



**Board of Trustees' Meeting
August 15, 2023; 06:00 PM**

APPROVED

MEETING MINUTES

Closed Session: 5:15 p.m.

Open Session: 6:00 p.m.

Voting Members

Patricia Singer, President
Gina Clayton-Tarvin, Vice President
Jack Souders, Clerk
Morgan Westmoreland, Trustee
Norm Westwell, Trustee

Administration

Michael Conroy, Ed.D., Superintendent
Julianne Hoefler, Ph.D., Assistant Superintendent, Educational Services
Keith Farrow, Assistant Superintendent, Administrative Services

A. Call to Order

The Regular Meeting of the Board of Trustees was called to order by President Patricia Singer at 5:15 p.m.

B. Roll Call

Members present: Gina Clayton-Tarvin, Patricia Singer, Jack Souders, Morgan Westmoreland, Norm Westwell

C. Agenda Adoption- Regular Board of Trustees' Meeting of August 15, 2023

Trustee Westwell requested the following items be pulled from the Consent Calendar for individual consideration:

Agenda Item M-3 (Purchase Orders for all Funds from July 7, 2023, through August 3, 2023); Agenda Item M-9 (Independent Contractor Agreement Between Ocean View School District of Orange County and Growth, Opportunities through Athletics, Learning, and Service (GOALS) for the 2023-2024 School Year); Agenda Item M-10 (Independent Contractor Agreement Between Ocean View School District of Orange County and SocialWise Consulting for Interns for the 2023-2024 School Year); Agenda Item M-14 (Chapman University Master Agreement with Ocean View School District of Orange County); and Agenda Item M-15 (Student Fieldwork Agreement Between California State University, Los Angeles, and Ocean View School District of Orange County).

President Singer advised that the pulled items would be moved after N. Old Business for consideration.

Motion by Jack Souders, seconded by Morgan Westmoreland, and carried by the following roll call vote to approve the Agenda, moving Agenda Items M-3, M-9, M-10, M-14, and M-15 after N. Old Business for consideration:

Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

D. Closed Session

Clerk Souders read aloud the items listed under Closed Session. There being no one present wishing to address the Board on these items, the meeting moved to Closed Session at 5:18 p.m.

1. Government Code Section 54957: Public Employment - Assistant Superintendent, Human Resources
2. Government Code Section 54957: Public Employee Discipline/Dismissal/Release

E. Reconvene in Open Session/Report of Closed Session Action

The meeting reconvened in Open Session at 6:00 p.m.

The following actions were taken in Closed Session:

Motion by Gina Clayton-Tarvin, seconded by Morgan Westmoreland, and carried by the following roll call vote to approve the appointment of Mr. Felix Avila as Acting Interim Assistant Superintendent, Human Resources:

Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

F. Pledge of Allegiance

President Singer led the Pledge of Allegiance.

G. Introductions: None.

H. Minutes

1. Special Board of Trustees' Meeting Minutes, July 27, 2023

Approve as submitted.

Motion made by: Morgan Westmoreland
Motion seconded by: Jack Souders

Voting:

Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

2. Regular Board of Trustees' Meeting Minutes, July 11, 2023

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Gina Clayton-Tarvin

Voting:

Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

I. Time Certain

1. 6:05 p.m. Employee Special Recognition

President Singer and Dr. Conroy presented a Certificate of Achievement to Keith Farrow, Assistant Superintendent of Administrative Services, in honor of his completion of the Chief Business Official Coaching and Induction Program through the Fiscal Crisis and Management Assistance Team.

J. Public Comment

Cathy Opperud, CSEA staff member, shared information about the 96th CSEA Annual Conference recently held in Reno, Nevada, and thanked President Singer and Jim Riner, Director of Food and Nutrition Services, for attending the Conference in support of CSEA Member of the Year, Dana Moyer.

Emily Anderson, parent, discussed the difficulties she has encountered in enrolling her son at Hope View School, due to capacity limitations.

The following people spoke regarding stability in the District, recent Task Force meetings, and in support of Circle View School:

Brent Mayer, parent;
Dylan Mayer, student;
Derek Mayer, student;
Crystal Mayer, parent;
Deborah Miller-Calvert, parent;
Madison Cook, community member; and
Makayla Erickson, community member.

K. Communications

1. Written Communications to the Board

President Singer advised that the following correspondence had been submitted online:

1. Written comment dated August 15, 2023, from Paul Munoz regarding transportation.
2. Written comment dated August 15, 2023, from Erika Hartman regarding transportation.
3. Written comment dated August 15, 2023, from Lee Cernok regarding transportation.
4. Written comment dated August 15, 2023, from Nickie Ping regarding transportation.
5. Written comment dated August 15, 2023, from Janet Song regarding transportation.
6. Written comment dated August 15, 2023, from Michaela Vitrano regarding transportation.
7. Written comment dated August 15, 2023, from Amy Vento regarding transportation.
8. Written comment dated August 15, 2023, from Courtney Hubbard regarding transportation.

Copies of the above correspondence have been provided to the Board members and are available for public review at the District Office.

2. Board/Committee Reports: None.

3. Personnel Commissioner Report (Three Minutes)

Lance Bidnick, Personnel Commissioner, provided an update on the recruitment efforts for several classified positions; noted that the Fiscal Crisis and Management Assistance Team (FCMAT) review of the Human Resources Division, including the Personnel Commission office, will begin shortly.

4. Trustees' Communications (Three Minutes per Board Member)

Vice President Clayton-Tarvin commented on her recent trip abroad; noted that classes have already started in the ABC Unified School District where she teaches; pleased to be able to join the last two Board meetings via Zoom while she was out of the country; thanked Mesa View Principal Jadyn Grunbaum for the timely registration information she received for her son.

Trustee Westmoreland complimented staff on their excellent work in renovating the Board Room; stressed the importance of transparency, and the need to look at all the facts before making any decisions regarding closing schools.

Clerk Souders thanked the speakers for sharing their concerns with the Board tonight; requested that the Board receive an update from the Task Force soon; noted that difficult decisions may have to be made regarding school closures; thanked the staff who worked to renovate and upgrade the Board Room.

President Singer stated that no decisions have been made yet regarding any school closures; she is looking forward to the Task Force report and discussing options with her colleagues; mentioned she recently visited classrooms and thanked teachers and staff for their dedicated work during the summer months that greatly benefits our students; attended the Groundbreaking Ceremony at Mesa View Middle School, and is excited for the modernization to start at this site.

5. Superintendent's Communications

Dr. Conroy highlighted some important connections occurring through people doing amazing things throughout the District. Once again, he congratulated Keith Farrow for completing the FCMAT Chief Business Official Coaching and Induction Program.

The FCMAT staff has started their study of the Human Resources Division, including the Personnel Commission office, which will consist of analyzing volumes of information from the District and interviewing pertinent staff. The completed report should provide the District, Human Resources, and the Personnel Commission with opportunities to improve practices.

Special recognition is given to the District's Facilities and Maintenance Team for the work they have done to improve the District's Board Room, resulting in a more professional setting for the Board's business meetings. Under the direction of Central Kitchen Supervisor, Chef Natalie Vargas, the Central Kitchen cooks prepped, cooked, and served delicious scratch-made products to our Westmont summer school students enrolled in the Extended School Year (ESY) and Summer Education Academy (SEA) programs. The students critiqued the meals and provided positive feedback; credit to our new cooks - Adriana McChristy, John Smittle, and Louis Supan!

The Groundbreaking Ceremony for the Mesa View Middle School modernization project was held yesterday. Special thanks to President Singer for speaking at the event, and Vice President Clayton-Tarvin and Clerk Souders for attending. The highlight of the ceremony was the National Anthem, sung by Mesa View students Riley Moser and Layla Saade. Also in attendance were members of the District's Leadership Team, Mesa View students and teachers, and staff members.

The Superintendent's Schools Task Force will meet twice in the summer, on August 16 and August 30. In late October, the Task Force will present the Board with options on how to address the District's continued decline in student enrollment and low schools enrollment. As a reminder, all Task Force information is located on the District's web page at ovsd.org/schoolstaskforce.

6. PTA/PTO/PTSA/PTSO Presidents' Roundtable (Five Minutes): Inactive in summer.

7. Employee Associations' Communications (CSEA, OVTA) (Five Minutes per Association)

CSEA Vice President Elizabeth Carr thanked President Singer and Food and Nutrition Services Director Jim Riner for attending the recent CSEA Annual

Conference in support of Dana Moyer receiving recognition as CSEA Member of the Year.

L. Reports

1. Construction Update

Jim Choate, Executive Director of Facilities, presented an update regarding the latest modernization work done on projects at Vista View, Star View, and Mesa View.

M. Consent Calendar

1. Administrative Services: Gifts to the District

Approve as submitted.

Motion made by: Norm Westwell

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

2. Administrative Services: Payroll Check Registers from July 11, 2023, through August 10, 2023

Approve as submitted.

Motion made by: Norm Westwell

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

3. Administrative Services: Purchase Orders for all Funds from July 7, 2023, through August 3, 2023

Motion by Jack Souders, seconded by Morgan Westmoreland, and carried by the following roll call vote to approve Purchase Orders from July 7, 2023, through August 3, 2023, as submitted:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes
Norm Westwell - Yes

Prior to the foregoing vote, staff responded to Trustee Westwell's concerns regarding specific purchase orders.

4. Administrative Services: School District Check Registers from June 21, 2023, through July 31, 2023

Approve as submitted.

Motion made by: Norm Westwell
Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

5. Administrative Services: School Nutrition Programs Contract for Vended Meals Between Ocean View School District of Orange County and Sycamore Creek Community Charter School (Renewal)

Approve as submitted.

Motion made by: Norm Westwell
Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

6. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and Jana Acciaccia for Dance Instructor Services at Westmont School (Renewal)

Approve as submitted.

Motion made by: Norm Westwell
Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

7. Educational Services: 2023 - 2024 Independent Contractor Agreement between Ocean School District of Orange County and Maxim Healthcare Services, Inc. for Student Health Services (Renewal)

Approve as submitted.

Motion made by: Norm Westwell
Motion seconded by: Morgan Westmoreland

Voting:
Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

8. Educational Services: Agreement Between Orange County Department of Education and Ocean View School District of Orange County for Inside the Outdoors Programs for the Fiscal Year 2023-2024 (Renewal)

Approve as submitted.

Motion made by: Norm Westwell
Motion seconded by: Morgan Westmoreland

Voting:
Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

9. Educational Services: Independent Contractor Agreement Between Ocean View School District of Orange County and Growth, Opportunities through Athletics, Learning, and Service (GOALS) for the 2023-2024 School Year (Renewal)

Motion by Jack Souders, seconded by Morgan Westmoreland, and carried by the following roll call vote to approve Independent Contractor Agreement Between Ocean View School District of Orange County and Growth, Opportunities through Athletics, Learning, and Services (GOALS) for the 2023-2024 School Year:

Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - No

Prior to the foregoing vote, staff responded to Trustee Westwell's question regarding this matter.

10. Educational Services: Independent Contractor Agreement Between Ocean View School District of Orange County and SocialWise Consulting for Interns for the 2023-2024 School Year (Renewal)

Motion by Gina Clayton-Tarvin, seconded by Jack Souders, and carried by the following roll call vote to approve Independent Contractor Agreement Between Ocean View School District of Orange County and SocialWise Consulting for Interns for the 2023-2024 School Year:

Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - No

11. Educational Services: Listing of Conferences, Meetings Workshops and Consultants

Approve as submitted.

Motion made by: Norm Westwell
Motion seconded by: Morgan Westmoreland

Voting:
Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

12. Human Resources: Certificated Employee Personnel Activity List - June 28, 2023, through July 11, 2023

Approve as submitted.

Motion made by: Norm Westwell
Motion seconded by: Morgan Westmoreland

Voting:
Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

13. Human Resources: Classified Employee Personnel Activity List - June 28, 2023, through July 11, 2023

Approve as submitted.

Motion made by: Norm Westwell
Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

14. Human Resources: Chapman University Master Agreement with Ocean View School District of Orange County (Renewal)

Motion by Gina Clayton-Tarvin, seconded by Jack Souders, and carried by the following roll call vote to approve Chapman University Master Agreement with Ocean View School District of Orange County:

Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - No

15. Human Resources: Student Fieldwork Agreement between California State University, Los Angeles, and Ocean View School District of Orange County (Renewal)

Motion by Gina Clayton-Tarvin, seconded by Jack Souders, and carried by the following roll call vote to approve Student Fieldwork Agreement Between California State University, Los Angeles, and Ocean View School District of Orange County:

Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - No

N. Old Business: None.

O. New Business

1. Administrative Services: Approval to Award a Contract to KYA Services, LLC, California Multiple Award Schedule (CMAS) Contract No. 4-20-78-0089C, to Purchase, Install, Repair, and Replace Asphalt and Playground Equipment at Spring View Middle School (Action)

Approve as submitted.

Motion made by: Gina Clayton-Tarvin
Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

2. Administrative Services: Contract Change Orders for Various Contractors for the Star View Elementary Modernization Project #21-408 (Action)

Approve as submitted.

Motion made by: Morgan Westmoreland

Motion seconded by: Jack Souders

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - No

3. Administrative Services: Rejection of Apparent Bid Results for Various Categories for the Mesa View Middle School Modernization Project (Action)

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

4. Educational Services: Agreement Between Orange County Department of Education and Ocean View School District of Orange County for Physical Education Professional Development Training Sessions for the Fiscal Year 2023-2024 (Action)

Approve as submitted.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Jack Souders

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

5. Educational Services: Agreement for Non-Public School/Non-Public Agency Placement of Special Education Students as Determined by Individualized Education Programs (IEPs) (Action)

Approve as submitted.

Motion made by: Norm Westwell
Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

6. Educational Services: List of Field Trips to Support the District Curriculum for 2023-2024 (Action)

Approve as submitted.

Motion made by: Morgan Westmoreland
Motion seconded by: Gina Clayton-Tarvin

Voting:

Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

7. Educational Services: Response to the Orange County Grand Jury Report: The ABC's of Educating Children Experiencing Homelessness in Orange County (Information)

Received for information.

8. Educational Services: Response to the Orange County Grand Jury Report: School Shootings: How Prepared Are Orange County Public Schools? (Information)

Received for information.

9. Human Resources: Memorandum of Understanding for Campus Safety Supervisor (Action)

Approve as submitted.

Motion made by: Norm Westwell
Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

10. Human Resources: Memorandum of Understanding for School Office Manager (Action)

Approve as submitted.

Motion made by: Norm Westwell
Motion seconded by: Jack Souders

Voting:

Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

11. Human Resources: Resolution No. 02:2324 - A Resolution of the Board of Trustees of Ocean View School District of Orange County Authorizing Teaching Assignments 2023-2024 (Action)

Approve as submitted.

Motion made by: Morgan Westmoreland
Motion seconded by: Patricia Singer

Voting:

Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

12. Human Resources: Salary Range Reallocation for Communications and Public Information Officer (Action)

Approve as submitted.

Motion made by: Gina Clayton-Tarvin
Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - No
Morgan Westmoreland - Yes
Norm Westwell - No

P. Any Other Public Comments to the Board of Trustees

Stacy Wilson, community member, shared the importance of training counselors and other staff through these universities that offer such programs.

Q. Future Agenda Items (As Requested by Board Members)

Trustee Souders: Consider another type of podium so that student speakers can be seen.

R. Board of Trustees' Roundtable

Trustee Westmoreland wished everyone a happy end of summer; is looking forward to the new school year.

Clerk Souders wished everyone a good end of summer.

Vice President Clayton-Tarvin recognized staff members who did amazing work in renovating the Board Room; discussed other options that the Board should consider when discussing difficult issues facing our District, such as declining enrollment; attended Mesa View Middle School's Groundbreaking Ceremony; is looking forward to the start of the new school year.

President Singer reiterated that the Board needs to review all options available, and looks forward to discussing ideas brought forth by the Task Force and staff; thanked the classified staff workers for their work in upgrading and renovating the Board Room's appearance; wished everyone an enjoyable last few weeks of summer.

S. Closed Session (if needed): None.

T. Reconvene in Open Session/Report of Closed Session Action: n/a

U. Adjournment

Time: 7:59 p.m.

Motion made by: Morgan Westmoreland

Motion seconded by: Jack Souders

Voting:

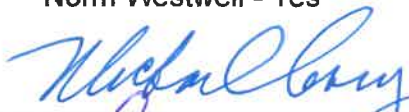
Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes



Michael Conroy, Ed.D., Superintendent



Jack Souders, Board Clerk

September 12, 2023

Date