



## Fuelman Card Substitute Check-Out / Check-In Sheet

I, \_\_\_\_\_ acknowledge that I have received a Fuelman card for use with a JPS contracted/leased bus. This Fuelman card has been issued by Jefferson Parish Schools and is to be used for the purpose of transporting students to and from school as designated by route assignment.

I have received and read the **JEFFERSON PARISH SCHOOLS TRANSPORTATION POLICY FOR THE USE OF THE FUELMAN CARD** and will abide by this policy.

*I have also been informed on how to use the Fuelman Card.*

Bus #: \_\_\_\_\_ Fuelman Card # (Last 6 numbers only): \_\_\_\_\_

**The weekly fuel allotment is:** \_\_\_\_\_ gallons.

\_\_\_\_\_  
Signature of Substitute Driver

\_\_\_\_\_  
Check-Out Date/Time

\_\_\_\_\_  
Signature of Owner Operator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Substitute Driver

\_\_\_\_\_  
Check-In Date/Time

\_\_\_\_\_  
Signature of Owner Operator

\_\_\_\_\_  
Date