LAKE HIGHLAND PREPARATORY SCHOOL
Position Announcement

Aftercare Supervisor - Part-Time (FY 2024-2025)

WITHIN AN ATMOSPHERE OF LOVE, CONCERN, AND MUTUAL RESPECT...

Job Summary
Lake Highland’s Aftercare program is designed to provide students meaningful opportunities to engage socially with peers, play creatively, explore new interests, and relax and unwind from the school day. The Aftercare Supervisor, in coordination with the Auxiliary Programs Director, develops and administers a comprehensive activity program providing a fun, safe environment for approximately 100-130 PK-8th grade students daily after the scheduled school day and during the summer months.

This is a part-time, non-benefitted, non-exempt, 12-month position. We encourage applicants from underrepresented groups to apply.

Education & Experience
- 1-3 years work experience with school-aged children required.
- Previous supervisory experience preferred.
- Previous work experience in a school or camp setting/environment preferred.
- Medical background (first aid, CPR, AED, EMT, nursing, etc.) preferred.

About Lake Highland
To learn more about LHP, click HERE to view our Mission Statement, Vision, and more.

How to Apply
Please click here to apply through our Career Center. You will be asked to provide:
- Cover letter indicating how you would succeed in this position
- A current resume
- Three professional references with at least one immediate supervisor (preferably current)

This position announcement is intended to describe the general nature and level of work being performed by employees assigned to this job title and the education and skills required. This is not intended to be a complete list of all responsibilities, duties, and skills that are required or may be required in the future.

LHPS conducts background checks, including fingerprinting, and drug testing and may use a third-party administrator. Background checks will be performed in compliance with the Fair Credit Reporting Act. Lake Highland Preparatory School is an Equal Opportunity Employer.

April 2024