



**Ocean View
School District**

APPROVED

OCEAN VIEW SCHOOL DISTRICT

17200 Pinehurst Lane
Huntington Beach, CA 92647

**Board of Trustees' Meeting
October 24, 2023; 06:00 PM**

MEETING MINUTES
Open Session: 6:00 p.m.

Voting Members

Patricia Singer, President (absent)
Gina Clayton-Tarvin, Vice President
Jack Souders, Clerk
Morgan Westmoreland, Trustee
Norm Westwell, Trustee

Administration

Michael Conroy, Ed.D., Superintendent
Julianne Hoefler, Ph.D., Assistant Superintendent, Educational Services
Keith Farrow, Assistant Superintendent, Administrative Services

A. Call to Order

The Regular Board of Trustees' Meeting was called to order by Vice President Gina Clayton-Tarvin at 6:00 p.m.

B. Roll Call

Members present: Gina Clayton-Tarvin, Jack Souders, Morgan Westmoreland, Norm Westwell

Member absent: Patricia Singer

C. Agenda Adoption- Regular Board of Trustees' Meeting of October 24, 2023

Approve as submitted.

Motion made by: Norm Westwell

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Absent

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

D. Pledge of Allegiance

Vice President Clayton-Tarvin led the Pledge of Allegiance.

E. Introductions: None.

F. Minutes

1. Special Board of Trustees' Meeting/Study Session Minutes, October 5, 2023

Approve as submitted.

Motion made by: Norm Westwell

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Absent

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

2. Regular Board of Trustees' Meeting Minutes, October 10, 2023

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Norm Westwell

Voting:

Patricia Singer - Absent

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

G. Time Certain

1. 6:10 p.m. Spring View Middle School: Student Presentation

Spring View Middle School Principal Isis Ortiz was joined by students Arthur Davtyan and Isis Magana to highlight some of the amazing work that Spartans are doing at their site. Arthur spoke about the economic system created within his class where students receive credit for their classroom jobs and good behavior. Isis showcased the writing aspect of their class where they are currently learning the steps of writing a proper essay and shared a letter she composed to In-N-Out Restaurant.

H. Public Comment

Mark Tonkovich, community member, spoke in support of keeping Village View School open, citing the importance of the Special Education program and Marine Science program, as well as the effect on property values in the area.

Katie Davis, parent, introduced the Village View Delegation, a group of concerned parents who are here to present a comprehensive proposal to the Board to address declining enrollment and low schools' enrollment.

The following speakers highlighted portions of the Village View Delegation's proposal:

Randy Campbell, parent, discussed the shortcomings of the Superintendent's Schools Task Force and the need for rectification.

Bryhn Stephens, parent, noted the lack of transparency and open communication at the Task Force meetings; referenced a petition with over 1,177 signatures, and delivered messages from students to the Board.

Ryan Jolly, parent, talked about the importance of Assembly Bill (AB) 1912, when considering closure of school sites; referenced AB 1912 as it directly relates to Village View School in past years, including placement on the list for modernization.

Allison Coburn, parent, continued discussion regarding AB 1912 and mentioned Senate Bill 820 regarding property sale funds; recommended the immediate sale and lease of vacant properties; noted steps which the Board must follow if consideration is given to closing an operating campus, including the establishment of a 7-11 Committee.

Michelle Hoalton, parent, spoke regarding immediate actions that would address the problem, including ways to increase Average Daily Attendance (ADA) which directly corresponds to funding; suggested an ADA outreach to parents; targeted support once barriers to attendance are identified; promoting independent study; teacher/staff engagement in resources to help students attend school; and incentive programs to reward student attendance.

Michelle Jacklin, parent, recommended the elimination of needless expenses, such as the Merit System and its redundant and inefficient practices.

Christina Vasquez, parent, suggested consideration of building employee housing on the District's vacant sites, as well as a robust after school childcare program facility that would help to keep parents from leaving the District that cannot find childcare.

Keeley Pratt, parent, urged the Board to consider the Village View Delegation's proposal as she reviewed the ideas presented; expressed the deep value parents have for the Village View teachers; commented on the Certificates of Participation (COPs) that will be paid off in 2029-30 which will return \$2.2 million in 2030 to the District.

Angelique St. Jean, parent, spoke about the special education inclusion model at Golden View School, and urged the Board to keep Golden View open.

Derek Mayer, student, presented reasons not to close Circle View School.

Dylan Mayer, student, spoke in support of Circle View School.

Robert Espinoza, parent, stated how much the Circle View community loves their teachers; shared statistics from US News & World Report regarding the high ranking of Circle View as a magnet school.

David Clifford, parent, stated that the District is failing the community, noting that past financial decisions have led to this problem; does not believe all options have been considered; suggested money be saved by reducing top-heavy staff.

Deborah Calvert-Miller, parent, talked about the sense of belonging at a school that is important for student success; is hopeful the Board will be open to considering the Village View Delegation's options, especially selling land; asked the Board to keep Circle View open.

I. Communications

1. Written Communications to the Board

Vice President Clayton-Tarvin advised that the following correspondence had been submitted online:

1. Written comment dated October 11, 2023, from Jeanette Nash regarding inclusion and equity for OVSD Special Education;
2. Written comment dated October 21, 2023, from Brigid Edwards regarding opposing closure of Village View;
3. Written comment dated October 22, 2023, from Eileen Tom regarding opposing closure of Village View;
4. Written comment dated October 23, 2023, from Mark & Valerie Tonkovich regarding opposing closure of Village View;
5. Written comment dated October 24, 2023, from Randy Campbell regarding task force/community engagement.

Copies of the above correspondence have been provided to the Board members and are available for public review at the District Office.

2. Board/Committee Reports

Clerk Souders shared information regarding the Task Force meetings that he and President Singer attended as the Board's subcommittee. Various options were discussed to address the District's declining enrollment and low schools' enrollment. A list of ideas was generated and brought to the Board on October 5, 2023, for consideration. The Trustee majority narrowed the list of options and asked staff to review the ideas for viability and whether they address the issues of declining enrollment and low schools' enrollment. Staff will present their findings to the Board at a Special Board Meeting/Study Session to be held on November 7, 2023, at 6:00 p.m.

Clerk Souders mentioned that he has received many emails from the public, offering solutions as well, and encouraged everyone to continue sending any ideas to the Board members for consideration. Vice President Clayton-Tarvin also asked the public to call or email her with options, and gave her phone number to the public.

3. Personnel Commissioner Report (Three Minutes)

Bob Ewing, Personnel Commission (PC) Chair, gave a brief update on the recent recruitment and hiring processes conducted by the PC staff, including the positions of Campus Safety Supervisors, School Office Manager, School Office Clerk, Groundskeeper, and Parent Liaison; thanked the Board for their support in approving the shift differential in pay for those classified staff working specified times in the After School Childcare Program.

4. Trustees' Communications (Three Minutes per Board Member)

Clerk Souders thanked everyone for their remarks tonight; commented on scholastic issues occurring at the middle school level due to limited offerings as a result of low enrollment; mentioned this matter should have been handled years ago before getting to this critical point; appreciated those speakers who came with solutions; requested more information regarding SB 820 and property sales; is looking forward to staff's report at the November 7 Special Board Meeting/Study Session.

Vice President Clayton-Tarvin reminded everyone that SB 820 would be one time funding that would not solve ongoing financial issues.

Trustee Westmoreland thanked the Spring View students for their wonderful presentation; noted she has talked to many people and received a great amount of emails from the public; gave out her phone number as she urged the public to continue contacting her with their ideas; concurred with Clerk Souders that this issue should have been addressed years ago.

Trustee Westwell thanked everyone for expressing their feelings tonight; stated that this Board, including himself, has failed the people, noting the Board has not been fiscally responsible for the last decade; demanded to know what the budget would look like with all schools open and everything else cut to keep schools open.

Vice President Clayton-Tarvin clarified that Ocean View School District is not in dire financial straits; she does not believe we should close schools, but rather change our priorities; referenced data she received regarding the low enrollment of schools previously closed by the District as compared to enrollment today; reiterated this is about the Board's priorities and achieving those priorities; explained that a prior Board did undertake the issue in 2015, when a 7-11 Committee was formed and returned their recommendation to the Board to sell land, which the Board at the time, did not want to do; she reiterated her idea to lease land as opposed to selling property.

5. Superintendent's Communications

Dr. Conroy shared the importance of connections in the District, as he highlighted the work of the following staff members:

Cindy Pulfer, Administrative Assistant in Administrative Services, is to be commended for developing detailed plans and scenarios for the 2023 Great Shake Out event for all school sites and departments, an activity she has done since 2010.

Thanks to Maintenance staff members Noah Valadez, Antonio Garcia, and Frank Contreras for installing the much-needed new carpeting in the Fiscal Services Department. Also, Transportation staff members Nick Esparza, Keith Lop, and Tom Savage have installed the District's standout large logos on the white fleet vehicles, promoting District recognition.

We appreciate Randy Stein who continues to come out of retirement to support the Information Technology (IT) Department. In addition, Computer Multimedia Technician Tim Gogley has taken on additional responsibilities to support the work in the IT Department during staff absences.

Thank you to Cary Bourdeau-Rubio, the District's Food & Nutrition Services driver, who has taken on additional District delivery support responsibilities, including warehouse deliveries to school sites.

Fiscal Services staff members Laura Leecing, Daisy Gallegos, Allyson Najera, Jose Valazquez, and Melanie Morales have recently completed Droplet training, the District's new digital workflow program that helps eliminate the paper approval processes.

Administrators and teachers participated in the Parent Engagement Training with Ron Mirr on October 18, 2023. Thank you for attending to all 14 school site Principals and Assistant Principals, and to teachers: Michele McRae, Brenda Moustafa, Heather Perry, Meredith Kleim, Sandi Lewis, Heather Dowland, Tiffany Parilla, Brenda Slegers, Jan Richards, Laura Lande, Candice Headley, Audra Kuns, and Kristin Spencer.

Many thanks to the teachers on the Roundtable/Student Study Team Committee who met three times in August and again this fall to review and update the Roundtable and Student Study Team processes. Teachers on the Roundtable/SST Committee were Danielle Houck, Vicki Armijo, Monica Hines, Jeni de Lachica, Suzie Berkers, Rachel Tonon, Lori Frohn, Patti Schraff, Kris Olquin, Elizabeth Pavloff and Lisa Nelson.

Rebecca Carr, Star View Health Technician, continues to provide support not only to the Star View students, but to staff and students across the District. Last year, Rebecca trained office staff in the use of Narcan, while this fall, she continues to train new office staff, including our Middle School Campus Safety Supervisors.

Congratulations to Eric Toguchi in the Information Technology Department whose family welcomed a new baby boy on October 4, 2023. In addition, Fiscal Director Tim Golden announced his family is expecting a new baby boy on February 25, 2024.

As a reminder, next Wednesday, November 1, is a student-free day; staff will be involved in professional development opportunities.

6. **PTA/PTO/PTSA/PTSO Presidents' Roundtable (Five Minutes):** None.
7. **Employee Associations' Communications (CSEA, OVTA) (Five Minutes per Association)**

Elizabeth Carr, CSEA President, discussed recent trainings in which classified staff have participated; noted CSEA's commitment to continue to collaborate with the District to provide more of these types of opportunities for classified staff; thanked the Board for their recent action approving a shift differential for those staff members working at specific times in the After School Childcare Program; appreciated the Board's support and commitment to growth and well-being of the classified staff.

Heidi Webb, OVTA President, acknowledged the anxiety that people are feeling as the time approaches for the Board to decide on how to address declining enrollment and low schools' enrollment; expressed faith in the Board and in the process.

J. Reports

1. **Arts, Music, and Instructional Materials Discretionary Block Grant**

Dr. Hoefer presented information regarding the Arts, Music, and Instructional Materials Discretionary Block Grant, including the allowable uses, educational partner engagement, allocations, and next steps. The Grant will be returned to the Board for final approval.

The Board discussed the allowable uses of these discretionary funds.

K. Consent Calendar

1. **Administrative Services: Gifts to the District**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Norm Westwell

Voting:

Patricia Singer - Absent

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

2. **Administrative Services: Payroll Check Registers from September 11, 2023, through October 10, 2023**

Approve as submitted.

Motion made by: Jack Souders
Motion seconded by: Norm Westwell

Voting:
Patricia Singer - Absent
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

3. Administrative Services: Purchase Orders for all Funds from September 29, 2023, through October 12, 2023

Approve as submitted.

Motion made by: Jack Souders
Motion seconded by: Norm Westwell

Voting:
Patricia Singer - Absent
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

4. Administrative Services: School District Check Registers from October 1, 2023, through October 15, 2023

Approve as submitted.

Motion made by: Jack Souders
Motion seconded by: Norm Westwell

Voting:
Patricia Singer - Absent
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

5. Educational Services: Independent Contractor Agreement Between Ocean View School District of Orange County and Frank Vaccaro, West Coast Officials For After School Sports Program – Basketball Game Officials for the 2023-2024 School Year (Renewal)

Approve as submitted.

Motion made by: Jack Souders
Motion seconded by: Norm Westwell

Voting:

Patricia Singer - Absent
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

6. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants

Approve as submitted.

Motion made by: Jack Souders
Motion seconded by: Norm Westwell

Voting:

Patricia Singer - Absent
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

7. Human Resources: Certificated Employee Personnel Activity List - September 27, 2023, through October 10, 2023

Approve as submitted.

Motion made by: Jack Souders
Motion seconded by: Norm Westwell

Voting:

Patricia Singer - Absent
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

8. Human Resources: Classified Employee Personnel Activity List - September 27, 2023, through October 10, 2023

Approve as submitted.

Motion made by: Jack Souders
Motion seconded by: Norm Westwell

Voting:

Patricia Singer - Absent
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

L. Old Business: None.

M. New Business

- 1. Superintendent's Office: Resolution No. 07:2324 - Remuneration for Board Member Morgan Westmoreland - October 10, 2023, Board of Trustees' Meeting (Action)**

Approve as submitted.

Motion made by: Norm Westwell

Motion seconded by: Jack Souders

Voting:

Patricia Singer - Absent

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Abstain

Norm Westwell - Yes

- 2. Educational Services: Overview of 2022-23 Smarter Balanced Assessments (Information)**

Received for information.

Dr. Hoefer provided the Board of Trustees with an overview of the District's results from the 2022-23 Smarter Balanced Summative Assessments for English Language Arts and Mathematics.

- 3. Administrative Services: Ratification of Agreement with Huntington Beach Union High School District for Transportation/Bus Usage (Action)**

Ratify as submitted.

Motion made by: Morgan Westmoreland

Motion seconded by: Norm Westwell

Voting:

Patricia Singer - Absent

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

- 4. Administrative Services: School Membership Subscription for the California League of Educators - Schools to Watch for Vista View Middle School (Action)**

Approve as submitted.

Motion made by: Jack Souders
Motion seconded by: Morgan Westmoreland

Voting:
Patricia Singer - Absent
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

5. **Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and AT10 Education LLC for an Independent Educational Evaluation (IEE) for a Student with Special Needs (Action)**

Approve as submitted.

Motion made by: Norm Westwell
Motion seconded by: Jack Souders

Voting:
Patricia Singer - Absent
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

6. **Educational Services: Public Hearing on Resolution No. 08:2324 – A Resolution of the Ocean View School District of Orange County Board of Trustees Determining Steps to Ensure Availability of Textbooks and Instructional Materials for 2023-2024**

Vice President Clayton-Tarvin opened the Public Hearing at 8:42 p.m. There being no one present wishing to speak on this matter, the Public Hearing was closed at 8:43 p.m.

7. **Educational Services: Resolution No. 08:2324: A Resolution of the Ocean View School District of Orange County Board of Trustees Determining Steps to Ensure Availability of Textbooks and Instructional Materials for 2023-2024 (Action)**

Approve as submitted.

Motion made by: Jack Souders
Motion seconded by: Morgan Westmoreland

Voting:
Patricia Singer - Absent
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

8. Educational Services: Service Agreement between Orange County Department of Education and Ocean View School District of Orange County for Mindfulness & Wellbeing CalHOPE 3.0 (Action)

Motion by Jack Souders and seconded by Gina Clayton-Tarvin to approve as submitted. The Board of Trustees discussed this matter and requested further information.

Substitute motion by Gina Clayton-Tarvin, seconded by Jack Souders, and carried by the following roll call vote to postpone consideration of this item to the next Board meeting to allow staff time to research and provide the requested information:

Patricia Singer - Absent
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - No

9. Human Resources: Special Substitute Rate For After School Childcare Program (Action)

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Absent
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

N. Any Other Public Comments to the Board of Trustees

Crystal Mayer, parent, thanked the Village View Delegation for their presentation; noted she is advocating on behalf of every student, teacher, and community member who deserves to know what is happening.

O. Future Agenda Items (As Requested by Board Members): None.

P. Board of Trustees' Roundtable

Trustee Westwell thanked everyone for staying and being involved.

Trustee Westmoreland expressed appreciation for the community's work and ideas expressed tonight; mentioned she is still reviewing long term projections in light of short and long term ideas presented; stated the District does not have the student population to maintain so many schools if we remain overstaffed; asked the public to please contact her with any ideas they may have.

Clerk Souders stated this is a District issue, not a school site issue; he mentioned how all students will pass through middle school and will be adversely affected if electives are not available due to low school enrollment; appreciated all who attended tonight's meeting and reminded everyone of the upcoming Special Board Meeting/Study Session on November 7, 2023.

Vice President Clayton-Tarvin thanked the Spring View students and staff for their wonderful presentation tonight; noted she was impressed with the Village View Delegation's proposal; appreciated all the public speakers and ideas presented; mentioned that the majority of people in the community do not want the District to sell public land; reiterated her idea for ground leases as opposed to the sale of property.

Q. Adjournment

Time: 9:15 p.m.

Motion made by: Morgan Westmoreland

Motion seconded by: Jack Souders

Voting:

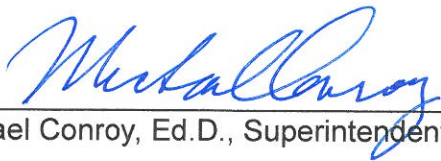
Patricia Singer - Absent

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes



Michael Conroy, Ed.D., Superintendent



Jack Souders, Board Clerk

November 15, 2023

Date