



**Ocean View  
School District**

OCEAN VIEW SCHOOL DISTRICT  
17200 Pinehurst Lane  
Huntington Beach, CA 92647

**Board of Trustees' Meeting  
March 26, 2024; 6:00 p.m.**

**APPROVED**

## MEETING MINUTES

**Closed Session: 5:15 p.m.  
Open Session: 6:00 p.m.**

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### Voting Members

Jack Souders, President  
Patricia Singer, Vice President  
Gina Clayton-Tarvin, Clerk  
Morgan Westmoreland, Trustee  
Norm Westwell, Trustee

### Administration

Michael Conroy, Ed.D., Superintendent  
Julianne Hoefer, Ph.D., Deputy Superintendent, Human Resources  
Keith Farrow, Assistant Superintendent, Administrative Services  
Alice Lee, Ed.D., Assistant Superintendent, Educational Services

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#### A. Call to Order

The Regular Meeting of the Board of Trustees was called to order at 5:15 p.m. by President Jack Souders.

#### B. Roll Call

Members present: Gina Clayton-Tarvin, Jack Souders, Morgan Westmoreland, Norm Westwell

Member absent: Patricia Singer

#### C. Agenda Adoption- Regular Board of Trustees' Meeting of March 26, 2024

Clerk Clayton-Tarvin requested Agenda Item M-3 (Purchase Orders) be pulled from the Consent Calendar for individual consideration. President Souders moved Agenda Item M-3 to before O. New Business.

Motion by Gina Clayton-Tarvin, seconded by Norm Westwell, and unanimously carried by the Trustees present (Trustee Singer absent) to approve the Agenda, with Agenda Item M-3 (Purchase Orders) moved to before O. New Business for individual consideration.

**D. Closed Session:**

Clerk Clayton-Tarvin read aloud the items listed under Closed Session.

1. Government Code Section 54957: Public Employee Discipline/Dismissal/Release
2. Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Michael Conroy, Ed.D., Superintendent; Employee Organizations: CSEA and OVTA
3. Government Code Section 54957: Public Employee Performance Evaluation – Superintendent

There being no one present wishing to speak on these matters, the Board of Trustees moved to Closed Session at 5:18 p.m.

**E. Reconvene in Open Session/Report of Closed Session Action**

The Board of Trustees returned to Open Session at 6:00 p.m. There were no Closed Session actions to report.

**F. Pledge of Allegiance**

President Souders led the Pledge of Allegiance.

**G. Introductions**

Dr. Conroy introduced Ryan Brenes, Director of Operations, Boys and Girls Club, and Jennifer Shepard, Early Learning Consultant, Children and Families Commission of Orange County (First 5), in the audience.

**H. Minutes**

**1. Regular Board of Trustees' Meeting Minutes, March 12, 2024**

Motion by Gina Clayton-Tarvin, seconded by Morgan Westmoreland, and unanimously carried by the Trustees present (Trustee Singer absent) to approve as submitted.

**I. Time Certain**

**1. 6:10 p.m. Golden Elementary School: Bulletin Board Presentation**

Golden View Principal Lori Florgan, along with teachers Jill Dowd and Sue Fox, spoke about their students' civic learning and engagement journey. TK to 5th grade students learn civic skills and tackle environmental issues through "take action" projects, such as exploring pollination and renewable energy, and pesticide alternatives, as referenced on the bulletin board at the back of the Board room. Ms. Dowd and Ms. Fox also displayed student projects and shared harvested herbs and produce grown from their school garden.

## **2. 6:20 p.m. Vista View Middle School: Student Presentation**

Vista View Principal Rasheedah Gates, along with eight sixth grade students, shared insights on their computer technology elective. They emphasized their role in creating captivating content for the school's video board -- from crafting themed artwork for monthly displays to curating information on holidays, school events, and birthdays. Their collaboration with ASB and administration highlights their commitment to teamwork and leadership, ensuring that all Falcons stay informed and connected.

### **J. Public Comment**

Jeanette Nash, parent, spoke about possibilities the Board could consider, including redrawing the elementary school boundaries for equity; starting a Special Day Class (SDC) at Harbour View, while keeping the Special Day Class at Village View as well; urged the Board to give parents a choice regarding movement of the Special Education programs in the District.

Candace Shostak, parent, commented on her opposition to moving the SDC program from Village View, noting her student has been moved to many schools throughout his short time in Ocean View School District.

Benjamin Shostak, parent, talked about the importance of stability for children in the Special Education programs; expressed concerns with the SDC class moving to Harbour View, which is a larger school with the potential for lack of tolerance at that site.

### **K. Communications**

#### **1. Written Communications to the Board**

President Souders advised that the following correspondence had been submitted online:

1. Emails from Jeanette Nash, dated March 13 and 24, 2024, regarding Village View Special Education Program.

Copies of the above correspondence have been provided to the Board members and are available for public review at the District Office.

#### **2. Board/Committee Reports: None.**

#### **3. Personnel Commissioner Report (Three Minutes)**

Bob Ewing, Chair, Personnel Commission, commented on the fully staffed cook positions at the Central Kitchen; noted that progress continues to be made with regard to shortening recruitment timelines, and offering group testing and other testing accommodations to meet the needs of candidates when possible.

#### **4. Trustees' Communications (Three Minutes per Board Member)**

Clerk Clayton-Tarvin thanked both schools for their wonderful presentations; noted she had accompanied Executive Cabinet to the surprise announcements of Classified Employees of the Year winners Allen Ortiz, Head Custodian at Star View, and Julia Canas, Bus Driver in Transportation, both of whom will be moving forward in the competition at the state level; pleased to have exceeded the Surf City Optimist/District Oratorical Contest, with entries from students at all four middle schools; visited the Harbour View Dual Language Immersion (DLI) classrooms and saw students academically engaged; toured the rooms at Harbour View which will be used for the SDC program in the next school year; visited Mesa View's after school archery program with Dr. Conroy, and thanked community volunteer Mike and teacher Grace Sidell for their dedicated support of the program; attended the District's Music Festival with Dr. Conroy and President Souders, where District students showcased their artistic talents.

Trustee Westmoreland expressed appreciation for the school site presentations tonight; recently met with the Village View community to listen to their perspectives and have conversations regarding the community's concerns; looking forward to visiting more schools in the future; attended Pioneer Day at Hope View, an impressive interactive project run by volunteers.

President Souders thanked Golden View and Vista View for their presentations tonight; attended the District's Music Festival, highlighting phenomenal student talent; along with Dr. Conroy, attended the joint ACSA/OCSBA Dinner Meeting, where the keynote speaker discussed Artificial Intelligence (AI); visited the CUE Conference with Dr. Lee, where AI was also a priority discussion; recommended the District be pro-active in reviewing our technology policies and standards, as AI offers opportunities in education that can be used in a positive way; wished everyone a Happy Easter who celebrates the holiday and a happy spring break.

#### **5. Superintendent's Communications**

Dr. Conroy shared some of the positive news occurring throughout the District.

Welcome to Fatimah Ismael, the new Information Technology Support Specialist, and Johnny Suarez, new Audio-Visual Technician, in the Information Technology (IT) Department.

Congratulations to Allen Ortiz, Head Custodian at Star View, and Julia Canas, Bus Driver in Transportation for being chosen as the Classified Employees of the Year to move forward to the State level as Orange County employees of the year representatives.

Thank you to Rebecca Carr, Angie Kesler, and Beth Lampley for providing CPR and First Aid Skills assessments to District employees.

The working connection between the District and OVTA is to be acknowledged. The Instructional Leadership Corps Team, (comprised of teachers Heidi Webb, Sarah Van Peteghen, Marci McLaughlin, Candace Engel, Tracy Mitchell, Niki Hoang, Kristin Spencer, Nancy Hoyt, Katy Nachbaur, CTA Advocate Monica

Mora, District Administrators Christy Luckey, Isis Ortiz, Chileen Spaulding, Trisha Field, Lori Manz, and Dr. Alice Lee) developed professional development outcomes that included collaboration on a three-year plan for Universal Design for Learning, Spring Professional Advancement planning, and Summer Professional Advancement planning and development.

Special recognition to all those working to plan the OVSD Festival of the Arts 2024, hosted by the District on April 10, 2024, at the District Office. Approximately 450 student masterpieces will be on display, including students' visual artwork and pieces from the Industrial Tech program. Additionally, students in the District's performing arts groups will be performing throughout the evening.

Thank you to Sally Frost, Liliana Montes, and Gracie Bowen for their dedication and hard work supporting our elementary schools' report card completion, printing, and distribution efforts.

Last week, third and fourth grade teachers from the District's GATE Magnet and Cluster classes met to discuss gifted characteristics, standards alignment, connections to Universal Design for Learning, and explored choice boards that offer diverse learning options. Through engaging discussion and collaborative efforts, teachers shared valuable feedback. The teachers attending included Rebecca Fisher, Lietta Strecke, Gina Haugh, Kris Olquin, Jenifer deLachica, Candice Engel, Elizabeth Pavloff, Elisa Harper, and Tony Dybas, as well as Principal Jeanne Bentley.

Special thanks to the Special Education Department, who consistently strives to provide comprehensive support across the District, whether through personal phone calls to families or assisting teams during challenging situations. We appreciate Tanya Belom, Simi Sardana, Julie Nichols, Elizabeth Carr, Aja Do, Bryan Leipper, and Chileen Spaulding for their unwavering commitment to finding solutions to challenges that arise. In support of the relocation of the SDC program from Village View to Harbour View, the Special Education staff have conducted numerous individual parent phone calls, arranged and hosted individual and parent group meetings, and provided individual and group tours of Harbour View, Golden View, and Westmont School campuses.

Dr. Conroy thanked those families who have expressed appreciation for the District's communication efforts, the positive attitude exhibited by staff, and the collaborative spirit in addressing details to ensure a smooth transition of the SDC relocation plan. He urged parents who still have concerns about the move to reach out to staff to partner and collaborate with the District to ensure a smooth and positive transition experience for students, parents, and staff, alike.

6. **PTA/PTO/PTSA/PTSO Presidents' Roundtable (Five Minutes):** None.
7. **Employee Associations' Communications (CSEA, OVTA) (Five Minutes per Association):** None.



## L. Reports

### 1. **Educational Services: Local Control and Accountability Plan (LCAP) Educational Partner Engagement Update**

Elaine Burney, Coordinator of Teaching and Learning, provided a Local Control and Accountability Plan (LCAP) update on educational partner engagement. She discussed the collaborative work with specific groups, gathering input on LCAP goals, and outlining the subsequent steps. The feedback from the LCAP Development Survey was emphasized, indicating that respondents overwhelmingly agreed or strongly agreed with the District's three goals. Next steps involve finalizing educational partner engagement, Orange County Department of Education review, and Board of Trustees' Public Hearing and Approval, scheduled for June 11 and June 25, respectively.

## M. Consent Calendar

### 1. **Administrative Services: Gifts to the District**

Motion by Gina Clayton-Tarvin, seconded by Norm Westwell, and unanimously carried by the Trustees present (Trustee Singer absent) to approve as submitted.

### 2. **Administrative Services: Payroll Check Registers from February 11, 2024, through March 10, 2024**

Motion by Gina Clayton-Tarvin, seconded by Norm Westwell, and unanimously carried by the Trustees present (Trustee Singer absent) to approve as submitted.

### 3. **Administrative Services: Purchase Orders for all Funds from March 1, 2024, through March 14, 2024**

This item was previously pulled from the Consent Calendar by Clerk Clayton-Tarvin, who advised she will be abstaining from voting on this matter as she has a conflict of interest. Purchase Order T38R1886 involves Mesa View Middle School, and her property shares an easement with this school site.

Motion by Norm Westwell, seconded by Morgan Westmoreland, and carried by the Trustees present (Clerk Clayton-Tarvin abstaining; Trustee Singer absent) to approve as submitted.

### 4. **Administrative Services: School District Check Registers from March 1, 2024, through March 15, 2024**

Motion by Gina Clayton-Tarvin, seconded by Norm Westwell, and unanimously carried by the Trustees present (Trustee Singer absent) to approve as submitted.

**5. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants**

Motion by Gina Clayton-Tarvin, seconded by Norm Westwell, and unanimously carried by the Trustees present (Trustee Singer absent) to approve as submitted.

**6. Human Resources: Certificated Employee Personnel Activity List - February 27, 2024, through March 12, 2024**

Motion by Gina Clayton-Tarvin, seconded by Norm Westwell, and unanimously carried by the Trustees present (Trustee Singer absent) to approve as submitted.

**7. Human Resources: Classified Employee Personnel Activity List - February 27, 2024, through March 12, 2024**

Motion by Gina Clayton-Tarvin, seconded by Norm Westwell, and unanimously carried by the Trustees present (Trustee Singer absent) to approve as submitted.

**N. Old Business: None.**

**O. New Business**

**1. Administrative Services: Contract Change Order for Contractor Argee Construction, Inc. for the Mesa View Middle School Measure R Modernization Project (Action)**

Clerk Clayton-Tarvin advised she will be abstaining from voting on this matter as she has a conflict of interest since her property shares an easement with this school site.

Motion by Norm Westwell, seconded by Morgan Westmoreland, and carried by the Trustees present (Clerk Clayton-Tarvin abstaining; Trustee Singer absent) to approve as submitted.

**2. Administrative Services: Home-to-School Transportation Program Report (Action)**

Motion by Morgan Westmoreland, seconded by Gina Clayton-Tarvin, and unanimously carried by the Trustees present (Trustee Singer absent) to approve as submitted.

**3. Educational Services: Agreement between Ocean View School District of Orange County and Photo House, Inc. for Photography Lessons at Lake View School (Action)**

Motion by Gina Clayton-Tarvin, seconded by Morgan Westmoreland, and carried by a 3:1 vote (Trustee Westwell dissenting; Trustee Singer absent) to approve as submitted.

**4. Educational Services: Agreement No. FCI-SD5-18 between the Children and Families Commission of Orange County and Ocean View School District of Orange County for School Readiness Services (Renewal)**

Jennifer Shepard, Early Learning Consultant, First 5, thanked the Board for their consideration of this Agenda item and provided detailed information regarding the Children and Families Commission of Orange County, and its support for School Readiness Services.

Motion by Gina Clayton-Tarvin, seconded by Morgan Westmoreland, and unanimously carried by the Trustees present (Trustee Singer absent) to approve as submitted.

**5. Educational Services: Amendment to Agreement between Ocean View School District of Orange County and Behavioral, Emotional, & Academic Mentoring (BEAM) for Instructional Assistant Services (Action)**

Motion by Gina Clayton-Tarvin, seconded by Morgan Westmoreland, and unanimously carried by the Trustees present (Trustee Singer absent) to approve as submitted.

**6. Educational Services: Amendment to Agreement for Non-Public School/Non-Public Agency Placement of Special Education Student as Determined by Individualized Education Program (IEP) (Action)**

Motion by Jack Souders, seconded by Norm Westwell, and unanimously carried by the Trustees present (Trustee Singer absent) to approve as submitted.

**7. Educational Services: Contract for Independent Educational Evaluation (IEE) for Students with Special Needs (Action)**

Motion by Jack Souders, seconded by Morgan Westmoreland, and unanimously carried by the Trustees present (Trustee Singer absent) to approve as submitted.

**8. Educational Services: Overnight Field Trip for Lake View School (Action)**

Motion by Morgan Westmoreland, seconded by Gina Clayton-Tarvin, and unanimously carried by the Trustees present (Trustee Singer absent) to approve as submitted.

**9. Educational Services: 2024-2025 Childcare Staffing Plan (Information)**

Received for information.

Deputy Superintendent Dr. Julianne Hoefler, Assistant Superintendent Dr. Alice Lee, and Coordinator of Child Development Programs Sue Broderson shared Ocean View School District's childcare staffing plan for the 2024-25 school year. Beginning with an overview of the program's background, they outlined the existing enrollment figures and challenges in staffing, ratios, training, and



required mandates. The presentation concluded with recommendations for the childcare staffing to include onsite and offsite considerations.

**10. Educational Services: Professional Development - Writing Program (Information)**

Received for information.

Dr. Alice Lee shared how the Educational Services Division continues to integrate high-quality reading and writing instruction for a comprehensive literacy program for both elementary and middle school students. She spoke about the recent staff professional development day that focused on providing tools and resources for teachers. Also referenced was a three-year plan involving professional development, implementation, and support of the District's Writing Program through the 2025-26 school year.

**11. Human Resources: Standard Agreement for Department of General Services/Office of Administrative Hearings (Action)**

Motion by Gina Clayton-Tarvin, seconded by Norm Westwell, and unanimously carried by the Trustees present (Trustee Singer absent) to approve as submitted.

**P. Any Other Public Comments to the Board of Trustees: None.**

**Q. Future Agenda Items (As Requested by Board Members)**

President Souders indicated his notes for future agenda items include an Overnight Field Trip Update and AI/Tech Policy.

Clerk Clayton-Tarvin requested that the winners of the District/Optimist Club's Essay and Oratorical Contests be recognized at the next Board meeting.

**R. Board of Trustees' Roundtable**

Clerk Clayton-Tarvin thanked Golden View, Vista View, and District staff for their informative presentations tonight; appreciated the gifts from Golden View's garden and the shirt from the Childcare Department; noted she is unable to attend her son's Open House at Mesa View as she will be conducting the same event in the District where she works; wished everyone an enjoyable spring break; thanked the voters of Assembly District 72 for electing her to the Democratic Central Committee, by a certified vote count of 20,259.

Trustee Westmoreland thanked the staff and students for the presentations and garden and shirt gifts; wished everyone a great spring break.

Trustee Westwell wished everyone a wonderful spring break; suggested the District contact CSBA for potential policies on Artificial Intelligence or direction in that area; recommended the District consider adding a new elective that would teach speed reading to students, as a means to improve student achievement.

President Souders wished everyone a great spring break and Happy Easter to those who celebrate the event; appreciated all the presentations and garden gifts.

**S. Closed Session (if needed):** None.

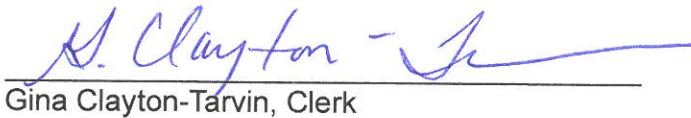
**T. Reconvene in Open Session/Report of Closed Session Action:** n/a

**U. Adjournment**

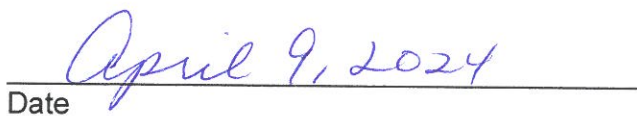
Motion by Gina Clayton-Tarvin, seconded by Norm Westwell, and unanimously carried by the Trustees present (Trustee Singer absent) to adjourn at 8:12 p.m.



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Michael Conroy, Ed.D., Superintendent



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Gina Clayton-Tarvin, Clerk



\_\_\_\_\_  
Date