



OCEAN VIEW SCHOOL DISTRICT
17200 Pinehurst Lane
Huntington Beach, CA 92647

**Board of Trustees' Meeting
November 15, 2022**

MEETING MINUTES

**Closed Session: 5:00 P.M.
Open Session: 6:00 P.M.**

Voting Members

Gina Clayton-Tarvin, President
Patricia Singer, Vice President
Jack Souders, Clerk
John Briscoe, Trustee
Norm Westwell, Trustee

Administration

Michael Conroy, Ed.D., Superintendent
Julianne Hoefler, Ph.D., Assistant Superintendent, Educational Services
Keith Farrow, Assistant Superintendent, Administrative Services
Reagan Headrick, Assistant Superintendent, Human Resources

A. Call to Order

The Regular Meeting of the Board of Trustees was called to order by President Gina Clayton-Tarvin at 5:03 p.m.

B. Roll Call

Members present: John Briscoe, Gina Clayton-Tarvin, Jack Souders

Norm Westwell arrived at 5:04 p.m.

Patricia Singer arrived at 5:05 p.m.

C. Agenda Adoption - Regular Board of Trustees' Meeting of November 15, 2022

Approve as submitted.

Motion made by: John Briscoe

Motion seconded by: Jack Souders

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Not Present

Jack Souders - Yes

John Briscoe - Yes

Norm Westwell - Not Present

D. Closed Session

Clerk Souders read aloud the items listed under Closed Session. As there was no one present wishing to speak on these matters, the Board moved to Closed Session at 5:06 p.m.

- 1. Government Code Section 54956.8: Conference with Real Property Negotiators - Property: 4.4 acre parcel of land located at corner of Warner Avenue and Nichols Lane, commonly referred to as the “Wintersburg Property”; Agency Negotiator: Michael Conroy, Ed.D., Superintendent; Negotiating Parties: Ocean View School District of Orange County; Republic Services, Inc.; Under Negotiation: Instruction and authority provided to Negotiators will concern valuation, purchase, and assignment issues pertaining to disposition of said parcel pursuant to Agreement Between Landowners.**
- 2. Government Code Section 54956.9(d)(2): Anticipated Litigation - One Case**

E. Return to Open Session/Report of Closed Session Action

The Board of Trustees returned to Open Session at 6:00 p.m. There were no Closed Session actions to report.

F. Pledge of Allegiance

President Clayton-Tarvin led the Pledge of Allegiance.

G. Introductions: None.

H. Minutes

- 1. Regular Board of Trustees' Meeting Minutes, October 25, 2022**

Approve as submitted.

Motion made by: John Briscoe

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

John Briscoe - Yes

Norm Westwell - Yes

I. Time Certain

- 1. 6:05 p.m. Westmont Elementary School: Bulletin Board Presentation**

Westmont Principal Sharon Ahlman and 4th grade teacher Elisa Harper shared how the school's Visual and Performing Arts (VAPA) program integrates the arts into all academic areas with music, dance, theater, and visual arts. Students in preschool through 5th grade have many exciting programs in which to participate, such as the 4th-5th grade Band, which is unique for an elementary school in Orange County. Principal Ahlman noted that this year, the students will be performing *The Aristocats*, a Disney musical, which involves singing, acting, dancing, lighting, sound, props, and more. She referenced the bulletin board display in the Board

Room, showcasing Westmont's Shining Stars with QR codes that highlight their rigorous academic instruction and VAPA program.

2. 6:15 p.m. Marine View Middle School: Student Presentation

Marine View Principal Sara Schaible and Associated Student Body (ASB) students Tea Lenore and Nola Emralino discussed some of the school's programs and activities that help students SAIL (Seek, Achieve, Include and Learn) to success. Positivity, learning, and connection-building is emphasized through programs such as the Energy Bus Lessons, the Anchors Program, intramural sports, and a variety of Spirit Days. In support of kindness and service initiatives, Marine View participates in a school-wide service project with the Huntington Beach Youth Shelter, where students and families can donate canned goods, food, and hygiene products, to help those in need. ASB students take pride in planning activities to ensure that all students are successful in their school community.

J. Public Comment

Brittany Bas, parent, expressed her gratitude to the Special Education Department staff for their diligent work in moving forward with issues presented, as well as for their transparency, kindness, compassion, and for truly listening to the parents.

K. Communications

1. Written Communications to the Board

President Clayton-Tarvin advised that the following correspondence had been submitted online:

1. Written comment dated November 15, 2022, from Jennifer Romeyn regarding a teacher issue;
2. Written comment dated November 15, 2022, from Anonymous regarding the Middle School bell schedule;
3. Written comment dated November 15, 2022, from Anonymous regarding Personnel Commission issues.

Copies of the above correspondence have been provided to the Board members and are available for public review at the District Office.

2. Board/Committee Reports: None.

Trustee Westwell stated he would like to see the return of an agenda item that provides a summary of the California Public Records Act requests received by the District. President Clayton-Tarvin asked staff to research the history of sharing this information with the Board.

3. Trustees' Communications

Trustee Souders wished everyone a happy Thanksgiving holiday.

Trustee Singer thanked Principal Ahlman and the Westmont staff for showcasing the many programs and activities integrating Visual and Performing Arts throughout the day at Westmont; appreciated Marine View's presentation and thanked the students for sharing their school's highlights with the Board; attended various

veterans' acknowledgment assemblies at school sites; attended the PTA/O/SA/SO Presidents' Roundtable meeting on behalf of President Clayton-Tarvin; is looking forward to attending Lake View's Color Run event and Marine View's concert this week; wished everyone a wonderful Thanksgiving holiday.

Trustee Briscoe proudly announced that today he became a grandfather, as his son and daughter-in-law welcomed a healthy baby boy named Jeremy; attended Village View's Veterans' Assembly.

President Clayton-Tarvin congratulated Trustee Briscoe on the birth of his grandson Jeremy; thanked the Westmont staff for their presentation and interactive bulletin board display; commended the Marine View students for their excellent articulation as they proudly shared about their school; attended the Park View Ribbon-Cutting Ceremony to officially open the green space park for community use, and thanked her colleagues for making the decision not to allow high density building on this site; attended the Ribbon-Cutting Ceremony in recognition of the modernization of Vista View Middle School; along with Trustee Singer, attended Village View's Fall Carnival and the Surf City Optimist Club meeting, where plans are being made for Optimist Club sponsored activities at the school sites; shared that although she was not able to attend veterans' assemblies at our schools due to her teaching schedule in another district, she did have her classroom students write letters to veterans in collaboration with *A Million Thanks* Organization.

4. Superintendent's Communications

Dr. Conroy attended the Oak View Community Halloween Trunk or Treat event, where they had the highest attendance in five years; presented the opening remarks at the November 1 Staff Development Day for teachers held at Vista View Middle School; attended the Ribbon-Cutting Ceremony at Vista View on November 3 in recognition of their newly modernized site and thanked President Clayton-Tarvin, Trustees Briscoe, Singer, and Souders for attending. Also in attendance were Personnel Commissioners Bob Ewing and Lance Bidnick; Huntington Beach Mayor Barbara Delgleize; representatives from both the Huntington Beach and Fountain Valley Police Departments; former Vista View teacher and District principal Karan Spane; other District staff, administrators, and students. Area dignitaries in attendance included Assembly Member Janet Nguyen; Fountain Valley Mayor Patrick Harper; and Fountain Valley Council Member Ted Bui.

Dr. Conroy attended Village View's Fall Festival and Harbour View's Veterans' Ceremony, where veterans addressed the crowd as part of this patriotic ceremony.

During the summer Leadership Retreat, he shared that Executive Cabinet awarded different incentives to the leadership teams, one of which was a catered luncheon prepared by the District's Food and Nutrition Services staff. Each member of a team was awarded a quarterly catered event for their staff. Vista View Assistant Principal Kate Crawford won this incentive, and Vista View staff enjoyed their luncheon last week. Prepared by the District's Chef Natalie, the staff was honored with a delicious turkey-themed holiday lunch.

At the November Huntington Beach Kiwanis Club meeting, Dr. Conroy was the guest speaker and shared recent successes and activities regarding the District. Vista View Middle School recently applied to the prestigious *California Schools to Watch*

Program for academic excellence and collaborative leadership; awards will be announced at the beginning of next year.

In the midst of staffing challenges, Dr. Conroy recognized substitute teachers John Ishmael and Sarah Gonzalez for their dedication and flexibility in accepting daily substitute assignments. He also acknowledged the District's new Library/ Instructional Materials Technician Gracie Bowen, who worked with site librarians Shavaughn Thom, Denise Plank, Gretta Miller, Sam Melwani, April Whitton, and Brytanya Le to transform the Instructional Resource Center in Building E by cleaning, reorganizing, and sorting books and materials in preparation of reopening the Art Lab/Resource Center after a three-year closure. He expressed appreciation to Vista View's staff for hosting the November 1 Staff Development Day, and thanked Facilities staff members Frank Contreras, Scott Lee, and Luis Camarena for setting up the valet parking service for those attending. He praised the Fiscal Services Department, specifically Payroll Technicians Melanie Morales, Daisy Gallegos, and Financial Analyst Teri Bonds, who were able to update payroll changes to implement the increase in compensation to all staff one month earlier than planned.

Dr. Conroy talked about the creation of an equity and inclusion committee for special education that will be chaired by Dr. Hoefer and Special Education Director Chileen Spaulding as an avenue to improve services in this area.

In the spirit of Thanksgiving, he thanked the Board of Trustees for their guidance and leadership; the Leadership Team for their perseverance; the teachers for making those important connections with students; the classified support staff for their enduring dedication to the District; and the parents for supporting our students. He wished everyone time to reflect on their good fortunes.

5. PTA/PTO/PTSA/PTSO Presidents' Roundtable: No report.

6. Employee Associations' Communications (CSEA, OVTA)

Jason Bozarth, CSEA President, commended the District on recent actions taken that have resulted in our District being noticed and possibly attracting applicants to work in our District; mentioned his final term is coming to a close and shared his hope that his successor will find mutual respect working in collaboration with Administration and the Board toward a brighter future for all.

L. Reports

1. Human Resources Division Update

Assistant Superintendent Headrick presented an overview of the services provided in the Human Resources Division and the Certificated hiring process. Michelle Vellanoweth, Director of Classified Personnel, reported on the Personnel Commission, Merit System, and the Classified Personnel Department. Both staff members narrated a detailed PowerPoint presentation to augment their report.

Dr. Conroy, Ms. Headrick, and Ms. Vellanoweth responded to a variety of questions, concerns, and critical issues raised by the Trustees, as they analyzed the information provided on each slide in the presentation. Options were discussed that could possibly assist the Classified Personnel Department in their hiring process,

including much-needed flexibility to allow qualified individuals to progress through the hiring system in a timely manner.

2. State Assessment Results

Assistant Superintendent Hoefer provided an overview of the District's 2021-22 Smarter Balanced Assessments results, which measure proficiency in English Language Arts (ELA), mathematics, and science. The assessments, which provide an overall performance level for a student, are administered in 3rd-8th grades. Dr. Hoefer noted that the District outperformed both the state and Orange County averages in 2021-22. Compared to districts with similar English Learner populations and Free and Reduced Lunch participants, our students scored 18% above the average in ELA and 22% above the average in math.

Board discussion ensued regarding the District's comparative State Assessment results. Trustee Souders suggested this topic be returned to the Board with a more in-depth study of the results presented for review and information, and President Clayton-Tarvin concurred.

M. Consent Calendar

1. Administrative Services: Gifts to the District

Approve as submitted.

Motion made by: Norm Westwell

Motion seconded by: Jack Souders

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

John Briscoe - Yes

Norm Westwell - Yes

2. Administrative Services: Payroll Check Registers from October 11, 2022, through November 10, 2022

Approve as submitted.

Motion made by: Norm Westwell

Motion seconded by: Jack Souders

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

John Briscoe - Yes

Norm Westwell - Yes

3. Administrative Services: Purchase Orders for all Funds from October 14, 2022, through October 27, 2022

Approve as submitted.

Motion made by: Norm Westwell
Motion seconded by: Jack Souders

Voting:

Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Yes
John Briscoe - Yes
Norm Westwell - Yes

4. Administrative Services: School District Check Registers from October 8, 2022, through October 21, 2022

Approve as submitted.

Motion made by: Norm Westwell
Motion seconded by: Jack Souders

Voting:

Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Yes
John Briscoe - Yes
Norm Westwell - Yes

5. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants

Approve as submitted.

Motion made by: Norm Westwell
Motion seconded by: Jack Souders

Voting:

Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Yes
John Briscoe - Yes
Norm Westwell - Yes

6. Educational Services: Independent Contractor Agreement Between Ocean View School District of Orange County and Frank Vaccaro, West Coast Officials for Afterschool Sports Program – Basketball Game Officials for the 2022-2023 School Year (Renewal)

Approve as submitted.

Motion made by: Norm Westwell
Motion seconded by: Jack Souders

Voting:

Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Yes
John Briscoe - Yes
Norm Westwell - Yes

7. Educational Services: Independent Contractor Agreement Between Ocean View School District of Orange County and Growth Opportunities through Athletics, Learning, and Service (GOALS) for Healthy Futures Intramural Program at Oak View School (Renewal)

Approve as submitted.

Motion made by: Norm Westwell

Motion seconded by: Jack Souders

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

John Briscoe - Yes

Norm Westwell - Yes

8. Human Resources: Certificated Employee Personnel Activity List - October 12, 2022, through October 25, 2022

Approve as submitted.

Motion made by: Norm Westwell

Motion seconded by: Jack Souders

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

John Briscoe - Yes

Norm Westwell - Yes

9. Human Resources: Classified Employee Personnel Activity List - October 12, 2022, through October 25, 2022

Approve as submitted.

Motion made by: Norm Westwell

Motion seconded by: Jack Souders

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

John Briscoe - Yes

Norm Westwell - Yes

N. Old Business: None.

O. New Business

1. Superintendent's Office: Resolution No. 21:2223 - Remuneration for Trustee Norm Westwell - March 3, 2020, Board of Trustees' Meeting (Action)

Approve as submitted.

Motion made by: Patricia Singer
Motion seconded by: Jack Souders

Voting:
Gina Clayton-Tarvin - No
Patricia Singer - Yes
Jack Souders - Yes
John Briscoe - Yes
Norm Westwell - Not Present

Prior to the foregoing vote, Trustee Westwell left the dais and returned after the vote was taken.

2. **Superintendent's Office: Proposed Additions/Revisions to Board Policy/ Administrative Regulations Series 4000: Personnel: Board Policy/ Administrative Regulation 4112.21: Interns; Administrative Regulation 4112.22: Staff Teaching English Learners; Administrative Regulation 4112.23: Special Education Staff (First Reading) (Information)**

Received for information.

There were no changes made by the majority of the Board of Trustees.

3. **Superintendent's Office: Proposed Additions/Revisions to Board Policy/ Administrative Regulations Series 6000: Instruction: Board Policy/ Administrative Regulation/Exhibit 6174: Education for English Learners (First Reading) (Information)**

Received for information.

There were no changes made by the majority of the Board of Trustees.

4. **Superintendent's Office: Review of Board Bylaw and Administrative Regulation 9323: Meeting Conduct and Order of Business (First Reading) (Information)**

Received for information.

There were no changes made by the majority of the Board of Trustees.

5. **Administrative Services: Contract Change Order for Installation of Front Office Security (Action)**

Approve as submitted.

Motion made by: John Briscoe
Motion seconded by: Patricia Singer

Voting:
Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Yes
John Briscoe - Yes
Norm Westwell - Yes

6. Administrative Services: Contract Change Orders for Various Contractors for Vista View Middle School Measure R Modernization Project (Action)

Approve as submitted.

Motion made by: John Briscoe

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

John Briscoe - Yes

Norm Westwell - Yes

7. Educational Services: Agreement between Ocean View School District of Orange County and Speech & Language Premier Staffing for Speech Language Pathology Services (Action)

Approve as submitted.

Motion made by: Norm Westwell

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

John Briscoe - Yes

Norm Westwell - Yes

8. Educational Services: Independent Contractor Agreement Between Ocean View School District of Orange County and Impact City Futbol Club (FC) for Afterschool Soccer Program at Oak View School (Action)

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Yes

Jack Souders - Yes

John Briscoe - Yes

Norm Westwell - No

9. Human Resources: Agreement Between Ocean View School District of Orange County and Chapman University for Counseling and School Psychology Supervised Practicum and Internship Fieldwork (Action)

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: John Briscoe

Voting:

Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Yes
John Briscoe - Yes
Norm Westwell - No

10. Human Resources: Independent Contractor Agreement Between Ocean View School District of Orange County and Educational Management Solutions (EMS) (Action)

Approve as submitted.

Motion made by: John Briscoe

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes
Patricia Singer - No
Jack Souders - No
John Briscoe - Yes
Norm Westwell - No

Motion fails.

11. Human Resources: Agreement between Ocean View School District of Orange County and Orange County Department of Education for Clear Administrative Services Credential Program (Action)

Approve as submitted.

Motion made by: Norm Westwell

Motion seconded by: Patricia Singer

Voting:

Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Yes
John Briscoe - Yes
Norm Westwell - Yes

12. Human Resources: Reappointment of CSEA Chapter #375 Nominee to the Personnel Commission (Action)

Approve as submitted.

Motion made by: Patricia Singer

Motion seconded by: Gina Clayton-Tarvin

Voting:

Gina Clayton-Tarvin - Yes
Patricia Singer - Yes
Jack Souders - Yes
John Briscoe - Yes
Norm Westwell - Yes

Prior to the foregoing vote, the Board discussed the options allowed in the California Education Code with regard to their vote on this matter.

13. Human Resources: Williams Settlement Legislation Annual Report 2021-2022 (Information)

Received for information.

P. Any Other Public Comments to the Board of Trustees: None.

Q. Future Agenda Items (As Requested by Board Members)

Trustee Westwell:

- Pay increase for Board members

Trustee Souders:

- In-depth review of student state test scores

R. Board of Trustees' Roundtable

Trustee Singer clarified that her earlier comments regarding the Personnel Commission should be taken as constructive remarks in an effort to all work together to address the staffing issues that eventually impact students; stated she is proud of the all District employees, but sometimes hard conversations have to be had in order to make improvements; explained that two areas she will be focusing on in the future are literacy, especially in middle schools, and special education.

Trustee Briscoe commented on California's placement among other states in the nation with regard to education when all variables are considered, including actual dollars spent on education. He verbally made a California Public Records Act request to the Personnel Commission, requesting the education, certifications, and work history listed on the original application of the Classified Personnel Director.

President Clayton-Tarvin shared her dismay with the tone of tonight's meeting, noting we have to work as a team to be successful; emphasized she did not want anyone to feel unwelcome or unappreciated by the Board; stated that she cares about everyone involved, and offered to be available to hear any concerns if contacted; is looking forward to the next meeting where we will conduct the swearing in of our elected Board members, and welcomed all to attend this celebration.

S. Closed Session (if needed)

The Board of Trustees returned to Closed Session at 10:25 p.m. to discuss items previously announced under Closed Session.

T. Return to Open Session/Report of Closed Session Action

The Board of Trustees returned to Open Session at 10:40 p.m. There was one Closed Session action to report:

MOTION by Patricia Singer, seconded by John Briscoe, and carried by the following roll call vote to approve the settlement agreement to resolve special education anticipated litigation in the amount of \$60,564.00:

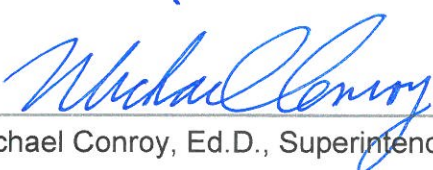
- Gina Clayton-Tarvin - Yes
- Patricia Singer - Yes
- Jack Souders - Yes
- John Briscoe - Yes
- Norm Westwell – Yes

U. Adjournment

Time: 10:42 p.m.

Motion made by: John Briscoe
Motion seconded by: Patricia Singer

- Voting:
- Gina Clayton-Tarvin - Yes
 - Patricia Singer - Yes
 - Jack Souders - Yes
 - John Briscoe - Yes
 - Norm Westwell - Yes



Michael Conroy, Ed.D., Superintendent



Jack Souders, Board Clerk

December 13, 2022

Date