

Orange Southwest Unified Union School District
OSSD – Wednesday, April 10, 2024
Brookfield Elementary School, 6 p.m.

1. Opening

Meeting called to order 6:06 by Chair

Board attendance: Sam Hooper, Aimil Parmelee, Rachel Gaidys, Hannah Arias, Katja Evans, Anne Kaplan, Ryan Anderson with Heather Lawler, Layne Millington, Kyle Southworth and ORCA Media. Virtually: Lauren Futtner, Rachel Putney, Rob O, Daisy, Emma Janicki, Bob Worley

Meeting purpose – Subcommittee Discussion

2. Board Education and Ownership Linkage

1. Public Comment – none

2. Discuss moving date of June Board meeting – (vote) The June 12 board meeting conflicts with senior activities at the high school. Katja Evans makes a motion to move the meeting to Wed., June 19 at 6 pm and Braintree School. Ryan Anderson seconds the motion. Motion passes unanimously.

3. Discuss open meeting laws (webinar follow-up) – Hannah Arias will send link to webinar, discussion is deferred to May meeting

4. Sub-committee discussion – discussion about creating a superintendent evaluation subcommittee to work with VSBA to develop an evaluative process. Discussion of the value of this assistance, and the expense, as well as board expectations and the role of END and EL reports. Suggestions that perhaps adapting policies to get the results the Board is looking for, or getting a mentor for the new superintendent are made. It is decided to set an agenda for a full board meeting in July to work with a consultant and set clear expectations of how to govern and who will help.

Discussion that ENDS and Linkage committees are actually standing committees, and should have a set schedule, warn the meetings and produce fruitful monthly reports. Discussion of assigning members to certain other committees to be deployed as needed.

3. Monitoring: Organization

1. Brookfield Principal's Report – re-scheduled to next month

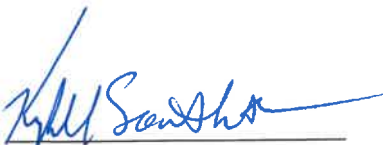
2. Voting Machine Research Update – (vote) -- Dominion Precinct II has a \$5800 initial outlay with \$500-600 annually to update software and print ballots. Vetted by OSSD Technology team. Motion is made by Sam Hooper to purchase the machine out of surplus funds, motion is seconded by Katja Evans and passes unanimously.

3. Board Self-Evaluation – Governance Policy 4.1 (policy enclosed) Chair suggests this conversation was started previously and should be continued at the July meeting.

4. First Review of ENDS Report – Layne Millington leads discussion, speaks of the report defining goals using broad strokes so the superintendent can distill and choose the best way forward.

5. OSSD Continuous Improvement Plan Presentation – Heather Lawler presents and there is discussion of the difference between an improvement plan and a strategic plan.
4. **Policy Decisions: District Governance**
Policy B5 Unlawful Harassment, second reading – (vote) Katja Evans moves to accept Policy B5 as written, Anne Kaplan seconds the motion, passes unanimously.
5. **Advocacy**
Legislative Update – Layne Millington discusses the focus on literacy instruction, public reporting and professional development. Preschool as a solid foundation for literacy is considered.
6. **Consent Agenda** – (vote) Anne Kaplan moves to accept all items but number 3 (there are no completed administrator contracts yet), Aimil Parmelee seconds, the motion passes unanimously.
 - I. Approve minutes from regular meeting on 3/13/24
 - II. Approve Professional Contracts for 2024-2025
 - III. Approve Administrator Contracts for 2024-2025
 - IV. Approve auditor for 2024-25
 - V. Approval of Facilities Reserve Fund requests
 - VI. Approve OSSD Continuous Improvement PlanMuch discussion of facilities request for Go-Buckets, board requests a presentation but approves the expense in the meantime.
7. **Closing**
Superintendent’s Report – Layne Millington leads discussion of right-sizing classrooms, student-teacher ratios, small schools and the possibility of passing legislature rather than leaving it up to districts.
Director and Principal’s Reports
Financials
Staff Appreciation Update – Sam Hooper discusses keeping price points of gift cards consistent, no language about expiration and time line of procuring gift cards.
Action Items Recap – Linkage and ENDS committees will meet prior to next Board meeting, reminder that the May meeting will contain presentations from RTCC, RUHS as well as Brookfield Elementary.
8. **Executive Session** – at 7:58 pm Katja Evans moves to invite Layne Millington and Heather Lawler into executive session per VSA §313(a)(4) to discuss personnel issues, Aimil Parmelee seconds. Motion passes unanimously.

Respectfully submitted,



Kyle Southworth, admin