



**MEETING MINUTES**

**CLOSED SESSION: 5:00 P.M.**

**OPEN SESSION: 6:00 P.M.**

**Voting Members**

Gina Clayton-Tarvin, President  
Patricia Singer, Vice President  
Jack Souders, Clerk  
John Briscoe, Trustee  
Norm Westwell, Trustee

**Non-Voting Members**

Michael Conroy, Ed.D., Superintendent  
Julianne Hoefler, Ph.D., Assistant Superintendent, Educational Services  
Keith Farrow, Assistant Superintendent, Administrative Services  
Reagan Headrick, Assistant Superintendent, Human Resources

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**A. Call to Order**

The Regular Meeting of the Board of Trustees was called to order by President Gina Clayton-Tarvin at 5:00 p.m.

**B. Roll Call**

Members present: John Briscoe, Gina Clayton-Tarvin, Patricia Singer, Jack Souders, Norm Westwell

**C. Agenda Adoption- Regular Board of Trustees' Meeting of September 28, 2022**

Trustee Westwell pulled Agenda Item M.4 (Independent Contractor Agreement Between Ocean View School District of Orange County and Growth Opportunities through Athletics, Learning, and Services (GOALS) for the 2022-2023 School Year) from the Consent Calendar for individual consideration.

MOTION by Patricia Singer, seconded by Jack Souders, and carried by the following roll call vote to approve the Agenda, with Agenda Item M.4 moved to before O. New Business for consideration:

John Briscoe - Yes  
Gina Clayton-Tarvin - Yes  
Patricia Singer - Yes  
Jack Souders - Yes  
Norm Westwell - Yes

**D. Closed Session**

Clerk Souders read aloud the items listed under Closed Session. As there was no one present wishing to speak on these matters, the Board moved to Closed Session at 5:03 p.m.

1. **Government Code Section 54956.8 - Conference with Real Property Negotiators; Property: Approximately 1.91 acres of property (vacant parcel) located at 8251 Heil Avenue, Westminster, CA 92684; Agency Negotiators: Ocean View School District (Lessor) Real Property Negotiators: Keith Farrow, Assistant Superintendent, Administrative Services; Negotiating Parties: Ocean View School District (Lessor) and ActivCare (Lessee); Under Negotiation: Instruction to negotiators will concern both price and terms of payment associated with lease of the identified property.**
2. **Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Reagan Headrick, Assistant Superintendent, Human Resources; Employee Organizations: CSEA and OVTA**

**E. Return to Open Session/Report of Closed Session Action**

The Board of Trustees returned to Open Session at 6:00 p.m. There were no Closed Session actions to report.

Trustee Briscoe was out of the room when the meeting reconvened in Open Session, and returned to the dais at 6:17 p.m.

**F. Pledge of Allegiance**

The Pledge of Allegiance was led by President Clayton-Tarvin.

**G. Introductions: None.**

**H. Minutes**

**1. Regular Board of Trustees' Meeting Minutes, September 13, 2022**

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: Norm Westwell

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Abstain

John Briscoe - Not Present

Norm Westwell - Yes

**I. Time Certain**

**1. 6:05 p.m. Positive Behavioral Interventions and Supports (PBIS) Recognition**

Eight schools were recognized as earning awards from the California Positive Behavioral Interventions and Supports (PBIS) Coalition, in recognition of their implementing a positive campus culture and increasing student engagement. College View, Hope View, and Marine View earned a silver certification; Lake View, Oak View, Star View, Vista View, Village View, and Westmont earned bronze certifications for their excellent execution of PBIS strategies.

**2. 6:15 p.m. Star View Elementary School: Bulletin Board Presentation**

Star View Principal Paul Kraft and teachers Leslie Flores and Candice Headley shared information about the work taking place at the school toward making connections with students and families this year. The teachers shared activities they conduct with their students to make connections, as highlighted on the school's bulletin board display in the Board Room.

**3. 6:25 p.m. Mesa View Middle School: Student Presentation**

Mesa View Principal Jacyn Grunbaum introduced two Mesa View student leaders: Jaxon Mayebo from the ASB leadership class, and NhaThy Hoang from the WEB (Where Everybody Belongs) leadership class. Jaxon and NhaThy shared details of the training and preparation they underwent during the summer with their teachers, Sarah Roberts and Emily Croal, to prepare for and facilitate an orientation for the incoming sixth grade students. The students shared how this sixth grade only orientation is a great way for the new students to become acclimated to middle school, meet several seventh and eighth grade mentors, and collaborate and team build with each other.

**J. Public Comment:** None.

**K. Communications**

**1. \*Written Communications to the Board**

President Clayton-Tarvin advised that the following correspondence had been submitted online:

1. Written comment dated September 28, 2022, from Anonymous regarding recycling plastic/organic waste.

Copies of the above correspondence have been provided to the Board members and are available for public review at the District Office.

**2. Board/Committee Reports:** None.

**3. Trustees' Communications**

Trustee Briscoe mentioned that school is back in session, with face mask wearing optional for students and staff.

Trustee Singer congratulated the schools receiving PBIS awards tonight; pleased to have student presentations at the Board meetings to remind us that our focus is on the students.

Trustee Souders concurred with Trustee Singer's remarks about the student presentations, including the bulletin board highlights; spoke about the importance of PBIS and SEL (Social Emotional Learning) as a way of making those important connections between students and teachers.

President Clayton-Tarvin expressed her pleasure at seeing so many staff members in the audience; congratulated the PBIS award-winning schools honored tonight; thanked the Star View team, led by Principal Paul Kraft, for explaining ways they are connecting with their students, as well as highlighting

their bulletin board at the back of the Board Room; appreciated hearing from the Mesa View students who spoke about how they make connections with their fellow students; mentioned the many people she is meeting as she campaigns in the upcoming election for a position on the Huntington Beach City Council; attended a City event to explore ideas to enhance and reimagine Downtown Huntington Beach.

#### **4. Superintendent's Communications**

Dr. Conroy shared that he and his wife just returned from Parents' Weekend at Louisiana State University in Baton Rouge, Louisiana, where their daughter is attending college and was pleased to spend quality time with her during the busy event-filled weekend visit.

He thanked the District's health technicians for supporting our school's health offices as school opened for the new year; acknowledged Facilities staff members Garrett Sample and Wes Hatton for their diligent work in delivering all textbooks, instructional materials, and new TK supplies to start the new school year; expressed appreciation to Purchasing Director Jody Johancsik and Buyer Sara Cardenas who prepared all the school supplies ordered for every site and then oversaw the delivery by Mr. Sample; recognized the District's Reprographics Department staff members Jason Zonner and Jorge Garcia, who, along with assistance from Angie Kessler, Oak View Health Technician, were able to complete the summer rush of copy jobs required by teachers and school offices for the start of school.

Along with Harbour View Principal Francesca Ligman, Village View Principal Tami Benane, and School Office Manager Melissa Schaffer, Dr. Conroy attended the Surf City Optimist Club meeting, where several exciting events were planned for this school year; attended Back-To-School Nights at College View, Village View, Mesa View, and Vista View; gave special recognition to Mesa View teacher Fara Andrusky who was instructing her students on Cornell notetaking during his Tuesday Coaching visit; attended the West Orange County Consortium for Special Education (WOCCSE) Superintendents' Meeting; pleased to be at Oak View's Golden Bell validation visit along with Board members and staff; and attended "HB Community Café," a series of community conversations to bring neighbors together for the betterment of the City.

He reported on the successful negotiations with both OVTA and CSEA to settle the 2022-23 negotiations and thanked the Board for providing support for all staff; appreciated the teamwork of all involved, including OVTA's leadership team, Heidi Webb and Meghan Balsillie, and CSEA's leadership team, Jason Bozarth and Cathy Opperud. Prior to tonight's meeting, he and members of Executive Cabinet participated in an OVTA General Membership Zoom Meeting to review the Tentative Agreement components with the membership.

He mentioned the District is expanding classified recruitment by sharing job openings on social media and posting on school and District marquees, along with creating business recruitment cards to distribute. He acknowledged Public

Information Manager Trish Montgomery, Assistant Superintendent Headrick, and Human Resources Technician Deb Thach for their work in this area.

He commended College View Principal Elaine Burney for completing the preschool requirements to serve as the site point person for state preschool licensing, and noted that Westmont Principal Sharon Ahlman will be completing her requirements shortly.

Yesterday, the first edition of "A Monthly Message from the Superintendent" was sent out via Parent Square, with the purpose being to connect with the community by sharing the wonderful things happening each month in the District. These monthly messages from the Superintendent will be published at the end of every month.

Finally, Dr. Conroy thanked the Principals and Assistant Principals for their hard work to make the start of the school year a memorable experience for their staff and every student, as he noted the District had a great opening to the 2022-2023 school year.

**5. PTA/PTO/PTSA/PTSO Presidents' Roundtable**

President Clayton-Tarvin advised that the next Roundtable Meeting will be on October 3, 2022, and Vice President Singer will attend the meeting on her behalf, as she is working at that time.

**6. Employee Associations' Communications (CSEA, OVTA)**

Heidi Webb, OVTA President, spoke highly of the PAL (Partnership with Administration and Labor) relationship enjoyed with the District as being an integral part of the recently successful negotiations; she expressed pride in being part of the Ocean View School District and is looking forward to continued teamwork.

**L. Reports:** None.

**M. Consent Calendar**

**1. Administrative Services: Payroll Check Registers from August 11, 2022, through September 10, 2022**

Approve as submitted.

Motion made by: John Briscoe

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

John Briscoe - Yes

Norm Westwell - Yes

**2. Administrative Services: Purchase Orders for all Funds from August 19, 2022, through September 8, 2022**

Approve as submitted.



Motion made by: John Briscoe  
Motion seconded by: Patricia Singer  
Voting:  
Gina Clayton-Tarvin - Yes  
Patricia Singer - Yes  
Jack Souders - Yes  
John Briscoe - Yes  
Norm Westwell - Yes

**3. Administrative Services: School District Check Registers from August 19, 2022, through September 8, 2022**

Approve as submitted.

Motion made by: John Briscoe  
Motion seconded by: Patricia Singer  
Voting:  
Gina Clayton-Tarvin - Yes  
Patricia Singer - Yes  
Jack Souders - Yes  
John Briscoe - Yes  
Norm Westwell - Yes

**4. Educational Services: Independent Contractor Agreement Between Ocean View School District of Orange County and Growth, Opportunities through Athletics, Learning, and Service (GOALS) for the 2022-2023 School Year (Renewal)**

Approve as submitted

This Agenda item was previously pulled for individual consideration by Trustee Westwell. Dr. Hoefler responded to questions from the Trustee regarding accountability and success measurement.

Motion made by: John Briscoe  
Motion seconded by: Patricia Singer  
Voting:  
Gina Clayton-Tarvin - Yes  
Patricia Singer - Yes  
Jack Souders - Yes  
John Briscoe - Yes  
Norm Westwell - Yes

**5. Educational Services: List of Field Trips to Support the District Curriculum for 2022-2023 (Renewal)**

Approve as submitted.

Motion made by: John Briscoe  
Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes  
Patricia Singer - Yes  
Jack Souders - Yes  
John Briscoe - Yes  
Norm Westwell - Yes

**6. Educational Services: Listing of Conferences, Meetings Workshops and Consultants**

Approve as submitted.

Motion made by: John Briscoe

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes  
Patricia Singer - Yes  
Jack Souders - Yes  
John Briscoe - Yes  
Norm Westwell - Yes

**7. Human Resources: Certificated Employee Personnel Activity List - August 30, 2022, through September 13, 2022**

Approve as submitted.

Motion made by: John Briscoe

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes  
Patricia Singer - Yes  
Jack Souders - Yes  
John Briscoe - Yes  
Norm Westwell - Yes

**8. Human Resources: Classified Employee Personnel Activity List - August 30, 2022, through September 13, 2022**

Approve as submitted.

Motion made by: John Briscoe

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes  
Patricia Singer - Yes  
Jack Souders - Yes  
John Briscoe - Yes  
Norm Westwell - Yes

**N. Old Business:** None.

**O. New Business**

- 1. Superintendent's Office: Resolution No. 10:2223 - Remuneration for Trustee Jack Souders - September 13, 2022, Board of Trustees' Meeting (Action)**

Approve as submitted.

Motion made by: John Briscoe

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Abstain

John Briscoe - Yes

Norm Westwell - Yes

- 2. Administrative Services: Gifts to the District**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

John Briscoe - Abstain

Norm Westwell - Yes

- 3. Administrative Services: Amendment to Lease Agreement Between Ocean View School District of Orange County and ActivCare Living, Inc. (Action)**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

John Briscoe - Not Present

Norm Westwell - No

Prior to the vote on this matter, Trustee Briscoe left the dais and returned after the vote was taken.

- 4. Administrative Services: Resolution No. 09:2223 - Approval of Signatures for District Bank Accounts (Action)**

Approve as submitted.



Motion made by: John Briscoe  
Motion seconded by: Jack Souders  
Voting:  
Gina Clayton-Tarvin - Yes  
Patricia Singer - Yes  
Jack Souders - Yes  
John Briscoe - Yes  
Norm Westwell - Yes

**5. Educational Services: 2022-2023 Consolidated Application for Funding Categorical Aid Programs, Spring Data Collection (Action)**

Approve as submitted.

Motion made by: John Briscoe  
Motion seconded by: Patricia Singer  
Voting:  
Gina Clayton-Tarvin - Yes  
Patricia Singer - Yes  
Jack Souders - Yes  
John Briscoe - Yes  
Norm Westwell - Yes

**6. Educational Services: Agreement for Non-Public Agency Services for Special Education Student as Determined By the Result of a Mediation (Action)**

Approve as submitted.

Motion made by: Patricia Singer  
Motion seconded by: Jack Souders  
Voting:  
Gina Clayton-Tarvin - Yes  
Patricia Singer - Yes  
Jack Souders - Yes  
John Briscoe - Yes  
Norm Westwell - Yes

**7. Human Resources: Resolution No. 08:2223 - A Resolution of the Board of Trustees of Ocean View School District of Orange County Authorizing Teaching Assignments 2022-2023 (Action)**

Approve as submitted.

Motion made by: Patricia Singer  
Motion seconded by: Jack Souders  
Voting:  
Gina Clayton-Tarvin - Yes  
Patricia Singer - Yes  
Jack Souders - Yes  
John Briscoe - Yes  
Norm Westwell - Yes

**8. Human Resources: California Public Employees' Retirement System (CalPERS) To Provide Employee Health Insurance (Information)**

Received for information.

**9. Human Resources: Resolution No. 12:2223 - Electing to Be Subject to the Public Employees' Medical and Hospital Care Act at an Unequal Amount for Employees and Annuitants With Respect to a Recognized Employee Organization 001 Ocean View Teachers Association (OVTA) (Action)**

Approve as submitted.

Motion made by: John Briscoe

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

John Briscoe - Yes

Norm Westwell - Yes

**10. Human Resources: Resolution No. 13:2223 - Electing to be Subject to the Public Employees' Medical and Hospital Care Act at an Unequal Amount for Employees and Annuitants with Respect to a Recognized Employee Organization 002 California School Employees Association (CSEA) and its Chapter 375 (Action)**

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: Jack Souders

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

John Briscoe - Yes

Norm Westwell - Yes

**11. Human Resources: Resolution No. 14:2223 - Electing to be Subject to the Public Employees' Medical and Hospital Care Act at an Unequal Amount for Employees and Organization 003 Management/Confidential (Action)**

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: Jack Souders

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

John Briscoe - Yes

Norm Westwell - Yes

**12. Human Resources: Resolution No. 15:2223 - Electing to Adopt School Vesting Under Section 22895 of the Public Employees' Medical and Hospital Care Act with Respect to a Recognized Employee Organization 100/101 Ocean View Teachers Association (OVTA) Vesting (Action)**

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: Jack Souders

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

John Briscoe - Yes

Norm Westwell - Yes

**13. Human Resources: Resolution No. 16:2223 - Electing to Adopt School Vesting Under Section 22895 of the Public Employees' Medical and Hospital Care Act with Respect to a Recognized Employee Organization 200/201 California School Employees Association (CSEA) Vesting (Action)**

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: Jack Souders

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

John Briscoe - Yes

Norm Westwell - Yes

**14. Human Resources: Resolution 17:2223 - Electing to Adopt School Vesting Under Section 22895 of the Public Employees' Medical and Hospital Care Act with Respect to a Recognized Employee Organization 300/301 Management/Confidential Vesting (Action)**

Approve as submitted.

Motion made by: John Briscoe

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

John Briscoe - Yes

Norm Westwell – Yes

**15. Human Resources: Resolution 18:2223 - Electing to be Subject to the Public Employees' Medical and Hospital Care Act at an Unequal Amount for Employees and Annuitants with Respect to a Recognized Employee Organization 004 CalPERS/CalSTRS Elected Officials (Action)**

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: John Briscoe

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

John Briscoe - Yes

Norm Westwell - Yes

**16. Human Resources: Resolution No. 19:2223 - Electing to be Subject to the Public Employees' Medical and Hospital Care Act at an Unequal Amount for Employees and Annuitants with Respect to a Recognized Employee Organization 005 Non-PERS Elected Officials (Action)**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

John Briscoe - Yes

Norm Westwell - Yes

**P. Any Other Public Comments to the Board of Trustees:** None.

**Q. Future Agenda Items (As Requested by Board Members):** None.

**R. Board of Trustees' Roundtable**

Trustee Singer mentioned her visit to Oak View during the Golden Bell Validation Visit, where Principal Landero did an outstanding job explaining the "Owl's Nest" and showcasing her school; acknowledged the staff members in the audience, noting their attendance shows they are truly vested in our schools and students.

Trustee Briscoe commented on his recent successful lawsuit against the City of Huntington Beach involving printed ballot arguments; recommended taking action as he did if something is not right.

President Clayton-Tarvin thanked Trustee Singer for attending Oak View's Golden Bell Validation Visit on her behalf; attended Back-to-School Nights at various schools; stated she is in support of all three incumbent Trustees in this election, as is the Ocean View Teachers' Association; is looking forward to attending the ribbon-cutting ceremony of the new Marine Science Wet Lab at Village View later this week.

**S. Closed Session (if needed):** None.

**T. Return to Open Session/Report of Closed Session Action:** n/a

**U. Adjournment**

Time: 7:42 p.m.

Motion made by: Norm Westwell

Motion seconded by: John Briscoe

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

John Briscoe - Yes

Norm Westwell - Yes



Michael Conroy, Ed.D., Superintendent



Jack Souders, Clerk

October 11, 2022

Date