

# April 8, 2024 TTSD School Board Work Session and Meeting Minutes

Tigard-Tualatin School District, 23J

The minutes are official after Board approval and will be posted at [www.ttsdschools.org](http://www.ttsdschools.org)

(Please access the online video of this meeting for full verbiage in its entirety on the [TTSD YouTube Channel](#))

## **Board Members Present:**

Tristan Irvin, Chair  
David Jaimes, Vice Chair  
Kristen Miles  
Crystal Weston  
Jill Zurschmeide

Thor Kuhn, Teacher & Technology Support  
Rima Hussein, Student Rep., Tigard HS  
Jamie Hartmann, Student Rep., Tualatin HS  
Lily Story, Student Rep., Tualatin HS  
Sarah Mehrabzadeh, Controller  
Karen Emerson, Community Member, Tigard  
Karen Hughart, Teacher, Alberta Rider ES  
Cleon Cox, Community Member, Tigard  
Robin Bridgeman, Parent, Hazelbrook MS & Tualatin HS  
Brad Vest, Parent, Twality MS  
Kristi Baker, Parent, Templeton ES & Tigard HS  
Olivia Hiller, Student, Bridgeport ES  
Ava Bachhuber, Student, Bridgeport ES  
Ting Ou, Student, Bridgeport ES  
Izzy Silliman, Student, Bridgeport ES  
Nora Eaton, Student, Hazelbrook MS  
Emma West, Student, Hazelbrook MS  
Kolbie Kiester, Student, Hazelbrook MS

## **Administrators Present:**

Dr. Susan Rieke-Smith, Superintendent  
David Moore, CFO  
Len Reed, Director, Human Resources  
Susan Barnard, Director, IT  
Darin Barnard, Director, Bond/Operations  
Carol Kinch, Director, Student Services  
Amber Fields, Director, Secondary Education  
Dr. Lisa McCall, Assistant Superintendent

And

Members of the Community via the Internet

## **Others Present:**

Patty Roberts, Executive Assistant  
Lisa Burton, Community Relations Manager

## **I. WORK SESSION ~ 5:00 PM**

Chair Tristan Irvin called the Board Work Session of the Tigard-Tualatin School District Board of Directors to order at 5:00 PM in the Tigard-Tualatin Training Center, at 9550 SW Murdock St., Tigard, OR 97224. She welcomed everyone to this Work Session. Chair Irvin shared that this work session will provide proposed budget reduction information update.

This Board work session was streamed live and can be found on the [TTSD YouTube Channel, \(04/08/2024 TTSD Board Work Session\)](#).

*(Please access the online video of this work session for full verbiage in its entirety, see Timestamp beside each title below)*

### **A. Proposed Budget Reduction – Presenter: Dr. Sue Rieke-Smith ~ Time: 5:00 PM (00:03 Timestamp)**

Dr. Sue Rieke-Smith, Superintendent and David Moore, CFO, discussed and reviewed the proposed budget reduction for the 2024-2025 TTSD Budget, using a PowerPoint presentation, [a link can be found here](#).

They shared the plan of finance including the following elements:

- Fiscal Accountability and Transparency Checklist
- TTSD General Fund Preliminary Estimate & Forecast for 2023-24, 2024-25 & 2025-26
- TTSD Change in General Fund Financial Forecast Update
- TTSD Budget Update
  - TTSD Continues to operate at a deficit
  - TTSD Enrollment & Staffing History
  - SSF & Other K-12 Resources as a % of General Fund/Lottery Funds

**2023-2024 Tigard-Tualatin School District Board of Directors:**

**Tristan Irvin, Chair, David Jaimes, Vice Chair; Kristen Miles, Crystal Weston and Jill Zurschmeide Directors**

- Reserves
- TTSD General Fund Budget 2023-24; \$170,331,532
- 2024-25 Budget Reductions and Adjustments
- Community Budget Workgroup Feedback
- 2024-25 Budget Reductions and Adjustments, con't
- TTSD 2024-25 Budget – Percent Reduced by Employee Group
- Declaration of Reduction in Force – Board must take action in order for TTSD to apply RIFs
  - Licensed\*\* – 45 FTE positions;
  - Classified – 15 FTE positions; and
  - Administrative – 2 positions
  - Permanent reduction in calendar days for school AP's
  - Furlough days for all District Administrators, including Cabinet
  - Manager/Confidential group are also taking concessions in terms of some of the benefits that they receive.

\*\*Majority of the impact of the reduction in force will be absorbed through attrition, resignations and retirements, with the actual impact to staff FTE is 7.13, and will be reduced in secondary roles.

Board members made the following questions & comments:

- Regarding the “Common School Fund”, are those funds already allocated? These are funds that we were expecting, and have already allocated.
- Will we need to allocate more funds within every year, going forward for unemployment reserves?
- What are the various types of reserves, we have 12% outlined in Board Policy DBDB? Is this comprised of several different reserves?
- We have the operating revenue projected at 8.91%, instead of 5%?
- What amount are we looking at for the rainy-day reserve fund and the contingency fund for 2024-25?
- Question regarding increasing substitute costs, and are we utilizing more substitutes? Or because there's associated costs that go with substitutes that are increasing?
- How uncommon is it for school districts, in Oregon, to be running at \$3 million of a deficit?
- Given that 80% of our fund is paid for wages, what are some other ways, other than cutting positions, are there for us to save money or make up that difference?
- The salary and benefit increase for the 2025-26 year could change based on bargaining?
- Question regarding funding for online instruction prior to the start of the pandemic?
- Is there actually only one line item for the reserves? Do you have any idea what the rainy-day reserve is projected out for 2024-25 and the operating contingency?
- Is the High Dosage Tutoring program on-line or in-person?
- What other programs are switching to a difference funding source?
- I see we are reducing ACT testing. How much are we allocating for ACT testing and how will that affect our lower income students?
- How many positions were cut in our last round of RIFs?

## **II. ADJOURN WORK SESSION ~ 6:06 PM**

At 6:06 PM Chair Irvin adjourned this Tigard-Tualatin School District Board Work Session.

*(Please access the online video of this meeting for full verbiage in its entirety, see Timestamp beside each title below)*

## **III. REGULAR SESSION ~ 6:30 P.M.**

### **A. CALL TO ORDER (00:05 Timestamp)**

Chair Tristan Irvin convened this Board meeting of the Tigard-Tualatin School District (TTSD) Board of Directors to order at 6:30 PM at the Tigard-Tualatin Training Center, at 9550 SW Murdock St., Tigard, OR 97224. She shared that earlier this evening the Board had met in a Work Session regarding Proposed Budget Reductions. This Board meeting was streamed live on the [TTSD YouTube Channel \(04/08/2024 Regular Meeting of the TTSD School Board\)](#).

**2023-2024 Tigard-Tualatin School District Board of Directors:**  
 Tristan Irvin, Chair, David Jaimes, Vice Chair; Kristen Miles, Crystal Weston and Jill Zurschmeide Directors

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**IV. APPROVAL OF THE AGENDA & CONSENT AGENDA ~ 6:30 PM (0:34 Timestamp)**

Chair Irvin asked Superintendent Rieke-Smith if there are any changes to the agenda. She shared that there no changes to the agenda. Chair Irvin asked for a MOTION to approve the Agenda and Consent Agenda consisting of the February 26, 2024 TTSD Board Work Session & Meeting Minutes; March 4, 2024 TTSD Board Special Work Session Minutes; March 11, 2024 TTSD Board Work Session, Executive Session & Meeting Minutes; March 18, 2024 TTSD Board Special Work Session Minutes; and March 25, 2024 TTSD Board Special Meeting Minutes, Human Resources/Personnel Report, and PROCLAMATION: Recognizing Arab-American Heritage Month, as presented. Vice Chair Jaimes made a MOTION to approve the Agenda and Consent Agenda, as presented. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. Director Weston asked if the Approval of the Student Rights and Responsibilities Handbook and TTSD Discipline Framework was added to tonight's agenda? It was explained that this agenda item was accidentally left off the agenda. The MOTION carried unanimously, 5-0. The MOTION passed.

**V. RECOGNITION AND GOOD NEWS ~ 6:33 PM**

**A. OBOB – Presenter: Lisa Burton ~ Time: 6:33 PM (2:55 Timestamp)**

Lisa Burton, Community Relations Manager, provided information regarding the Bridgeport ES and Hazelbrook MS OBOB (Oregon Battle of the Books) teams who participated in the State OBOB Competition held on Saturday, August 13, 2024 at Chemeketa Community College. Teams consisted of:

Bridgeport ES	Hazelbrook MS
Olivia Hillier	Nora Eaton
Ava Buchhuber	Emma West
Ting Ou	Kolbie Kiester
Issy Silliman	Ben Hovies
Coaches: Jhoanna Co and Michelle Edwards	Coaches: Kim Stormberg and Leah Buchhuber

The competition was fierce and they powered through it. The students did a fantastic job! The championship battle was tied till the very end. Both teams are Regional Winners and are moving on to the state championship. The Bridgeport Team's favorite books include: The Midnight Children by Dan Gemeinhart; New From Here by Kelly Yang; The List Of Things That Will Not Change by Rebecca Stead; The Girl and The Ghost by Hanna Alkaf; The Blackbird Girls by Anne Blankman; and The Benefits of Being An Octopus by Ann Braden

Board Members shared:

- We are so proud of all of you.
- Will one of you explain what the Oregon Battle Of the Books (OBOB) is?
- Congratulations and thank you for representing TTSD and your school! This is a very intense competition.

At 6:41 PM Chair Irvin called for a moment of silence in due to the unthinkable tragedy of the loss of one of our Bridgeport ES students, Danna Hernandez Tapia, who passed away last night.

**VI. STUDENT REPRESENTATIVE REPORTS ~ Time: 6:42 PM (12:22 Timestamp)**

**Jamie Hartmann**, Tualatin HS Student Representative, shared;

- The end of the Quarter is this week and students are making sure that their grades are up to par.
- IB exams are quickly approaching in May.
- The College and Career Center have begun their annual information sessions during Thursday's lunches.

**Lily Story**, Tualatin HS Student Representative, shared;

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- Prom is on April 27<sup>th</sup>, which is the same as Unity week. There will be a lot of student led activities and shout out to TuHS ASB Affinity group representatives, and Student Voices Council.
  - IB students need to get their work done!

**Rima Hussein**, Tigard HS Student Representative, shared;

- End of the Quarter and last week we began forecasting for next year.
- THS held their “First Thought Event” for the Muslim students which was a really nice event.
- April 17<sup>th</sup> will have a multicultural night and an Arab Movie night on April 18<sup>th</sup>.
- April 25<sup>th</sup> will have the THS Powderpuff game.

Happy Birthday Jamie Hartmann, Tualatin HS Student Representative on April 4<sup>th</sup>. Enjoy your treat!

#### **VII. SUPERINTENDENT & BOARD COMMUNICATION ~ 6:46 PM (15:57 Timestamp)**

Dr. Sue Rieke-Smith, Superintendent shared information regarding:

- Will share her comments later in the evening.

Board members shared (16:15 Timestamp):

- I want to say my thoughts and prayers to the Bridgeport community due to loss of a 4<sup>th</sup> grade student. I cannot imagine losing a student. Our flight team and our staff were at Bridgeport today caring for each other.
- I echo what was said about Bridgeport ES.
- There will be a Town Hall on Saturday, April 13<sup>th</sup> with Reps. Bowman and Neuron at Tigard HS at 10AM.
- Next weekend is the OSBA Legislative Policy Committee meeting, and I will be attending.
- Last week was the Timberwolf Pageant, that raised over \$11,000 for Doernbecher Children’s Hospital.
- At my school we have “Glimmers” instead of stress and the following was shared at Deer Creek, recently. The Principal called a parent, to tell the parent know that their student did something exceptional that day in class. It was a really neat celebration.
- As a Board we have to make decisions. We have to consider all students in the district, not just our own. Please let’s all have grace for each other and for those in our community. Please don’t be offended by what is going on in the state. This can be hard work, and some of our decisions are not easy or simple. Let’s have understanding for each other.

#### **VIII. PUBLIC COMMENT ~ 6:56 PM (26:00 Timestamp)**

Chair Irvin shared that the Tigard-Tualatin School Board meetings are public meetings where the business of the Board is conducted in an open meeting for the public to observe as required by law, however regular public comment at board meetings is a policy choice of the Board and is not a legal requirement. As the Board values the input from our students, parents and district community members that we serve. The Board provides these opportunities for community members to provide input on important topics. In addition to public comment, community members may submit written comments to the Board secretary, Patty Roberts, at each meeting or email comments directly to the Board. Public comments are limited to three (3) minutes for each comment and should be brief and concise. Speakers may offer objective criticism of school operations and programs. The Board will not hear complaints concerning specific personnel. There are written public comments only:

Sam Sarkar, Tualatin, Parent, [Regarding: "Move to approve the use of the ODE Waiver and extend the school year June 14, 2024"](#)

Bridget Harper, Tigard, Parent, Regarding: [Durham Elementary](#)

#### **IX. ACTION ITEMS ~ Time: 6:57 PM**

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A. Proposed Budget Reduction and Reduction-In-Force Declaration – Presenter: Dr. Sue Rieke-Smith ~  
Time: 6:57 PM (26:45 Timestamp)

Dr. Rieke-Smith, Superintendent and David Moore, CFO, provided information regarding the Proposed Budget Reduction and Reduction In Force (RIF) Declaration, using a PowerPoint presentation, [a link can be found here](#). They discussed in detail:

- TTSD continues to operate at a deficit
- TTSD Enrollment & Staffing History
- SSF & other K12 Resources as a % of General Fund/Lottery Funds
- Reserves
- TTSD General Fund Budget 2023-24: \$170,331,532 (Personnel Costs are 85.7% of General Fund Budget)
- 2024-25 Budget Reductions and Adjustments
- Community Budget Workgroup Feedback
- 2024-25 Budget Reductions and Adjustments, con't
  - Programming Reductions, \$1.4 million or 16% of Total Reductions.
- TTSD 2024-25 Budget – Percent Reduced by Employee Group
- 2024-25 Budget Reductions and Adjustments, con't
  - Staffing Reductions, \$7.4 million or 84% of Total Reductions
- Declaration of Reduction in Force
  - Licensed
  - Classified
  - Administrative

Dr. Rieke-Smith shared that the purpose of asking for a declaration of RIF, this evening, is that the TTEA, which is the licensed contract, in Article 20, requires the district to provide written notice of layoff at least 60 calendar days prior to the actual layoff occurring, which would be June. Without this declaration the district cannot move forward. For the classified contract, in Article 13 of their Collective Bargaining Agreement (CBA), requires 30 days' notice.

Board Members shared the following comments and questions:

- (51:51 Timestamp) Do we have the numbers on what the actual classified loss will be after retirements and resignations? And, for the 45 in Licensed staff, does that include temporary staff as well?
- (55:36 Timestamp) This is awful. RIF's are always "icky"! And, unfortunately RIFs are part of having a school district in Oregon. The 8.8 million is a pittance compared to what other school district's around us are cutting. Some districts are closing schools.
- (59:20 Timestamp) I have spent time agonizing over these budget cuts and I read all of the comments, thank you for sending them. The full comments can be viewed at (59:20 Timestamp).
- (1:03:23 Timestamp) So much of this issue falls on the state and how the state prioritizes public education. How little percentage public education makes out of the entire state budget.
- (1:06:18 Timestamp) No one wants to leave, nobody wants to make these decisions, nobody wants to approve these decisions. We do not make these decisions lightly. How do we take care and ensure that our students get the best education they can get.
- (1:09:22 Timestamp) The decision we have to make to authorize a RIF this year, we are then enabling it so that next year we don't have to make a double sized cut and make class size outrageously even greater. There was a question, if more retirements and/or resignations come in, there could be a RIF of zero?
- (1:10:52 Timestamp) It would be fortunate if we could have fewer people lose their jobs, but the impact on class sizes, fewer positions, is exactly the same.
- (1:12:12 Timestamp) Districts of any size cannot get ahead of the eight ball, when the state is using calculators that are simply broken, for lack of a better word. They are not taking into account all of these other moving targets and increases in inflation and so we are continuing to try to do more because we

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know our kids have increased needs and that is not being discounted. We are trying to do more with less. We all know the right thing is to not have to be in this scenario where we are asked to make these decisions. That is the right thing. And yet we are all collectively as a state and further out having to make these decisions. And they are gut wrenching and they are tragic. None of us are in the wrong regardless of our vote. We also have to give the associations the potential paperwork and ability to move forward so that if there are affected folks, they have the full legal runway to put their own pieces in order. We are all going to do the right thing and it's also a really incredibly hard thing.

- **(1:17:35 Timestamp)** One thing that I have heard a lot from parents and teachers in the last several days, and it is entirely good and appropriate, that parents advocate for their kids. And one thing I have heard is everybody is talking about increasing class sizes. I want to address that briefly, we are not increasing class sizes. The ratios just mentioned are the same one we have had for seven (7) years. During the pandemic we allowed class sizes get significantly lower, and it was a good thing because the kids had more needs.

Dr. Rieke-Smith, Superintendent, and Len Reed, Human Resources Director, shared the current elementary class size targets, including:

Kindergarten: 22, with the range to be between 19-25

First Grade: 25, with the range to be between 22-28

Second Grade: 26, with the range to be between 23-29

Third Grade: 27, with the range to be between 24-30

Fourth Grade: 28, with the range to be between 23-31

Fifth Grade: 29, with the range to be between 26-32

Dr. Rieke Smith shared that for our Title I schools, and we are allowed to use their Title I dollars to think about adding FTE in their hotspots.

Vice Chair Jaimes made a MOTION that due to economic circumstances, the Tigard-Tualatin School District Board hereby authorizes school district administration to conduct a Reduction in Force for administrative, licensed and classified personnel for the 2024-25 school year. The Board further authorizes the administration to provide written notice to all staff members impacted by these reductions, as presented. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. Director Weston pointed out that revenues are up and so this is not an economic issue. I think it would make sense to revise the language. Director Zurschmeide shared that it is an economic issue in that we don't have the money from the State. There was no further discussion. The MOTION carried, 4-1, with Chair Irvin, Vice Chair Jaimes, Directors Kristen Miles and Jill Zurschmeide voted yes, and Director Weston voted no. The MOTION passed.

B. Durham ES Boundary Adjustment – Presenter: Dr. Sue Rieke-Smith ~ *Time: 7:53 PM (1:22:44 Timestamp)*

Dr. Sue Rieke-Smith, Superintendent, Darin Barnard, Director of Operations, Jarvis Gomes, Operations Administrator, and Lisa Burton, Community Relations Manager, provided a proposal for a Durham Elementary boundary adjustment update. They used a PowerPoint presentation, [a link can be found here](#):

#### Boundary Process Timeline

- Boundary Process Timeline, con't
- Feedback from March 19, 2024 Community Listening Session
- Priorities For Determining Boundary Updates
- Options Considered:
  - Option A
  - Option B (Eliminated)
  - Option C - Update Boundary – proposed for the Board's consideration
- Family Considerations for Option C:
  - 2024-25 fifth grade students with younger siblings:
    - 5<sup>th</sup> grade and siblings will have the option to stay at Durham for the 24-25 school year

<p style="text-align: center;"><b>2023-2024 Tigard-Tualatin School District Board of Directors:</b> <b>Tristan Irvin, Chair, David Jaimes, Vice Chair; Kristen Miles, Crystal Weston and Jill Zurschmeide Directors</b></p>
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- Siblings will transition to Bridgeport ES 2025-26 – with district transportation
  - Families will self-transport
- Family Considerations for Option C:
    - Twality Legacy Option:
  - Percentage of Students Identified as Title I
  - Proposed updated Durham boundary map
  - Proposed updated middle school boundary map
  - Options for School Board Consideration
    - Option A or 1 (No boundary change)
    - Option C or 2 (To include Lower and Upper Boones Ferry boundary area in Bridgeport and Hazelbrook MS boundary beginning Fall of 2024.)

Board members provided the following questions & comments:

- **(1:33:15 Timestamp)** I want to express my appreciation for the parents who clearly love their children and their community. I also appreciate Dr. Sue, Board Chair Irvin and Director Zurschmeide and others for their work on the boundaries. We need more housing in Oregon and our community and leaders have delivered. We want our schools full and in parts of our district that has happened, while other areas, such as Art Rutkin ES, we expect many more homes to go in. I am excited for this growth and to welcome more families into our diverse and dynamic community. I brought a list of questions to check on before we vote.
  - Durham needs smaller classes with this boundary change. Will we reduce class sizes at Durham? What about other Title I schools?
  - If students are at Durham Elementary, but not a 5<sup>th</sup> grader, can they finish their time at Durham?
  - Teachers have been told that the boundary change will free up classrooms that can then be used for small group or enrichment activities instead of prioritizing in smaller class sizes at Durham. Given the high needs of students at Durham Elementary and other Title I schools, how do we justify this tradeoff in prioritizing flex space over small classes?
  - Can we use the bond to expand Durham Elementary School to allow us to keep all the current families at Durham?
  - How can we center equity in a way that supports students who wish to finish out their education at Durham and Twality, if they lack the resources for transportation, which will disproportionately affect the families with multiple children, single parents and those who work full time?
- **(1:41:42 Timestamp)** I am part of the Durham Community, the school community, I don't live in the City of Durham, and it's really difficult and complex and nuanced. There are so many feelings, emotions, and concerns involved, which I think we all fully recognize. Parents have said that they had incredible visits at Bridgeport that made many parents feel welcomed and excited and cared for by this new community. You know families when through this last year at Art Rutkin Elementary. There is a part of this too that change is really hard, new community is really hard and feeling like you're making this big shift is really hard.
- **(1:45:34 Timestamp)** I was a member of this boundary committee this is really hard. Reminder: the role of the board is to do what is best for the entire district, not just a few, which makes this really difficult, really unpopular and really gut-wrenching work. The boundary committee did do due diligence and there were a lot of meetings with the PSO's earlier in the year. Bridgeport ES has the space, in their building. Tualatin schools have been losing students, because there's no new building going on in Tualatin. I feel strongly that this is something we need to do. I don't see Option 1 as a viable option. I think the boundary change is our only viable option.
- **(1:51:22 Timestamp)** I appreciate what Director Zurschmeide just said, because it was something I was going to say, that the role of the board is to do systems thinking and to consider the whole system, the whole district, when we are making decisions. And it's a bigger segment of the district, but I think we can get a little over focused and what we knew what we need to do is be thinking about systems in general. I have also received a lot of emails from parents and I really appreciate that engagement with the community. I appreciate knowing what folks are thinking, feeling, how this is going to impact them. That is obviously part of the calculus and we are here to take in information from the community. I think it would have been a simpler process just to

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say we're switching the boundaries for next year, everybody's shifting all at once. And what the district has done and is proposing, I really appreciate the sibling allowance, the legacy pieces, because that's going to soften the blow for families and it's going to make that transition longer and easier. And I think that was really done in the best interests of kids and families.

- **(1:53:51 Timestamp)** I want to follow-up on the second and third graders who are currently going to shift under this proposal. Would they be able to transfer back into Durham, with some kind of priority, if they wanted to finish out their time? There was additional discussion regarding class size and Title I schools.
- **(1:58:05 Timestamp)** A student shared their experience at Bridgeport in a blended class for 3<sup>rd</sup> and 4<sup>th</sup> grades and she shared her thoughts regarding support for the Durham boundary adjustment.

Director Zurschmeide made a MOTION that the Tigard-Tualatin School District Board move to adjust the current district boundaries, and include Lower and Upper Boones Ferry Roads boundary area into Bridgeport Elementary School and Hazelbrook Middle School boundaries, as presented for Board approval. Director Miles seconded the MOTION. Chair Irvin asked for discussion. Director Zurschmeide encouraged for families, affected by this boundary adjustment, to please reach out to their principals of their new schools for support. There was no further discussion. The MOTION carried, 5-0, unanimously. The MOTION passed.

C. 2023-24 District School Calendar – Presenter: Len Reed ~ *Time: 8:32 PM (02:02:25 Timestamp)*

Len Reed, Director of Human Resources shared that there were four days of school closures the district experienced, over the winter, due to inclement weather. ODE has provided a waiver for up to 14 hours of missed instructional time. This equates to two days for TTSD. Therefore, the district will only need to make up the two additional days. At two days, the last day of school will move to Friday, June 14, 2024. If we make up all of those days, the last day of school becomes, Tuesday, June 18<sup>th</sup>. Director Reed asks the Board to approve the use of the ODE waiver that will extend the school year to June 14, 2024 to make up instructional time.

Board members provided the following questions & comments:

- **(02:03:45 Timestamp)** Our previous last day was going to be June 13<sup>th</sup>, and we are going to add two (2) day's and end one day later? There was discussion regarding what the ODE Waiver, of 14 hours, will cover.
- **(02:06:02 Timestamp)** I don't really like losing instructional time. I think this makes sense. Maybe we could add additional flex time for potentially inclement weather that might increase over time.
- **(02:07:00 Timestamp)** If we approve this waiver, will it affect anyone's wages?

Vice Chair Jaimes made a MOTION that the Tigard-Tualatin School Board approve the use of the ODE Waiver and extend the school year to June 14, 2024, as presented. Director Weston seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. Chair Irvin asked for discussion. The MOTION carried, 5-0, unanimously. The MOTION passed.

D. Approval of Student Rights & Responsibilities Handbook and TTSD Discipline Framework – Presenter: Carol Kinch ~ *Time: 8:38 PM (2:08:37 Timestamp)*

Carol Kinch, Director of Student Services and Amber Fields, Director of Secondary Education, and Dr. Lisa McCall, Assistant Superintendent shared that per board policy, the [Student Rights and Responsibilities Handbook](#) must be approved by the TTSD Board of Director. The district has developed and is proposing to add the [TTSD Discipline Framework](#) to the existing 2023-24 handbook. The Board held a work session, on Thursday, April 4, 2024, that provided the Board with an opportunity to discuss the framework and to ask questions. Director Kinch shared that Discipline Framework is an enhancement to what we currently have.

Board members provided the following questions & comments:

- **(02:11:05 Timestamp)** I am glad to hear this will be website friendly, because I think this will be a great resource for both parents and students. I appreciate that it is a working document and will be changed in the future.
- **(02:11:33 Timestamp)** I know this has been and is a lot of work and I appreciate everyone's work. This document will change overtime as we will be looking at data and seeing where and what needs to change.

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- **(02:12:32 Timestamp)** I appreciate the work and the ongoing work, and I look forward to seeing the ongoing progress.
  - **(02:12:45 Timestamp)** I appreciate that we are not waiting until it's necessarily perfect, because we will never know when it got perfect unless it has started to be put to use. As a parent, it is super clear.

Director Zurschmeide made a MOTION that the Tigard-Tualatin School Board of Directors approve the TTSD Discipline Framework that has been developed to be added to the existing Student Rights & Responsibilities Handbook, as presented. Vice Chair Jaimes seconded the MOTION. Chair Irvin asked for discussion. Director Weston to be clear, I appreciate the progress and I think I will look forward to being able to fully support it a little bit later. There was no further discussion. The MOTION carried, 4-1, with Chair Irvin, Vice Chair Jaimes, Directors Miles and Zurschmeide voted yes, and Director Weston voted no. The MOTION passed.

D. Appointment of Two (2) Board Members for Selection of 2024-25 Student Representatives –  
Presenter: Chair Irvin ~ Time: 8:44 PM **(2:14:20 Timestamp)**

Chair Irvin explained the process and said that Board has provided for a formalized ongoing method of communication with the students of Tigard, Tualatin, Creekside Community High Schools and Tigard-Tualatin Virtual Academy (TTVA), by establishing a position of student representative to the Board.

A committee consisting of two (2) Board members, one (1) student from each high school, and the Superintendent or designee shall conduct interviews and selected up to four (4) student representatives. The selection of student representatives to the Board shall be based on the completed application, materials supplied and an interview by the applicant(s).

Per Board Policy BCBA, the administrative staff recommends that two Board members participate in the review, interview and selection process of the applications submitted for School Board Student Representatives.

Board members provided the following questions & comments:

- Director Zurschmeide shared that she would love to serve but will be out of town for the interviews.
- Director Weston said that she is happy to be part of it.
- Vice Chair Jaimes said he would be OK to continue on this committee.

Vice Chair Jaimes made a MOTION that the Tigard-Tualatin School Board of Directors appoint Board Members Vice Chair Jaimes and Chair Irvin to participate in the selection of the School Board Student Representative(s) for 2024-25 school year, as presented. Director Zurschmeide seconded the MOTION. Chair Irvin accepted the appointment. Chair Irvin asked for discussion. There was discussion, regarding including a 3<sup>rd</sup> Board member to this selection committee, but Director Zurschmeide shared that 3 Board Members would make a quorum. There was no further discussion. All Board members voted NO. The MOTION failed, 5-0.

Vice Chair Jaimes made a MOTION that the Tigard-Tualatin School Board of Directors appoint Board Members Vice Chair Jaimes and Director Crystal Weston to participate in the selection of the School Board Student Representative(s) for 2024-25 school year, as presented. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. There was discussion. The MOTION carried, 5-0 unanimously.

**X. BOARD MEMBER REFLECTION TIME ~ Time: 8:50 PM (2:20:15 Timestamp)**

Chair Irvin noted that this agenda item is provided for the Board to give their reflection at the end of the board meeting and to have an opportunity to discuss, or talk about items to have on a future agenda or if there is something that the Board would like to talk through. This agenda item is available on an as needed basis.

Director Zurschmeide, shared that this was really a hard Board meeting with some really hard votes. And we don't get paid well for this work, but I want to say thank you to my fellow board members for thorough discussions and careful consideration of some issues that will have some pretty significant impacts on a lot of people in our district. None of us take this work lightly, but I also know that all of us, as a Board, will support the

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decisions that were made tonight, because that's what we agreed to in our board working agreements. Thank you all.  
Director Jaimes, I echo Director Zurschmeide's comments, and we don't take this work lightly. I appreciate you all.

**XI. ADJOURN ~8:52 PM (2:22:12 Timestamp)**

Board Chair Irvin adjourned the Board meeting of the Tigard-Tualatin School District Board of Directors at 8:52 PM.

APPROVED BOARD MEETING

This Board Meeting was streamed on the [TTSD YouTube Channel](#).

DATE: 04/22/2024

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CHAIRMAN:



CLERK:

