

Board of Education Regular Meeting
March 18, 2024 6:00 PM
Sharp Middle School
35 Wright Road
Falmouth, KY 41040

Attendance Taken at: 5:59 PM

Present Board Members:

Ms. Cheri Griffin—Board Chairperson

Mrs. Laura Schack—Vice Chairperson

Mrs. Amber Beebe

Mr. Kevin Barnard

Mr. Derek Brown

Miss Ava Record—Student Board Member

Pendleton County Schools Mission

Pendleton County Schools is committed to graduating every student college and/or career ready by empowering staff to deliver high quality instruction and services in a safe and trusting environment.

I. Call to Order

Chairperson Griffin called the meeting to order at 6:02 pm.

A. Approve Agenda

Order #24-10377 - Motion Passed: Superintendent Buerkley's recommendation to approve the agenda passed with a motion by Mr. Kevin Barnard and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes

Motion Carried

B. Pledge of Allegiance

Student Board Representative, Ava Record, led the group in the Pledge of Allegiance.

C. Mission Statement

Student Board Representative, Ava Record, read the Mission Statement

D. Moment of Silence

II. Communications

A. Audience Comments

B. Board Member Comments

C. Superintendent Report

D. Personnel Actions

Personnel Changes Board Meeting				
March 18, 2024				
Last Name	First Name	Location	Position	Effective Date
Hire				
Campbell	Zoey	DIST	Substitute Teacher	2/23/2024
Carlisle	Larry	PHS	Coach - Jr. Varsity Baseball	2/12/2024
Chaplin	Craig	PHS	Assistant Coach Track and Field (Interim)	2/21/2024
Danford	Cynthia	DIST	Substitute Teacher	2/19/2024
Johnson	Ryan	PHS	Student Worker	2/6/2024
Lustenberg	Michelle	DIST	Substitute Teacher	2/5/2024
McNay	Jenny	DIST	Substitute Instructional Assistant	2/12/2024
Remley	Sara	PHS	Head Coach Track and Field (Interim)	2/19/2024
Rice	Marion	PHS	Coach Girls Volleyball	2/19/2024
Rigney	Megan	PHS	Coach - Volleyball Assistant	2/29/2024
Sandlin	Chris	PHS	Student Worker	2/16/2024
Wiglesworth	Kara	NES	Cook/Baker	2/5/2024
Wolfe	Sharon	DIST	Substitute Cook/baker	2/23/2024
Wright	Austin	SMS	Custodian 220	2/20/2024
Resigned				
Chaplin	Craig	PHS	Head Coach Track and Field	2/22/2024
Creech	Heather	DSS	Bus Driver	2/26/2024
Hornbeck	Walt	PHS	Football Coach	2/19/2024
Patton	Kevin	PHS	Custodial Supervisor	3/8/2024
Razor	Trenda	SMS	Instructional Assistant I	3/8/2024
Remley	Sara	PHS	Assistant Coach Track and Field	2/18/2024
Spradlin	Laura	SMS	Teacher	6/30/2024
Retire				
Dietrich	Tony	PHS	Principal	6/30/2024
Pribble	Regina	PHS	Cook/Baker	6/30/2024
Pugh	Darell	NES	Principal	6/30/2024
Reed	Alicia	SES	Teacher	6/30/2024
Smith	Andrea	BOE	Payroll Clerk	9/1/2024

III. Written Communications & Reports

A. DPP Report

B. Transportation Monthly Trip Report

C. SBDM Minutes

D. FRYSC Reports

E. FY-2024 KETS 2nd Offer of Assistance

F. PHS DECA National Competition-Anaheim, CA-April 27-May 1

G. Maintenance/Technology Report

H. Public Relations Report

I. Monthly Financial Report

IV. Action Agenda

A. Pay App #5 to Morel Group--Sharp Middle School Renovations & Stadium Project

Order #24-10378 - Motion Passed: Superintendent Buerkley's recommendation to approve the payment for Payment Application #5 as submitted passed with a motion by Mr. Kevin Barnard and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

B. Pay App #1 to The Motz Group--Sharp Middle School Renovations & Stadium

Order #24-10379 – Motion Passed: Superintendent Buerkley's recommendation to approve Payment Application #1 as submitted. Passed with a motion by Mr. Derek Brown and a second by Mr. Kevin Barnard.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

C. Sharp Middle School Stadium & Renovations Project--Change Order #9

Order #24-10380 – Motion Passed: Superintendent Buerkley's recommendation to approve Change order #9 as submitted passed with a motion by Mr. Derek Brown and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

D. Pendleton County High School Greenhouse Repairs--Change Order #1

Order #24-10381 - Motion Passed: Superintendent Buerkley's recommendation to approve Pendleton County High School Greenhouse Repairs--Change Order #1 as presented passed with a motion by Mr. Derek Brown and a second by Mrs. Amber Beebe.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

E. BG-5--PCHS HVAC Controls

Order #24-10382 – Motion Passed: Superintendent Buerkley's recommendation to approve BG-5 Project Closeout Form for the PCHS HVAC project passed with a motion by Mrs. Laura Schack and a second by Mrs. Amber Beebe.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

F. Continuation of Learning Plan 2024-25

Order #24-10383 - Motion Passed: Superintendent Buerkley's recommendation to approve the Continuation of Learning Plan for 2024-25 passed with a motion by Mr. Derek Brown and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

G. Approval of Managed Internal Broadband Service (MIBS) Contract

Order #24-10384 – Motion Passed: Superintendent Buerkley's recommendation to approve the MIBS contract as presented passed with a motion by Mr. Kevin Barnard and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

H. Approval of District-Wide Wireless Project Contract

Order #24-10385 – Motion Passed: Superintendent Buerkley's recommendation to approve the District Wide Wireless Project Contract with Step CG as presented passed with a motion by Mrs. Amber Beebe and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

I. Declare Surplus Buses

Order #24-10386 – Motion Passed: Superintendent Buerkley's recommendation to approve the board surplus bus Bus #206, Bus #507, Bus #607, and Bus #308 passed with a motion by Mr. Kevin Barnard and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

J. Participation in KISTA 2024 Used Bus Sale

Order #24-10387 – Motion Passed: Superintendent Buerkley's recommendation to approve the attached resolution with KISTA in order to participate in the 2024 Used Bus Sale passed with a motion by Mr. Derek Brown and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

K. Major League Baseball Players Trust Donation Program

Order #24-10388 – Motion Passed: Superintendent Buerkley's recommendation to approve the donation from the Major League Baseball Players Trust Donation Program passed with a motion by Mrs. Amber Beebe and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

L. Acceptance of Donation for Ladycat Softball

Order #24-10389 - Motion Passed: Superintendent Buerkley's recommendation to accept the donation from Mr. Moreland passed with a motion by Mrs. Laura Schack and a second by Mrs. Amber Beebe.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

M. Permission to Set PHS Class of 2024 Graduation Date

Order #24-10390 - Motion Passed: A recommendation for the Board of Education to work with Pendleton County High School principal Mr. Tony Dietrich to set the graduation date for the 2023-24 school year passed with a motion by Mr. Derek Brown and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

V. Consent Agenda

Order #24-10391 - Motion Passed: Superintendent Buerkley's recommendation to approve the Consent Agenda passed with a motion by Mr. Kevin Barnard and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

- A. Board Meeting Minutes
- B. Treasurer's Report
- C. Orders of the Treasurer
- D. Partnership with Bluegrass Behavioral Services for Children
- E. Project Grad Donation Request
- F. Leave Requests

BOARD MEMO

DATE: 03/18/2024
TO: Mr. Buerkley & Board Members
FR: Jennifer K. Pierce
RE: Request for Family Medical Leave

A request for Leave of Absence has been received from the following:

Melissa Hardman – NES – Teacher- The request for Family Medical Leave of Absence will begin approximately February 20, 2024 and end approximately end of the school year.

Jenna O'Hara – SMS – Teacher- The request for intermittent Family Medical Leave of Absence will begin approximately February 26, 2024 and end approximately February 25, 2025.

I recommend approval by the Board.



Name: Jennifer K. Pierce
Title: Director of Finance and Human Resources

VI. Adjournment

Order #24-10392 - Motion Passed: A recommendation to adjourn passed with a motion by Mrs. Laura Schack and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes

Motion Carried

_____ Board Chairperson

_____ Board Secretary