



LOUISIANA DEPARTMENT OF EDUCATION

A testing irregularity is any incident in test handling or administration that leads to a question regarding the security of the test or the accuracy of the test data. Test irregularities must be reported in writing to the District Test Coordinator, who must then send written reports to the LDE, Division of Assessments and Accountability. Please be advised that Act 837 prohibits the release of personally identifiable information (PII), this includes students' full first and last name, birth date, and Social Security Number.

Administration: Year _____

Fall Spring Summer

Date/Time of Incident: _____

Test Administrator: _____

Grade involved: _____

School: _____

Subject(s) involved: _____

Number of Students in Testing Group:

Test: LEAP/iLEAP EOC ACT/Explore/Plan/WorkKeys LAA1 ELDA

LA Secure ID:

First Letter of First Name: First Three Letters of Last Name: Day of Birth:

Write a detailed description of the incident. Please be advised that Act 837 prohibits the release of PII. Attach additional pages, if needed.

Describe the action(s) taken.

Signature of Person Completing Form

Position of Person Completing Form

School Test Coordinator's Signature

Principal's Signature

District Test Coordinator's Signature

Louisiana Believes