

GENERAL SERVICES MEETING

03/25/2024 [04:00 PM-05:00 PM] @ Board of Directors Room

GENERAL SERVICES STANDING COMMITTEE MEETING

1. Call to Order

Minutes

Mrs. Renz called the meeting to order at 4:00 p.m. Dr. Cysyk, followed by a second from Mr. Bennett, moved to have Ms. Romberger sit on the committee for the evening in Mrs. Schmidt's absence. The motion was approved by the committee.

2. Roll Call

Minutes

Members in Attendance: Robert Bennett, Joshua Cysyk, Jennifer Renz, and Honesta Romberger

Members Absent: Ericka Schmidt

Citizen Advisors in Attendance: John Fowler, and Nicholas Stoops

Citizen Advisors Absent: Elizabeth Claypoole, and Sofia Vidalis

Non-Voting Members in Attendance: Michele Agee, John Fready, Sheryl Pursel, and Stacy Winslow

3. Approval of Summary Minutes

Minutes

Following a motion by Dr. Cysyk the Minutes were approved.

4. Unfinished Business

4.a. Crabtree Presentation - Anthony Colestock

Minutes

Anthony Colestock from Crabtree, Rohrbaugh and Associates shared the following:

- update on the development of educational specs and next steps
- previously looked at general classrooms
- recently looked at some of the specials
- looking at the timing of developing a construction cost/estimate and a project estimate with an overview of what the timeline looks like
- previously shared interior layouts based upon the faculty input

- reviewed with administration
- some revisions and recommendations
- will serve as baseline when developing overall floor plan
- art and STEAM classrooms-
 - administration recommended the two classroom sharing a collaboration area in between them would work great for the STEAM department but prefers the art department be contained within their space, share storage and a kiln
- special education-
 - rather than have, the large lecture campfire space, they really needed 3 small group spaces
 - a need for bathrooms within the classroom
 - a need for a calming corner and a de-escalation room
 - preference was given to having one bathroom to a room as opposed to a two classroom shared bathroom
- media center-
 - entry zone near circulation desk with supervision to the rest of the space
 - two classrooms within the media center
 - will show shelving to accommodate for current number of books with appropriate shelf height
- project cost estimate timeline - sd phase
 - completion of site survey by civil engineer
 - develop conceptual option(s), review with administration and board to confirm building organization meets district's vision
 - develop preferred concept to schematic design, prepare total project cost estimate with input from Fidevia
 - IF NEEDED – reconciliation of educational program to district budget
 - present schematic design and total project cost estimate to school board of directors
 - community meeting – schematic design update
- outline of total project cost estimate
 - construction cost estimate
 - general construction
 - hvac construction
 - plumbing construction
 - electrical construction
 - construction cost estimate subtotal
 - soft cost estimate
 - construction contingency
 - regulatory agency review & permits
 - testing & inspections
 - design professional fees
 - financing
 - furniture, furnishings, & equipment
 - total project cost estimate
- once site survey is complete - ready to put conceptual designs together and get feedback from administration

4.b. Rettew Proposal: Dauphin County Conservation and Storm Water Basin - Jim Caldwell & Melissa Kelly

Minutes

Melissa Kelly of Rettew shared the following:

- field work is complete
- underground utility work is complete
- in the process of pulling together all of that data to create the survey base plan
- about mid-April is when we will have our base map pull together
- possibly some spot checks for information, for the field topography as well as the underground utilities
- probably the end of April is when the survey will be completed for the elementary school project
- open permits
 - reprioritization with the parking lot projects and the basin project - essentially the basin rehabilitation project put back to what it should have been constructed to
 - will need to take priority over the parking lot projects for both Memorial Field and the softball fields
 - that is part of the facilities that the conservation district is saying, they don't have anything in their records indicating this project was completed and closed out
 - pulled together a proposal for as built plans as well as basin bid documents - at an estimated cost of \$59,370 that should hopefully satisfy the needs of everyone involved

Dr. Cysyk made a motion, followed by a second from Mr. Bennett, to recommend the proposal to the full board for approval. The motion was approved.

4.c. Concession Stand Update - Mr. Fready

Minutes

Mr. Fready provided the following information on the concession stand project:

- last Tuesday the architect, contractor, and he did a walk through to create the punch list which they're hoping to have completed by this Friday
- the water for the concession stand will be turned on this Wednesday
- the holdup are the controls to operate the cabinet unit heater and also the control to operate the exhaust fans in the restrooms
- hoping by Thursday to have the stainless steel prep sink and island installed
- once those items are complete we can move forward with the final inspection and then post occupancy permit

5. New Business

5.a. Turf & Track Resurfacing Recommendation

Minutes

Mr. Fready provided the following information on the turf & track resurfacing recommendation:

- has been on cap plan for two years

- not safe anymore for the kids, we've extended its life as long as it can be extended
- sought out multiple quotes
- hoping to use same company to do the turf and the track so that it's all under one umbrella
- received four turf quotes and three track, only 2 of those companies do both
- approximately 96,000 square foot would be the turf
- construction timeline would be approximately 20 days for each
- a shock pad underneath the turf will aid in the life extension of the turf and will get two life cycles out of one shock pad
- looking to start the project after the first week of May
- Hellas actually manufacture their own product in-house
 - designed to pop back up again
 - the matrix helix, and also monofilament, is more forgiving
 - a lot of positive feedback
- samples of two options were shared

Mr. Bennett made a motion, followed by a second from Dr. Cysyk, to recommend the Hellas turf and track replacement to the full board. The motion was approved.

5.b. District Office Sink Hole Remediation

Minutes

Mr. Freedy provided the following information on the district office sink hole remediation:

- the excavating company had been able to come out the day after the original sink hole appeared but has since gotten a lot more work
- hoping to start work next Friday on the sinkholes
- worst case scenario - they would have to dig out from the one hole all the way to the other, and that could be six to seven feet deep
- Ebersole quote I signed and will go to the board for retroactive approval

6. Public Comment

Minutes

There were no citizens with comments or questions for the committee.

7. Adjournment

Minutes

The meeting was adjourned at 5:01 p.m. with a motion from Dr. Cysyk followed by a second from Mr. Bennett.