

MINERAL COUNTY SCHOOL DISTRICT  
751 A. STREET  
Hawthorne, Nevada 89415  
**SPECIAL BOARD OF TRUSTEES MEETING**  
*Wednesday, April 24, 2024*

LOCATION OF MEETING: Arlo K. Funk District Services Center  
751 A Street, Room 23  
Hawthorne, Nevada

*I would like to acknowledge that this meeting is being held on or broadcasted on traditional lands of the Paiute People, and pay our respect to elders both past and present.*

Please Note: The Board reserves the right: (1) to take agenda items in a different order, (2) to combine two or more agenda items for consideration, and (3) to remove an item from the agenda or delay discussion relating to an item on the agenda at any time, in order to accomplish the business on the Agenda in the most efficient manner.

**CALL TO ORDER: 5:30 PM**

1. Certification of Public Notice, Roll Call, and Pledge of Allegiance
2. Approval of a flexible agenda. (For Possible Action)

**ACTION ITEMS: (FOR POSSIBLE ACTION)**

There will be an opportunity for public comment on each **Action Item** following Board discussion on the item and before the Board makes a motion on the item. You may request to speak by raising your hand during the Public Comment period or by completing a **Request to Address the MCSD Board** form prior to the Public Comment period. Those who submit the form will normally be called on first. Speaking time will be limited to a maximum of 3 minutes. The President may allow additional time to a given speaker as time allows and in his/her discretion.

**1. Recommendation:** Discussion and Possible Action to Approve the Capital Improvement Plan - 5 Year Plan  
**Supporting Information:** Approval of the Capital Improvement Plan - 5 Year Plan  
**Budget Consideration:** \$900,010.00 for 23/24; \$464,300.00 for 24/25; \$390,000.00 for 25/26; \$425,000.00 for 26/27; \$345,000.00 for 27/28 from Capital - General Fund

**2. Recommendation:** Discussion and Possible Action to Approve the John Erle Daniels Construction Contract.  
**Supporting Information:** Approval for the John Erle Daniels Construction Contract for the CTE kitchen project.  
**Budget Consideration:** \$78,850.00 from Capital - General Fund

**3. Recommendation:** Discussion and Possible Action to Approve the FSI/Flooring Solutions of NV. Inc. Contract.  
**Supporting Information:** Approval of the FSI/Flooring Solutions of NV. Inc. Contract. This project is for the Hawthorne Junior High Bleachers Replacement (demo existing, furnish and install new bleachers).  
**Budget Consideration:** \$220,168.00 from Capital - General Fund

**4. Recommendation:** Discussion and Possible Action to Approve the FSI/Flooring Solutions of NV. Inc. Contract.  
**Supporting Information:** Approval of the FSI/Flooring Solutions of NV. Inc. Contract. This project is for the Hawthorne Junior High Gym Floor (sand, seal, paint and finish maple flooring court surface).  
**Budget Consideration:** \$57,733.00 from Capital - General Fund

**5. Recommendation:** Discussion and Possible Action to Approve the A&K Earth Movers Contract.  
**Supporting Information:** Approval of the A&K Earth Movers Contract. This project is for the Schurz Elementary School (crack seal patching and striping).  
**Budget Consideration:** \$44,920.00 from Capital - General Fund

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**6. Recommendation:** Discussion and Possible Action to Approve the SB231 Plan

**Supporting Information:** Approval of the SB231 Plan. An increase in salaries/benefits for FTE teachers and education support professionals of school districts. Implementation in FY 24-25.

**Budget Consideration:** \$552,115.58 SB 231 Funds (pending IFC Approval)

**7. Recommendation:** Discussion and Possible Action to Approve the SY 2023-2024 Title I Plan

**Supporting Information:** Approval of the SY 2023-2024 Title I Plan

**Budget Consideration:** NONE

**8. Recommendation:** Discussion and Possible Action to Approve the SY 2023-2024 Parent Engagement Plan

**Supporting Information:** Approval of the SY 2023-2024 Parent Engagement Plan

**Budget Consideration:** NONE

**9. Recommendation:** Discussion and Possible Action to Approve the 2024-2025 School Calendars for each school.

**Supporting Information:** Approval of the 2024-2025 School Calendars for each school: Hawthorne Elementary School; Schurz Elementary School; Hawthorne Junior High School and Mineral County High School.

**Budget Consideration:** NONE

**10. Recommendation:** Discussion and Possible Action to approve the CC Communications Yearly Communications Contract.

**Supporting Information:** Approval of the CC Communications Yearly Communications Contract. This is for the District Office and High School servers to have internet access.

**Budget Consideration:** \$43,964.00 and \$64,800 from General Funds then reimbursed through E-rate.

**11. Recommendation:** Discussion and Possible Action to Approve the Testing/Literacy Team to attend the NWEA Fusion Conference in Denver, CO from June 26 to June 30, 2024.

**Supporting Information:** Approval for the Testing/Literacy Team (Monica Keady, Diana Isom, Amanda Hughes and Stephanie Keuhey) to attend the NWEA Fusion Conference in Denver, CO from June 26 to June 30, 2024.

The conference presents an invaluable opportunity for our educators to enhance their skills, deepen their understanding of data-driven instruction, and foster collaboration with educators from across the nation.

**Budget Consideration:** \$2,912,50 per person from PCFP at Risk Funds - General Fund

**COMMUNICATIONS AND REPORTS: (FOR DISCUSSION ONLY)**

1. Correspondence & Announcements
2. Board Members
3. Superintendent

**GENERAL PUBLIC COMMENT:**

It is the School Board's intention to listen and be responsive to the public's concerns. Comments from the public regarding topics not on the agenda are invited at this time. You may request to speak by raising your hand during the General Public comment period or by completing a Request to Address the MCSD Board form prior to the General Public Comment period. The Board may discuss items that are introduced, however, by law, the Board cannot take any action, reach a consensus or hear personal attacks at this time. Those who submit the form will normally be called on first. Speaking time will be limited to a maximum of 3 minutes. The President may allow additional time to a given speaker as time allows and in his/her discretion.

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**ADJOURNMENT:**

The Agenda of this meeting has been posted at the following locations: 1) Administration Office, 2) Hawthorne Post Office, 3) Mineral County Independent News Office, 4) Schurz Post Office, 5) Mina Post Office, 6) County Courthouse 7) School Offices.

Mineral County School District is pleased to provide accommodations for individuals with disabilities. If you have a disability, please let us know, and we will provide assistance or accommodate you in any way that we possibly can. Copies of agenda and supporting material may be picked up at the Mineral County School District Arlo K. Funk District Services Center, 751 A. Street, Hawthorne, Nevada, or by contacting Crystal Sasser at (775) 945-2403, prior to the scheduled meeting.

# **ACTION ITEM #1**

FIVE YEAR CAPITAL IMPROVEMENT PLAN  
(Per NRS 354.5945)

Minimum level of expenditure for items classified as capital assets		ENTITY: Mineral County School District				
Minimum level of expenditure for items classified as capital projects		4/16/2024				
Fund: 300	Capital Improvement Fund	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	FY 2027-2028
Capital Improvement:						
2600	Operation & Maintenance of Plant	22,500	22,500	25,000	25,000	25,000
2650	Vehicle Operation & Maintenance		25,000	25,000	25,000	25,000
2700	Student Transportation	7,500				
4700	Building Improvements	25,000	20,000	50,000	50,000	50,000
	IT Fiber Repair/Replacements		25,000	25,000	25,000	25,000
4900	Other Facilities Acquisition & Contructions					
	Restroom Upgrades		181,800			
	Roof Repair/Replacement		100,000	100,000	100,000	100,000
	IT Hardware Replacement		25,000	25,000	25,000	25,000
	Electrical Upgrade/Replacement		50,000	50,000	50,000	50,000
	Junior High Gym Roof	120,830				
	CTE Kitchen w/Elec (15k)	90,000				
	HJH Bleachers w/Elec (30k)	260,000				
	HJH Gym Floor	65,306				
	Bus Garage	14,180				
	SES Asphalt Repiar w/Painting & Striping	50,000				
	MCHS Parking Lot	60,000				
	Radios/Repeater	50,000				
	Servers	50,000		15,000		15,000
	Building Improvement	10,000				
	MISC	74,694				
	Skid Steer Loader				50,000	
	Mini Excavator					30,000
	Scissor Lift		15,000			
	Wheel Chair Lift			75,000		
	Generator SES				75,000	
	Debt					
Funding Source:						
Completion Date:		6/30/2024				

**List of Funding Sources:**  
 Property Tax - Gen. Revenues  
 Charges for Services  
 Debt  
 Grants  
**Other ( Please Describe)**  
 Motor Vehicle Tax

900,010	464,300	390,000	425,000	345,000
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Grand Total	900,010	464,300	390,000	425,000	345,000
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# **ACTION ITEM #6**

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## Senate Bill 231 Fiscal Analysis Mineral County School District

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Total Amount Available – MCSD	\$552,116.00	SB231 FUNDS AVAILABLE
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### Fiscal Year 2025 Expenditure:

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FY25 SB 231 – Certified Salaries	\$168,436.03	
FY25 SB 231 – Certified Benefits	\$106,267.98	
FY25 SB 231 – Classified Salaries	\$175,310.97	
FY25 SB 231 – Classified Benefits	\$102,100.60	
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<b>Projected Total FY 2025 Expenditure:</b>	<b>\$552,115.58</b>	<b>6.18%</b>

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### Fiscal Year 2024 Negotiations

Certified - \$3,837.88 increase per person		
- Cost to the District = \$172,704.60 Salaries & \$65,178.72 Benefits	\$237,883.32	
Classified – 7.0% increase per person		
- Cost to the District = \$120,743.38 Salaries & \$45,565.55 Benefits	\$166,308.93	
	<hr/>	
	<b>\$404,192.25</b>	

### Fiscal Year 2025 Negotiations

Certified - \$3,837.88 increase per person		
- Cost to the District = \$172,704.60 Salaries & 65,178.72 Benefits	\$237,883.32	
Classified – 6.5% increase per person		
- Cost to the District = \$92,707.84 Salaries & \$34,987.94 Benefits	\$127,695.78	
	<hr/>	
	<b>\$365,579.10</b>	

<b>TOTAL for FY24 &amp; FY25</b>	<b>\$769,771.35</b>	<b>(NOT SB231 FUNDED)</b>
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CLASSIFIED:	Column	Yrs	Salary Amount	Column	Yrs	Salary Schedule	Ning Rate	Ning Base	FTE	Job Title	Primary Job Title	FTE	Note	SB231 Allocation									
														Amount @ \$3,437.47	FY25 SB 231 Flat	FY25 Salary w/ SB231 Allocation	Primary Worksite	Primary Job Title	FTE	Note	Amount @ \$3,437.47	FY25 SB 231 Flat	FY25 Salary w/ SB231 Allocation
CLASSIFIED:	Column	Yrs	Salary Amount	Column	Yrs	Salary Schedule	Ning Rate	Ning Base	Amount @ \$3,437.47	FY25 SB 231 Flat	FY25 Salary w/ SB231 Allocation	Primary Worksite	Primary Job Title	FTE	Note	Amount @ \$3,437.47	FY25 SB 231 Flat	FY25 Salary w/ SB231 Allocation	Primary Worksite	Primary Job Title	FTE	Note	
	Base	1	\$43,009.12		1	\$43,009.12	\$50,091.20	\$50,091.20	\$3,437.47	\$53,528.67	\$53,528.67	BUS DRIVER	BUS DRIVER	1		\$3,437.47	\$53,528.67	\$53,528.67	BUS DRIVER	BUS DRIVER	1		
	5	6	\$23,939.24		6	\$23,939.24	\$24,547.15	\$24,547.15	\$3,437.47	\$28,000.00	\$28,000.00	BUS DRIVER	BUS DRIVER	1		\$3,437.47	\$28,000.00	\$28,000.00	BUS DRIVER	BUS DRIVER	1		
	Base	1	\$27,118.72		1	\$27,118.72	\$30,410.88	\$30,410.88	\$3,437.47	\$33,858.35	\$33,858.35	BUS DRIVER	BUS DRIVER	1		\$3,437.47	\$33,858.35	\$33,858.35	BUS DRIVER	BUS DRIVER	1		
	3	4	\$58,166.36		4	\$58,166.36	\$63,388.00	\$63,388.00	\$3,437.47	\$66,825.47	\$66,825.47	BUS DRIVER	BUS DRIVER	1		\$3,437.47	\$66,825.47	\$66,825.47	BUS DRIVER	BUS DRIVER	1		
	Base	1	\$35,931.60		1	\$35,931.60	\$42,161.60	\$42,161.60	\$3,437.47	\$45,599.07	\$45,599.07	CUSTOMER	CUSTOMER	1		\$3,437.47	\$45,599.07	\$45,599.07	CUSTOMER	CUSTOMER	1		
	16	17	\$60,617.23		17	\$60,617.23	\$65,603.20	\$65,603.20	\$3,437.47	\$69,040.67	\$69,040.67	CUSTOMER	CUSTOMER	1		\$3,437.47	\$69,040.67	\$69,040.67	CUSTOMER	CUSTOMER	1		
	2	2	\$51,810.89		2	\$51,810.89	\$56,638.40	\$56,638.40	\$3,437.47	\$60,075.87	\$60,075.87	Fiscal Reporting	Fiscal Reporting	1		\$3,437.47	\$60,075.87	\$60,075.87	Fiscal Reporting	Fiscal Reporting	1		
	20	21	\$76,350.09		21	\$76,350.09	\$79,310.40	\$79,310.40	\$3,437.47	\$82,747.87	\$82,747.87	COMPUTER TECHNICIAN	COMPUTER TECHNICIAN	1		\$3,437.47	\$82,747.87	\$82,747.87	COMPUTER TECHNICIAN	COMPUTER TECHNICIAN	1		
	6	7	\$69,743.37		7	\$69,743.37	\$74,786.40	\$74,786.40	\$3,437.47	\$78,223.87	\$78,223.87	COMPUTER TECHNICIAN	COMPUTER TECHNICIAN	1		\$3,437.47	\$78,223.87	\$78,223.87	COMPUTER TECHNICIAN	COMPUTER TECHNICIAN	1		
	3	4	\$58,986.64		4	\$58,986.64	\$63,989.60	\$63,989.60	\$3,437.47	\$67,427.07	\$67,427.07	COMPUTER TECHNICIAN	COMPUTER TECHNICIAN	1		\$3,437.47	\$67,427.07	\$67,427.07	COMPUTER TECHNICIAN	COMPUTER TECHNICIAN	1		
	7	8	\$55,991.17		8	\$55,991.17	\$60,993.60	\$60,993.60	\$3,437.47	\$64,428.07	\$64,428.07	COMPUTER TECHNICIAN	COMPUTER TECHNICIAN	1		\$3,437.47	\$64,428.07	\$64,428.07	COMPUTER TECHNICIAN	COMPUTER TECHNICIAN	1		
	2	3	\$28,840.50		3	\$28,840.50	\$31,320.00	\$31,320.00	\$3,437.47	\$34,757.47	\$34,757.47	LIBRARY AIDE	LIBRARY AIDE	1		\$3,437.47	\$34,757.47	\$34,757.47	LIBRARY AIDE	LIBRARY AIDE	1		
	7	8	\$27,042.20		8	\$27,042.20	\$28,927.60	\$28,927.60	\$3,437.47	\$31,365.07	\$31,365.07	LIBRARY AIDE	LIBRARY AIDE	1		\$3,437.47	\$31,365.07	\$31,365.07	LIBRARY AIDE	LIBRARY AIDE	1		
	Base	1	\$21,093.00		1	\$21,093.00	\$24,938.40	\$24,938.40	\$3,437.47	\$25,375.87	\$25,375.87	LIBRARY AIDE	LIBRARY AIDE	1		\$3,437.47	\$25,375.87	\$25,375.87	LIBRARY AIDE	LIBRARY AIDE	1		
	2	3	\$20,642.70		3	\$20,642.70	\$22,523.35	\$22,523.35	\$3,437.47	\$24,060.82	\$24,060.82	LIBRARY AIDE	LIBRARY AIDE	1		\$3,437.47	\$24,060.82	\$24,060.82	LIBRARY AIDE	LIBRARY AIDE	1		
	7	8	\$16,557.40		8	\$16,557.40	\$18,437.10	\$18,437.10	\$3,437.47	\$19,874.57	\$19,874.57	LIBRARY AIDE	LIBRARY AIDE	1		\$3,437.47	\$19,874.57	\$19,874.57	LIBRARY AIDE	LIBRARY AIDE	1		
	Base																						

## INTRODUCTION:

Senate Bill (SB) 231 was passed during the 2023 Session of the Nevada Legislature and signed into law by Governor Joe Lombardo on June 15, 2023.

SB 231 (2023) makes an appropriation to the Interim Finance Committee for allocation to school districts that budget salary increases for licensed teachers (as defined by NRS 385A.430) and for education support professionals, as defined in subsection 8 of Section 1 of the bill, under certain conditions as outlined in subsections 2 and 3 of Section 1.

Subsection 4 of SB 231 (2023) requires school districts to provide a report to the Nevada Department of Education (NDE) that includes the number of teachers and education support professionals that were employed by the school district as of July 1, 2023.

This reporting template must be completed and submitted to NDE on or before August 1, 2023. NDE will then compile the information submitted by all school districts and submit a report to the Interim Finance Committee on or before August 15, 2023.

There are two tabs that must be completed by each school district:

1. Questionnaire - this tab collects information from each school district regarding their intent to pursue the funding that is available through SB 231 (2023) as well as scheduled collective bargaining negotiations for the 23-24 school year. This information will be used for planning and implementation purposes.

2. FTE Report - this tab collects the information required by subsection 4 of Section 1, including the number of FTE that were employed by the district as of July 1, 2023.

Questions and completed report templates should be sent via email to Amber Reid (areid@doe.nv.gov), Director of the Office of District Support Services, Student Investment Division, NDE.

\*\*\* Completed reports must be received by NDE no later than 5:00 pm on Tuesday, August 1, 2023. \*\*\*

## HELPFUL LINKS:

[Link to NRS 385A.430  
\(definition of "teacher"\)](#)

[Link to Senate Bill 231 \(2023\)](#)

## DEFINITIONS:

NRS 385A.430, Section 2:

(c) "Teacher" means a person licensed pursuant to chapter 391 of NRS who is classified by the board of trustees of a school district:

(1) As a teacher and who spends at least 50 percent of his or her work year providing instruction or discipline to pupils; or

(2) As instructional support staff, who does not hold a supervisory position and who spends not more than 50 percent of his or her work year providing instruction to pupils.

Such instructional support staff includes, without limitation, librarians and persons who provide instructional support.

SB 231 (2023) - Sec. 1, subsection 8:

(b) "Education support professional" means a person, other than a teacher or administrator, who is employed to work at a public school, including without limitation:

(1) Paraprofessionals;  
(2) School police officers, school resource officers and other providers of security services at a school;

(3) School nurses;  
(4) School counselors;  
(5) School psychologists;  
(6) School social workers;  
(7) Drivers of school buses;  
(8) Secretaries;  
(9) Members of the custodial or maintenance staff; and  
(10) Workers in food services

# **ACTION ITEM #7**



# **MINERAL COUNTY SCHOOL DISTRICT**

**Title 1 Plan  
SY 2023-2024  
DRAFT 3/29/2023**

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## Overview

Our District Title 1 Plan is based on the principle that all children should have equal access to opportunities for academic, social, and emotional success. It is a plan that exemplifies working together between teachers, families, and the community to improve educational outcomes and make sure every student has the resources they need to succeed.

In order to level the playing field in education, our Title 1 Plan works to empower and uplift students who are facing socio economic challenges through targeted support mechanisms, personalized interventions, and strategic initiatives. It supports an all-encompassing strategy that prioritizes developing a loving environment that celebrates individual strengths, values diversity, and fosters a love of learning in addition to academic excellence.

Our District Title 1 Plan outlines our commitment to innovation, adaptability, and continuous improvement as we set out on this journey. Since every student is different, we have created a plan that will meet their various needs and lay the groundwork for their success and growth.

In conclusion, our District Title 1 Plan demonstrates our steadfast commitment to educational excellence and equity. It stands for our promise to provide every student with the instruments, materials, and assistance they require to succeed in school and beyond. Let's work together to promote diversity, embrace inclusivity, and build a better future for every student in our district.

## What is Title 1

The federal education law known as Title I gives elementary and secondary schools money for services and programs that support the academic success of economically disadvantaged students.

Ensuring that every student has an equal chance to meet State learning standards is the goal of Title I. The goal of Title I is to reduce the academic achievement gaps that exist between students from different socioeconomic and racial backgrounds.

*Programs funded by Title I include:*

- School-Based Programs
- Early Childhood and Pre-Kindergarten
- Homeless Services, Project HOPE
- Family Engagement
- Migrant Services
- Neglected and Delinquent Services

Title I was first enacted in 1965 as part of the “War on Poverty.” It was part of the Elementary and Secondary Education Act (ESEA) to ensure equal educational opportunities for all children. Its purpose was to close the achievement gap between poor and affluent children by providing additional resources to schools serving disadvantaged students.

## **School Based Support**

Students enrolled in Mineral County School District Title I-eligible schools are served by the Title I School-Based Support program. Each school's Title I plan is created and carried out in close collaboration with district personnel and administration by Title I School-Based Support. Every school receives administrative and technical support to guarantee that the Title I plan complements the academic improvement plan of the school. Title I guarantees that every school follows all national, state, and local laws pertaining to the use of Title I funds.

*Services provided to Title I schools include:*

- Technical assistance to school-based personnel in the development and implementation of Title I budgets.
- Technical assistance in the identification of scientific, research-based curriculum and technology for the Title I program.
- Technical assistance in the development and implementation of a Parent Involvement Policy in compliance with the regulations of the Elementary and Secondary Education Act (ESEA).
- Technical assistance with required paperwork for the expenditure of Title I funds.
- Monitoring of Title I plans to ensure compliance with Federal, State and District regulations.
- Technical assistance to teachers and support staff regarding curriculum technology, teaching techniques, and instructional strategies to increase student achievement.
- Collaboration with Performance Zones and District staff to assist schools with the implementation of District achievement goals.
- Yearly review, in collaboration with the School Improvement Department, of School Performance Plans to ensure compliance with the ESEA.

## **Supplement Not Supplant Methodology**

Regardless of a school's Title I designation, the basic allocation is based on total enrollment counts for each school, as if the state and local funds are the only monies that school is receiving. Each school is also given additional allocations for other needs (technology, supplies, etc.). As a result, all schools are treated the same whether or not these schools are Title I-A served.

## **Early Childhood Programs**

Students who are at-risk of meeting Nevada Academic Content Standards can receive preschool educational experiences and services through Early Childhood Title I Programs.

### *Qualifications*

For the Pre-K Program, students must be four years old on the first day of the current school year and:

- Be a resident of the school zone and provide documentation proving it (zone variances are not allowed)
- Participate in the program's screening, provide an official birth certificate, and maintain up-to-date vaccination records.

## Program Components and Support Services

Early Childhood Title I Programs use Title I funds, in full or in part, to help eligible children achieve better cognitive, health, and social-emotional outcomes before they start kindergarten. The program's goal is to give qualified kids the learning dispositions and necessary skills so they can take advantage of later school experiences.

### *Components*

- Highly qualified early childhood licensed teacher
- Highly qualified teacher/family aide
- Half day program: AM-2.5 hours with breakfast; PM-2.5 hours with lunch
- Direct and student initiated instruction focused on mastery of NV Pre-K Content Standards
- Teacher-student ratio – 20:2
- 1 teacher, 1 teacher/family aide
- Minimum number of students: 18-20 per session
- Ongoing observation, screening, and assessment with progress reports 3 times per year

### *Services*

- School health services
- Referral services
- Social Work referrals and other services to students enrolled in the program
- Nutritious meals are provided

## **McKinney-Vento Federal Law**

Mineral County School District works to remove barriers for students experiencing homelessness, to enroll in school and educate school personnel, parents, and unaccompanied youth of the educational options under [McKinney-Vento Federal Law](#).

Students experiencing homelessness are those who lack a fixed, regular, and adequate nighttime residence, which includes the following:

- Living with friends or relatives due to loss of housing, economic hardship, or a similar reason;
- Living in a hotel or motel due to lack of alternative accommodations;
- Living in an emergency or transitional shelter;
- Living in a car, park, on the street, or similar settings.

### *Student services include:*

- Immediate enrollment in school
- Free school breakfast and lunch
- Backpacks with school supplies and toiletries
- Transportation to school of origin

- Should a student become homeless, at parental request, the student is entitled to receive transportation to his or her school of origin or last school attended, if the school is two miles or more from the student's current address
- Emergency clothing
  -
- Assistance with summer school tuition grants

## Family Engagement

### Family Engagement under the Every Student Succeeds Act (ESSA)

ESSA calls for school districts to offer programs and activities in order to involve parents and family members in their child's school. Additionally, all Title I schools must develop, with parents input, a written parent and family engagement policy, and **reserve at least 1% of its Title I funds to support parent and family engagement activities.**

### Parenting Programs

District and site based parent liaisons implement strategies using best practices to assist schools in creating organizational conditions that foster trusting relationships with families and caregivers. Strong relationships with families and high impact family engagement will establish a sustainable culture of engagement, improve school attendance and increase student outcomes. Offering families digital learning opportunities will build family efficacy and confidence in navigating the school system.

## **MINERAL COUNTY SCHOOL DISTRICT**

### **Program Selection**

The Mineral County School District is dedicated to providing equitable educational opportunities for all students, particularly those from low-income families, through the effective implementation of Title I programs. Our Title I plan is designed to address the unique needs of these students and support their academic success

#### **Comprehensive Needs Assessment:**

Our Title I plan is rooted in a comprehensive needs assessment process that evaluates various factors, including academic achievement, student demographics, teacher qualifications, and available resources within our district. Through this assessment, we identify specific challenges and areas for improvement, particularly for Title I students.

CNAs will be conducted yearly between **June and September** for the district and each individual campus.

#### **Alignment with School and District Performance Plans:**

The strategies outlined in our Title I plan will be closely aligned with the goals and objectives outlined in our school and district performance plans. These plans are informed by the findings of the comprehensive needs assessment and focus on providing targeted interventions and support to meet the diverse needs of our students, especially those from economically disadvantaged backgrounds.

#### **Goals and Objectives:**

Our Title I plan will align with the goals and objectives of the DPP and SPPs aimed at improving academic achievement and closing achievement gaps among Title I students. These goals will be developed in collaboration with stakeholders and are aligned with state standards and district priorities.

#### **Instructional Strategies and Programs:**

Based on the needs assessment, our Title I plan will include a range of instructional strategies and programs designed to address the specific needs of Title I students based on ESSER evidence rubric. These may include targeted interventions in literacy and numeracy, professional development for teachers, family engagement initiatives, and access to technology and resources.

#### **Budget and Resource Allocations:**

Budget and resource allocations for our Title I plan are directly linked to the goals, objectives, and instructional strategies outlined in the plan. Funding is allocated to support the Mineral County Title 1 Plan 2023-2024

implementation of evidence-based programs and interventions, professional development opportunities, and family engagement activities. Resource allocation decisions are made in alignment with district priorities and in consultation with stakeholders to ensure that funds are used effectively to support the academic success of Title I students.

## **Monitoring and Evaluation:**

Our Title I plan includes robust monitoring and evaluation mechanisms to assess the effectiveness of our strategies and programs in meeting the established goals and objectives. We regularly collect and analyze data on student progress, program implementation, and resource utilization to make informed decisions and adjustments as needed. The following will be utilized for effective monitoring and evaluation:

1. **Data Analysis:** Regularly collecting and analyzing academic performance data, such as standardized test scores, grades, and graduation rates, to track the progress of Title I students over time.
2. **Progress Monitoring:** Implementing ongoing assessments to monitor individual student progress and identify areas where additional support may be needed. This could include formative assessments, benchmark assessments, and progress monitoring tools.
3. **Observations:** Conducting classroom observations to assess the implementation of instructional strategies and programs outlined in the Title I plan. Observations can provide insights into teaching practices, student engagement, and the overall learning environment.
4. **Teacher and Staff Feedback:** Seeking feedback from teachers and staff members involved in delivering Title I services to gain insights into their experiences, challenges, and suggestions for improvement.
5. **Parent and Student Feedback:** Soliciting feedback from parents and students to gauge their satisfaction with Title I programs and services, as well as their perceptions of their effectiveness in supporting student learning and achievement.
6. **Program Reviews:** Conducting periodic reviews of Title I programs and interventions to assess their alignment with best practices, evidence-based strategies, and the needs of Title I students. This could involve reviewing program documentation, materials, and curriculum.
7. **Collaborative Data Meetings:** Holding regular meetings with stakeholders, including teachers, administrators, parents, and community members, to review data, discuss progress, and make data-driven decisions about program adjustments and resource allocations.
8. **External Evaluations:** Engaging external evaluators or consultants to conduct independent evaluations of Title I programs and initiatives to provide an unbiased assessment of their effectiveness and impact on student outcomes.

## **Sustainability:**

Ensuring the sustainability of our Title I initiatives is a key priority for the Mineral County School District. We are committed to building capacity among staff, engaging stakeholders, and leveraging community resources to sustain our efforts beyond the initial funding period. By fostering a culture of continuous improvement and innovation, we aim to create lasting impact and equitable opportunities for all students.

1. **Capacity Building:** Invest in professional development opportunities for teachers, administrators, and support staff to build their capacity to effectively implement Title I programs and interventions. This could include training on evidence-based instructional practices, data analysis, and family engagement strategies.
2. **Integration into District Practices:** Integrate Title I initiatives and best practices into district-wide policies, procedures, and professional learning communities to institutionalize their implementation and ensure continuity across schools and grade levels.
3. **Community Engagement:** Foster strong partnerships with parents, families, community organizations, and local businesses to garner support for Title I programs and initiatives. Engage stakeholders in decision-making processes, solicit feedback, and involve them in the implementation and evaluation of programs.
4. **Resource Leveraging:** Identify and leverage additional funding sources, grants, and community resources to supplement Title I funding and sustain program activities. This could include seeking partnerships with local agencies, securing grants, or accessing state and federal funding opportunities.
5. **Data-Driven Decision Making:** Continuously collect and analyze data on student outcomes, program effectiveness, and resource utilization to inform decision-making processes and make adjustments as needed. Use data to identify areas for improvement, allocate resources strategically, and demonstrate the impact of Title I initiatives.
6. **Program Evaluation:** Conduct regular evaluations of Title I programs and interventions to assess their effectiveness, identify areas for improvement, and make informed decisions about program modifications or enhancements. Utilize evaluation findings to refine program strategies and ensure alignment with student needs and district goals.
7. **Sustainability Planning:** Develop a comprehensive sustainability plan that outlines long-term goals, strategies, and action steps for maintaining and enhancing Title I initiatives over time. Engage stakeholders in the development of

the sustainability plan and establish clear accountability mechanisms for implementation.

8. Continuous Improvement: Foster a culture of continuous improvement within schools and districts by encouraging innovation, sharing best practices, and supporting ongoing reflection and learning. Embrace feedback, celebrate successes, and remain flexible and adaptable in response to changing needs and circumstances.

## Allowable Use of Funds

The Office of Federal and State Accountability must diligently work with LEA programmatic and fiscal offices to ensure that federal funds are utilized in accordance with the Elementary and Secondary Education Act (ESEA). All federally funded activities must meet 1) program specific requirements and guidance, 2) the *US Office of Management and Budget Uniform Administrative Regulations, Cost Principles, and Audit Requirements for Federal Awards*, and 3) specific requirements and guidance. In determining allowability of cost, federal program coordinators must apply the basic cost considerations as outlined by the Uniform Grant Guidance §200.400. Coordinators must ensure that all activities included in federal program applications meet the following criteria:

- Necessary and Reasonable
- Allocable
- Conform to EDGAR
- Follow Terms and Conditions of the GAN
- Consistent with local policies
- Provide consistent treatment
- Be adequately documented
- Be supplemental
- Be incurred during approved budget period

### *Allowability*

#### **§200.403 Factors affecting allowability of costs.**

Except where otherwise authorized by statute, costs must meet the following general criteria in order to be allowable under Federal awards:

- (a) Be necessary and reasonable for the performance of the Federal award and be allocable thereto under these principles.
- (b) Conform to any limitations or exclusions set forth in these principles or in the Federal award as to types or amount of cost items.
- (c) Be consistent with policies and procedures that apply uniformly to both federally-financed and other activities of the non-Federal entity.

(d) Be accorded consistent treatment. A cost may not be assigned to a Federal award as a direct cost if any other cost incurred for the same purpose in like circumstances has been allocated to the Federal award as an indirect cost.

(e) Be determined in accordance with generally accepted accounting principles (GAAP), except, for state and local governments and Indian tribes only, as otherwise provided for in this part.

(f) Not be included as a cost or used to meet cost sharing or matching requirements of any other federally-financed program in either the current or a prior period. See also §200.306 Cost sharing or matching paragraph (b).

(g) Be adequately documented. See also §200.300 Statutory and national policy requirements through §200.309 Period of performance of this part.

(h) Cost must be incurred during the approved budget period. The Federal awarding agency is authorized to carry forward unobligated balances to subsequent budget periods pursuant to §200.308(e)(3).

#### *§200.404 Reasonable costs.*

A cost is reasonable if, in its nature and amount, it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the cost. The question of reasonableness is particularly important when the non-Federal entity is predominantly federally-funded. In determining reasonableness of a given cost, consideration must be given to:

(a) Whether the cost is of a type generally recognized as ordinary and necessary for the operation of the non-Federal entity or the proper and efficient performance of the Federal award.

(b) The restraints or requirements imposed by such factors as: sound business practices; arm's-length bargaining; Federal, state, local, tribal, and other laws, and regulations; and terms and conditions of the Federal award.

(c) Market prices for comparable goods or services for the geographic area.

(d) Whether the individuals concerned acted with prudence in the circumstances considering their responsibilities to the non-Federal entity, its employees, where applicable its students or membership, the public at large, and the Federal Government.

(e) Whether the non-Federal entity significantly deviates from its established practices and policies regarding the incurrence of costs, which may unjustifiably increase the Federal award's cost.

#### *§200.405 Allocable costs.*

(a) A cost is allocable to a particular Federal award or other cost objective if the goods or services involved are chargeable or assignable to that Federal award or cost objective in accordance with relative benefits received. This standard is met if the cost:

(1) Is incurred specifically for the Federal award;

(2) Benefits both the Federal award and other work of the non-Federal entity and can be distributed in proportions that may be approximated using reasonable methods; and

(3) Is necessary to the overall operation of the non-Federal entity and is assignable in part to the Federal award in accordance with the principles in this subpart.

(b) All activities which benefit from the non-Federal entity's indirect (F&A) cost, including unallowable activities and donated services by the non-Federal entity or third parties, will receive an appropriate allocation of indirect costs.

(c) Any cost allocable to a particular Federal award under the principles provided for in this part may not be charged to other Federal awards to overcome fund deficiencies, to avoid restrictions imposed by Federal statutes, regulations, or terms and conditions of the Federal awards, or for other reasons.

However, this prohibition would not preclude the non-Federal entity from shifting costs that are allowable under two or more Federal awards in accordance with existing Federal statutes, regulations, or the terms and conditions of the Federal awards.

(d) Direct cost allocation principles. If a cost benefits two or more projects or activities in proportions that can be determined without undue effort or cost, the cost must be allocated to the projects based on the proportional benefit. If a cost benefits two or more projects or activities in proportions that cannot be determined because of the interrelationship of the work involved, then, notwithstanding paragraph (c) of this section, the costs may be allocated or transferred to benefitted projects on any reasonable documented basis. Where the purchase of equipment or other capital asset is specifically authorized under a Federal award, the costs are assignable to the Federal award regardless of the use that may be made of the equipment or other capital asset involved when no longer needed for the purpose for which it was originally required. See also §200.310 Insurance coverage through §200.316 Property trust relationship and §200.439 Equipment and other capital expenditures.

(e) If the contract is subject to CAS, costs must be allocated to the contract pursuant to the Cost Accounting Standards. To the extent that CAS is applicable, the allocation of costs in accordance with CAS takes precedence over the allocation provisions in this part.

*§ 76.730 Records related to grant funds.*

A State and a subgrantee shall keep records that fully show:

(a) The amount of funds under the grant or subgrant;

(b) How the State or subgrantee uses the funds;

- (c) The total cost of the project;
- (d) The share of that cost provided from other sources; and
- (e) Other records to facilitate an effective audit.

**The OFSA does not publish an exhaustive list of allowable costs. However, the *Allowable Use of Funds Guidance for Elementary and Secondary Education Act (ESEA) Programs* is provided to LEAs to assist in their planning.**

# Self-Assessment Tool

## **Focus Area 1:** Ensuring teachers and staff know how to communicate effectively with families

- Does the school have policies or procedures in place that require teachers and staff to regularly communicate with families?
- Does the school provide professional development for teachers and staff in effective communication with families?
- Does the school provide forms in languages spoken by families of students attending the school?

## **Focus Area 2:** Sharing information about the school and individual student progress.

- Does the school provide families with a handbook or other information on school policies and procedures?
- Does the school regularly communicate with families about student progress?
- Does the school communicate with families in their preferred language?
- Does the school communicate with families in multiple formats (email, website, text, phone call, print mail)?
- Are families invited to participate in graduation or other recognition of academic achievement?

## **Focus Area 3:** Providing opportunities for families to visit their children and become familiar with staff and the school.

- Does the school offer families an opportunity to visit with the school staff?
- Does the school offer an "open house" or family visitation days on a regular basis?
- Are families invited to participate in school celebrations or events?
- Are families who are unable to visit in person offered opportunities to participate virtually?
- Does the school website provide staff profiles or information to help families learn about their child's teachers?

## **Focus Area 4:** Ensuring that facilities and teachers are meeting the individualized needs of families and students. Are families able to locate information needed to answer their questions about the school and Alt ED program? In a language that they are comfortable communicating in?

- How does the school provide differentiated instruction for students at all levels of learning?
- Does the school provide opportunities for students to participate in career and technical education?
- Does the school provide opportunities for students to participate in athletics?
- Does the school provide students with the opportunity to earn credits toward a regular high school diploma? To prepare for and take the GED/HiSet?
- Does the school provide students with assistance in completing the FAFSA and college applications?
- How does the school assist students in transitioning back to regular school?

**Focus Area 5:** Empowering families to help their children be successful in and out of the school. • Does the school offer classes or information to assist families in building the skills necessary to support their child's academic success?

• Does the school offer families information on trauma, social-emotional development, or other mental health issues that their child may face?

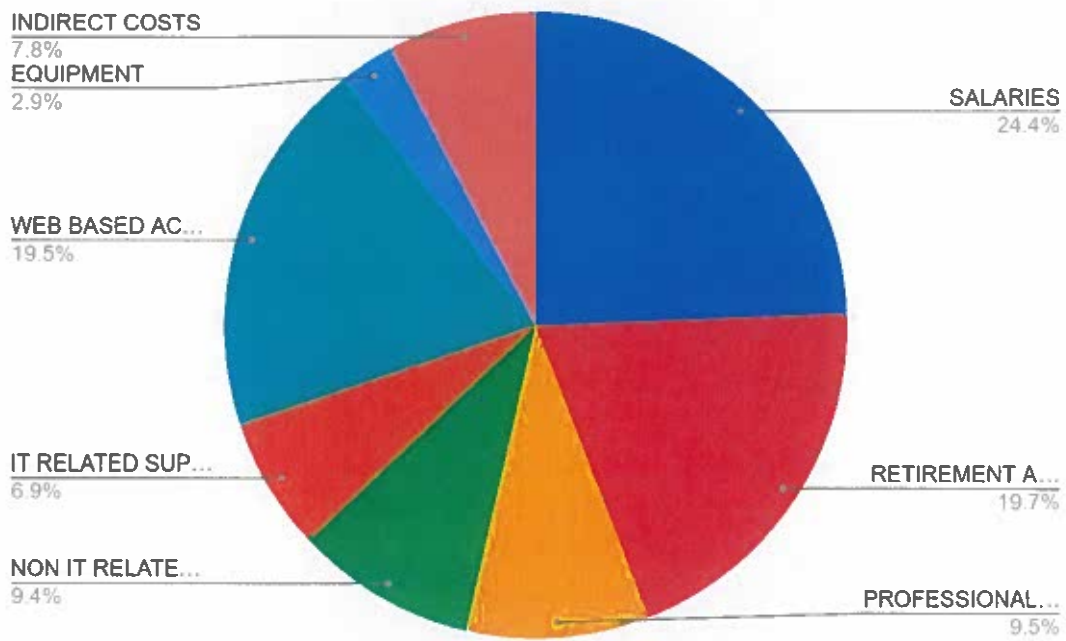
• Does the school offer information on drug and alcohol addiction focused on children and youth?

• Does the school offer family reunification counseling?

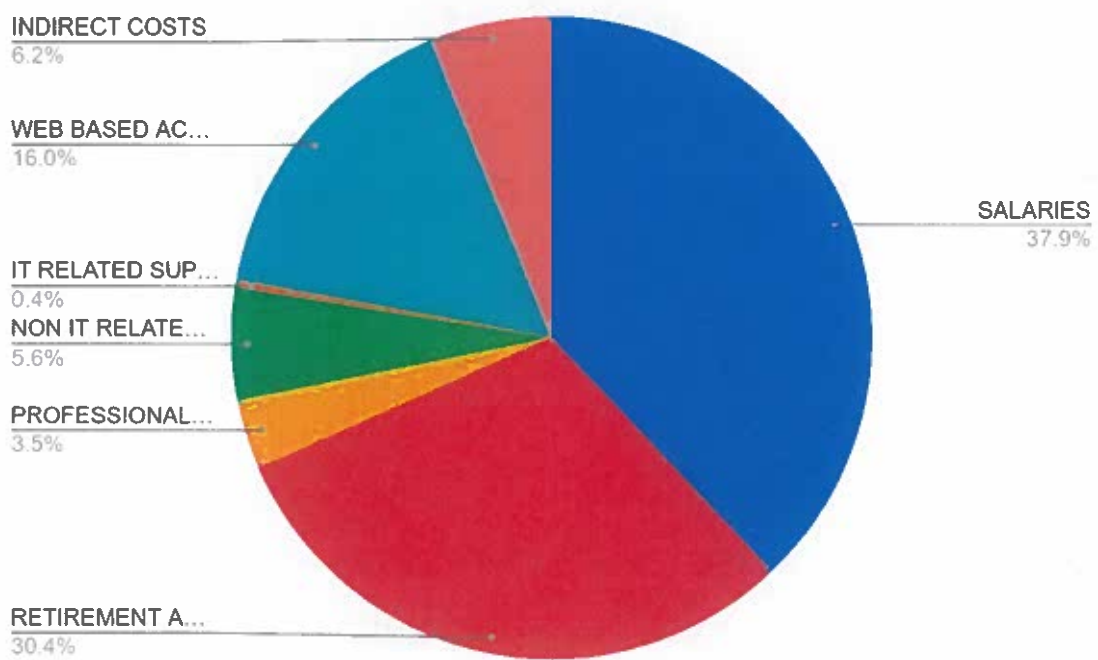
# Appendix

## Title 1 Budget Plan

	2023	2024
TOTAL ALLOCATION	\$174,359.42	\$200,197.95
BUDGETED AMOUNT	\$160,804.44	\$187,851.63
EXCLUDABLE COSTS	\$5,000.00	\$0.00
INDIRECT COST RATE	8.70%	6.58%
SALARIES	\$42,533.44	\$75,915.36
RETIREMENT AND FRINGE BENEFITS	\$34,268.60	\$60,860.94
PROFESSIONAL EDUCATIONAL SERVICES	\$16,650.00	\$7,050.00
NOT IT RELATED SUPPLIES	\$16,352.40	\$11,285.33
IT RELATED SUPPLIES	\$12,000.00	\$740.00
WEB BASED ACCESSED VIA INTERNET AND SIMILAR PROGRAMS	\$34,000.00	\$32,000.00
EQUIPMENT	\$5,000.00	\$0.00
INDIRECT COSTS	\$13,554.98	\$12,346.32



2023



2024

## Parent/Student Engagement Activities

Initiative/Action	Location/Name	Description
Parent Teacher conferences	All campuses	Quarterly/Trimesters
Watch Dog Program	HES and JH, HS Turkey Bowl Volunteer program	Program to involve dads and other father figures and positive male role models within the schools
Campus Curriculum Events	Fall Literacy -HES Dot math - SES Fall in Love with Math - District wide	Events focusing on curriculum that allow parents and students to interact with multiple contents
Cybersafety and Bullying	District wide	Cyber Cop: provide training and support to navigate the cyber world for teens and parents. Focus on cyber bullying
Professional Development	District wide	See PD PLAN
Parent/Student surveys Staff surveys Community surveys	District wide	Surveys are designed to monitor the perceptions, needs, and concerns of the students, teachers, staff, parents and community members and collect data to identify and communicate areas of need and areas of growth
Student incentives	Campus and district wide	Incentives provided for attendance, academic growth and performance, behavior, and citizenship
Advisory Committees	SPED EL and Migrant students Title I Campus District Indian ED	Groups who will discuss and make recommendations and decisions on policies, procedures, etc. to ensure long term success of students.

# **ACTION ITEM #8**

MINERAL COUNTY SCHOOL DISTRICT

# Parent and Family Engagement Plan

## 4/18/2024

In support of strengthening student academic achievement, Mineral County School District receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by Section 1116(a)(2) of the Every Student Succeeds Act (ESSA).

The policy/plan establishes the LEA's expectations and objectives for meaningful parent and family engagement and describes how the LEA will implement a number of specific parent and family engagement activities, and it is incorporated into the LEA's plan submitted to the Nevada Department of Education.

The Mineral County School District agrees to implement the following requirements as outlined by Section 1116:

1. The school district will put into operation programs, activities, and procedures for the engagement of parents and family members in all of its schools with Title I, Part A programs. These programs, activities, and procedures will be planned and operated with meaningful consultation with parents and family members of participating children.
2. Consistent with Section 1116, the school district will work with its schools to ensure that the required school-level parent and family engagement policies meet the requirements of Section 1116(b) of the ESSA, and each include as a component a school-parent compact consistent with Section 1116(d) of the ESEA. In carrying out the Title I, Part A parent and family engagement requirements to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, limited literacy, disabilities, of migratory children, who are economically disadvantaged, or are of any racial or ethnic minority background, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format including alternative formats upon request and, to the extent practicable, in a language parents understand.
3. If the LEA plan for Title I, Part A, developed under Section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the state Department of Education.

The school district will be governed by the following definition of parental involvement and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition in Section 8101 of the ESSA:

*Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:*

- (A) Parents play an integral role in assisting their child's learning*
- (B) Parents are encouraged to be actively involved in their child's education at school*
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child*
- (D) Other activities are carried out, such as those described in Section 1116 of the ESEA*

The Mineral County School District will take the following actions to involve parents and family members in jointly developing its LEA plan under Section 1112, and the development of support and improvement plans under paragraphs (1) and (2) of Section 1111(d) of the ESEA:

1. Mineral County School District's Title I Administrator will initiate stakeholder/parent meetings each quarter to review the plan, survey parents and receive input on the District's plan.

**TECHNICAL ASSISTANCE:** The Mineral County School District will provide the following coordination, technical assistance, and other support necessary to assist and build capacity of all Title I, Part A schools in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance, which may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education. This assistance will be provided by the District taking the lead in planning, engaging, surveying and implementing parent engagement at a District level,

**ANNUAL EVALUATION:** The Mineral County School District will take the following actions to conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of this parent and family engagement policy in improving the academic quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).

The evaluation will also include identifying the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers and strategies to support successful school and family interactions. The school district will use the findings of the evaluation about its parent and family engagement policy to design evidence-based strategies for more effective parental involvement, and to revise, if necessary, its parent and family engagement policies.

The Mineral County School District will involve the parents and family members of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent and will ensure that not less than 90 percent of the 1 percent reserved goes directly to Title I schools. Funding information will be available during our annual meeting and posted on the MCSD website.

**COORDINATION OF SERVICES:** The Mineral County School District will coordinate and integrate parent and family engagement strategies with parent and family engagement strategies, to the extent feasible and appropriate, with other relevant Federal, State, and local laws and programs: Walker River Education Committee, Community Chest, Community Action Center that encourage and support parents in more fully participating in the education of their children by coordinating with these organizations and community partners in communication and resources available.

**BUILDING CAPACITY OF PARENTS:** The Mineral County School District will, with the assistance of its Title I schools, build parents' capacity for strong parental involvement by providing materials and training on such topics as literacy training and using technology (including education about the harms of copyright piracy) to help parents work with their children to improve their children's academic achievement. Assistance will also be provided to parents in understanding the following topics:

- The State academic standards

- The State and local academic assessments including alternate assessments

- The requirements of Title I, Part A

- How to monitor their child's progress

- How to work with educators in various settings to include Open Houses, parent conferences, ect.

**BUILDING CAPACITY OF SCHOOL STAFF:** The Mineral County School District will, with the assistance of its schools and parents, educate its teachers, specialized instructional support personnel, principals, and other school leaders, and other staff in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools by providing professional development and opportunities to strengthen parent communication and engagement to include:

1. **Technology integration:** Implementing and training staff on a variety of communication platforms (like online portals, email newsletters, or apps specifically designed for schools) in order to make parent-teacher communication easier and more reliable. This will allow for timely updates on academic achievements, school-related activities, and other pertinent data.
2. **Cultural Training:** Offering workshops to improve staff members' cultural awareness, ensuring sensitivity to varied backgrounds, and successfully interacting with families from various socioeconomic, linguistic, and cultural backgrounds are examples of cultural competency training.
3. **Parent Education Sessions:** Holding seminars aimed at helping parents become more knowledgeable about the curriculum, expectations for academic success, and strategies for assisting their kids' at-home learning. These talks may touch on subjects like homework help strategies, parent-child communication, and study habits.
4. **Feedback Mechanisms:** Putting in place feedback mechanisms that promote candid conversation and the sharing of ideas, worries, and suggestions between staff and parents. This could involve holding frequent meetings, suggestion boxes, or surveys to guarantee cooperation and continuous improvement.
5. **Community Involvement Initiatives:** Developing programs that include parents in school activities, promoting a sense of community and shared responsibility for student success through partnerships with local businesses, organizations, or volunteers.
6. **Resource Accessibility:** Making sure parents can readily obtain information and resources for education, either online or through a specific area in the school that provides direction, assistance, and access to pertinent materials.
7. **Recognition and Appreciation:** Establishing initiatives to promote a positive cycle of ongoing engagement by recognizing and appreciating parental support and involvement through awards, certificates, or public acknowledgements.

**ADOPTION:** This LEA parent and family engagement policy/plan has been developed jointly and agreed on with parents and family members of children participating in Title I, Part A programs, as evidenced by meeting minutes and sign-in sheet.

This policy was adopted by the Mineral County School District on \_\_\_\_\_ and will be in effect for the period of the FY' 23 - '24 school year. The school district will distribute this policy to all parents of participating Title I, Part A children on or before May 30, 2024.

**Hawthorne Elementary School**  
**School-Parent /Family Compact**  
**SY 2023-2024**

Dear Parent/Guardian,

We at Hawthorne Elementary School are dedicated to fostering a strong partnership between our school, our students, and our families to ensure the best possible outcomes for student success. This partnership is outlined in our School-Parent Compact, a collaborative effort between parents, students, and staff, aimed at improving student academic achievement and building a supportive learning environment.

**Jointly Developed:** The School-Parent Compact was developed in partnership with parents, students, and staff members. Your input is crucial, and we encourage you to attend our annual revision meetings held each fall to provide feedback based on student needs and school improvement goals. Additionally, we value your input through the annual Title I parent survey, which helps us continually refine and improve our programs and policies.

**MINERAL COUNTY SCHOOL DISTRICT GOALS:**

At Mineral County School District, our overarching goals revolve around communication, academics, and fostering a positive school culture. Academic excellence is at the forefront, aimed at supporting students in their journey towards graduation and long-term success. To kickstart this process, we've implemented research-based, high-quality instructional materials. Our district is dedicated to enhancing learning by making it both challenging and relevant, utilizing data to inform instruction, and establishing systems that guarantee academic achievement across core content areas such as ELA, Math, and Science.

**HAWTHORNE ELEMENTARY SCHOOL GOALS:**

Here at Hawthorne Elementary School, we're embarking on an exciting six-year plan designed to bolster communication, equip our students with essential skills for their future, and cultivate a learning environment where both students and staff can thrive. To achieve these goals, we're prioritizing ongoing professional development and support while implementing systems for continuous improvement. This year, we've introduced newly adopted ELA materials, with plans to introduce a revamped math curriculum next

year. By laying this foundation, we're providing our students with the tools they need to reach their full potential and soar to new heights.

**School/Teacher Responsibilities:** Our educators are committed to providing you with resources and support to enhance your child's learning experience. With the start of each new topic in Math or English Language Arts we will provide you with resources available in both English and Spanish. These resources include videos, overview letters, and activities tailored to each unit. We will also maintain open lines of communication with you to ensure you have the support you need to help your child succeed.

**Parent Responsibilities:** We invite you to participate in key events throughout the year, such as family nights, classroom presentations, conferences, National Parental Involvement Day and Public School Volunteer Week. Additionally, we encourage you to utilize the family learning materials provided by our teachers to strengthen your child's learning at home. Your involvement and support are vital to your child's success.

**Student Responsibilities:** Students play a crucial role in their own learning journey. We encourage students to communicate regularly with their families about what they're learning in school, participate in home show and tell sessions, review homework assignments with their families, and actively engage in family projects and reading sessions.

**Communication about Student Learning:** We are committed to maintaining frequent communication with families about children's learning progress. You can expect to receive updates via the Remind app, positive contacts from teachers, messages on the HES website and Facebook page, as well as through emails, text messages, and phone calls regarding your child's progress.

We believe that by working together as a team—students, parents, and school staff—we can create a supportive environment where every child can thrive academically and personally. Thank you for your partnership in your child's education.

Sincerely,

*Mercedes Krause*

Principal, Hawthorne Elementary School

**Schurz Elementary School**  
**School-Parent /Family Compact**  
**SY 2023-2024**

Dear Parent/Guardian,

Schurz Elementary School students participating in the Title I, Part A program, and their families, agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement as well as describes how the school and parents will build and develop a partnership that will help children achieve the State's high standards.

**JOINTLY DEVELOPED**

The parents & guardians, students, and staff of Schurz Elementary School partnered together to develop this school-parent compact for achievement. Teachers suggested home learning strategies, parents added input about the types of support they needed, and students told us what would help them learn. Parents are encouraged to attend annual revision meetings held in the Fall each year to review the compact and make suggestions based on student needs and school improvement goals. Parents are also encouraged to participate in the annual Title I parent survey that is also used as a tool to collect parent feedback regarding the current Title I programs and policies. To understand how working together can benefit your child, it is first important to understand the district's and school's goals for student academic achievement.

**Mineral County School District GOALS:**

Describe in family-friendly language what your school district's overall goals are in core content areas (ELA, Math, Science, Social Studies).

**Schurz Elementary School GOALS:**

We have three goals that will meet the core academic content areas. Our first goal is to improve our academic growth in ELA and Math in the 2024 SBAC state tests. Our second goal is to provide high quality professional learning to our teachers. This year, the school district adopted and implemented a new ELA curriculum that requires teacher support. It is a very good curriculum. The final goal is to increase communication and collaboration between SES and the

Walker River Paiute Tribe. The school district and its relationship with the tribe has not met our expectations as stakeholders. We acknowledge that improvements must be made in this area.

To help your child meet the district and school goals, the school, you, and your child will work together to:

#### **SCHOOL/TEACHER RESPONSIBILITIES:**

- SES will adopt a high quality, culturally relevant, research-based ELA and math curriculum.
- SES Provide teacher professional development on the science of reading and strong literacy instruction.
- SES will develop collaborative structures for teachers to review students' achievement data, make plans to raise achievement, implement the plans and reflect on effectiveness of actions.
- SES will gather community feedback on the plan to support English in the classroom and home and Paiute revitalization development.

#### **PARENT RESPONSIBILITIES:**

- Parents and Guardians will provide ongoing feedback to SES in regards to supports needed to help their child(ren) at home with ELA and math homework, Paiute language, and other areas.
- Parents and guardians will set aside time at home for 20-minute reading each night.
- Parents and guardians will be provided opportunities for their child(ren) to receive additional academic support with before and after school tutoring.
- Parents and guardians will be invited to attend ongoing academic nights hosted by SES.

#### **STUDENT RESPONSIBILITIES:**

- Students will participate in daily intervention activities using the new MyPath Math or Reading app.
- Students will participate in ongoing before and after school tutoring programs.
- Students will read or be read to at least 20 minutes nightly at home.
- Students will participate in ongoing math and reading nights throughout the school year.
- Students will provide feedback to SES regarding a safe and respectful environment at SES.

**COMMUNICATION ABOUT STUDENT LEARNING:**

We are committed to maintaining frequent communication with families about children's learning progress. You can expect to receive updates via the Remind app, positive contacts from teachers, messages on the SES website and Facebook page, as well as through emails, text messages, and phone calls regarding your child's progress.

draft

# **Hawthorne Junior High School**

## **School-Parent /Family Compact**

**SY 2023-2024**

Dear Parent/Guardian,

Hawthorne Junior High School students participating in the Title I, Part A program, and their families, agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement as well as describes how the school and parents will build and develop a partnership that will help children achieve the State's high standards.

### **JOINTLY DEVELOPED**

The parents, students, and staff of Hawthorne Junior High School partnered together to develop this school-parent compact for achievement. Teachers suggested home learning strategies, parents added input about the types of support they needed, and students told us what would help them learn. Parents are encouraged to attend annual revision meetings held in the Fall each year to review the compact and make suggestions based on student needs and school improvement goals. Parents are also encouraged to participate in the annual Title I parent survey that is also used as a tool to collect parent feedback regarding the current Title I programs and policies. To understand how working together can benefit your child, it is first important to understand the district's and school's goals for student academic achievement.

### **Mineral County School District GOALS:**

Describe in family-friendly language what your school district's overall goals are in core content areas (ELA, Math, Science, Social Studies).

### **HAWTHORNE JUNIOR HIGH SCHOOL GOALS:**

To help your child meet the district and school goals, the school, you, and your child will work together to:

Increase English Language Arts (ELA) and Math proficiency by 12% each year for the next 5 years to a district goal of 80% ELA and math proficiency for all grades.

### **SCHOOL/TEACHER RESPONSIBILITIES:**

The school will provide families with a 6 week progress note and semester report card with current grades and comments from the students' teachers.

The school will hold a Parent Teacher Conference each quarter to share with families academic and social successes and areas of growth for students.

The school will send home state testing data to families after each test result is made available.

The school will hold family data nights in which the family can learn how to interpret test scores, maneuver on the NWEA website, and learn ways the family can help the student excel on tests and content through activities at home.

The principal will release Principals Highlights sent out weekly in Robo text and PDF links to keep up to date on important issues being addressed by the Principal.

Teachers will participate in site Student Intervention Team (SIT) meetings for students that are struggling academically or behaviorally in class or other settings at school.

Teachers will communicate with parents when their grades drop to a D or F and invite the student to after school tutoring M-Th 3:45-5:00 pm.

### **PARENT RESPONSIBILITIES:**

Parents will participate in site Student Intervention Team (SIT) meetings for students that are struggling academically or behaviorally in class or other settings at school.

Parents will read the Principals Highlights sent out weekly in Robo text and PDF links to keep up to date on important issues being addressed by the Principal.

Parents will read the 6 week progress note and semester report card with current grades and comments from the students' teachers.

Parents will attend the Parent Teacher Conference each quarter to share with families academic and social successes and areas of growth for students.

Parents will read the state testing data sent home to families after each test result is made available.

Parents will attend the family data nights in which the family can learn how to interpret test scores, maneuver on the NWEA website, and learn ways the family can help the student excel on tests and content through activities at home.

Parents will communicate with teachers when their student's grades drop to a D or F and invite the student to after school tutoring M-Th 3:45-5:00 pm.

Parents will follow all rules in the Parent/Student Handbook.

#### **STUDENT RESPONSIBILITIES:**

The student will come to family data nights to better understand their downstate test scores and how to work at home to increase proficiency.

The student will come to school prepared and ready to learn.

The student will follow all rules in the Parent/Student Handbook.

#### **COMMUNICATION ABOUT STUDENT LEARNING:**

Our School communicates with our families through:

A weekly Principal's Highlights robo text/PDF

Weekly updates to the school website

Robo calls home when immediate or imminent action is needed

Fliers sent home with students to share with parents

Teacher phone calls home about concerns or successes

Certified letters home addressing attendance or truancy

IC parent portal for grades, assignments and related teacher comments

**Mineral County High School**  
**School-Parent /Family Compact**  
**SY 2023-2024**

Dear Parent/Guardian,

Mineral County High School students participating in the Title I, Part A program, and their families, agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement as well as describes how the school and parents will build and develop a partnership that will help children achieve the State's high standards.

**JOINTLY DEVELOPED**

The parents, students, and staff of Mineral County High School partnered together to develop this school-parent compact for achievement. Teachers suggested home learning strategies, parents added input about the types of support they needed, and students told us what would help them learn. Parents are encouraged to attend annual revision meetings held in the Fall each year to review the compact and make suggestions based on student needs and school improvement goals. Parents are also encouraged to participate in the annual Title I parent survey that is also used as a tool to collect parent feedback regarding the current Title I programs and policies. To understand how working together can benefit your child, it is first important to understand the district's and school's goals for student academic achievement.

**Mineral County School District GOALS:**

Describe in family-friendly language what your school district's overall goals are in core content areas (ELA, Math, Science, Social Studies).

**MINERAL COUNTY HIGH SCHOOL GOALS:**

To help your child meet the district and school goals, the school, you, and your child will work together to:

Increase English Language Arts (ELA) and Math proficiency by 12% each year for the next 5 years to a district goal of 80% ELA and math proficiency for all grades.

## **SCHOOL/TEACHER RESPONSIBILITIES:**

The school will provide families with a 6 week progress note and semester report card with current grades and comments from the students' teachers.

The school will hold a Parent Teacher Conference each quarter to share with families academic and social successes and areas of growth for students.

The school will send home state testing data to families after each test result is made available.

The school will hold family data nights in which the family can learn how to interpret test scores, maneuver on the NWEA website, and learn ways the family can help the student excel on tests and content through activities at home.

The principal will release Principals Highlights sent out weekly in Robo text and PDF links to keep up to date on important issues being addressed by the Principal.

Teachers will participate in site Student Intervention Team (SIT) meetings for students that are struggling academically or behaviorally in class or other settings at school.

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## **PARENT RESPONSIBILITIES:**

Parents will participate in site Student Intervention Team (SIT) meetings for students that are struggling academically or behaviorally in class or other settings at school.

Parents will read the Principals Highlights sent out weekly in Robo text and PDF links to keep up to date on important issues being addressed by the Principal.

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Parents will attend the Parent Teacher Conference each quarter to share with families academic and social successes and areas of growth for students.

Parents will read the state testing data sent home to families after each test result is made available.

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Parents will communicate with teachers when their student's grades drop to a D or F and invite the student to after school tutoring M-Th 3:45-5:00 pm.

Parents will follow all rules in the Parent/Student Handbook.

#### **STUDENT RESPONSIBILITIES:**

The student will come to family data nights to better understand their downstate test scores and how to work at home to increase proficiency.

The student will come to school prepared and ready to learn.

The student will follow all rules in the Parent/Student Handbook.

#### **COMMUNICATION ABOUT STUDENT LEARNING:**

Our School communicates with our families through:

A weekly Principal's Highlights robo text/PDF

Weekly updates to the school website

Robo calls home when immediate or imminent action is needed

Fliers sent home with students to share with parents

Teacher phone calls home about concerns or successes

Certified letters home addressing attendance or truancy

IC parent portal for grades, assignments and related teacher comments

# **ACTION ITEM #9**

<b>Mineral</b> 08/19/2024 through 06/09/2025	<b>Schurz Elementary</b> 2024-2025 Calendar Year	<b>Calendar Report</b> 04/18/2024 // 04:32:08 PM
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Kinder

### Legend

<span style="background-color: #0070C0; width: 20px; height: 10px; display: inline-block;"></span>	Non-instructional day
<span style="background-color: #FFD700; width: 20px; height: 10px; display: inline-block;"></span>	Non school day

### Key Dates

Tu, Aug 13	Non school Day, New Teacher Work Day
We, Aug 14	Non school Day, Teacher Work Day
Th, Aug 15	Non school Day, Teacher Work Day
We, Aug 21	Non school Day, Screening Day Kindergarten Only
Th, Aug 22	Non school Day, Screening Day Kindergarten Only
Mo, Aug 26	Instructional Day, First Day of School
We, Aug 28	Instructional Day, Early Release
Mo, Sep 2	Non school Day, Holiday - Other
We, Sep 4	Instructional Day, Early Release
We, Sep 11	Instructional Day, Early Release
We, Sep 18	Instructional Day, Early Release
We, Sep 25	Instructional Day, Early Release
We, Oct 2	Instructional Day, Early Release
Fr, Oct 4	Instructional Day, In Service
We, Oct 9	Instructional Day, Early Release
We, Oct 16	Instructional Day, Early Release
We, Oct 23	Instructional Day, Early Release
Th, Oct 24	Instructional Day, Q1 Ends
Fr, Oct 25	Non school Day, Holiday - Other
Mo, Oct 28	Instructional Day, Q2 Starts
We, Oct 30	Instructional Day, Parent-Teacher Conference
We, Nov 6	Instructional Day, Parent-Teacher Conference, Early Release
Mo, Nov 11	Non school Day, Holiday - Other
We, Nov 13	Instructional Day, Early Release
Fr, Nov 15	Instructional Day, In Service
We, Nov 20	Instructional Day, Early Release
Mo, Nov 25	Non school Day, Holiday - Other
Tu, Nov 26	Non school Day, Holiday - Other
We, Nov 27	Non school Day, Holiday - Other
Th, Nov 28	Non school Day, Holiday - Other
Fr, Nov 29	Non school Day, Holiday - Other
We, Dec 4	Instructional Day, Early Release
We, Dec 11	Instructional Day, Early Release
We, Dec 18	Instructional Day, Early Release
Fr, Dec 20	Instructional Day, Q2 Ends
Mo, Dec 23	Non school Day, Holiday - Christmas
Tu, Dec 24	Non school Day, Holiday - Christmas
We, Dec 25	Non school Day, Holiday - Christmas
Th, Dec 26	Non school Day, Holiday - Christmas
Fr, Dec 27	Non school Day, Holiday - Christmas
Mo, Dec 30	Non school Day, Holiday - Christmas
Tu, Dec 31	Non school Day, Holiday - Christmas
We, Jan 1	Non school Day, Holiday - Christmas
Th, Jan 2	Non school Day, Holiday - Christmas
Fr, Jan 3	Non school Day, Holiday - Christmas
Mo, Jan 6	Instructional Day, Q3 Starts
We, Jan 8	Instructional Day, Parent-Teacher Conference, Early Release
We, Jan 15	Instructional Day, Parent-Teacher Conference, Early Release
Mo, Jan 20	Non school Day, Holiday - Other
We, Jan 22	Instructional Day, Early Release
Fr, Jan 24	Instructional Day, In Service
We, Jan 29	Instructional Day, Early Release

We, Feb 5	Instructional Day, Early Release
We, Feb 12	Instructional Day, Early Release
Mo, Feb 17	Non school Day, Holiday - Other
We, Feb 19	Instructional Day, Early Release
We, Feb 26	Instructional Day, Early Release
Fr, Feb 28	Instructional Day, In Service
We, Mar 5	Instructional Day, Early Release
We, Mar 12	Instructional Day, Early Release
Th, Mar 13	Instructional Day, Q3 Ends
Fr, Mar 14	Instructional Day, In Service
Mo, Mar 17	Instructional Day, Q4 Starts
We, Mar 19	Instructional Day, Parent-Teacher Conference, Early Release
We, Mar 26	Instructional Day, Parent-Teacher Conference, Early Release
Mo, Mar 31	Non school Day, Holiday - Spring Break
Tu, Apr 1	Non school Day, Holiday - Spring Break
We, Apr 2	Non school Day, Holiday - Spring Break
Th, Apr 3	Non school Day, Holiday - Spring Break
Fr, Apr 4	Non school Day, Holiday - Spring Break
We, Apr 9	Instructional Day, Early Release
We, Apr 16	Instructional Day, Early Release
We, Apr 23	Instructional Day, Early Release
We, Apr 30	Instructional Day, Early Release
We, May 7	Instructional Day, Early Release
We, May 14	Instructional Day, Early Release
We, May 21	Instructional Day, Early Release
Mo, May 26	Non school Day, Holiday - Other
We, May 28	Instructional Day, Early Release
Mo, Jun 2	Instructional Day, Last Day of School
Tu, Jun 3	Non school Day, Contingency Day
We, Jun 4	Non school Day, Contingency Day
Th, Jun 5	Non school Day, Contingency Day

### July

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### August

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### September

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### October

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### November

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### December

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Total Instructional  
Days: 175  
Minutes: 65625



Total Non-Instructional:  
Days: 0  
Minutes: 0

Total Non-School:  
Days: 190  
Minutes: 71250

<b>Mineral</b> 08/19/2024 through 06/09/2025	<b>Schurz Elementary</b> 2024-2025 Calendar Year	<b>Calendar Report</b> 04/19/2024 // 10:00:57 AM
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1st - 6th

### Legend

	Non-instructional day
	Non school day

### Key Dates

Tu, Aug 13	Non school Day, New Teacher Work Day
We, Aug 14	Non school Day, Teacher Work Day
Th, Aug 15	Non school Day, Teacher Work Day
Mo, Aug 19	Instructional Day, First Day of School
We, Aug 21	Instructional Day, Early Release
We, Aug 28	Instructional Day, Early Release
Mo, Sep 2	Non school Day, Holiday - Other
We, Sep 4	Instructional Day, Early Release
We, Sep 11	Instructional Day, Early Release
We, Sep 18	Instructional Day, Early Release
We, Sep 25	Instructional Day, Early Release
We, Oct 2	Instructional Day, Early Release
Fr, Oct 4	Instructional Day, In Service
We, Oct 9	Instructional Day, Early Release
We, Oct 16	Instructional Day, Early Release
We, Oct 23	Instructional Day, Early Release
Th, Oct 24	Instructional Day, Q1 Ends
Fr, Oct 25	Non school Day, Holiday - Other
Mo, Oct 28	Instructional Day, Q2 Starts
We, Oct 30	Instructional Day, Parent-Teacher Conference
We, Nov 6	Instructional Day, Parent-Teacher Conference, Early Release
Mo, Nov 11	Non school Day, Holiday - Other
We, Nov 13	Instructional Day, Early Release
Fr, Nov 15	Instructional Day, In Service
We, Nov 20	Instructional Day, Early Release
Mo, Nov 25	Non school Day, Holiday - Other
Tu, Nov 26	Non school Day, Holiday - Other
We, Nov 27	Non school Day, Holiday - Other
Th, Nov 28	Non school Day, Holiday - Other
Fr, Nov 29	Non school Day, Holiday - Other
We, Dec 4	Instructional Day, Early Release
We, Dec 11	Instructional Day, Early Release
We, Dec 18	Instructional Day, Early Release
Fr, Dec 20	Instructional Day, Q2 Ends
Mo, Dec 23	Non school Day, Holiday - Christmas
Tu, Dec 24	Non school Day, Holiday - Christmas
We, Dec 25	Non school Day, Holiday - Christmas
Th, Dec 26	Non school Day, Holiday - Christmas
Fr, Dec 27	Non school Day, Holiday - Christmas
Mo, Dec 30	Non school Day, Holiday - Christmas
Tu, Dec 31	Non school Day, Holiday - Christmas
We, Jan 1	Non school Day, Holiday - Christmas
Th, Jan 2	Non school Day, Holiday - Christmas
Fr, Jan 3	Non school Day, Holiday - Christmas
Mo, Jan 6	Instructional Day, Q3 Starts
We, Jan 8	Instructional Day, Parent-Teacher Conference, Early Release
We, Jan 15	Instructional Day, Parent-Teacher Conference, Early Release
Mo, Jan 20	Non school Day, Holiday - Other
We, Jan 22	Instructional Day, Early Release
Fr, Jan 24	Instructional Day, In Service
We, Jan 29	Instructional Day, Early Release
We, Feb 5	Instructional Day, Early Release
Fr, Feb 7	Instructional Day, In Service
We, Feb 12	Instructional Day, Early Release

Mo, Feb 17	Non school Day, Holiday - Other
We, Feb 19	Instructional Day, Early Release
We, Feb 26	Instructional Day, Early Release
Fr, Feb 28	Instructional Day, In Service
We, Mar 5	Instructional Day, Early Release
We, Mar 12	Instructional Day, Early Release
Th, Mar 13	Instructional Day, Q3 Ends
Mo, Mar 17	Instructional Day, Q4 Starts
We, Mar 19	Instructional Day, Parent-Teacher Conference, Early Release
We, Mar 26	Instructional Day, Parent-Teacher Conference, Early Release
Mo, Mar 31	Non school Day, Holiday - Spring Break
Tu, Apr 1	Non school Day, Holiday - Spring Break
We, Apr 2	Non school Day, Holiday - Spring Break
Th, Apr 3	Non school Day, Holiday - Spring Break
Fr, Apr 4	Non school Day, Holiday - Spring Break
We, Apr 9	Instructional Day, Early Release
We, Apr 16	Instructional Day, Early Release
We, Apr 23	Instructional Day, Early Release
We, Apr 30	Instructional Day, Early Release
We, May 7	Instructional Day, Early Release
We, May 14	Instructional Day, Early Release
We, May 21	Instructional Day, Early Release
Mo, May 26	Non school Day, Holiday - Other
We, May 28	Instructional Day, Early Release
Mo, Jun 2	Instructional Day, Last Day of School
Tu, Jun 3	Non school Day, Contingency Day
We, Jun 4	Non school Day, Contingency Day
Th, Jun 5	Non school Day, Contingency Day

### July

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### August

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### September

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### October

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### November

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### December

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Total Instructional  
Days: 180  
Minutes: 67500

Total Non-Instructional:  
Days: 0  
Minutes: 0

Total Non-School:  
Days: 185  
Minutes: 69375

<b>Mineral</b> 08/19/2024 through 06/11/2025	<b>Hawthorne Elementary</b> 2024-2025 Calendar Year	<b>Calendar Report</b> 04/18/2024 // 05:29:40 PM
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## Kindergarten

### Legend

<span style="background-color: #0070C0; color: white;">■</span>	Non-instructional day
<span style="background-color: #FFD700; color: black;">■</span>	Non school day

### Key Dates

Tu, Aug 13 .....	Non school Day, New Teacher Work Day
We, Aug 14 .....	Non school Day, In Service
Th, Aug 15 .....	Non school Day, In Service
Fr, Aug 16 .....	Non school Day, Teacher Work Day
Mo, Aug 26 .....	Instructional Day, First Day of School, Screening Day Kindergarten Only
Tu, Aug 27 .....	Instructional Day, First Day of School, Screening Day Kindergarten Only
Mo, Sep 2 .....	Non school Day, Holiday - Other
Fr, Oct 4 .....	Instructional Day, In Service
Mo, Nov 11 .....	Non school Day, Holiday - Other
Th, Nov 14 .....	Instructional Day, End of T1
Fr, Nov 15 .....	Instructional Day, In Service
Th, Nov 21 .....	Instructional Day, Parent-Teacher Conference, Minimum Day
Mo, Nov 25 .....	Non school Day, Holiday Thanksgiving
Tu, Nov 26 .....	Non school Day, Holiday Thanksgiving
We, Nov 27 .....	Non school Day, Holiday Thanksgiving
Th, Nov 28 .....	Non school Day, Holiday Thanksgiving
Th, Dec 19 .....	Instructional Day, Minimum Day
Mo, Dec 23 .....	Non school Day, Holiday - Christmas
Tu, Dec 24 .....	Non school Day, Holiday - Christmas
We, Dec 25 .....	Non school Day, Holiday - Christmas
Th, Dec 26 .....	Non school Day, Holiday - Christmas
Mo, Dec 30 .....	Non school Day, Holiday - Christmas
Tu, Dec 31 .....	Non school Day, Holiday - Christmas
We, Jan 1 .....	Non school Day, Holiday - Christmas
Th, Jan 2 .....	Non school Day, Holiday - Christmas
Mo, Jan 20 .....	Non school Day, Holiday - Other
Fr, Jan 24 .....	Instructional Day, In Service
Mo, Feb 17 .....	Non school Day, Holiday - Other
Fr, Feb 28 .....	Instructional Day, In Service
Th, Mar 6 .....	Instructional Day, End of T2
Th, Mar 13 .....	Instructional Day, Parent-Teacher Conference, Minimum Day
Mo, Mar 31 .....	Non school Day, Holiday - Spring Break
Tu, Apr 1 .....	Non school Day, Holiday - Spring Break
We, Apr 2 .....	Non school Day, Holiday - Spring Break
Th, Apr 3 .....	Non school Day, Holiday - Spring Break
Mo, May 26 .....	Non school Day, Holiday - Other
We, Jun 4 .....	Instructional Day, Minimum Day, Last Day of School
Th, Jun 5 .....	Non school Day, Contingency Day
Mo, Jun 9 .....	Non school Day, Contingency Day
Tu, Jun 10 .....	Non school Day, Contingency Day

### July

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### August

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### September

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### October

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### November

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### December

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### January

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### February

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

### March

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### April

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

### May

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### June

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Total Instructional  
Days: 146  
Minutes: 57670

Total Non-Instructional:  
Days: 0  
Minutes: 0

Total Non-School:  
Days: 219  
Minutes: 86505

0180M 4/19/24

<b>Mineral</b> 08/19/2024 through 06/11/2025	<b>Hawthorne Elementary</b> 2024-2025 Calendar Year	<b>Calendar Report</b> 04/18/2024 // 05:30:47 PM
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1st - 6th

### Legend

<span style="background-color: #0070C0; color: white;">■</span>	Non-instructional day
<span style="background-color: #FFD700; color: black;">■</span>	Non school day

### Key Dates

Tu, Aug 13	Non school Day, New Teacher Work Day
We, Aug 14	Non school Day, In Service
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Mo, Sep 2	Non school Day, Holiday - Other
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We, Nov 27	Non school Day, Holiday Thanksgiving
Th, Nov 28	Non school Day, Holiday Thanksgiving
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We, Dec 25	Non school Day, Holiday - Christmas
Th, Dec 26	Non school Day, Holiday - Christmas
Mo, Dec 30	Non school Day, Holiday - Christmas
Tu, Dec 31	Non school Day, Holiday - Christmas
We, Jan 1	Non school Day, Holiday - Christmas
Th, Jan 2	Non school Day, Holiday - Christmas
Mo, Jan 20	Non school Day, Holiday - Other
Fr, Jan 24	Instructional Day, In Service
Mo, Feb 17	Non school Day, Holiday - Other
Fr, Feb 28	Instructional Day, In Service
Th, Mar 6	Instructional Day, End of T2
Th, Mar 13	Instructional Day, Parent-Teacher Conference, Minimum Day
Mo, Mar 31	Non school Day, Holiday - Spring Break
Tu, Apr 1	Non school Day, Holiday - Spring Break
We, Apr 2	Non school Day, Holiday - Spring Break
Th, Apr 3	Non school Day, Holiday - Spring Break
Mo, May 26	Non school Day, Holiday - Other
We, Jun 4	Instructional Day, Minimum Day, Last Day of School
Th, Jun 5	Non school Day, Contingency Day
Mo, Jun 9	Non school Day, Contingency Day
Tu, Jun 10	Non school Day, Contingency Day

### July

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### August

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### September

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### October

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		1	2	3	4	5
6	7	8	9	10	11	12
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20	21	22	23	24	25	26
27	28	29	30	31		

### November

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17	18	19	20	21	22	23
24	25	26	27	28	29	30

### December

Su	Mo	Tu	We	Th	Fr	Sa
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8	9	10	11	12	13	14
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22	23	24	25	26	27	28
29	30	31				

### January

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			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### February

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						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

### March

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23	24	25	26	27	28	29
30	31					

### April

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6	7	8	9	10	11	12
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20	21	22	23	24	25	26
27	28	29	30			

### May

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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### June

Su	Mo	Tu	We	Th	Fr	Sa
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Total Instructional  
Days: 150  
Minutes: 59250

Total Non-Instructional:  
Days: 0  
Minutes: 0

Total Non-School:  
Days: 215  
Minutes: 84925

10/18/24 4/19/24

<b>Mineral</b> 08/19/2024 through 06/11/2025	<b>Mineral County High School</b> 2024-2025 Calendar Year	<b>Calendar Report</b> 04/19/2024 // 07:54:02 AM
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### Legend

<span style="background-color: #ADD8E6; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> Non-instructional day
<span style="background-color: #FFFF00; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> Non school day

### Key Dates

Tu, Aug 13 .....	Non school Day, New Teacher Work Day
We, Aug 14 .....	Non school Day, In Service
Th, Aug 15 .....	Non school Day, In Service
Fr, Aug 16 .....	Non school Day, Teacher Work Day
Mo, Aug 19 .....	Instructional Day, First Day of School
Mo, Sep 2 .....	Non school Day, Holiday - Other
We, Sep 25 .....	Instructional Day, Parent-Teacher Conference
Fr, Oct 4 .....	Instructional Day, In Service
We, Nov 6 .....	Instructional Day, Parent-Teacher Conference
Mo, Nov 11 .....	Non school Day, Holiday - Other
Fr, Nov 15 .....	Instructional Day, In Service
Mo, Nov 25 .....	Non school Day, Holiday Thanksgiving
Tu, Nov 26 .....	Non school Day, Holiday Thanksgiving
We, Nov 27 .....	Non school Day, Holiday Thanksgiving
Th, Nov 28 .....	Non school Day, Holiday Thanksgiving
Th, Dec 19 .....	Instructional Day, Minimum Day, End of Semester 1
Mo, Dec 23 .....	Non school Day, Holiday - Christmas
Tu, Dec 24 .....	Non school Day, Holiday - Christmas
We, Dec 25 .....	Non school Day, Holiday - Christmas
Th, Dec 26 .....	Non school Day, Holiday - Christmas
Mo, Dec 30 .....	Non school Day, Holiday - Christmas, Holiday - Christmas
Tu, Dec 31 .....	Non school Day, Holiday - Christmas
We, Jan 1 .....	Non school Day, Holiday - Christmas
Th, Jan 2 .....	Non school Day, Holiday - Christmas
Mo, Jan 20 .....	Non school Day, Holiday - Other
Fr, Jan 24 .....	Instructional Day, In Service
We, Feb 12 .....	Instructional Day, Parent-Teacher Conference
Mo, Feb 17 .....	Non school Day, Holiday - Other
Fr, Feb 28 .....	Instructional Day, In Service
Th, Mar 13 .....	Instructional Day, Parent-Teacher Conference
Mo, Mar 31 .....	Non school Day, Holiday - Spring Break
Tu, Apr 1 .....	Non school Day, Holiday - Spring Break
We, Apr 2 .....	Non school Day, Holiday - Spring Break
Th, Apr 3 .....	Non school Day, Holiday - Spring Break
Mo, May 26 .....	Non school Day, Holiday - Other
We, Jun 4 .....	Instructional Day, Minimum Day, Last Day of School, End of Semester 2
Th, Jun 5 .....	Non school Day, Contingency Day
Mo, Jun 9 .....	Non school Day, Contingency Day
Tu, Jun 10 .....	Non school Day, Contingency Day

### July

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
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### August

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18	19	20	21	22	23	24
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### September

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### October

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27	28	29	30	31		

### November

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3	4	5	6	7	8	9
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17	18	19	20	21	22	23
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### December

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22	23	24	25	26	27	28
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### January

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### February

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### March

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16	17	18	19	20	21	22
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30	31					

### April

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20	21	22	23	24	25	26
27	28	29	30			

### May

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### June

Su	Mo	Tu	We	Th	Fr	Sa
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Total Instructional  
Days: 150  
Minutes: 63000

Total Non-Instructional:  
Days: 0  
Minutes: 0

Total Non-School:  
Days: 215  
Minutes: 90300

### Legend

- Non-instructional day
- Non school day

### Key Dates

- Tu, Aug 13 ..... Non school Day, New Teacher Work Day
- We, Aug 14 ..... Non school Day, In Service
- Th, Aug 15 ..... Non school Day, In Service
- Fr, Aug 16 ..... Non school Day, Teacher Work Day
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- We, Sep 25 ..... Instructional Day, Parent-Teacher Conference
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- Mo, Nov 11 ..... Non school Day, Holiday - Other
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- Mo, Dec 23 ..... Non school Day, Holiday - Christmas
- Tu, Dec 24 ..... Non school Day, Holiday - Christmas
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- Th, Jan 2 ..... Non school Day, Holiday - Christmas
- Mo, Jan 20 ..... Non school Day, Holiday - Other
- Fr, Jan 24 ..... Instructional Day, In Service
- We, Feb 12 ..... Instructional Day, Parent-Teacher Conference
- Mo, Feb 17 ..... Non school Day, Holiday - Spring Break
- Fr, Feb 28 ..... Instructional Day, In Service
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- Th, Apr 3 ..... Non school Day, Holiday - Spring Break
- Mo, May 26 ..... Non school Day, Holiday - Other
- We, Jun 4 ..... Instructional Day, Minimum Day, Last Day of School, End of Semester 2
- Th, Jun 5 ..... Non school Day, Contingency Day
- Mo, Jun 9 ..... Non school Day, Contingency Day
- Tu, Jun 10 ..... Non school Day, Contingency Day

### July

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	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### August

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### September

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### October

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### November

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
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17	18	19	20	21	22	23
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### December

Su	Mo	Tu	We	Th	Fr	Sa
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
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29	30	31				

### January

Su	Mo	Tu	We	Th	Fr	Sa
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19	20	21	22	23	24	25
26	27	28	29	30	31	

### February

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

### March

Su	Mo	Tu	We	Th	Fr	Sa
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### April

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

### May

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### June

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Total Instructional  
Days: 150  
Minutes: 63000

Total Non-Instructional:  
Days: 0  
Minutes: 0

Total Non-School:  
Days: 215  
Minutes: 90300

# **ACTION ITEM #10**

**Service Order Form****Order Information**

Contracting Entity Mineral City School Dist. Billing Account Account Number  
Contact Stephanie Keuhey Phone 775-945-2403 Email keuhey.stephanie@nvmcsd.org  
CC Comm Rep Matt Ryan Phone 775-866-7633 Email matt.ryan@cccomm.co

**Service Details**

Service Order ID Requested Install Date  
Order Type Change Customer Identifier  
Service Term 36 Month

**Service Order Components**

Type Renewal - Transport and Internet Access  
A Address 751 A. St. Hawthorne, NV  
Z Address

**Pricing**

Product MCSDWV1	Type MRC <input checked="" type="checkbox"/>	Quantity 1	Amount \$ 1,800.00	Total \$ 64,800.00
Product	Type NRC <input checked="" type="checkbox"/>	Quantity	Amount	Total \$ 0.00
Product	Type NRC	Quantity	Amount	Total \$ 0.00
Product	Type NRC	Quantity	Amount	Total \$ 0.00

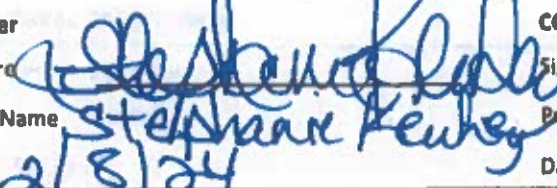
**Order Notes**

As is renewal being proposed in response to Form 470 #240006793

**Grand Total**

Monthly recurring charges total \$ 64,800.00  
Non-recurring charges total \$ 0.00

**Signatures**

Customer	CC Communications
Signature 	Signature 
Printed Name Stephanie Keuhey	Printed Name MATT RYAN
Date 2/8/24	Date 2/8/24

**Terms & Conditions**

Customer acknowledges that Customer is ordering the service described above ("Service") from CC Communications. This Service Order Form shall be governed by and subject to the Master Services Agreement and Service Level Agreement between Customer and CC Communications. This Service Order form is subject to the CC Communications' standard MSA, SLA and Service Schedule, unless Customer and CC Communications have signed an alternative MSA, SLA and Service Schedule. This Service Order shall only be binding after acceptance in writing by CC Communications. By your signature represent that you have read, understand, and agree to all Terms and Conditions and that you are authorized to bind Customer company. You further agree that once CC Communications has signed the Service Order Form, Customer has entered into a binding contract for the purchase of services described above.

**PRINT**

**Service Order Form****Order Information**

Contracting Entity Mineral City School Dist. Billing Account Account Number  
Contact Stephanie Kauhey Phone 775-945-2403 Email kauhey.stephanie@nvmcsd.org  
CC Comm Rep Matt Ryan Phone 775-866-7633 Email matt.ryan@cccomm.co

**Service Details**

Service Order ID Requested Install Date  
Order Type Change Customer Identifier  
Service Term 36 Month

**Service Order Components**

Type Renewal - Transport and Internet Access  
A Address 601 A. St. Hawthorne, NV  
Z Address

**Pricing**

Product	MCSD 1 GB - Internet	Type	MRC	Quantity	1	Amount	\$ 499.00	Total	\$ 17,964.00
Product	MCSDWV1 - Transport	Type	MRC	Quantity	1	Amount	\$ 1,000.00	Total	\$ 36,000.00
Product		Type	NRC	Quantity		Amount		Total	\$ 0.00
Product		Type	NRC	Quantity		Amount		Total	\$ 0.00

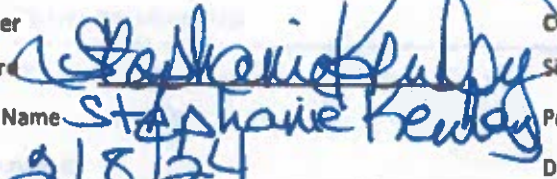
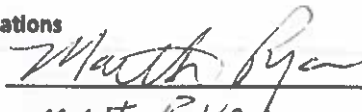
**Order Notes**

As is renewal being proposed in response to Form 470 #240006793

**Grand Total**

Monthly recurring charges total \$ 53,964.00  
Non-recurring charges total \$ 0.00

**Signatures**

Customer	CC Communications
Signature 	Signature 
Printed Name <u>Stephanie Kauhey</u>	Printed Name <u>MATT RYAN</u>
Date <u>2/8/24</u>	Date <u>2/9/24</u>

**Terms & Conditions**

Customer acknowledges that Customer is ordering the service described above ("Service") from CC Communications. This Service Order Form shall be governed by and subject to the Master Services Agreement and Service Level Agreement between Customer and CC Communications. This Service Order form is subject to the CC Communications' standard MSA, SLA and Service Schedule, unless Customer and CC Communications have signed an alternative MSA, SLA and Service Schedule. This Service Order shall only be binding after acceptance in writing by CC Communications. By your signature represent that you have read, understand, and agree to all Terms and Conditions and that you are authorized to bind Customer company. You further agree that once CC Communications has signed the Service Order Form, Customer has entered into a binding contract for the purchase of services described above.

**PRINT**

# **ACTION**

## **ITEM #11**

Subject: Request for Attendance at NWEA-Maps Fusion Conference

I am writing to formally request approval for sending our Testing/Literacy Team (1 per campus and 1 district level) to attend the upcoming NWEA Fusion Conference in Colorado. This conference presents an **invaluable opportunity** for our educators to enhance their skills, **deepen their understanding of data-driven instruction**, and foster collaboration with educators from across the nation and beyond.

Here's what our Team can expect to gain from attending NWEA-Maps Colorado:

**Impactful Sessions:** Fusion offers more than 50 relevant, interactive sessions designed to **provide specific practices and guidance that can be implemented** immediately in our classrooms.

**Deep Data Dives:** The conference provides ample opportunities for both novice and expert data users to practice and apply new skills in a supportive environment, **enabling us to maximize the use of MAP tools to monitor student progress effectively and implement targeted instruction.**

**Meaningful Collaboration:** Fusion brings together educators from diverse backgrounds, creating an ideal environment for making lifelong professional connections and exchanging insights on best practices.

**Expert Guidance:** Attendees will have the opportunity to interact with NWEA product experts, researchers, and professional learning consultants during sessions, ensuring that our questions are answered and that we can **maximize the use of NWEA tools and services.**

The registration fee per person is \$999, and travel expenses per person amount to \$2912.50. While we understand the financial implications of this request, we firmly believe that the benefits our Team, and students, will gain from attending the conference far outweigh the costs.

Moreover, as MAP is a vital tool used by both our district and the state to monitor student progress, the training offered will **enable us to make more effective use of MAP for differentiating instruction, targeting small group instruction, and implementing other tools such as fluency and accelerator.**

In summary, attending NWEA Fusion will provide our Team with three days of collaborative hands-on learning with subject-matter experts, and practical, educator-led sessions. This experience will not only enhance our team's professional development but also **contribute to our shared commitment to improving student growth.**

We appreciate your consideration of this request and look forward to your favorable response. Details of expenditures are attached.

MINERAL COUNTY SCHOOL DISTRICT  
TRAVEL REQUEST  
IN-STATE AND OUT OF STATE

NAME(S) Of ATTENDEE: \_\_\_\_\_ DATE: 4/1/2024  
Full Name on Passport/I.D if needing a flight reservation.

NAME OF CONFERENCE: NWEA Maps Fusion  
(Attach conference program information and provide website address)

CITY/STATE OF CONFERENCE: Denver Co

DATE OF DEPARTURE: June 26 DATE OF RETURN: June 30, 2024

**ESTIMATED EXPENSES**

**Registration Budget #**

Registration Fees: 999— \$ 999

**Travel Budget #**

Travel By: district vehicle to Reno airport airfare, \$ 464

(Air, district vehicle, private vehicle at rate of .625¢/mile district convenience or .22¢/mile for personal convenience, etc.)

Lodging: Room rate \$ 201 X 5 nights \$ 1005

(Use GSA ratings for lodging and meals [www.gsa.gov](http://www.gsa.gov)) All miscellaneous and lodging receipts must be obtained and sent District Office attached to Per Diem & Mileage Reimbursement Form upon return. Meal receipts **DO NOT** need to be turned in.

Meals:	Breakfast	\$	<u>18</u>	X	<u>4</u>	days	\$	<u>72</u>
	Lunch	\$	<u>20</u>	X	<u>4</u>	days	\$	<u>80</u>
	Dinner	\$	<u>36</u>	X	<u>4</u>	days	\$	<u>144</u>
	Incidentals	\$	<u>5</u>	X	<u>6</u>	days	\$	<u>30</u>
Substitutes:	# first and last of Days		<u>2</u>	X	<u>\$ 59.25</u>		\$	<u>118.5</u>

Other transportation fees: (i.e. car rental, taxi, Uber, shuttle, parking, etc.) \$ 200

Other Miscellaneous expenses: (attach explanation) first and last day of travel 59.25 \$ 118.5

TOTAL EXPENSES \$ 2912.5

**NOTE:** After site administrator/supervisor approval, All OUT-OF-STATE travel **MUST** have the approval of the Board of Trustees prior to making travel arrangements. Submit request a minimum of **TWO WEEKS PRIOR** to Board Meeting.

NWEA Maps Fusion			
Registration:		Amount	Account Code
	Monica	\$500.00	208.212.0000.100.1000.330.11601.00.000
	Monica	\$500.00	208.212.0000.100.1000.330.11203.00.000
	Diana Isom	\$1,000.00	208.212.0000.100.1000.330.11201.00.000
	Amanda	\$250.00	208.212.0000.100.1000.330.11201.00.000
	Amanda	\$250.00	208.212.0000.100.1000.330.11202.00.000
	Amanda	\$250.00	208.212.0000.100.1000.330.11203.00.000
	Amanda	\$250.00	208.212.0000.100.1000.330.11601.00.000
	Steph	\$250.00	208.212.0000.100.1000.330.11201.00.000
	Steph	\$250.00	208.212.0000.100.1000.330.11202.00.000
	Steph	\$250.00	208.212.0000.100.1000.330.11203.00.000
	Steph	\$250.00	208.212.0000.100.1000.330.11601.00.000
Travel:			
	Monica	\$1,250.00	208.212.0000.100.1000.580.11601.00.000
	Monica	\$1,250.00	208.212.0000.100.1000.580.11203.00.000
	Diane	\$2,500.00	208.212.0000.100.1000.580.11201.00.000
	Amanda	\$625.00	208.212.0000.100.1000.580.11201.00.000
	Amanda	\$625.00	208.212.0000.100.1000.580.11202.00.000
	Amanda	\$625.00	208.212.0000.100.1000.580.11203.00.000
	Amanda	\$625.00	208.212.0000.100.1000.580.11601.00.000
	Steph	\$625.00	208.212.0000.100.1000.580.11201.00.000
	Steph	\$625.00	208.212.0000.100.1000.580.11202.00.000
	Steph	\$625.00	208.212.0000.100.1000.580.11203.00.000
	Steph	\$625.00	208.212.0000.100.1000.580.11601.00.000

PCPat Risk  
General Fund

**MINERAL COUNTY SCHOOL DISTRICT  
TRAVEL REQUEST  
IN-STATE AND OUT OF STATE**

NAME(S) Of ATTENDEE: Monica Keady DATE: 4/2/2024  
Full Name on Passport/I.D if needing a flight reservation.

NAME OF CONFERENCE: NWEA Maps Fusion  
(Attach conference program information and provide website address)

CITY/STATE OF CONFERENCE: Denver Co

DATE OF DEPARTURE: June 26 DATE OF RETURN: June 30, 2024

**ESTIMATED EXPENSES**

**Registration Budget #**

Registration Fees: 999 \$ 999

**Travel Budget #**

Travel By: district vehicle to Reno airport airfare, \$ 464

(Air, district vehicle, private vehicle at rate of .625¢/mile district convenience or .22¢/mile for personal convenience, etc.)

Lodging: Room rate \$ 201 X 5 nights \$ 1005

(Use GSA ratings for lodging and meals [www.gsa.gov](http://www.gsa.gov)) All miscellaneous and lodging receipts must be obtained and sent to District Office attached to Per Diem & Mileage Reimbursement Form upon return. Meal receipts DO NOT need to be turned in.

Meals:	Breakfast	\$	<u>18</u>	X	<u>4</u>	days	\$	<u>72</u>
	Lunch	\$	<u>20</u>	X	<u>4</u>	days	\$	<u>80</u>
	Dinner	\$	<u>36</u>	X	<u>4</u>	days	\$	<u>144</u>
	Incidentals	\$	<u>5</u>	X	<u>6</u>	days	\$	<u>30</u>
Substitutes:	# first and last of Days		<u>2</u>	X	<u>\$ 59.25</u>		\$	<u>118.5</u>

Other transportation fees: (i.e. car rental, taxi, Uber, shuttle, parking, etc.) \$ 200

Other Miscellaneous expenses: (attach explanation) first and last day of travel 59.25 \$ 118.5

TOTAL EXPENSES \$ 2912.5

**NOTE:** After site administrator/supervisor approval, All OUT-OF-STATE travel MUST have the approval of the Board of Trustees prior to making travel arrangements. Submit request a minimum of TWO WEEKS PRIOR to Board Meeting.

TRAVEL APPROVED: ( ) Yes ( ) No

DATE: \_\_\_\_\_

TRAVEL APPROVED: ( ) Yes ( ) No

DATE: \_\_\_\_\_

BOARD \_\_\_\_\_

DATE: \_\_\_\_\_

Site Administrator Signature

*N/A*

Grant Manager Signature

*Theresa Vinas*

Finance Manager Signature

Superintendent Signature

travel/lodging, and must notify the District Office of any refunds due. Room fees and flights canceled at the last minute for anything other than an emergency or unforeseen circumstance may be charged to the employee.

*Please send ORIGINAL travel form and SIGNATURES to district office for approval. Keep copies at your site, this paperwork will not be returned to you.*

Letter of request

I would like to be able to spend some additional time in Washington D.C. and visit the many historical sites. I would also like to go to Columbus, Ohio and visit family since I am that close. I understand any additional time will be at my own expense. The difference in airfare is also my responsibility, and I am aware of that. I have found a flight from Columbus, Ohio to Reno on Jul 30, 2024 for the cost of \$319.00

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TRAVEL REQUEST  
IN-STATE AND OUT OF STATE

NAME(S) Of ATTENDEE: Diana Isom DATE: 4/2/2024  
Full Name on Passport/I.D if needing a flight reservation.

NAME OF CONFERENCE: NWEA Maps Fusion  
(Attach conference program information and provide website address)

CITY/STATE OF CONFERENCE: Denver Co

DATE OF DEPARTURE: June 26 DATE OF RETURN: June 30, 2024

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BOARD

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Site Administrator Signature

*MA*

Grant Manager Signature

*Sharon Vunx*

Finance Manager Signature

Superintendent Signature

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NAME(S) Of ATTENDEE: Amanda Hughes DATE: 4/2/2024

Full Name on Passport/I.D if needing a flight reservation.

NAME OF CONFERENCE: NWEA Maps Fusion  
(Attach conference program information and provide website address)

CITY/STATE OF CONFERENCE: Denver Co

DATE OF DEPARTURE: June 26 DATE OF RETURN: June 30, 2024

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**Registration Budget #**

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DATE: \_\_\_\_\_

Site Administrator Signature

*N/A*

Grant Manager Signature

*Theresa Venz*

Finance Manager Signature

Superintendent Signature

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NAME(S) Of ATTENDEE: Stephanie Keuhey DATE: 4/2/2024  
Full Name on Passport/I.D if needing a flight reservation.

NAME OF CONFERENCE: NWEA Maps Fusion  
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Lunch \$ 20 X 4 days \$ 80

Dinner \$ 36 X 4 days \$ 144

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