



**Ocean View  
School District**

**APPROVED**

OCEAN VIEW SCHOOL DISTRICT  
17200 Pinehurst Lane  
Huntington Beach, CA 92647

**Board of Trustees' Meeting  
October 10, 2023; 06:00 PM**

**MEETING MINUTES**

**Closed Session: 5:30 p.m.**

**Open Session: 6:00 p.m.**

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**Voting Members**

Patricia Singer, President  
Gina Clayton-Tarvin, Vice President  
Jack Souders, Clerk  
Morgan Westmoreland, Trustee  
Norm Westwell, Trustee

**Administration**

Michael Conroy, Ed.D., Superintendent  
Julianne Hoefer, Ph.D., Assistant Superintendent, Educational Services  
Keith Farrow, Assistant Superintendent, Administrative Services

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**A. Call to Order**

The Regular Meeting of the Board of Trustees was called to order by President Patricia Singer at 5:15 p.m.

**B. Roll Call**

Members present: Gina Clayton-Tarvin, Patricia Singer, Jack Souders, Norm Westwell

Member absent: Morgan Westmoreland

**C. Agenda Adoption - Regular Board of Trustees' Meeting of October 10, 2023**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Gina Clayton-Tarvin

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Absent

Norm Westwell - Yes

Prior to the foregoing vote, President Singer advised there is an erratum for Agenda Item O.2 (Amended and Restated Lease Agreement between Ocean View School District of Orange County and Kellie's Academy for Kids.) The erratum replaces the exhibit and contains signatures of the representative from Kellie's Academy for Kids.

**D. Closed Session**

Clerk Souders read aloud the items listed under Closed Session.

1. Government Code Section 54957: Public Employee Discipline/Dismissal/Release
2. Government Code Section 54956.9(d)(1): Conference with Legal Counsel, Existing Litigation - OAH Case Number 2023060797
3. Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Dr. Michael Conroy, Superintendent; Employee Organizations: CSEA and OVTA
4. Government Code Section 54957: Public Employee Performance Evaluation – Superintendent

As there was no one present wishing to speak on these matters, the Board moved to Closed Session at 5:18 p.m.

**E. Reconvene in Open Session/Report of Closed Session Action**

The Board of Trustees reconvened in Open Session at 6:05 p.m. The following actions were taken in Closed Session:

Motion by Jack Souders, seconded by Patricia Singer, and carried by the following roll call vote to approve a Resignation and Release Agreement with Classified Employee No. 3800005176. In consideration for a lump sum payment, the employee has signed general waivers and releases:

Patricia Singer - Yes  
Gina Clayton-Tarin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Absent  
Norm Westwell - Yes

Motion by Patricia Singer, seconded by Jack Souders, and carried by the following roll call vote to approve the settlement agreement to resolve special education anticipated litigation in the amount of \$6,875.00:

Patricia Singer - Yes  
Gina Clayton-Tarin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Absent  
Norm Westwell - No

At this time, President Singer advised there is a correction on the attachment to Agenda Item O.1 (Right of Entry and Construction Encroachment Agreement between Ocean View School District and the City of Huntington Beach.) The Agenda Item is correct; however, the attachment should list the Grantor as Ocean View School District, instead of Oak View School District.

**F. Pledge of Allegiance**

President Singer led the Pledge of Allegiance.

## **G. Introductions**

Dr. Conroy introduced Ms. Chau Vu, Director of Public Works for the City of Huntington Beach, in the audience.

## **H. Minutes**

### **1. Regular Board of Trustees' Meeting Minutes, September 26, 2023**

Approve as submitted.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Norm Westwell

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Absent

Norm Westwell - Yes

## **I. Time Certain**

### **1. 6:10 p.m. Harbour View Elementary School: Bulletin Board Presentation**

Harbour View Principal Francesca Ligman shared information about the strategies and practices that aim to increase student achievement and help students thrive at Harbour View. To expand leadership opportunities, 5th grade teacher and Student Council Coordinator Jen Van Holt emphasized how she helps students learn leadership skills when they join Student Council.

### **2. 6:20 p.m. Vista View Middle School: Student Presentation**

Vista View Principal Dr. Rasheedah Gates spoke about the new Fine Arts Best Buddies Class and Dance PE Class at Vista View. As part of the Fine Arts Best Buddies Class, students Peyton Hyta and Aubree Semmelman presented their drawings of marine animals impacted by trash and noise pollution. They referenced an activity workbook created by the class as part of their presentation. Students Yazmin Brito, Viviana Cheng, Isaiah Benitez, and Briana Gomez shared a video that showcased the dancing skills they have learned in their Dance PE class. They spoke about how Dance PE allows students to incorporate fun dance routines and movements into their PE classes.

## **J. Public Comment**

Katrina Tengan, parent, stated that the Board needs to consider all of the District's schools when they discuss school consolidation, not just the schools that have not been modernized; shared reasons why Circle View and Village View Schools should remain open.

Robert Espinoza, parent, commented on the information shared by Dr. Conroy at the recent Special Board Meeting/Study Session; mentioned that the District will have additional monies once the Certificate of Participation loans are paid off in the near future.

Crystal Mayer, parent, expressed her disheartenment with the hypothetical budget scenarios presented at the Special Board Meeting/Study Session; urged the Board to change their priorities, and look at closing a school as a last resort.

James Martinez, parent, talked about his experiences at Circle View, where his children and grandchildren have attended school; suggested the Board shift their resources to keep the site open.

Jonathan Lang, parent, mentioned that all four hypothetical scenarios presented do not solve the District's problem; encouraged the Board to look for other alternatives to closing schools.

Deborah Miller-Calvert, parent, advised the Board that she has emailed Task Force members and the Trustees many options to consider, including ideas for the District vacant properties; urged the Board to remove school consolidation from the list of options and look at other ideas.

## **K. Communications**

### **1. Written Communications to the Board**

President Singer advised that the following correspondence had been submitted online:

1. Written comment dated September 27, 2023, from Michelle Hoalton regarding School Consolidation;
2. Written comment dated September 28, 2023, from Michelle Hoalton regarding Suggestions to the Board;
3. Written comment dated October 4, 2023, from Carinn Mercer regarding Spring View Options; and
4. Written comment dated October 9, 2023, from Jean Marks regarding Personnel Commission Appointee.

Copies of the above correspondence have been provided to the Board members and are available for public review at the District Office.

### **2. Board/Committee Reports: None.**

### **3. Personnel Commissioner Report (Three Minutes)**

Bob Ewing, Chair, Personnel Commission, shared information about the status of newly hired employees, including the Campus Safety Supervisors and Evening Custodians; reviewed the latest developments involving upcoming recruitments and testing; appreciated the Board considering approval of the Memorandum of Understanding on tonight's agenda that will increase compensation for those employees working specific hours in the District's After School Childcare Program; notified the Board that Assembly Bill 1699, regarding changes in the public posting of part and full time vacancies for classified employees, was vetoed by Governor Newsom.

#### **4. Trustees' Communications (Three Minutes per Board Member)**

Clerk Souders thanked the public for attending tonight's meeting and sharing their ideas; praised the Vista View Dance PE class for their outstanding video.

Vice President Clayton-Tarvin thanked the Hope View Principal and teachers for their informative presentation tonight, as well as Vista View's staff and students who shared highlights about their classes at school; appreciated the public speakers expressing their views, and noted she has received many emails from the community with options to consider as the Board makes decisions in the best interests of the children.

President Singer acknowledged October 8-14 as "Week of the School Administrator," and thanked all staff administration for their passion and dedication to the students; thanked Hope View and Vista View for their site presentations; mentioned her attendance at the PTA/O/SA/SO Presidents' Roundtable meeting where important information was discussed; is looking forward to attending the Golden Gathering event at Golden View this week.

#### **5. Superintendent's Communications**

Dr. Conroy highlighted some of the connections people are making throughout the District. Mesa View and Westmont recently had their required Williams Settlement site visits for facilities and instructional materials, and both schools passed their inspections. Special thanks to librarians Gretta Miller and Kirsten Keel, and custodians Derrick Turner and Santos Salas for their hard work in preparing their school sites for this important inspection.

Instructional Assistants have supported the administration of the Initial English Learner Proficiency Assessments for California (ELPAC) across the District. Thank you to Christine Craig, Jennifer Lara, Janice Lee, Gloriana Roundtree-Pham, Carmen Sanchez, Patricia Sanchez, Nancy Sliva, Kathy Sumner, Julie Slater, Jennifer Wilson, Nina Yousefian, and Lydia Villanueva for their teamwork throughout the testing process.

The Huntington Beach Assistance League has provided money for the libraries at Golden View, Lake View, Spring View, and Star View, through their *Links to Learning* Grants program. Thanks to Alina Jimenez-Newton, Jennifer Johnson, Corrie Benson, and Sam Melwani for completing the grant applications. These librarians and other deserving teachers will officially receive the grant funds at a celebration on October 26, 2023, in the Board Room at 3:30 p.m.

Thank you to After School Childcare staff members Sam Martinez and Alondra Vargas who worked with Ocean View High School ASB students at Lake View, coordinating fun activities for the children.

We appreciate Gina Scott, a Transitional Kindergarten Universal Instructional Assistant at Circle View, who works with students in the After School Childcare program, creating a developmental learning space for our youngest learners.

Beth Lampley, School Health Technician at Marine View, created an Aeries training that she presented to all District Health Techs to support their work in the school health office. Beth's expertise is very much appreciated!

Special acknowledgment is given to the Teaching and Learning Department, including Director Dr. Alice Lee, Coordinator Elaine Burney, Curriculum Specialists Trisha Field and Lori Manz, and support staff Francesca Baldelli, Liliana Montes, and Aldo Rivero who organized this month's writing professional development attended by teachers throughout the District.

Finally, Dr. Conroy shared that he recently visited the Ecology Center in San Juan Capistrano with Golden View Principal Lori Florgan and Director Lee. The Ecology Center is a 28-acre Regenerative Organic Certified farm and education center where staff learned about expansion possibilities to the farm system at Golden View.

**6. PTA/PTO/PTSA/PTSO Presidents' Roundtable (Five Minutes)**

Jennifer Rank, Roundtable President reported on the recent Presidents' Roundtable meeting held on October 9, 2023. She thanked President Singer, Dr. Conroy, Dr. Hoefler, and Jim Riner, Director of Food and Nutrition Services, for attending. Highlights included a presentation from Teacher Created Materials regarding a Pasta-thon fundraising opportunity; information about the District's Wellness Policy; and a brief overview of the Prop 28 Arts and Music Education Funding. The Presidents shared information on upcoming events at their sites, such as fall fundraisers and Red Ribbon Week, October 23-27.

**7. Employee Associations' Communications (CSEA, OVTA) (Five Minutes per Association)**

Elizabeth Carr, CSEA President, introduced herself in her new position as President, and gave a brief history of her academic and professional career, as well as the close connection her family has with Ocean View School District; thanked former President Phi Tran for his years of service and support.

Heidi Webb, OVTA President, recognized administrators during this "Week of the School Administrator," acknowledging the important Partnership with Administration and Labor (PAL) connection between OVTA and District Administration; expressed her trust in the Board to make the hard decisions in the best interest of students; urged everyone to trust the process and continue working in partnership with each other; thanked those people who serve on the Task Force for their dedicated service in this vital role.

**L. Reports**

**1. Construction Update**

Jim Choate, Executive Director of Facilities, updated the Board regarding the status of the modernization projects at Star View and Mesa View. He noted that Star View had a successful reopening and is now in Punch List status, while construction has started at Mesa View involving the demolition and abatement phases. Various photos were shown depicting the stages of progress at Mesa View.

Vice President Clayton-Tarvin advised that she will be abstaining from any discussion on this matter, as she shares a property line with Mesa View Middle School.

**M. Consent Calendar**

**1. Administrative Services: Gifts to the District**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Gina Clayton-Tarvin

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Absent

Norm Westwell - Yes

**2. Administrative Services: Purchase Orders for all Funds from September 15, 2023, through September 28, 2023**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Gina Clayton-Tarvin

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Absent

Norm Westwell - Yes

**3. Administrative Services: School District Check Registers from September 16, 2023, through September 29, 2023**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Gina Clayton-Tarvin

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Absent

Norm Westwell - Yes

**4. Administrative Services: Renewal of Microsoft License and Software Support Through Piggyback Award to Kings County School District Award of Software Contract to Softchoice Corporation (Renewal)**

Approve as submitted.

Motion made by: Jack Souders  
Motion seconded by: Gina Clayton-Tarvin

Voting:  
Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Absent  
Norm Westwell - Yes

**5. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and Anna Lassig for Music Instruction at Lake View School for the 2023-2024 School Year (Renewal)**

Approve as submitted.

Motion made by: Jack Souders  
Motion seconded by: Gina Clayton-Tarvin

Voting:  
Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Absent  
Norm Westwell - Yes

**6. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and Gate Languages at Harbour View School (Renewal)**

Approve as submitted.

Motion made by: Jack Souders  
Motion seconded by: Gina Clayton-Tarvin

Voting:  
Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Absent  
Norm Westwell - Yes

**7. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants**

Approve as submitted.

Motion made by: Jack Souders  
Motion seconded by: Gina Clayton-Tarvin



Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Absent  
Norm Westwell - Yes

- 8. Educational Services: Memorandum of Understanding #10004228 Between Orange County Department of Education and Ocean View School District of Orange County for Prevention Education Services (Renewal)**

Approve as submitted.

Motion made by: Jack Souders  
Motion seconded by: Gina Clayton-Tarvin

Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Absent  
Norm Westwell - Yes

- 9. Human Resources: Certificated Employee Personnel Activity List - September 13, 2023, through September 26, 2023**

Approve as submitted.

Motion made by: Jack Souders  
Motion seconded by: Gina Clayton-Tarvin

Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Absent  
Norm Westwell - Yes

- 10. Human Resources: Classified Employee Personnel Activity List - September 13, 2023, through September 26, 2023**

Approve as submitted.

Motion made by: Jack Souders  
Motion seconded by: Gina Clayton-Tarvin

Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Absent  
Norm Westwell - Yes

**N. Old Business:** None.

**O. New Business**

**1. Administrative Services: Right of Entry and Construction Encroachment Agreement between Ocean View School District and the City of Huntington Beach (Action)**

Motion by Norm Westwell and seconded by Gina Clayton-Tarvin to approve as submitted.

Substitute motion by Gina Clayton-Tarvin, seconded by Norm Westwell, and carried by the following roll call vote to approve the Right of Entry and Construction Encroachment Agreement between Ocean View School District and the City of Huntington Beach, with the name of the Grantor reflected correctly as Ocean View School District, Oak View Elementary School:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Absent  
Norm Westwell - Yes

**2. Administrative Services: Amended and Restated Lease Agreement Between Ocean View School District of Orange County and Kellie's Academy for Kids (Action)**

Approve as submitted, with erratum.

Motion made by: Gina Clayton-Tarvin  
Motion seconded by: Jack Souders

Voting:  
Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Absent  
Norm Westwell - Yes

**3. Educational Services: Amendment to Independent Contractor Agreement between Ocean View School District of Orange County and Emma Trinkle for Environmental Science Educator Services at Golden View School (Action)**

Approve as submitted.

Motion made by: Jack Souders  
Motion seconded by: Gina Clayton-Tarvin

Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Absent  
Norm Westwell - Yes

**4. Educational Services: Comprehensive School Safety Plans for 2023-2024 (Action)**

Approve as submitted.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Jack Souders

Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Absent  
Norm Westwell - Yes

**5. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and Irene Harvey Consulting for Consultation Services for the Preschool Program (Action)**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Gina Clayton-Tarvin

Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Absent  
Norm Westwell - Yes

**6. Educational Services: Learning Affiliation Agreement between Capella University and Ocean View School District of Orange County (Action)**

Approve as submitted.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Jack Souders

Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Absent  
Norm Westwell - No

**7. Educational Services: Resolution No. 06:2324 Proclaiming the Week of October 23-27, 2023, as Red Ribbon Week (Action)**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Gina Clayton-Tarvin

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Absent

Norm Westwell - Yes

**8. Human Resources: Memorandum of Understanding for Universal Instructional Assistants - After School Childcare Program (Action)**

Approve as submitted.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Jack Souders

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Absent

Norm Westwell - Yes

**9. Human Resources: Williams Settlement Legislation First Quarter Report of Uniform Complaints 2023-2024 (Information)**

Received for information.

**P. Any Other Public Comments to the Board of Trustees:** None.

**Q. Future Agenda Items (As Requested by Board Members):** None.

**R. Board of Trustees' Roundtable**

Vice President Clayton-Tarvin stressed the importance of public communication as a critical part of the democratic process and thanked everyone who shared their thoughts tonight; noted it would not be fiscally responsible to close a school that has been modernized with taxpayer funds; asked the public to continue emailing her with creative ideas and options to consider; is confident that the Board will review all options and do what is in the best interest of students.

Clerk Souders thanked the speakers for expressing their opinions tonight; commented on the severity of the problem, as the District has been moving in this direction for many years; agreed that it would not be fiscally prudent to close modernized school sites; is looking

forward to attending the next Task Force meeting; urged everyone to stay positive and work together to find solutions.

President Singer thanked those community members who have emailed her with possible options, noting she will continue to listen to all ideas; is looking forward to attending the next Task Force meeting this week.

**S. Closed Session (if needed)**

The Board of Trustees returned to Closed Session at 7:36 p.m. to continue discussion of items previously announced. Any report of Closed Session action will be made from the Board Conference Room in Building C.

**T. Reconvene in Open Session/Report of Closed Session Action**

The Board of Trustees reconvened in Open Session at 8:00 p.m. There were no Closed Session actions to report.

**U. Adjournment**

Time: 8:01 p.m.

Motion made by: Norm Westwell

Motion seconded by: Gina Clayton-Tarvin

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

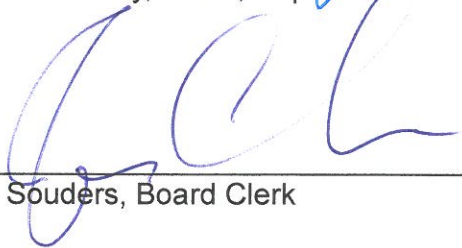
Jack Souders - Yes

Morgan Westmoreland - Absent

Norm Westwell - Yes



Michael Conroy, Ed.D., Superintendent



Jack Souders, Board Clerk

10/24/23

Date