



OCEAN VIEW SCHOOL DISTRICT
17200 Pinehurst Lane
Huntington Beach, CA 92647

A blue, rectangular stamp with a checkmark in the top left corner and the word "APPROVED" in a bold, sans-serif font.

**Board of Trustees' Meeting
July 5, 2022**

MEETING MINUTES

**CLOSED SESSION: 5:45 P.M.
OPEN SESSION: 6:00 P.M.**

Voting Members

Gina Clayton-Tarvin, President
Patricia Singer, Vice President
Jack Souders, Clerk
John Briscoe, Trustee
Norm Westwell, Trustee

Administration:

Michael Conroy, Ed.D., Superintendent
Julianne Hoefer, Ph.D., Assistant Superintendent, Educational Services
Keith Farrow, Assistant Superintendent, Administrative Services
Reagan Headrick, Assistant Superintendent, Human Resources

A. Call to Order

The Regular Meeting of the Board of Trustees was called to order by President Gina Clayton-Tarvin at 5:45 p.m.

B. Roll Call

Members present: Gina Clayton-Tarvin, Patricia Singer, Norm Westwell

John Briscoe arrived at 5:47 p.m.

- 1. Trustee Jack Souders will be available via telephone from O'Hare International Airport, 10,000 W. O'Hare Ave., Chicago, IL 60666**

Trustee Jack Souders called into the meeting from the above stated address.

C. Agenda Adoption- Regular Board of Trustees' Meeting of July 5, 2022

MOTION by Patricia Singer and seconded by Jack Souders to approve as submitted.

Prior to the vote, Trustee Westwell pulled Agenda Item M-1 (Food Service Safety and Sanitation Program Service Agreement) from the Consent Calendar for individual consideration.

Vote on motion to approve, moving Agenda Item M-1 to before O. New Business:

Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Yes
John Briscoe – Not Present
Norm Westwell - Yes

D. Closed Session

Vice President Singer read aloud the items listed under Closed Session. As there was no one present wishing to speak on these matters, the Board moved to Closed Session at 5:49 p.m.

- 1. Government Code Section 54956.9(d)(1) Existing Litigation: OAH Case Numbers 2022040147 and 202202075 Joint Filing**
- 2. Government Code Section 54956.8: Conference with Real Property Negotiators - Property: 4.4 acre parcel of land located at corner of Warner Avenue and Nichols Lane, commonly referred to as the “Wintersburg Property”; Agency Negotiator: Michael Conroy, Ed.D., Superintendent; Negotiating Parties: Ocean View School District of Orange County; Republic Services, Inc.; Under Negotiation: Instruction and authority provided to Negotiators will concern valuation, purchase, and assignment issues pertaining to disposition of said parcel pursuant to Agreement Between Landowners.**

E. Return to Open Session/Report of Closed Session Action

The Board of Trustees returned to Open Session at 6:00 p.m. The following action was taken in Closed Session:

MOTION by John Briscoe, seconded by Patricia Singer, and carried by the following roll call vote to approve the settlement agreement to resolve special education existing litigation OAH Case Numbers 2022040147 and 2022020725 joint filing in the amount of \$12,000.00, the amount which will be shared with the Huntington Beach Union High School District through an Interagency Memorandum of Understanding:

Gina Clayton-Tarvin - Yes
John Briscoe - Yes
Jack Souders - Yes
Patricia Singer - Yes
Norm Westwell – Yes

F. Pledge of Allegiance

President Clayton-Tarvin led the Pledge of Allegiance.

G. Introductions

President Clayton-Tarvin welcomed Dr. Michael Conroy to his first Board Meeting as Superintendent of Ocean View School District.

H. Minutes

1. Regular Board of Trustees' Meeting Minutes, June 28, 2022

Approve as submitted.

Motion made by: John Briscoe

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Abstain

John Briscoe - Yes

Norm Westwell – Abstain

I. **Time Certain:** None.

J. **Public Comment:** None.

K. Communications

1. Written Communications to the Board

President Clayton-Tarvin advised that the following correspondence had been submitted online:

1. Written comment dated July 1, 2022, from Lake View staff members regarding 2022-2023 start times;
2. Written comment dated July 5, 2022, from Amy Bonilla regarding lower class sizes.

Copies of the above correspondence have been provided to the Board members and are available for public review at the District Office.

2. **Board/Committee Reports:** None.

3. Trustees' Communications

Trustee Singer commented on her participation in the City's 4th of July Parade, along with students, parents, staff, fellow Board members, and our new Superintendent; pleased to be able to attend this event in person with the community.

Trustee Briscoe echoed Trustee Singer's comments regarding the parade, noting that the District proudly participated with a car and school bus, complete with 4th of July decorations; gave a brief history of the Ocean View School District established in 1874, and mentioned we will be celebrating its 150th anniversary in a few years.

President Clayton-Tarvin shared her excitement to be part of the parade, which was well attended by the community and broadcast on television; sent condolences to the families of the victims of yesterday's shooting at an Independence Day Parade in Illinois, and condemned the continued gun violence in America.

At this time, President Clayton-Tarvin advised the telephone connection with Trustee Souders had been lost.

4. Superintendent's Communications

Dr. Conroy noted his attendance at the Star View Groundbreaking Ceremony, which was well attended by staff and community members; met with the District's construction design team regarding the Star View Modernization Project; pleased to participate in the 4th of July Parade, along with President Clayton-Tarvin, Vice President Singer, Trustee Briscoe, Public Information Manager Trish Montgomery, Circle View Principal Jessica Haag, newly appointed Spring View Principal Isis Ortiz, staff members, students, and parents; expressed his pleasure to return as Superintendent to the Ocean View School District, as it is a special place with wonderful and dedicated teachers, support staff, and administrators who do amazing things for our students; is looking forward to a great school year.

5. PTA/PTO/PTSA/PTSO Presidents' Roundtable (Inactive in summer): n/a

6. Employee Associations' Communications (CSEA, OVTA): None.

L. Reports: None.

M. Consent Calendar

1. Administrative Services: Food Service Safety and Sanitation Program Service Agreement (Renewal)

This item had been previously pulled from the Consent Calendar for individual consideration by Trustee Westwell. There was no discussion on this item.

MOTION by John Briscoe, seconded by Patricia Singer, and carried by the following roll call vote to approve as submitted:

John Briscoe - Yes
Gina Clayton-Tarvin - Yes
Jack Souders – Not Present
Patricia Singer - Yes
Norm Westwell – No

2. Administrative Services: Gifts to the District

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: John Briscoe

Voting:

Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Not Present
John Briscoe - Yes
Norm Westwell – Yes

3. Administrative Services: Purchase Orders for all Funds from June 17, 2022, through June 30, 2022

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: John Briscoe

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Not Present

John Briscoe - Yes

Norm Westwell - Yes

4. Administrative Services: School District Check Registers from June 9, 2022, through June 20, 2022

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: John Briscoe

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Not Present

John Briscoe - Yes

Norm Westwell - Yes

5. Educational Services: 2022-2023 Independent Contractor Agreement between the Ocean View School District of Orange County and Language Network, Inc. (Renewal)

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: John Briscoe

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Not Present

John Briscoe - Yes

Norm Westwell - Yes

6. Educational Services: Agreement between Orange County Department of Education and Ocean View School District of Orange County for Restorative Practices and Circles Training (Renewal)

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: John Briscoe

Voting:

Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Not Present
John Briscoe - Yes
Norm Westwell - Yes

7. **Educational Services: Independent Contractor Agreement Between Ocean View School District of Orange County and Bio-Acoustical Corporation for Student Health Screenings for the 2022-2023 School Year (Renewal)**

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: John Briscoe

Voting:

Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Not Present
John Briscoe - Yes
Norm Westwell - Yes

8. **Educational Services: Independent Contractor Agreement Between Ocean View School District of Orange County and GlobaLingo Education Consulting, LLC for Dual Language Immersion Program Consulting Services. (Renewal)**

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: John Briscoe

Voting:

Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Not Present
John Briscoe - Yes
Norm Westwell - Yes

9. **Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and Kyo Autism Therapy, LLC for Special Education Training (Renewal)**

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: John Briscoe

Voting:

Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Not Present
John Briscoe - Yes
Norm Westwell - Yes

10. Educational Services: Independent Contractor Agreements between Ocean View School District of Orange County and Eileen Maeda for Music Instruction at Golden View and Star View Schools (Renewal)

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: John Briscoe

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Not Present

John Briscoe - Yes

Norm Westwell - Yes

11. Educational Services: Listing of Conferences, Meetings Workshops and Consultants

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: John Briscoe

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Not Present

John Briscoe - Yes

Norm Westwell - Yes

12. Human Resources: Certificated Employee Personnel Activity List - June 15, 2022, through June 28, 2022

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: John Briscoe

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders – Not Present

John Briscoe - Yes

Norm Westwell - Yes

13. Human Resources: Classified Employee Personnel Activity List - June 15, 2022, through June 28, 2022

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: John Briscoe

Voting:

Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Not Present
John Briscoe - Yes
Norm Westwell - Yes

N. Old Business: None.

O. New Business

1. Administrative Services: Acceptance of Apparent Bid Results and Award of Contracts for Various Categories for the Star View Elementary Modernization Project (Action)

MOTION by John Briscoe, seconded by Patricia Singer to approve as submitted.

Keith Farrow, Assistant Superintendent, Administrative Services, gave a brief report on the bid process for the Star View Modernization Project, noting the total bid package came in at approximately \$26 million, which added to soft costs, is approximately \$34 million.

Dr. Conroy explained the adverse effect which the pandemic has had on the economy and costs, specifically in the construction area.

In response to President Clayton-Tarvin's questions regarding potential cost savings, Mr. Farrow explained that costs have been mitigated through value engineering, which is the review during the project's design phase to reduce costs. In addition, both the construction company and the architect team have agreed to base their fees on a previously estimated figure of \$21.5 million, as opposed to the higher amount listed above.

Discussion ensued regarding attention to detail in reviewing and approving all modernization plans for our school sites to ensure the least amount of change orders are necessary to complete the project as designed. President Clayton-Tarvin added this is a critical step, as the Board is the fiduciary of the public's trust and funds.

Mr. Farrow assured the Board that the entire team understands the concerns noted by President Clayton-Tarvin, and advised that attention to all detail will be emphasized to ensure the job is being done correctly, from the beginning to end.

Trustee Singer commented on the great work accomplished by our modernization team as we move through the plans; suggested that a renewed emphasis on the details would be prudent as we complete the final projects.

Dr. Conroy praised the overall work accomplished by the construction/architect teams at the modernized sites, but will ensure that the projects' details are thoroughly reviewed in the future.

Vote on motion to approve:

John Briscoe - Yes
Gina Clayton-Tarvin - Yes
Jack Souders – Not Present
Patricia Singer - Yes
Norm Westwell – Yes

2. Administrative Services: Mesa View Middle School Modernization (Information)

Received for information.

Mr. Farrow narrated a PowerPoint presentation regarding this project, including the conceptual overall site layout with the front of school focus, site design concepts, budget considerations, and request for Board direction. Dr. Conroy provided information regarding the budget considerations, based on prior budget estimates at Star and Mesa View, as well as the next school in the modernization process.

The Board discussed staff and student drop-off areas; parking lot configurations; facade options for the front of the school, including a Spanish design to fit in with the neighborhood style; larger garden area; use of permeable surfaces; and increased use of trees.

Trustee Westwell expressed concern that because President Clayton-Tarvin's residence abuts the Mesa View property, she may have a conflict of interest on this matter, as she may receive the benefit of higher property value as a result of this modernization project. President Clayton-Tarvin advised that staff will look into the matter with legal counsel, and she will follow the legal recommendation received.

Dr. Conroy stated that staff has created a standard at the middle schools, which is represented by the school office, science classrooms, hallways, classrooms, staff lounge, and food service areas shared in the presentation. Staff's recommendation is to continue with these same concepts, working within budget considerations.

Dr. Conroy shared two budgetary options regarding the modernization of Mesa View and the next school chosen for modernization. He explained the remaining Measure R funds could be divided equally, or they could be budgeted for Mesa View, and other District funds could be used for the next school, which is staff's recommendation.

After discussions about inflation and the current market, as well as equity and fiduciary responsibility, the Board concurred with staff's recommendation to use the Measure R funds for Mesa View's modernization, and use any remaining Measure R funds and other District monies to modernize the next school.

3. Administrative Services: Agreement for Heating, Ventilation, and Air Conditioning (HVAC) Maintenance, Services, and Repair Between Ocean View School District of Orange County and Therma LLC (Action)

Approve as submitted.

Motion made by: John Briscoe

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Not Present

John Briscoe - Yes

Norm Westwell - Yes

4. Administrative Services: Agreements to Piggyback on Agreements Awarded by Gold Star Foods for Food and Nutrition Service Items (Action)

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: John Briscoe

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Not Present

John Briscoe - Yes

Norm Westwell - Yes

5. Administrative Services: School Safety and Security Update (Information)

Mr. Farrow narrated a brief PowerPoint presentation regarding the safety systems that staff recommends for the school sites, involving the single point of entry or front door access. He explained each system would include video monitoring, intercom capabilities, locked door release system, and a panic button for the office.

He discussed the difference between the basic, simplistic option at a cost of approximately \$40,000.00-\$50,000.00 and the enhanced option at an estimated cost of \$90,000.00, which would include video recording software programmable as needed, video recording integration with the Huntington Beach Police Department, and extended warranties. Finally, the timeline for the project was outlined, with a target date of implementation prior to the opening day of school.

After Board discussion regarding different lines of reasoning for the need for enhanced school site security, and recent parent/community feedback following gun violence incidents in America, it was the consensus of the majority of the Trustees to direct staff to move forward with the enhanced security option package.

6. Administrative Services: Delegation of Authority for Safety at School Sites (Action)

Approve as submitted.

Motion made by: John Briscoe

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Not Present

John Briscoe - Yes

Norm Westwell - No

7. Administrative Services: Independent Contractor Agreement for GASB 75 Valuation Services Between Ocean View School District of Orange County and Grant Thornton (Action)

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: John Briscoe

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Not Present

John Briscoe - Yes

Norm Westwell - No

8. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and Emma Trinkle for Environmental Science Educator Services at Golden View School (Action)

Approve as submitted.

Motion made by: John Briscoe

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Not Present

John Briscoe - Yes

Norm Westwell - No

9. Human Resources: Certificated Substitute Teacher Pay Rate Increase (Action)

Approve as submitted.

Motion made by: John Briscoe

Motion seconded by: Patricia Singer

U. Adjournment

Time: 8:15 p.m.

Motion made by: John Briscoe

Motion seconded by: Patricia Singer

Voting:

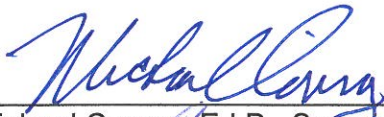
Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

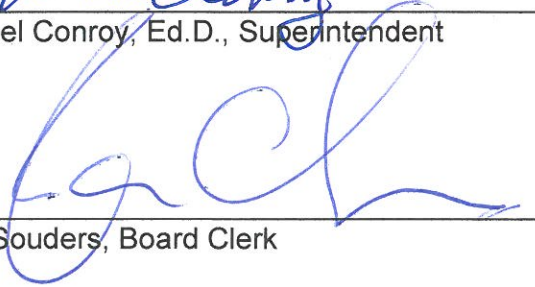
Jack Souders - Not Present

John Briscoe - Yes

Norm Westwell – Yes



Michael Conroy, Ed.D., Superintendent



Jack Souders, Board Clerk

Date August 16, 2022

Voting:

Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Not Present
John Briscoe - Yes
Norm Westwell - Yes

10. Human Resources: Declaration of Need for Fully Qualified Educators (Action)

Approve as submitted.

Motion made by: John Briscoe

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Not Present
John Briscoe - Yes
Norm Westwell - Yes

11. Human Resources: Williams Settlement Legislation Fourth Quarter Report of Uniform Complaints 2021-2022 (Information)

Received for information.

P. Any Other Public Comments to the Board of Trustees: None.

Q. Future Agenda Items (As Requested by Board Members): None.

R. Board of Trustees' Roundtable

Trustee Singer wished everyone a wonderful summer.

Trustee Briscoe spoke regarding the District's summer enrichment classes and urged students to enroll in this opportunity.

President Clayton-Tarvin thanked the Food and Nutrition Services Department for their continued work serving the community's children, ages 1-18, during the summer, specifically noting the availability of breakfast and lunch at Oak View and Westmont Schools; attended the Groundbreaking Ceremony at Star View School and thanked those staff involved in making the event a success.

S. Closed Session (if needed)

The Board of Trustees returned to Closed Session at 8:04 p.m. to continue discussion of items previously announced. Any action taken will be reported out from the Board Room (Building A).

T. Return to Open Session/Report of Closed Session Action

The Board of Trustees returned to Open Session at 8:14 p.m. There were no Closed Session actions to report.