Every principal has met with their Human Resources Consultant, Accountant and Assistant Superintendent about their budget
- Principals are using the school allocation guidelines
- Impact and insights:
 - Some schools using discretionary funds to reduce number of composite (split) classrooms at elementary
 - Staffing reductions due to ARP require extensive guidance and direction from Human Resources
 - Contractual and civil service rules around layoffs and staffing reductions dictate what staff are eliminated

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School Budget Information Meetings with Families

- Every principal will hold a budget information meeting with their school community (mid-April/mid-May)
- Purpose of the budget information meetings is:
 - To share accurate and timely budget information with families
 - To provide space for questions from families
- Materials provided to ensure consistent messaging and guidelines for holding an inclusive and welcoming meeting
 - Schools can schedule on-call interpreters at no cost
 - Guidance around sharing the information in multiple ways

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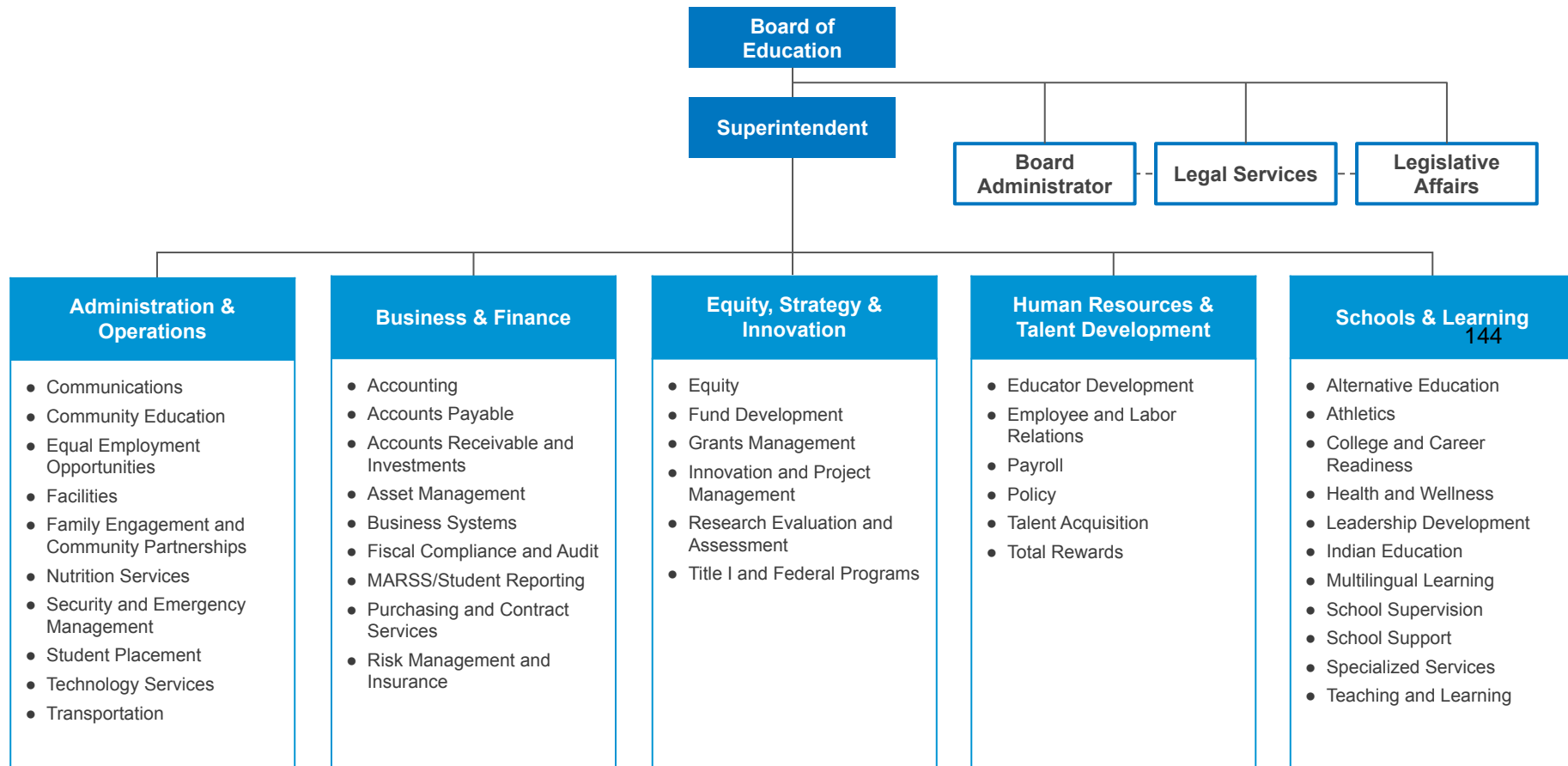
After School/Extracurricular Activities

- Not part of school budget allocations
- Each school has the flexibility to determine what after-school programs and extracurricular activities they can offer based on available funds
- Collaborating with City of Saint Paul to re-envision after-school opportunities

Grade Level	SY24-25 After-School Programs and Extracurriculars	142
Elementary School	Extended Day Learning (EDL), school-based clubs and activities, Discovery Club, Community Education courses	
Middle School	Flipside (5 schools), athletics, school-based clubs and activities	
High School	School-based clubs and activities, athletics including addition of men's volleyball in spring 2025	

Division & Department Budget Updates

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Department Budget Reductions by Division

	FY24 Budget Millions (M)	FY25 Budget Millions (M)	Change Percent (%)
Administration & Operations	\$158.4M	\$120.7M	-23.8%
Schools & Learning* <small>*does not include school-based positions</small>	\$40.8M	\$35.3M	-13.5%
Equity, Strategy and Innovation	\$26.9M	\$23.4M	-13.0%
Human Resources	\$14.0M	\$12.1M	-13.6%
Business & Finance	\$7.6M	\$5.3M	-30.3%
Board of Education, Superintendent, Legal and Legislative Affairs	\$1.98M	\$1.97M	-0.5%
Districtwide Expenses (employee benefits, liability insurance, etc.)	\$32.6M	\$30.6M	-6.3%
All Divisions/District Wide Expenses	\$282.3M	\$229.3M	-18.8%

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Board Budget Parameters

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Board Budget Parameter #1

The FY25 budget will increase expenditures related to early education investments to retain and prepare students for success through their elementary education and to meet third grade literacy standards.

The FY25 budget supports early education and literacy standards through:

- Sustained investments in Pre-K and kindergarten above and beyond the revenue provided for these non-compulsory grades.
- Sustained investments in early childhood special education (ECSE)
- Professional development in the Science of Reading/READ Act
- WINN teacher at every elementary school

Board Budget Parameter #2

The FY25 budget will include funding for efforts to increase enrollment, and monitor the impacts over the fiscal year.

The FY25 budget includes funding for efforts that have been shown to positively impact enrollment, including:

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- Funding for early childhood programming, including early childhood family education (ECFE), full-day Pre-K and Districtwide Early Childhood Hub
- Expansion of culturally responsive programs, including East African Magnet School, Txuj Ci HMong Upper Campus, new Karen kindergarten classes at Wellstone, Karen and Somali language courses in high schools
- Funding for School Choice Fair and related marketing efforts

Board Budget Parameter #3

The FY25 budget will include expenditures related to increasing student engagement, decreasing absenteeism, and increasing academic outcomes for students showing areas of great concern as identified by the District, and will be monitored to identify the impacts of such investments.

The FY25 budget includes funding for strategies to increase academic outcomes and student engagement, including:

- Continued funding for intervention specialists at every school
- Continued supports for students receiving special educational services, academic supports for students learning English as a second language, school attendance initiatives
- Continuation of Advisory and Foundations courses for secondary students

Budget Outlook & Next Steps

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Budget Reduction Target Progress

Description of Reductions and Savings	Reduction Amount	Shortfall Running Total	Date
Estimated FY25 Budget Shortfall	-	-\$150.3M	Fall 2023
FY24: New revenue, unemployment insurance savings FY25: ARP one-time expenses, additional state aid, additional compensatory aid	\$42.8M	-\$107.5M	¹⁵¹ January 2024
Discontinuation/reduction of ARP and non-ARP funded programs and staff, supplemental pay savings, school allocation savings	\$71.3M	-\$36.2M	Feb/March 2024
Additional reductions in district staff and services	\$7.3M	-\$28.9M	April 2024

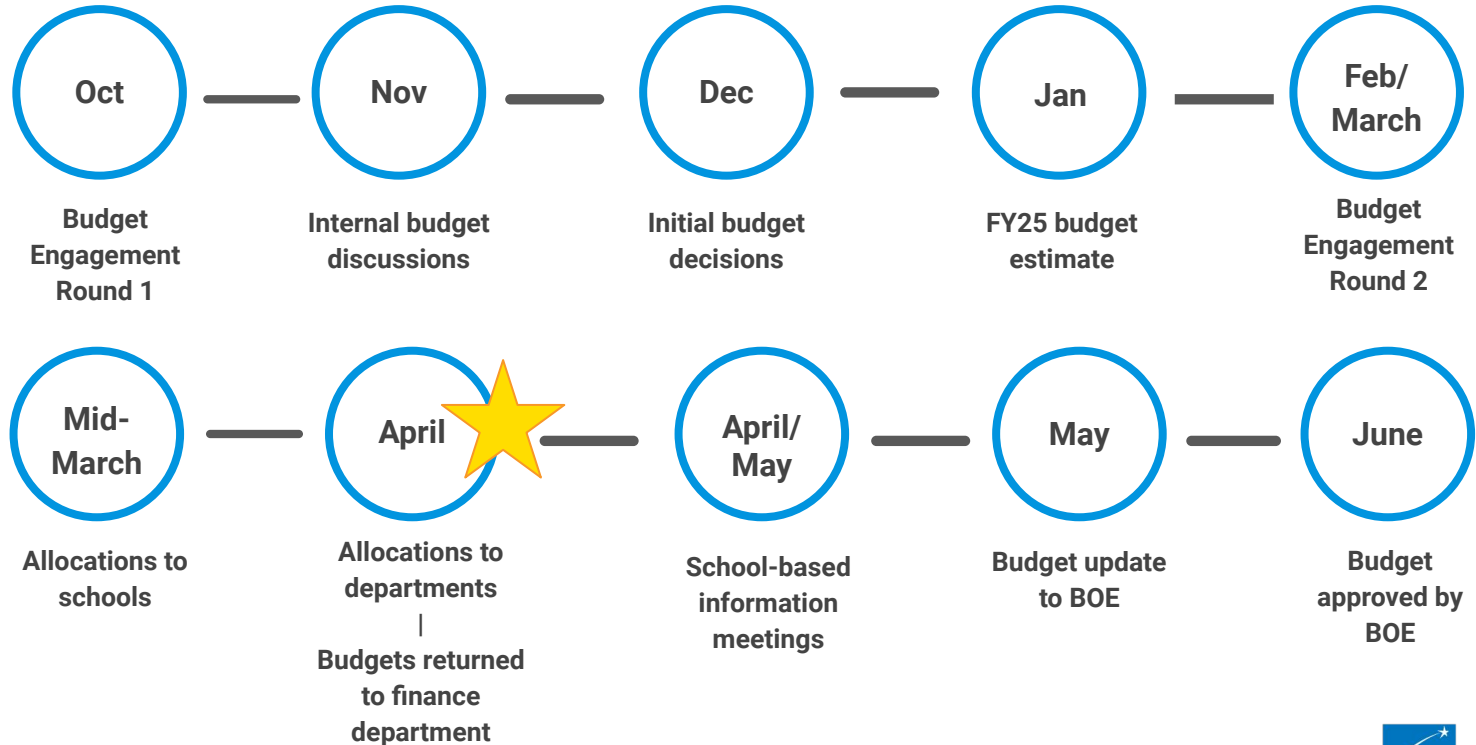
Deficit & Financial Outlook

- Increase fund balance for FY23
- Fall enrollment in 2024
- Legislative session in 2025
- Additional cost containment (if needed) in Oct/Nov 2024

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Bottom Line: The district may consider using some of its fund balance to prevent further reductions for FY25.

FY25 Budget Timeline



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Important Dates

- **April 22:** Department budgets distributed
- **April 15-May 17:** School-based budget information meetings
- **April 26:** Staff cuts and non-renewals
- **April 19-May 15/May 17-June 13:** Interview & Select (two rounds) ¹⁵⁴
- **May 7:** Committee of the Board FY25 budget update
- **May 21:** Board of Education FY25 budget update
- **June 18:** FY25 budget presented to Board of Education for approval

Questions?

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