



OCEAN VIEW SCHOOL DISTRICT
17200 Pinehurst Lane
Huntington Beach, CA 92647

**Board of Trustees' Meeting
January 10, 2024; 6:00 p.m.**

MEETING MINUTES

**Closed Session: 5:15 p.m.
Open Session: 6:00 p.m.**

 APPROVED

Voting Members

Jack Souders, President
Patricia Singer, Vice President
Gina Clayton-Tarvin, Clerk
Morgan Westmoreland, Trustee (absent)
Norm Westwell, Trustee

Administration

Michael Conroy, Ed.D., Superintendent
Julianne Hoefler, Ph.D., Assistant Superintendent, Educational Services
Keith Farrow, Assistant Superintendent, Administrative Services

A. Call to Order

The Regular meeting of the Board of Trustees was called to order by President Jack Souders at 5:15 p.m.

B. Roll Call

Members present: Gina Clayton-Tarvin, Patricia Singer, Jack Souders, Norm Westwell

Member absent: Morgan Westmoreland

C. Agenda Adoption- Regular Board of Trustees' Meeting of January 10, 2024

Motion by Norm Westwell and seconded by Gina Clayton-Tarvin to approve.

Trustee Westwell requested Agenda Item N-5 (Independent Contractor Agreement between Ocean View School District of Orange County and Growth, Opportunities through Athletics, Learning, and Services (GOALS) for Healthy Futures Module at Oak View School - Renewal) be pulled from the Consent Calendar for individual consideration. President Souders moved Agenda Item N-5 to before O-1 New Business.

Vote on motion to approve Agenda, with Agenda Item N-5 (Independent Contractor Agreement between Ocean View School District of Orange County and Growth, Opportunities through Athletics, Learning, and Services (GOALS) for Healthy Futures Module at Oak View School - Renewal) moved to before Agenda Item O-1 New Business for consideration:

Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Absent
Norm Westwell - Yes

D. Closed Session

Clerk Clayton-Tarvin read aloud the items listed under Closed Session.

1. Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Michael Conroy, Ed.D., Superintendent; Employee Organizations: CSEA and OVTA
2. Government Code Section 54957: Public Employee Discipline/Dismissal/Release

As there was no one present wishing to speak on these matters, the Board of Trustees moved to Closed Session at 5:20 p.m.

E. Reconvene in Open Session/Report of Closed Session Action

The Board of Trustees returned to Open Session at 6:00 p.m. There were no actions to report from Closed Session.

F. Pledge of Allegiance

President Souders led the Pledge of Allegiance.

G. Introductions: None.

H. Minutes

1. Regular Board of Trustees' Meeting Minutes, December 12, 2023

Approve as submitted.

Motion made by: Norm Westwell

Motion seconded by: Gina Clayton-Tarvin

Voting:

Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Absent
Norm Westwell - Yes

I. Time Certain

1. 6:05 p.m. Oak View Elementary School: Bulletin Board Presentation

Oak View School Principal Jenna Landero, Literacy Coach Temple Salas-Yoshii, and Teacher McKenzie Soldin showcased an innovative approach to teaching writing entitled, *Literacy Coaching through the Writing Process*. Teacher testimonials highlighting the favorable results observed from the writing instruction were shared and referenced on Oak View's bulletin board display in the Board Room.

2. 6:10 p.m. Annual Financial Audit Report (Information)

Mr. Bobby Patel, from the auditing firm of Eide Bailly LLP, presented information regarding the District's Annual Financial Audit Report ending June 30, 2023. He advised that the District received an unmodified opinion, which is the highest rating available. There were no material weaknesses or deficiencies reported in the audit, although there was one minor finding regarding alignment of Full-Time Equivalent (FTE) positions, which has been corrected.

3. 6:15 p.m. Building Fund (Measure R) Financial and Performance Audits Report (Information)

Mr. Patel shared information with the Board regarding the Building Fund (Measure R) Financial and Performance Audits Report. He advised that there were no findings related to the financial audit or the performance audit for the fiscal year ending June 30, 2023.

J. Public Comment: None.

K. Communications

1. Written Communications to the Board

President Souders advised that the following correspondence had been submitted online:

1. Comment from Unknown, dated January 10, 2024, regarding middle school student support;
2. Comment from Michelle Hoalton, dated January 10, 2024, regarding school consolidation.

Copies of the above correspondence have been provided to the Board members, and are available for public review at the District Office.

2. Board/Committee Reports: None.

3. Personnel Commissioner Report (Three Minutes)

Bob Ewing, Chair, Personnel Commission, noted the Commission is working with the Superintendent regarding future plans following the retirement of the

Classified Personnel Director; provided statistics on recent hirings, promotions, application screenings, and testing invitations sent to qualified candidates.

4. Trustees' Communications (Three Minutes per Board Member)

Clerk Clayton-Tarvin commented on her recent travels overseas to visit family in Croatia; mentioned a new mystery virus infiltrating Europe; thanked Oak View staff for their presentation tonight that shows the instruction being done to increase student achievement; along with Vice President Singer and Dr. Conroy, visited the Visual and Performing Arts (VAPA) Winter Showcase at Westmont School.

Vice President Singer acknowledged the new sound technician in the Board Room who has taken over these duties after the retirement of Dale Jacobson; attended Westmont's VAPA Winter Showcase, Village View's Winterland Festival, Oak View's Winter Event, and Harbour View's Winter Program; attended the memorial service for Victoria Stark and expressed condolences on behalf of the Board of Trustees; attended the Presidents' Roundtable where one topic of discussion focused on the high cost of providing nurses on overnight field trips, and stated that staff is looking into this practice and will provide further information on the matter.

President Souders thanked the Oak View staff for their writing instruction presentation; attended Marine View's Rock Band Concert; met with the Village View community, who requested the Board make a public statement regarding no further school consolidation; shared his view that it is difficult to give such a message against consolidation as the future is unknown; advised that he has no plans to agendize school consolidation at this time; stated his goal is to ensure a comfortable transition for all affected by the Spring View consolidation.

5. Superintendent's Communications

Dr. Conroy wished everyone a happy new year as he highlighted some of the connections made by people who do amazing things for the District.

He gave special recognition to Julie St. Cyr, Communications and Public Information Officer, for her diligent work in promoting the District. Julie secured an 8-week marketing campaign at the Cinemark Movie Theaters in Bella Terra Mall, resulting in a 30-second District video playing on all 20 screens before each movie and on the information screens in the lobby. She also attended the Huntington Beach Chamber of Commerce AM Connect event to enhance the District's community outreach efforts. There has been an increase in social media posts, highlighting school events, classroom activities, extracurricular activities, assemblies, and more. Her posts also showcase each school's individualized programs and directs viewers to the school website via links and QR codes. Julie has coordinated production of promotional videos for each site which will be released in the coming weeks as the District promotes enrollment for the 2024-25 school year. She has created a pre-Board meeting slideshow, highlighting the District and its schools, which can be seen by those who attend the Board meetings in person, as well as online. Finally, she has created posters, graphics, and flyers to promote the District's upcoming Parent

Information Nights, and shared them with all schools, as well as the PTA/PTO/PTSA/PTSO Presidents for posting at local businesses.

Congratulations to Timothy Gogley on his promotion as the District's Network Systems Specialist, and to Travis Hunter as the Multimedia Technician in the Information Technology Department. The District welcomes back Eric Toguchi, Network Systems Manager, from his paternity leave and congratulates his family on the birth of a healthy baby boy.

Thanks to Dr. Hoefer and Julie St. Cyr for attending the *Shop with a Cop* event in December. This event, in collaboration with the Huntington Beach Police Department, brings joy to hardworking students from families facing challenges, ensuring they experience a memorable and special holiday.

In partnership with OVTA and with the ongoing PAL cooperation, Dr. Hoefer and OVTA President Heidi Webb will present the District's theme of Partnership with Administration and Labor, PAL, at the upcoming Association of California School Administrators (ACSA) Every Child Counts Symposium. Their presentation will provide an overview of the Rutgers research behind partnership work that demonstrates the positive impact on students and staff alike, while describing Ocean View's PAL journey.

At the same Symposium, Director of Special Education, Chileen Spaulding, and Karen Taylor from the California Teachers Association will present information to help special education educators better understand ableism and how to shift the disability narratives in schools today. This presentation is an outcome of the Equity and Inclusion Committee that focuses on special education in the Ocean View School District.

As a result of the Board's decision to consolidate Spring View Middle School, effective at the end of the 2023-24 school year, boundary change discussions for the Spring View attendance area have begun and will be ongoing. More information will be shared in Dr. Conroy's report later in the meeting.

6. PTA/PTO/PTSA/PTSO Presidents' Roundtable (Five Minutes)

Roundtable President Jennifer Rank reported on the recent Presidents' Roundtable meeting held on January 8, 2024. Items discussed included upcoming community boundary meetings; costs involved with providing a nurse on overnight field trips; dissemination of informational fliers to post at local businesses to promote the District; and a recap of fundraising events from all Presidents in attendance.

7. Employee Associations' Communications (CSEA, OVTA) (Five Minutes per Association): No report.

L. Reports

1. Construction Update

Jim Choate, Executive Director of Facilities, provided an update on the Measure R construction progress for Mesa View Middle School. The report

highlighted the transition from demolition and abatement phases to grading and interior infrastructure. Photos and diagrams were presented to illustrate the ongoing advancements.

M. Consent Calendar

1. Administrative Services: Gifts to the District

Approve as submitted.

Motion made by: Norm Westwell

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

Morgan Westmoreland - Absent

Norm Westwell - Yes

2. Administrative Services: Payroll Check Registers from November 11, 2023, through December 10, 2023

Approve as submitted.

Motion made by: Norm Westwell

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

Morgan Westmoreland - Absent

Norm Westwell - Yes

3. Administrative Services: Purchase Orders for all Funds from November 30, 2023, through December 14, 2023

Approve as submitted.

Motion made by: Norm Westwell

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

Morgan Westmoreland - Absent

Norm Westwell - Yes

4. Administrative Services: School District Check Registers from November 30, 2023, through December 14, 2023

Approve as submitted.

Motion made by: Norm Westwell

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

Morgan Westmoreland - Absent

Norm Westwell - Yes

5. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and Growth, Opportunities through Athletics, Learning, and Services (GOALS) for Healthy Futures Module at Oak View School (Renewal)

Approve as submitted.

This Agenda item was previously pulled from the Consent Calendar by Trustee Westwell for individual consideration.

Motion made by: Patricia Singer

Motion seconded by: Gina Clayton-Tarvin

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

Morgan Westmoreland - Absent

Norm Westwell - No

6. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants

Approve as submitted.

Motion made by: Norm Westwell

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

Morgan Westmoreland - Absent

Norm Westwell - Yes

7. Human Resources: Certificated Employee Personnel Activity List - November 15, 2023, through December 12, 2023

Approve as submitted.

Motion made by: Norm Westwell

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

Morgan Westmoreland - Absent

Norm Westwell - Yes

8. Human Resources: Classified Employee Personnel Activity List - November 15, 2023, through December 12, 2023

Approve as submitted.

Motion made by: Norm Westwell

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

Morgan Westmoreland - Absent

Norm Westwell - Yes

N. Old Business: None.

O. New Business

1. Superintendent's Office: Middle School Boundary Change (Information)

Received for information.

Dr. Conroy noted that with the closure of Spring View Middle School, effective at the end of the 2023-24 school year, the District needs to redraw the middle school attendance boundaries for the 2024-25 school year. He delivered a progress report on the middle school boundary timeline, along with presenting various boundary options, following the initial round of elementary community meetings held before winter recess.

2. Administrative Services: Contract Change Orders for Various Contractors for the Star View Elementary Modernization Project (Action)

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: Gina Clayton-Tarvin

Voting:

Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Absent
Norm Westwell - No

3. Administrative Services: File Notice of Completion for Various Contractors for the Star View Elementary School Modernization Project #21-408 (Action)

Approve as submitted.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Absent
Norm Westwell - Yes

4. Administrative Services: Use of California Multiple Award Schedule (CMAS) Number 4-23-11-1017 to Waxie's Enterprises, LLC (Action)

Approve as submitted.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Absent
Norm Westwell – Yes

5. Educational Services: 2023-2024 Single Plans for Student Achievement for Ocean View School District (Action)

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: Gina Clayton-Tarvin

Voting:

Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Absent
Norm Westwell - No

6. Educational Services: Agreement Between Orange County Department of Education and Ocean View School District of Orange County for Classroom Assessment Scoring System Training (Action)

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: Gina Clayton-Tarvin

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

Morgan Westmoreland - Absent

Norm Westwell - Yes

7. Educational Services: Student Behavioral Health Incentive Program Service Agreement between Orange County Department of Education and Ocean View School District of Orange County (Action)

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: Gina Clayton-Tarvin

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

Morgan Westmoreland - Absent

Norm Westwell - No

8. Educational Services: Workforce Development Grant Agreement between Orange County Department of Education and Ocean View School District of Orange County (Action)

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: Gina Clayton-Tarvin

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

Morgan Westmoreland - Absent

Norm Westwell - No

9. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and Mackenzie Munguia for Environmental Science Educator and Docent Services at Golden View School (Action)

Approve as submitted.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

Morgan Westmoreland - Absent

Norm Westwell - Yes

10. Human Resources: Side Letter of Agreement between Ocean View School District of Orange County and Ocean View Teachers Association (Action)

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: Gina Clayton-Tarvin

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

Morgan Westmoreland - Absent

Norm Westwell - Yes

11. Human Resources: Certificated Substitute Teacher Pay Rate Increase (Action)

Approve as submitted.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

Morgan Westmoreland - Absent

Norm Westwell - No

P. Any Other Public Comments to the Board of Trustees

Crystal Mayer, parent, spoke regarding boundary options, and suggested another boundary option be considered that would include all Circle View students attending the same middle school.

Q. Future Agenda Items (As Requested by Board Members)

President Souders:

-Post the Pledge of Allegiance in printed form during its recitation at Board meetings

It was the consensus of the majority of Board Members to approve this practice moving forward.

R. Board of Trustees' Roundtable

Clerk Clayton-Tarvin mentioned that California law requires schools to have a daily patriotic exercise, such as the Pledge of Allegiance; is looking forward to Board discussion on boundaries as the process moves forward; plans to attend some of the community boundary meetings and will report back to the Board.

Vice President Singer shared her opinion that the boundary discussion needs to be finalized before transportation is considered; thanked Oak View's Principal and staff for their presentation; highlighted an attractive District advertising poster developed by Julie St. Cyr, Communications and Public Information Officer, and printed by the District's Reprographics staff; thanked Ms. St. Cyr for the great job she is doing in highlighting and promoting the District.

President Souders thanked everyone in the audience for attending the meeting; commented on his meeting with Village View parents and was pleased with the opportunity to have open discussions with them; stated his immediate goal is to make the transition from Spring View Middle School's closure as smooth as possible for students and staff.

S. Closed Session (if needed): None.

T. Reconvene in Open Session/Report of Closed Session Action: n/a

U. Adjournment

Time: 8:06 p.m.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Patricia Singer

Voting:


Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

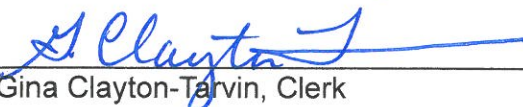
Jack Souders - Yes

Morgan Westmoreland - Absent

Norm Westwell - Yes



Michael Conroy, Ed.D., Superintendent



Gina Clayton-Tarvin, Clerk

Date January 23, 2024