

Title I School-Level Parental Involvement Policy Lake View School

Lake View School has developed a written Title I parental involvement policy with input from Title I parents through the School Site Council (SSC), parent surveys and English Language Advisory Committee (ELAC). The policy is distributed to parents of Title I students at the beginning of the year and it is located in the Student/Parent handbook. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

Involvement of Parents in the Title I Program

To involve parents in the Title I program at Lake View School, the following practices have been established:

CE 2.2 (a) The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program.

The annual Title I Parent Meeting is typically held in the Spring in conjunction with another parent event, but the scheduling may change based on parent need.

CE 2.2 (b) The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening. PTO meetings are held on Wednesday evenings at 6:00 or 6:30, and SSC and ELAC meetings are held on Thursday mornings at 8:00 a.m. All times are determined by parent need and requests, and revisited yearly.

CE 2.2 (c) The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs and the Title I parental involvement policy.

All parents are informed of school expectations, district and school adopted curriculum information, academic assessments and proficiency levels, in addition to updates regarding their child's progress through their attendance at Back to School night, parent conferences (formally in October and informally as often as needed) and during Open House. Teachers and school administration offer more frequent updates through the use of phone/email messages, classroom apps (Class Dojo), or flyers sent home where information about upcoming events, curriculum and assessment changes (Common Core and Smarter Balanced Assessments), parent education opportunities and community events will be shared in English, Spanish and Vietnamese.

CE 2.2 (d) The school provides parents of Title I students with timely information about Title I programs.

The Title I Parent Meeting is held annually. At the Title I Parent Meeting, parents are informed of ongoing parent participation opportunities, curriculum changes and updates, afterschool intervention opportunities, and Title I programs and activities offered at Lake View School. Title I programs, activities and school-parent compact are reviewed by staff, parents and school stakeholders (ELAC, SSC and PTO) yearly, and again as data and new funding becomes available.

CE 2.2 (e) The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.

All parents are informed of school expectations, district and school adopted curriculum information, academic assessments and proficiency levels, in addition to updates regarding their child's progress through their attendance at Back to School night, parent conferences (formally in October and informally as often as needed) and during Open House. Teachers and school administration offer more frequent updates the use of phone/email messages, classroom apps (Class Dojo), or flyers sent home, where information about upcoming events, curriculum and assessment changes (Common Core and Smarter Balanced Assessments), parent education opportunities and community events will be shared in English and Spanish.

CE 2.2 (f) If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children.

The teacher will communicate with parents and expect parents to share concerns and successes with them, so that a partnership exists between the school and the home. The Title I Parent Involvement Survey is collected in the spring to assist the school in gathering parent input related to the education of their children. Parents are welcomed to come prepared to discuss their child's academic progress during parent/teacher/student conferences. We encourage parents to give input, suggestions and help plan the students' road to academic success.

School-Parent Compact

Updated 6/4/18

Lake View School distributes to parents of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.

CE 2.3 (a) The school's responsibility to provide high-quality curriculum and instruction:

- Provide an academic program that is rigorous and challenging for all students reflecting Ocean View School District's commitment to the California State Standards.
- Provide a variety of quality learning experiences.
- Strive to address the individual needs of each child.
- Communicate with parents regarding student progress and achievement.
- Utilize communication tools as ongoing communication with families (communication folders, Class Dojo, phone calls, emails).
- Utilize the Parent Portal to help parents assist their child.
- Provide a safe, positive and healthy learning environment for students.
- Model respect for school rules, programs and the entire school community.

CE 2.3 (b) The ways parents will be responsible for supporting their children's learning:

- Attending Back to School Night, Student-Parent-Teacher conferences, Open House and other school events.
- Providing time and a quiet place for my child to complete all homework.
- Monitoring and reviewing completed homework.
- Assuring that my child has a 3-ring notebook (grades 4-5) and all school-required classroom materials.
- Assuring that my child gets proper rest and nutrition for best school performance.
- Assuring that my child attends school regularly and on time.
- Assuring that clothing is appropriate and adheres to the dress policy of Lake View and OVSD.
- Modeling respect for school personnel, programs and rules.
- Utilize communication tools as ongoing communication with families (communication folders, Class Dojo, phone calls, emails).
- Accessing the Portal regularly to check my student's grades, assignments, and attendance.

CE 2.3 (c) The ways the students will be responsible for supporting their learning:

- Come to school each day on time.
- Behave respectfully to adults and each other.
- Follow school rules.
- Respect school and personal property.
- Come to school prepared to learn with my notebook and supplies.
- Do assigned homework on time and neatly.
- Seek help before falling behind.
- Dress appropriately.
- Inform my parents of any communication that may be in my folder/backpack.

CE 2.3 (c) Importance of Communication:

Lake View School is committed to working with parents and students to ensure that all students reach their full potential academically and socially. We welcome and encourage parental support and interaction (in person, by phone, email, surveys, etc.) as we work together to ensure that each child achieves his/her highest potential.

All parents are informed of school expectations, district and school adopted curriculum information, academic assessments and proficiency levels, in addition to updates regarding their child's progress through their attendance at Back to School night, parent conferences (formally in October and informally as often as needed) and during Open House. Teachers and school administration offer more frequent updates through the use of phone/email messages, classroom apps (Class Dojo), or flyers sent home, where information about upcoming events, curriculum and assessment changes (Common Core and Smarter Balanced Assessments), parent education opportunities and community events will be shared in English and Spanish.

Learning Together: We invite families to join us for learning opportunities and family events such as STEAM Family Nights, Back to School Night, Open House, and our Title I Parent Meeting. We encourage our families to volunteer in

classrooms and other areas of our campus. Opportunities for parents and community members to serve in leadership capacities are offered through:

Parent Volunteer Opportunities: Volunteer in the classroom, help with projects at home, or work in other areas at our school.

Attend a variety of parent workshops:

- Nutrition Classes
- Family Nights
- District-wide offerings
- Other events as announced

Parent Involvement: Plan, attend and/or participate in our Back to School Night, Open House, Title I Parent Meeting, ELAC, School Site Council, and/or PTO meetings

Leadership and Guidance: Serve on the PTO Board, English Learner Advisory Committee (ELAC), and School Site Council (SSC).

Parent/Teacher/Student Progress Monitoring: Come prepared to discuss your child's academic progress during parent/teacher/student conferences. Give input, suggestions and help plan your child's road to academic success.

Enrichment: Assist your child in completing homework and encourage them to participate in clubs, service projects, and writing/art/science/other competitions announced throughout the school year. Enroll your child in the offered after school opportunities provided by the school.

Building Capacity for Involvement

Lake View School engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

CE 2.4 (a) The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.

All parents are informed of school expectations, district and school adopted curriculum information, academic assessments and proficiency levels, in addition to updates regarding their child's progress through their attendance at Back to School night, parent conferences (formally in October and informally as often as needed) and during Open House. Teachers and school administration offer more frequent updates through the use of phone/email messages, classroom apps (Class Dojo), or flyers sent home where information about upcoming events, curriculum and assessment changes (Common Core and Smarter Balanced Assessments), parent education opportunities and community events will be shared in English, Spanish and Vietnamese.

CE 2.4 (b) The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement.

- Academic Content and Curriculum related events
(learn about ways to help your child at home and at school through online access and homework help)
- Internet Safety and Anti-Bullying Presentations

CE 2.4 (c) With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and in how to work with parents as equal partners.

The teacher will communicate with parents and expect parents to share concerns and successes with them, so that a partnership exists between the school and the home. Yearly staff development will take place to educate staff on the value of parent contributions and how to work with parents as equal partners.

CE 2.4 (d) The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children.

1. **Attend a variety of parent workshops:**
 - Academic Content and Curriculum related events

- (learn about ways to help your child at home and at school through online access and homework help)
- Frequent communication between parents and teachers
- Internet Safety and Anti-Bullying Presentations
- 2. **Parent Involvement:**
Plan, attend and/or participate in our Back to School Night, Open House, Title I Parent Meeting, ELAC, School Site Council, and/or PTO meetings
- 3. **Leadership and Guidance:**
Serve on the PTO Board, English Learner Advisory Committee (ELAC), and School Site Council (SSC).

CE 2.4 (e) The school distributes information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand.

All parents are informed of school expectations, district and school adopted curriculum information, academic assessments and proficiency levels, in addition to updates regarding their child's progress through their attendance at Back to School night, parent conferences (formally in October and informally as often as needed) and during Open House. Teachers and school administration offer more frequent updates through weekly bulletins and monthly newsletters where information about upcoming events, curriculum and assessment changes (Common Core and Smarter Balanced Assessments), parent education opportunities and community events will be shared in English, Spanish and Vietnamese.

CE 2.4 (f) The school provides other reasonable support for parental involvement activities requested by Title I parents.

Through surveys and feedback from parents at ELAC and SSC meetings, support and workshops are provided to parents, as requested. ELAC, PTO, SSC and other events provide ongoing communication and timely updates.

CE 2.5 Accessibility

Lake View School provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand.

All Title I parents including parents with limited English proficiency, parents with disabilities, and parents of migratory students shall be afforded the opportunity to participate in their child's education. As a need is identified, whether a limited English proficiency or a disability, assistance shall be provided. All information and communication will be sent in an easy-to-understand format and, to the extent practicable, in a language parents can understand.

The Parent Involvement Policy is updated annually with input from staff and parents via surveys, ELAC, and SSC. Revisions are made based on the changing needs of the students, parents and school.