



MEETING MINUTES

Closed Session: 5:15 p.m.

Open Session: 6:00 p.m.

Voting Members

Jack Souders, President
Patricia Singer, Vice President
Gina Clayton-Tarvin, Clerk
Morgan Westmoreland, Trustee
Norm Westwell, Trustee

Administration

Michael Conroy, Ed.D., Superintendent
Julianne Hoefer, Ph.D., Deputy Superintendent, Human Resources
Keith Farrow, Assistant Superintendent, Administrative Services
Alice Lee, Ed.D., Assistant Superintendent, Educational Services

A. Call to Order

The Regular meeting of the Board of Trustees was called to order by President Jack Souders at 5:15 p.m.

B. Roll Call

Members present: Gina Clayton-Tarvin, Patricia Singer, Jack Souders, Morgan Westmoreland, Norm Westwell

C. Agenda Adoption- Regular Board of Trustees' Meeting of March 12, 2024

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: Norm Westwell

Voting:

Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

D. Closed Session:

Clerk Clayton-Tarvin read aloud the items listed under Closed Session.

1. Government Code Section 54957: Public Employee Appointment: Coordinator, Child Development Programs

2. Government Code Section 54957: Public Employee Discipline/Dismissal/Release
3. Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Michael Conroy, Ed.D., Superintendent; Employee Organizations: CSEA and OVTA
4. Government Code Section 54956.8: Conference with Real Property Negotiators - Property: 4.4 acre parcel of land located at corner of Warner Avenue and Nichols Lane, commonly referred to as the "Wintersburg Property"; Agency Negotiator: Michael Conroy, Ed.D., Superintendent; Negotiating Parties: Ocean View School District of Orange County; Republic Services, Inc.; Under Negotiation: Instruction and authority provided to Negotiators will concern valuation, purchase, and assignment issues pertaining to disposition of said parcel pursuant to Agreement Between Landowners

E. Reconvene in Open Session/Report of Closed Session Action

The Board of Trustees returned to Open Session at 6:00 p.m. The following action was taken in Closed Session:

Motion by Patricia Singer, seconded by Morgan Westmoreland, and carried by the following roll call vote to approve the appointment of Jennifer Landero as Coordinator, Child Development Programs, effective July 1, 2024:

Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

At this time, Mrs. Landero thanked the Board of Trustees for the opportunity to serve in this new role; is looking forward to utilizing her skill set and passion in this area of after-school enrichment and academics for students.

F. Pledge of Allegiance

President Souders led the Pledge of Allegiance.

G. Introductions: None.

H. Minutes

1. Regular Board of Trustees' Meeting Minutes, February 27, 2024

Approve as submitted.

Motion made by: Patricia Singer
Motion seconded by: Morgan Westmoreland

Voting:
Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Abstain

I. Time Certain

1. 6:10 p.m. Westmont Elementary School: Bulletin Board Presentation

Westmont Principal Diana Bianco and teachers Mrs. Dolores Smith and Ms. Danielle O'Steen shared the school's updated Positive Behavior Intervention and Support (PBIS) initiatives. The school has received the PBIS bronze award for the past two years, and is looking to improve in the future with a redesigned matrix and clear expectations: Be Respectful, Be Responsible, Be Safe! Mrs. Smith shared information about the school's new focus, "New Year, New You," that was initiated following winter break, while Ms. O'Steen distributed examples of the reward incentives.

2. 6:20 p.m. Spring View Middle School: Student Presentation

Spring View Middle School Principal Isis Ortiz provided information about the school's AVID (Advancement Via Individual Determination) Program. AVID emphasizes the importance of critical thinking skills and effective communication, along with promoting academic rigor and college readiness. A supportive and inclusive learning environment is created, where students feel valued, motivated, and empowered to excel. One important aspect of AVID involves the opportunity to visit nearby high schools and colleges. AVID students Aliana Bishop and Leyna Bui shared highlights of their recent visits to Marina High School's AVID Program and California State University, Long Beach's Shark Lab, where they experienced hands-on learning activities.

J. Public Comment

Candace Joly, parent, spoke about two specific matters regarding the move of Village View Special Education students to Harbour View; stated she is glad that there will be the Extended School Year (ESY) program in the summer at Harbour View; expressed concern about the lack of aides in the new classrooms at Harbour View; appreciated the improved communication with the District regarding the move, and looks forward to continued updates.

K. Communications

1. Written Communications to the Board

President Souders advised that the following correspondence had been received:

1. Comments from Jeanette Nash, dated March 4 & 12, 2024, regarding the Village View Special Education Program;
2. Comment from Brooke Pearce, dated March 7, 2024, regarding a student matter;
3. Comment from Keeley Pratt regarding Village View Special Education Program.

Copies of the above correspondence have been provided to the Board members and are available for public review at the District Office.

2. Board/Committee Reports: None.

3. Personnel Commissioner Report (Three Minutes)

Bob Ewing, Chair, Personnel Commission, shared the latest information regarding the recruitment process, including shortened timelines, updated applications, and revised rating sheets; advised that staff from both Human Resources and the Personnel Commission will be attending two upcoming job fairs, furthering the collaborative work between the departments.

4. Trustees' Communications (Three Minutes per Board Member)

Clerk Clayton-Tarvin congratulated Mrs. Landero on her promotion to Coordinator of Child Development Programs, and thanked her for her outstanding work done at Oak View as the school's Principal; expressed appreciation to Westmont and Spring View for their informative presentations on PBIS and AVID, respectively; attended the recent Surf City Optimist Meeting, and is looking forward to hosting the annual Surf City Optimist/OVSD Oratorical Contest that will be streamed live on YouTube this week; noted that she and Vice President Singer held a productive meeting with parents who expressed concerns with the District's Dual Language Immersion Program at Harbour View; attended Oak View's *Winnie the Pooh* musical that showcased the amazing talents of our students, staff, and community; thanked the voters for electing her to the Democratic Central Committee for Assembly District 72.

Vice President Singer attended the *Winnie the Pooh* musical, shared some of the show-related items she bought as part of their fundraiser for the event, and commended everyone involved with the make-up, costumes, and sets; congratulated Mrs. Landero on her new position as Child Development Programs Coordinator; expressed appreciation to Sue Broderon for her amazing work as the current Coordinator, noting she will be missed after her retirement; thanked Westmont School's Principal and staff for their informative presentation on PBIS at their site; expressed appreciation to Spring View's Principal and students for sharing about the AVID Program at their school.

Trustee Westmoreland congratulated Mrs. Landero on her new role in the District; thanked Westmont and Spring View for their outstanding presentations; noted she was unable to attend the musical productions but had heard great reviews about both *Winnie the Pooh* and *Mary Poppins*; mentioned she recently toured the Harbour View campus with Dr. Conroy, and will be meeting with Village View parents next Wednesday regarding the relocation of part of the Special Education Program to Harbour View.

Trustee Westwell thanked President Souders for showing the words of the Pledge of Allegiance on the screen, and hopes this can be a teachable moment for the correct way to articulate the Pledge of Allegiance.

President Souders congratulated Mrs. Landero on her new position; recently attended the *Mary Poppins* production, which he found to be an excellent theatrical performance by all; invited everyone to the District's Music Festival on March 14 at 6:30 p.m. in the Marine View Gym.

5. Superintendent's Communications

Dr. Conroy highlighted some of the connections made by people who do amazing things for the District.

Food and Nutrition Services Operation Supervisor Gail Hoeker and her team of make-up artists are to be commended for providing professional-level make-up for Oak View's recent performances of *Winnie the Pooh*. We truly appreciate her volunteering all of her amazing transformation skills.

Thank you to Eric Toguchi, Network Systems Manager, for his work with the Orange County Department of Education to address network address changes, at a substantial savings to the District; and Tim Gogley, Network Systems Specialist, for piloting a new work order system to provide more efficient customer service.

Special thanks to the District Librarians for their efforts in promoting recreational reading through the California Young Reader Medal program: April Whitton, Carla Tengan, Denise Pelank, Gretta Miller, Gracie Bowen, Jennifer Johnson, Karen Isa, Kirsten Keel, Kristin Walburger, Sam Melwani, Shavaughn Thom, and Yvette Nakamura.

Teachers Aimee Julianna, Candice Engel, Christine Maier, Christine Schubert, Edith Brito, Gina Haugh, Jill Dowd, Lietta Strecke, Sue Fox, and Tracy Russo are recognized for their tremendous work in supporting the District's Innovative Fair Night.

Thanks to the Instructional Leadership Corps members Christina Luckey, Isis Ortiz, Kristin Spencer, Marci McLaughlin, Nancy Hoyt, Niki Hoang, Tracy Mitchell, Candice Engel, Heidi Webb, and Katy Nauchbar for their ongoing collaboration with Student Services in providing high-quality professional development in Universal Design for Learners, an inclusive and effective teaching practice.

We appreciate the following staff for administering the California English Language Proficiency Assessments to approximately 1,350 students Districtwide: Carmen Sanchez, Christine Craig, Gloriana Roundtree-Pham, Janice Lee, Jennifer Lara, Jennifer Wilson, Julie Slater, Kathy Sumner, Lydia Villanueva, Nancy Silva, Nina Yousefian, and Patricia Sanchez.

Dr. Conroy shared that Executive Cabinet and the Director of Special Education met with the Village View Delegation to discuss various topics, including Special Education, principal opening, enrollment trends, and school closures. He clearly stated that there are no conversations taking place regarding any school closures. Many attendees commented on the planned relocation of the Special Day Class (SDC) Program from Village View School. He noted that what is not being addressed is the District's legal responsibility to meet the education needs of these students as addressed in their Individual Education Programs (IEPs), now and in the future.

6. PTA/PTO/PTSA/PTSO Presidents' Roundtable (Five Minutes)

Roundtable President Jennifer Rank reported on the March 11, 2024, Roundtable meeting. Highlights included a presentation by Elaine Burney, Coordinator of Teaching and Learning, on the Local Control and Accountability Plan (LCAP) and the three goals of Pupil Outcomes and Learning, Targeted Supports, and Engagement. Each President shared the latest events planned for their schools, including upcoming plans for Spring fundraisers.

7. Employee Associations' Communications (CSEA, OVTA) (Five Minutes per Association)

CSEA Secretary Brandi Knox shared that retired District employee Sandy Vaughan has been reappointed as regional representative, and CSEA is looking forward to future collaborations with Mrs. Vaughan in this role; commented on the value of the joint communication meetings held with District management, sharing an example of how an issue was addressed through the collaborative efforts of CSEA and the Information Technology Department working together to support substitute access to essential computer programs.

L. Reports: None.

M. Consent Calendar

1. Administrative Services: Gifts to the District

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: Gina Clayton-Tarvin

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

2. Administrative Services: Purchase Orders for all Funds from February 16, 2024, through February 29, 2024

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: Gina Clayton-Tarvin

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

3. Administrative Services: School District Check Registers from February 16, 2024, through February 29, 2024

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: Gina Clayton-Tarvin

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

4. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and Boys and Girls Club of Huntington Valley to provide Summer Childcare and Enrichment for Summer Program (Renewal)

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: Gina Clayton-Tarvin

Voting:

Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

5. Educational Services: Listing of Conferences, Meetings Workshops and Consultants

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: Gina Clayton-Tarvin

Voting:

Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

6. Human Resources: Certificated Employee Personnel Activity List - February 14, 2024, through February 27, 2024

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: Gina Clayton-Tarvin

Voting:

Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

7. Human Resources: Classified Employee Personnel Activity List - February 14, 2024, through February 27, 2024

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: Gina Clayton-Tarvin

Voting:

Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

N. Old Business: None.

O. New Business

1. Superintendent's Office: Resolution No. 23:2324 - Remuneration for Board Member Norm Westwell - February 27, 2024, Board of Trustees' Meeting (Action)

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Absent

Prior to the foregoing vote, Trustee Westwell left the dais. He returned after the vote was taken.

2. Administrative Services: 2023-2024 Second Interim Report (Action)

Certify the District's 2023-24 Second Interim Report as Positive.

Motion made by: Patricia Singer

Motion seconded by: Gina Clayton-Tarvin

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - No

Prior to the foregoing vote, Keith Farrow, Assistant Superintendent, Administrative Services, narrated a detailed presentation on the 2023-2024 Second Interim Budget, for the reporting period ending January 31, 2024. Items discussed included Assumptions; Declining Enrollment Impact on COLA; Multi-year Projection; Contributions; Cash Flow Analysis; Roadmap of the Budget Cycle; and Five Significant Budget Challenges. Following the presentation, the Board of Trustees certified the District's 2023-24 Second Interim Report as Positive.

3. Administrative Services: Transportation Services in New Middle School Boundary Areas (Information)

Received for information.

Executive Director of Facilities Jim Choate and Transportation Supervisor Kelly Daniel provided information regarding busing within the new middle school boundaries for the 2024-25 school year. The presentation focused on current transportation practices, revised middle school boundaries, transportation considerations, and Board input.

Following Board discussion, it was recommended that the District provide transportation for students within the Spring View Middle School attendance boundaries for the upcoming school year. With respect to specific bus stops and routes within the Spring View attendance boundaries, the Board deferred to the expertise of the Transportation Department to make those determinations. The Transportation

Department will present a State required Transportation Plan for the Board to approve at the March 26, 2024, Board of Trustees' Meeting.

4. Administrative Services: Acceptance of Apparent Bid Results and Award of Contract for E-Rate Districtwide Fiber Optic Wide-Area Network (WAN) Services (Action)

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: Morgan Westmoreland

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

5. Educational Services: 2024-2027 Proposed Plan for Providing Educational Services to All Ocean View School District Expelled Students (Action)

Approve as submitted.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

6. Educational Services: Agreement Number 10004622 between Orange County Department of Education (OCDE) and Ocean View School District of Orange County for Project GLAD Training Services at Golden View School (Action)

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: Morgan Westmoreland

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

7. Educational Services: Kaiser Permanente's Thriving Schools Initiative Grant Agreement Between Orange County Department of Education and Ocean View School District of Orange County (Action)

Approve as submitted.

Motion made by: Gina Clayton-Tarvin
Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

- 8. Educational Services: Three Party Agreement No. 10004793 between Orange County Department of Education, Ocean View School District of Orange County, and Early Quality Systems, Inc., DBA Hubbe Inc., to Participate in the Quality Rating And Improvement System (QRIS) for State Preschools 2023-2024 (Action)**

Motion by Patricia Singer and seconded by Gina Clayton-Tarvin to approve.

Trustee Westwell advised that page six of the contract was not included in the support material.

Substitute motion by Gina Clayton-Tarvin and seconded by Norm Westwell to postpone action on this item.

Discussion ensued regarding the time-sensitive nature of this Agreement, and the assurance that staff would read the missing page of the contract before signing.

Vote on substitute motion to postpone:

Gina Clayton Tarvin - No
Patricia Singer - No
Jack Souders - No
Morgan Westmoreland - No
Norm Westwell - No

Vote on original motion to approve:

Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

- 9. Educational Services: Presentation on Overnight Field Trips (Information)**

Deputy Superintendent Dr. Julianne Hoefler, Assistant Superintendent Dr. Alice Lee, and Director of Student Services Barb Davis provided the Board with an overview of the District's practices for overnight field trips, including the history, process for overnight trips, health services, funding, and trip options, while also addressing questions regarding safety, educational value, and budgetary considerations.

Discussion ensued regarding how parent organizations were initially informed of medical coverage costs; equity issues arising from increased costs, not only for health services but labor laws affecting salaries; inequity among schools with regard to fundraising; interpretation of Board Policy and Education Code language related to what is required to be provided on overnight field trips; and a per pupil allocation for field trips.

After further discussion, it was suggested that the best option would be to limit overnight field trips to destinations that offer medical services as part of their field trip package, and remove all other locations from the Board-approved study trip list.

Vice President Singer commented that before taking such action, discussions should take place with the PTA/O/SA/SO Presidents' Roundtable and the sites to gather their feedback on this matter, working collaboratively with them to address the issue.

Dr. Conroy recommended forming a committee comprised of parents and staff to further review and address this issue. The Board concurred with this recommendation, and suggested a Trustee should also be part of the committee. Trustee Westmoreland agreed to serve as the Board's representative.

The committee's findings would be part of a future report to the Board on overnight field trips, providing more feedback for the Board's consideration.

It was the consensus of the Board to continue the current practice of sites funding their medical coverage for overnight field trips until a final decision has been made on a funding source.

10. Human Resources: Resolution No. 22:2324 - A Resolution of the Ocean View School District Of Orange County Designating May 13-17, 2024, as "Week of the Employee" (Action)

Approve as submitted.

Motion made by: Norm Westwell

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

11. Human Resources: Williams Settlement Legislation Second Quarter Report 2023-2024 (Information)

Received for information.

P. Any Other Public Comments to the Board of Trustees: None.

Q. Future Agenda Items (As Requested by Board Members): None.

R. Board of Trustees' Roundtable

Clerk Clayton-Tarvin acknowledged the constructive discussion that occurred regarding overnight field trips and associated costs; thanked the parent organizations for everything they do to support our students; urged the Board to consider a per pupil allocation for field trips that would provide equity to all.

Vice President Singer commented on the productive meeting tonight, noting the importance of collaborating with parents and looking forward to further conversations; thanked Trustee Westmoreland for agreeing to serve on the Overnight Field Trip Committee; wished Dr. Conroy a happy birthday.

Trustee Westmoreland thanked Trustee Singer for engaging the Roundtable in the discussions about overnight field trips; stated that every student should have the opportunity to participate and looks forward to further discussion in this regard; wished a happy birthday to Dr. Conroy.

President Souders agreed there was fruitful conversation tonight, and that every student should have the opportunity to participate in the field trip experience; commented on the importance of reading literacy in today's society; wished Dr. Conroy a happy birthday.

S. Closed Session (if needed): None.

T. Reconvene in Open Session/Report of Closed Session Action: n/a

U. Adjournment

Time: 9:07 p.m.

Motion made by: Patricia Singer

Motion seconded by: Morgan Westmoreland

Voting:

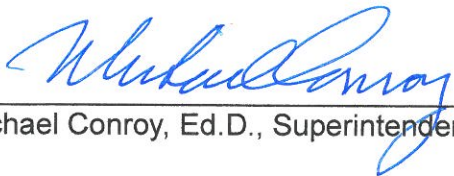
Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes



Michael Conroy, Ed.D., Superintendent



Gina Clayton-Tarvin, Board Clerk

March 26, 2024

Date