



OCEAN VIEW SCHOOL DISTRICT
17200 Pinehurst Lane
Huntington Beach, CA 92647



Board of Trustees' Meeting
01/24/2023 06:00 PM

MEETING MINUTES

Closed Session: 5:30 P.M.

Open Session: 6:00 P.M.

Voting Members

Patricia Singer, President
Gina Clayton-Tarvin, Vice President
Jack Souders, Clerk
Morgan Westmoreland, Trustee
Norm Westwell, Trustee

Administration

Michael Conroy, Ed.D., Superintendent
Julianne Hoefer, Ph.D., Assistant Superintendent, Educational Services
Keith Farrow, Assistant Superintendent, Administrative Services
Reagan Headrick, Assistant Superintendent, Human Resources

A. Call to Order

The Regular Meeting of the Board of Trustees was called to order by President Patricia Singer at 5:30 p.m.

B. Roll Call

Members present: Gina Clayton-Tarvin, Patricia Singer, Jack Souders, Norm Westwell

Morgan Westmoreland arrived at 5:31 p.m.

C. Agenda Adoption- Regular Board of Trustees' Meeting of January 24, 2023

Trustee Westwell pulled Agenda Item M-3 (Purchase Orders for All Funds from December 17, 2022, through January 12, 2023) and Agenda Item M-5 (Listing of Conferences, Meetings, Workshops, and Consultants) from the Consent Calendar.

Motion by Gina Clayton-Tarvin, seconded by Patricia Singer, and carried by the following roll call vote to approve the agenda, moving Agenda Items M-3 and M-5 to before N. Old Business, for consideration:

Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

D. Closed Session

Clerk Souders read aloud the items listed under Closed Session. As there was no one present wishing to speak on these matters, the Board moved to Closed Session at 5:33 p.m.

- 1. Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Reagan Headrick, Assistant Superintendent, Human Resources; Employee Organizations: CSEA and OVTA**
- 2. Government Code Section 54957: Public Employee Discipline/Dismissal/Release**

E. Return to Open Session/Report of Closed Session Action

The Board of Trustees returned to Open Session at 6:00 p.m. There were no Closed Session actions to report.

F. Pledge of Allegiance

President Singer led the Pledge of Allegiance.

G. Introductions: None.

H. Minutes

- 1. Regular Board of Trustees' Meeting Minutes, January 10, 2023**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

I. Time Certain

- 1. 6:05 p.m. Golden View Elementary School: Bulletin Board Presentation**

Golden View Principal Lori Florgan shared that students' academics are enhanced at Golden View through hands-on, real-world experiences. They are engaged in higher level thinking by using Depth of Knowledge questions and strategies, which allow them to think strategically about conclusions and results. Projects are created using Next Generation Science Standards, with each grade level choosing a specific environmental issue on which to focus. Environmental Science Facilitator Emma Trinkle spoke about the opportunities for student learning in this area. Students Gavin Tith and Maya Levitin, along with teachers Jill Dowd and Julie Neubert, presented their

specific projects involving Project Zero Waste and Drought Resistant Landscaping, respectively. Other Depth of Knowledge projects were referenced on the bulletin board at the back of the room.

2. 6:15 p.m. Spring View Middle School: Student Presentation

Spring View Principal Isis Ortiz discussed the school's impressive i-Ready progress, including a 10% increase in mathematics recorded from just September to January. She also highlighted the variety of popular electives offered at the school, including Photography, Computer Science, Robotics, Music Appreciation, and more. Students Ben Ramos and Dustin Sulsona shared information about the school's AVID (Advancement Via Individual Determination) Program. They spoke about a variety of strategies they found extremely beneficial, such as focused note-taking and WICOR, which is Writing, Inquiry, Collaboration, Organization, and Reading, both highly transferable skills.

J. Public Comment

Holly Sjogren, Hope View teacher, expressed her appreciation to the Board for their support of the Guide Dogs of America Puppy Raising Program in the District, and introduced the dogs and their companions: Lorena Aceves and Latte; Rachel Hess and Sparty; Sarah Barry and West, June, and Zeus; and Holly's dog, Stella.

K. Communications

1. *Written Communications to the Board

President Singer advised that the following correspondence had been submitted online:

1. Written comment dated January 24, 2023, from John Briscoe regarding appreciation to the Board;
2. Written comment dated January 23, 2023, from Anonymous regarding food waste in schools;
3. Written comment dated January 24, 2023, from Anonymous regarding trimester schedules;
4. Written comment dated January 24, 2023, from Anonymous regarding trash and recycling;
5. Written comment dated January 24, 2023, from Anonymous regarding Board concerns.

Copies of the above correspondence have been provided to the Board members and are available for public review at the District Office.

2. Board/Committee Reports

a. School Consolidation Subcommittee (Information)

President Singer shared the following parameters of this Subcommittee, as referenced in Board Bylaw 9130:

The Subcommittee's purpose is to represent the Board of Trustees in discussions with staff, legal representatives, consultants, and stakeholders, for future determination of next steps. This Subcommittee will be for one year, from January through December 2023. The Subcommittee will be investigating and gathering data to report to the Board of Trustees as needed. The expectation is that as information becomes available, the Subcommittee will report to the Board of Trustees as appropriate, and will agendaize it accordingly. When the Board gives the Subcommittee direction on any specific item, then the Subcommittee will proceed with the next steps.

Trustee Westwell noted that he has asked for the specific document explaining these parameters as outlined in Board Bylaw 9130, but has yet to receive the document. He has also not received his requested information showing the minute action the Board took when they first established this Subcommittee. He referenced the Board Policy Handbook, regarding Board Members' requests for information.

President Singer advised that as the chair, she established the Subcommittee at the Board's Special Meeting on January 17, 2023, and is explaining the parameters of the Subcommittee at tonight's meeting as she indicated she would on January 17, 2023. She stated that she is reading from her personal notes, which have not been shared with any Board members. There is no specific document as referred to by Trustee Westwell.

Trustee Westwell continued his comments and alleged that the Board President is violating Board Bylaws by establishing this Subcommittee on her own. Vice President Clayton-Tarvin raised a Point of Order, stating that this is a disruption of a public meeting. President Singer advised Trustee Westwell that no violation has occurred. After Trustee Westwell's attempts to make a motion and challenge the ruling of the Chair, President Singer moved forward on the agenda.

b. Wintersburg Subcommittee (Information)

President Singer stated that this Subcommittee was established in 2016, and shared the following parameters of this Subcommittee as referenced in Board Bylaw 9130:

The Subcommittee's purpose is to represent the Board of Trustees in discussions with staff, legal representatives, and consultants on the future determination of the Wintersburg property. The timeline is for one year, from January through December 2023. The Subcommittee will report any information to the Board of Trustees as needed, and will move forward based on Board consensus.

Trustee Westwell asked for a Parliamentary Inquiry on Board Bylaw 9130 and 9005.8. Discussion followed regarding appropriate parliamentary inquiries. Clerk Souders advised that the Board President's actions are within her authority, as this has been the precedent in the past. He reminded everyone that subcommittees take no action; they only report to the Board.

President Singer reiterated that she is following the precedent established on this Board, and that no Board Bylaw is being violated.

3. Trustees' Communications

Trustee Westwell read portions of Robert's Rules of Order regarding parliamentary inquiry; commented that the Board President is assuming authority she does not have, but rather which rests with the Board as a whole per Board Bylaw 9005.4; read portions of Board Bylaw 9130 and referenced Board Bylaws 9005.4, 9130, and 9121.4 regarding Board authority. At the completion of five minutes, Trustee Westwell made a motion to extend his time. Motion died for lack of a second.

Trustee Westmoreland shared how impressive the school site presentations were tonight from the staff and students at Golden View and Spring View; thanked Mrs. Sjogren for bringing the dogs in training to the Board meeting; mentioned that Robert's Rules of Order and the Board Bylaws should not be weaponized; rather, she would like to see her colleagues respectfully disagree on matters; thanked Trustee Westwell for how he has handled himself in his discussions tonight; expressed her disagreement with his stance on subcommittees, and she feels they can be established as they have been in the past, for informational purposes only.

Clerk Souders acknowledged the great presentations from Golden View and Spring View staff and students tonight; appreciated seeing Mrs. Sjogren and the dogs in training; strongly urged the Board to focus on student achievement, with all discussions geared in that direction to foster this top priority.

Vice President Clayton-Tarvin commented on the wonderful presentations shared with the Board from the students and staff of Golden View and Spring View; along with President Singer, recently toured the Star View construction site with Facilities Executive Director Jim Choate; noted that President Singer, Dr. Conroy, and herself participated in the Lunar New Year Tet Parade in Little Saigon; stated she did not think Trustee Westwell was being respectful to President Singer in his behavior tonight; expressed appreciation and pride in President Singer for the way she is conducting the Board Meetings; advised that if members wish to make an appeal to the Chair, there must be a second to that action, which was not forthcoming tonight.

President Singer noted she takes pride in leading the Board meetings, but it can be difficult when one's integrity is questioned just because there is a difference of opinion and the rules are weaponized in that manner; stated the importance of focusing on the good work that is being done with students on a daily basis; pleased to be part of the Classified Employee of the Year (CSEY) surprise announcements and congratulated the CSEY winners: Mara Moore (Paraprofessional category - Oak View); Jetza Polk (Health & Student Services category - Marine View); Ed Vey (Transportation Services category - Transportation); Bessie Washington (Food & Nutrition Services category - Mesa View); and Janet Worley (Office and Technical category - District Office).

4. Superintendent's Communications

Dr. Conroy shared a story about one of Ocean View's newest students, Kateryna Savitska, a Ukrainian refugee who now lives with family in the area and attends Marine View Middle School. She is learning English quickly and is an active participant in her classes. Kateryna is nominated by Marine View teacher Brandi Girotti for the 2023 Association of California School Administrators (ACSA) Every Student Succeeding Award, which recognizes students who have made a special effort to succeed and have overcome obstacles in their lives. She will be the District's representative at the Region 17 ACSA event on March 3, 2023.

President Singer, Executive Cabinet, OVTA President Heidi Webb, CSEA President Phi Tran, Classified Personnel Director Vellanoweth, and Personnel Commissioners Bob Ewing and Dan Gooch joined Dr. Conroy in the announcement of the Classified Employees of the Year during surprise visits at each of the winners' sites. CSEY winners Ed Vey (Transportation); Bessie Washington (Food Services/Golden View); Mara Moore (Instructional Assistant/Oak View); Jetza Polk (ABA Instructional Aide, Marine View), and Janet Worley (Administrative Assistant/District Office) were congratulated on this special honor and will move forward in Orange County Department of Education's nomination process.

Dr. Conroy toured schools with Maintenance and Operations Supervisor Craig Sample, where he enjoyed informal conversations with custodians, maintenance workers, and grounds staff. He noted that sprinkler mechanics Joe Sejiut and Alex Rivera have ensured that all sprinklers are turned off during the recent heavy rains, while Locksmith Gabe Santos has been filling in for different positions in Facilities, addressing carpentry, plumbing and electrical needs. These are just a few examples of the outstanding and well qualified staff who support our schools.

He joined Assistant Superintendent Farrow at a recent session of the Chief Business Officer (CBO) Mentorship Program in Sacramento. Budget presentations were delivered by representatives from the California Department of Finance, the Fiscal Crisis and Management Assistance Team (FCMAT), and others.

Dr. Conroy, Executive Cabinet, and President Singer visited Star View School and Vista View Middle School to enjoy the Tet events held to celebrate the Lunar New Year. Along with President Singer, Vice President Clayton-Tarvin and Scout Troup #568, Dr. Conroy participated in the Westminster Tet Parade.

He recently shared his 120-Day Report with School Office Managers, the PTA/O/SA/SO Presidents' Roundtable, and the OVTA Rep Council; he is looking forward to meeting with other District stakeholder groups as well.

Referencing the District bulletin board at the back of the room, Dr. Conroy noted the updated content reflects the District's focus on our academic Multi-Tiered System of Supports, where small group instruction is a key practice.

Photographs representing all grades and schools illustrate the sample learning progressions found in our academic program.

He reminded everyone that Monday, January 30th is a regular school day, a change necessitated by the new Juneteenth holiday passed after the District finalized the 2022-23 school calendar.

5. PTA/PTO/PTSA/PTSO Presidents' Roundtable

Kimberly Fatum, Roundtable President, gave a brief report on the Roundtable meeting held on January 23, 2023. School site updates were shared, including successful holiday events and plans for upcoming spring activities. Dr. Conroy reviewed his 120-Day Report with the Presidents, and responded to their questions.

6. Employee Associations' Communications (CSEA, OVTA)

Phi Tran, CSEA President, spoke about the interesting history of the California Public Employees' Retirement System (CalPERS); congratulated the District's Classified Employees of the Year; wished everyone a happy Lunar New Year.

In her absence, Clerk Souders read aloud a statement from Heidi Webb, OVTA President, in which she thanked Dr. Conroy for speaking at the recent OVTA Rep Council Meeting; noted the importance of keeping open communication between administration and labor, as teamwork enables us to do what is best for students.

L. Reports

1. California School Dashboard

Dr. Hoefer provided the Board with a detailed analysis of the California School Dashboard state indicators for academic performance, chronic absenteeism, English learner progress, and suspension rate for the 2021-2022 school year. She discussed ways that the data informs our actions; specifically, the need to continue removing barriers to regular school attendance, including mental wellness supports; continue strengthening Positive Behavior Intervention and Supports (PBIS) to ensure students have the behavioral support they need; continue focusing on academic Multi-Tiered System of Supports (MTSS) delivered through small group differentiated instruction; and continue strengthening the way we deliver English Language Development for our English learners.

2. Update on Governor's Proposed Budget

Assistant Superintendent Farrow narrated a PowerPoint presentation regarding the Governor's State Budget Proposals for 2023-24, which included the Budget calendar; Key assumptions and updates; Local Control Funding Formula (LCFF) projections; and program funding changes. He explained how the Governor's proposal will impact the District's budget. Mr. Farrow also shared that a projected Cost of Living Adjustment (COLA) increase will be reduced by our declining enrollment; Public Employees Retirement System

(PERS) pension contributions are increasing; and the state is using one-time funds for ongoing costs.

M. Consent Calendar

A motion was made by Norm Westwell and seconded by Morgan Westmoreland to return to voice voting for the remainder of this meeting.

Trustee Westwell recommended the Board return to a voice vote instead of a roll call vote, as referenced in Robert's Rules of Order.

Vice President Clayton-Tarvin spoke in opposition to the motion, noting how roll call vote clarifies each Trustee's action on a matter. She also mentioned that the vote on a motion must be reported in the Minutes by individual Trustees action, and a roll call vote assists Mrs. Lee in her development of the Minutes.

Vote on motion to return to voice voting for the remainder of this meeting:

Patricia Singer - No

Gina Clayton-Tarvin - No

Jack Souders - No

Morgan Westmoreland - Yes

Norm Westwell - Yes

Motion failed.

1. Administrative Services: Gifts to the District

Approve as submitted.

Motion made by: Norm Westwell

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

2. Administrative Services: Payroll Check Registers from December 11, 2022, through January 10, 2023

Approve as submitted.

Motion made by: Norm Westwell

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

3. Administrative Services: Purchase Orders for all Funds from December 17, 2022, through January 12, 2023

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Norm Westwell

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

Prior to the foregoing vote, Trustee Westwell advised he had received the information in response to his inquiry on this matter.

4. Administrative Services: School District Check Registers from December 16, 2022, through December 31, 2022

Approve as submitted.

Motion made by: Norm Westwell

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

5. Educational Services: Listing of Conferences, Meetings Workshops and Consultant

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - No

Prior to the foregoing vote, Dr. Hoefler responded to questions from Trustee Westwell regarding the "Dangers of Vaping & Marijuana" assembly consultant.

6. Human Resources: Certificated Employee Personnel Activity List - December 27, 2022, through January 10, 2023

Approve as submitted.

Motion made by: Norm Westwell
Motion seconded by: Morgan Westmoreland
Voting:
Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

7. Human Resources: Classified Employee Personnel Activity List - December 14, 2022, through January 10, 2023

Approve as submitted.

Motion made by: Norm Westwell
Motion seconded by: Morgan Westmoreland
Voting:
Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

N. Old Business

1. Superintendent's Office: Proposed Additions/Revisions to Board Policy/Administrative Regulations Series 5000: Students: Board Policy and Administrative Regulation 5141.21: Administering Medication And Monitoring Health Conditions (Second Reading/Action)

Approve as submitted.

Motion made by: Jack Souders
Motion seconded by: Morgan Westmoreland
Voting:
Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

2. Superintendent's Office: Proposed Additions/Revisions to Board Policy/Administrative Regulations Series 6000: Instruction: Board Policy and Administrative Regulation 6020: Parent Involvement (Second Reading/Action)

Approve as submitted.

Motion made by: Morgan Westmoreland
Motion seconded by: Jack Souders

Voting:

Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - No

3. **Superintendent's Office: Proposed Additions/Revisions to Board Policy/Administrative Regulations Series 6000: Instruction: Board Policy and Administrative Regulation 6171: Title I Programs (Second Reading/Action)**

Approve as submitted.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Jack Souders

Voting:

Patricia Singer - Vote Not Recorded
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - No

4. **Superintendent's Office: Review of Board Bylaw and Administrative Regulation 9323: Meeting Conduct and Order of Business (Third Reading/Information)**

Received for information.

The Board discussed and concurred with the following changes: Board Bylaw 9323 - Number 3 under *Public Participation*, change "should" to "may" and "address the President" to "speak;" Administrative Regulation 9323 - J. *Public Comments*, insert "*NOTE: OR" between Regular and Special Board Meeting paragraphs.

The modified language will be incorporated into the proposed Board Bylaw and Administrative Regulation for final approval at the next Board of Trustees' meeting.

O. New Business

1. **Administrative Services: Agreement for Data Center Site Services-Kalmus Between Ocean View School District of Orange County and Orange County Superintendent of Schools (Action)**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Norm Westwell

Voting:

Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

2. Administrative Services: Contract Change Orders for Various Contractors for the Star View Elementary Modernization Project (Action)

Approve as submitted.

Motion made by: Norm Westwell

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes
Norm Westwell - Yes

3. Administrative Services: Resolution 23:2223 - Delegation of Authority, Effective February 1, 2023, through June 30, 2023 (Action)

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Gina Clayton-Tarvin

Voting:

Patricia Singer - Yes
Gina Clayton-Tarvin - Yes
Jack Souders - Yes
Morgan Westmoreland - No
Norm Westwell - No

Prior to the foregoing vote, a substitute motion was made by Trustee Westwell and seconded by Trustee Westmoreland to decrease the delegation of authority amount to \$10,000.00.

Dr. Conroy provided further information regarding this matter. After additional Board discussion, another substitute motion was made by Trustee Westwell and seconded by Trustee Westmoreland to set the delegation of authority amount to \$15,000.00. The roll call vote was as follows:

Patricia Singer - No
Gina Clayton-Tarvin - No
Jack Souders - No
Morgan Westmoreland - Yes
Norm Westwell - Yes

Motion failed.

4. Educational Services: Withdraw from Compass Center Services (Information)

Received for information.

Dr. Hoefer presented information regarding this matter. Dr. Conroy and Dr. Hoefer responded to questions from the Trustees.

P. Any Other Public Comments to the Board of Trustees: None.

Q. Future Agenda Items (As Requested by Board Members): None.

R. Board of Trustees' Roundtable

Clerk Souders thanked the audience for attending and staying to the end of the meeting.

Vice President Clayton-Tarvin commented on what appears to be a lack of mistrust of our staff and strongly stated her support and appreciation of all District employees and the work they do for our students and community.

President Singer noted she is looking forward to governing together as a team in a kind, polite, and respectful manner as we address concerns that arise; urged the Board to maintain its focus on what is best for our students and is committed to doing this as the Board President; thanked the audience for staying to the end of the meeting.

S. Closed Session (if needed): None.

T. Return to Open Session/Report of Closed Session Action: n/a

U. Adjournment

Time: 9:25 p.m.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Jack Souders

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

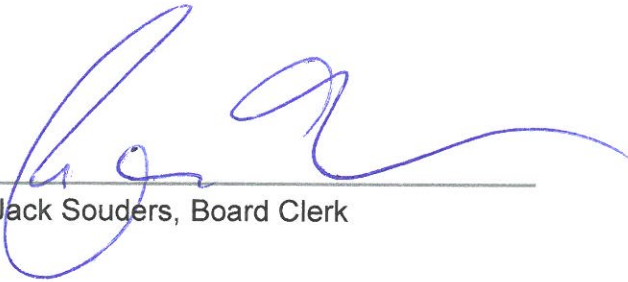
Jack Souders - Yes

Morgan Westmoreland - Yes

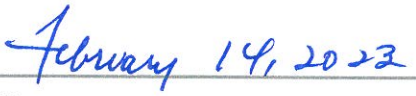
Norm Westwell - Yes



Michael Conroy, Ed.D., Superintendent



Jack Souders, Board Clerk



Date