
MINUTES OF THE MILLVILLE SCHOOL DISTRICT BOARD MEETING

MONDAY, APRIL 8, 2024

The Millville Area School Board held their regular meeting on Monday, April 8, 2024 in the Millville Jr./Sr. High School Library beginning 7:00 pm.

1. ROLL CALL

The following Board members answered roll call: William Berger, Michael Farrell, Greg Hemsarh, Heather Mausteller, and Susan Myers (via phone call).

Also present were Joseph Rasmus, Superintendent; Dee Davis, Director of Student Services; Matthew Mills, Secondary Principal; Matthew McWilliams, Supervisor of Buildings and Grounds; Dyson Savage, Technology Coordinator; and Chelsea Rosenberger, Assistant Board Secretary.

2. GUEST RECOGNITION AND COMMENTS

Guest Christopher Sassaman signed the register but did not wish to speak.

3. SUPERINTENDENT'S REPORT

Principal Selection Process

- Mr. Rasmus began his report by sharing an update on the Elementary Principal selection process. He explained that an email was sent to the Board to garner information about the applications received and potential dates for the selection process.

Policy Updates

- Mr. Rasmus shared that Policy 214.1 – Selection of Valedictorian & Salutatorian was placed on the agenda for the consideration of the Board again because the Board wanted to add some clarifying language regarding students being enrolled within the district four semesters immediately prior to the 3rd marking period of the student's senior year. Additionally, he explained that there were policies being introduced on the agenda with language updates and additions for Home School Education and students in military families as well as their rights in regards to education.

Volunteer Guidelines

- Then, Mr. Rasmus reviewed the information shared with teachers regarding volunteers with the Board, including the process, how to find the guidelines, and the forms that are needed. He thanked Ms. Rosenberger for her work to get the process operational on our district website and easily accessible for parents and volunteers.

4. BUSINESS MANAGER REPORT

Mrs. Holloway had previously submitted her report for the consideration of the Board and no additional questions were asked by those present.

5. APPROVAL OF BOARD MINUTES

5.1 - March 25, 2024 Board Meeting Minutes

A motion by Greg Hemsarh and seconded by Michael Farrell that the Millville Area School Board approve the March 25, 2024 Millville Area School District Board meeting minutes.

The motion carried by voice vote. 5 Yea; 0 Nay; 4 Absent

6. BUDGET AND FINANCE

6.1 Expenditures

A motion by Greg Hemsarth and seconded by Heather Mausteller that the Millville Area School Board consider and approve the April 8, 2024 general fund expenditures in the amount of \$200,896.36 and athletic expenditures in the amount of \$708.00.

The motion carried by roll call vote. 5 Yes; 0 No; 4 Absent

6.2 Financial Audit

A motion by Heather Mausteller and seconded by Greg Hemsarth that the Millville Area School Board accept the annual Financial Audit report issued by Richard B. Snodgrass & Co., for the financial year ending June 30, 2023.

The motion carried by roll call vote. 5 Yes; 0 No; 4 Absent

6.3 CMAVTS 2024-2025 General Operating Budget

A motion by Michael Farrell and seconded by Heather Mausteller that the Millville Area School Board consider and approve the Columbia-Montour Area Vocational Technical School 2024-2025 General Operating Budget.

- Mrs. Myers asked Mr. Berger, CMAVTS Representative, if he was comfortable with this budget as presented.
- Mr. Berger answered that he was comfortable with it moving forward.

The motion carried by roll call vote. 5 Yes; 0 No; 4 Absent

Combined Consent (6.4 – 7.2)

A motion by Greg Hemsarth and seconded by Michael Farrell that the Millville Area School Board consider and approve the following recommended action as presented.

- **6.4 Food Service Provider - 24-25 SY**

A motion is needed to consider and approve Metz Culinary Management as the Food Service Provider for the 2024-2025 school year.

- **7.1 First Reading Revised MASD Board Policies**

A motion is needed to consider and approve the first readings of the revised Millville Area School District Board Policies, as recommended by PSBA.

- **7.2 First Reading New MASD Board Policies**

A motion is needed to consider and approve the first readings of the new Millville Area School District Board Policies, as recommended by PSBA.

- Mr. Hemsarth asked for clarification on how home education students participate in district CTE programs, as stated in this policy.
- Mr. Rasmus answered that students can be a part of the CTE programs for the class times they are offered in their entirety or in part. They can also receive access to the curriculum for these courses when requested.

The combined action motion carried by roll call vote. 5 Yes; 0 No; 4 Absent

8. CURRICULUM / EDUCATIONAL

Combined Consent (8.1 – 8.2)

A motion by Michael Farrell and seconded by Greg Hemsarh that the Millville Area School Board consider and approve the following recommended action as presented.

- **8.1 CSIU Proposal for LETRS 2 Professional Development**

A motion is needed to consider and approve the proposal from the Central Susquehanna Intermediate Unit to provide Lexia LETRS® (Language Essentials for Teachers of Reading and Spelling) Volume II professional development to professional staff in the 2024-2025 school year, at a cost not to exceed \$21,750.

- **8.2 Secondary Curricular Excursion**

A motion is needed to consider and approve a Curricular Excursion for the FFA to the FFA State Convention at Penn State University on June 11-13, 2024.

The combined action motion carried by roll call vote. 5 Yes; 0 No; 4 Absent

9. BUILDINGS AND GROUNDS

9.1 Millville Little League Facility Use - Softball

A motion by Michael Farrell and seconded by Greg Hemsarh that the Millville Area School Board consider and approve permission for Millville Little League to use the Softball Field for games, on April 18, May 2, May 14, May 16, May 23, and May 30 from 5:15 - 8:15 pm when not in use by MASD athletic teams. Certificate of liability insurance and \$100 refundable deposit received as per Administrative Regulation 707-AR-3.

The motion carried by roll call vote. 5 Yes; 0 No; 4 Absent

10. PERSONNEL AND ACTIVITIES

Combined Consent (10.1 – 10.3)

A motion by Michael Farrell and seconded by Heather Mausteller that the Millville Area School Board consider and approve the following recommended action as presented.

- **10.1 FMLA**

A motion is needed to consider and approve FMLA for employee #157 beginning on August 23, 2024 for a maximum period of 12 weeks.

- **10.2 CSIU Guest Teacher Substitutes**

A motion is needed to consider and approve ELLIS AIKEY, NATHAN YOHN, and SHARON BECK as CSIU Guest Teacher Substitutes for the 2023-2024 year, clearances on file.

- **10.3 Resignation - S. Kakaley**

A motion is needed to consider and approve acceptance of the resignation notice from SHERRY KAKALEY as Assistant Girls Basketball Coach, effective March 27, 2024.

The combined action motion carried by roll call vote. 5 Yes; 0 No; 4 Absent

12. ADJOURNMENT

A motion by Heather Mausteller and seconded by Greg Hemsarh to adjourn the meeting. The meeting adjourned at 7:12 pm. Immediately following the meeting, the Board held an Executive Session for legal matters.

Chelsea Rosenberger
Assistant Board Secretary