

**YALE PUBLIC SCHOOLS – BOARD OF EDUCATION
COMMITTEE OF THE WHOLE MEETING
Yale Junior High Central Office Board Room
Tuesday, November 7, 2023 – 6:00 PM
Meeting Minutes**

1. Call to Order

President Bullard called the meeting to order at 6:03 PM.

2. Roll Call

Members Present: Bullard, French, Charney, Hurlburt, Hoppe, Butler

Members Absent: McClelland

Also Present: Superintendent Kurt Sutton
Business Services Director Beky Silkworth
Technology Director Tony Harmer
Secretary to the Board Nancy Maplethorpe

Others Present: Yale Expositor Reporter Jim Brown and Kathleen Hooper

3. Adoption of the Agenda

Motion by Charney seconded by Butler to adopt the agenda as presented.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

4. Consent Agenda

A. Approval of Meeting Minutes

1. Committee of the Whole meeting minutes – October 3, 2023
2. Special Board Hearing/Anti-Bullying Policy approval - October 5, 2023
3. Regular Board meeting minutes – October 5, 2023
4. Executive Session meeting minutes – October 5, 2023

Motion by Charney seconded by Hurlburt to adopt the consent agenda as presented.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

5. Correspondence - None

6. Superintendent's Report

Superintendent Sutton read his report which contained the following information:

- Fall sports have finished up and winter sports will be starting soon. Yale High School athletes winter meet the team night is Wednesday, November 29 at 7:00 PM. Junior High wrestling, cheer and, basketball will also be offered during the winter season.
- A new metal filtration system that is designed to remove metal particles from the water that have led to discoloration issues has been installed at Farrell Elementary School.
- Yale staff will be spending the afternoon Wednesday, November 8 working to align curriculum within their grade levels and/or departments.
- Our Veteran's Day celebrations will be occurring throughout the day on Friday, November 10th.
- Leadership class at YHS attended a regional leadership conference in Frankenmuth in late October. Our students learned ideas for team building and expansion of leadership opportunities with over 150 students from around the area in attendance.

7. Public Participation

A. Special Guests -

B. Agenda Items - None

C. Non-Agenda Items

- Jim Brown reported that he attended the Boys State Cross Country finals at the Michigan International Speedway in Brooklyn and heard many nice compliments about Superintendent Sutton. Mr. Sutton stated that he was happy to have had the opportunity to attend the event and gave kudos to all the athletes and their coaches.

8. Reports

A. Buildings and Grounds

Superintendent Sutton read the Buildings and Grounds report (attached) which contained the following:

- Received permission from EGLE to discharge from the Avoca and Emmett Farrell Elementary lagoons.
- Emmett Farrell Elementary had a new Iron Filtration system installed last week.
- Finishing up the commissioning at the junior high and training begins next week.
- An agreement was reached with Zimmer Roofing on the junior high gym floor damage done during construction.

B. Finance

Director Silkworth presented/read her report which contained the following:

- The final financial statements have been received from Lewis and Knopf and approved for federal publication.
- The district will be increasing the employer contribution to health insurance costs.
- Identified an error in her report, indicating an additional almost 18 FTE will add about \$200,000 in revenue to the budget amendment.
- The 2021 Bond Capital bank statement was included with Board documents.
- A student who has been receiving the Stewart Scholarship was unable to attend the 12 course hours required by the scholarship during the fall semester. The Board will review and consider whether the student may continue with the award.

C. Instruction and Personnel

Superintendent Sutton presented the Instruction and Personnel Report (attached) which contained the following:

1. Hiring

- A. John Lapensee, Yale Junior High custodian
- B. Jill Dugas, Yale Elementary aide

2. Retirement

- A. Jeri Fishel, Transportation Director
- B. Dave Fishel, Maintenance III, Buildings, Grounds & Transportation
- C. Monica Winchester, Yale High School teacher

3. Recommendations to the Substitute List

Mr. Sutton also gave the Curriculum/Instruction report which contained the following:

- Wednesday, November 8 is Professional Development Day.
- Responses from all of our stakeholders for the Comprehensive Needs Assessments are almost all collected.
- Applied for the 23g Grant from the state.
- Completed our first round of K-12 grade/department-level meetings for all core curriculum areas.
- The Reproductive Health team met to review and update current health lessons with updated data and less graphic slides. Thanks to Mr. Kohler for his great leadership of this committee.
- Secondary report cards were sent home and emailed to parents on Friday. Elementary report cards will be going home after Thanksgiving.

D. Technology

Technology Director Harmer read/presented his report which contained the following:

- Paging, emergency notification, bell & clock systems project
- YJH switches and all buildings replacement UPS
- Door access control systems
- Thirty-eight new interactive classroom projectors started
- Surveillance systems
- Yale Junior High project

- Deployment platform
- Anti-virus platform
- SIS replacement integration - Integration with PowerSchool is ongoing

E. Transportation

- Superintendent Sutton read the Transportation report (attached) which contained the following:
 - Staffing.
 - School bus inspection report.
 - Bus 24 A was delivered November 1 and will be operational by the end of the week.
 - Purchase order information for a new bus has been turned into the business office.
 - Donation of holiday baskets.
 - School bus inspection reports.

Both Mr. Bullard and Mr. Charney support purchasing a new bus as recommended.

F. Other - None

9. Items for Board Discussion

A. Board Governance Committee

- Not meeting at this time.

B. Board Buildings and Grounds

- Mrs. Butler discussed review of the sinking fund projects and development of a 5-10 year project plan.

C. SCCASB Representative

- Nothing to report at this time.

D. MASB Legislative Liaison

- Mrs. Butler is attending classes, working toward her certification, at the annual MASB conference in Lansing.

E. Phase II Bond project


- Bids were received and opened on October 31 for the labor portion of the bond project/ Phase II. Interviews for mechanical, controls and electric contractors were held and the committee recommends selection of the low bidder on each area. The district has to reduce the project (high school) to maintain the budget.
 - R & E General Contractor \$1,436,158 (No alt) (No HS)
 - Ecker Mechanical \$1,875,000 (No alt) (No HS)
 - Control Solutions Inc. \$566,700 plus alt 8, 10, 12, 13, 17 for a total of \$8,850 (No HS)
 - O'Donnell Electric \$617,750 (no alt) (No HS)
 - Ener-Tech \$73,180

Motions will be on Thursday's agenda for action.

10. Comments from Board Members, Administration

- Mr. Sutton reported on Monopoly Madness at the high school and the new red carpet "Student of the Month" and "Perfect Attendance" award's program at Avoca Elementary.

11. Adjournment by Consensus at 7:07 PM.


 MARK HURLBURT, SECRETARY
 YALE BOARD OF EDUCATION