



OCEAN VIEW SCHOOL DISTRICT  
17200 Pinehurst Lane  
Huntington Beach, CA 92647

**Board of Trustees' Meeting  
April 4, 2023; 6:00 PM**



**MEETING MINUTES**  
**Closed Session: 5:30 p.m.**  
**Open Session: 6:00 p.m.**

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**Voting Members**

Patricia Singer, President  
Gina Clayton-Tarvin, Vice President  
Jack Souders, Clerk  
Morgan Westmoreland, Trustee  
Norm Westwell, Trustee

**Administration**

Michael Conroy, Ed.D., Superintendent  
Julianne Hoefler, Ph.D., Assistant Superintendent, Educational Services  
Keith Farrow, Assistant Superintendent, Administrative Services (absent)  
Reagan Headrick, Assistant Superintendent, Human Resources

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**A. Call to Order**

The Regular meeting of the Board of Trustees was called to order by President Patricia Singer at 5:30 p.m.

**B. Roll Call**

Members present: Gina Clayton-Tarvin, Patricia Singer, Jack Souders, Morgan Westmoreland

Norm Westwell arrived at 5:56 p.m.

**C. Agenda Adoption - Regular Board of Trustees' Meeting of April 4, 2023**

Approve as submitted, including erratum on Agenda Item M-6: Classified Employee Personnel Activity List - March 15, 2023, through March 28, 2023.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Absent

**D. Closed Session**

Clerk Souders read the item listed under Closed Session. As there was no one wishing to speak on this matter, the Board of Trustees moved to Closed Session at 5:33 p.m.

- 1. Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Reagan Headrick, Assistant Superintendent, Human Resources; Employee Organizations: CSEA and OVTA**

**E. Reconvene in Open Session/Report of Closed Session Action**

The Board of Trustees reconvened in Open Session at 6:00 p.m. There were no Closed Session actions to report.

**F. Pledge of Allegiance**

President Singer led the Pledge of Allegiance.

**G. Introductions: None.**

**H. Minutes**

- 1. Regular Board of Trustees' Meeting Minutes, March 28, 2023**

Approve as submitted.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Abstain

Morgan Westmoreland - Yes

Norm Westwell - No

**I. Time Certain**

- 1. 6:05 p.m. Hope View Elementary School: Bulletin Board Presentation**

Hope View Principal Christy Luckey highlighted their "School Happenings" Bulletin Board that depicts systems they have in place to ensure that students feel welcomed, heard, and ready to learn. Special education teacher Kristie Krattiger spoke about the special Coffee Cart project that she established for her students. In addition to grinding beans and brewing coffee, the students learn important life skills, including communication, sequencing steps, reading, hygiene, and math/money skills. Programs such as Cross-Age Tutors/Reading Buddies, Helpful Hawks, MAD (Making A Difference) Tickets, as well as Multi-Tiered Systems of Support academic strategies, help students build relationships and foster academic excellence.

**2. 6:15 p.m. Marine View Middle School: Student Presentation**

Marine View Principal Sara Schaible highlighted her school's work involving Depth of Knowledge (DOK) 4 projects. Under the guidance of teacher Tracy Souders, soapbox speeches were chosen by students in her class as their DOK 4 projects. Student Sophie Smith explained that a soapbox speech must present a challenge, why it is important to make a change, and possible solutions to make a change. Students Katelyn Wallace and Reagan McEwen presented their soapbox speeches on the topics of pressure to succeed academically in school and bullying issues. Student Priscilla Blum shared what Marine View is doing to help students manage stress and address bullying.

**3. 6:25 p.m. Recognition of OVSD Classified Employees of the Year 2023**

The following honorees were recognized and presented with Plaques of Recognition:

Bessie Washington, Lead Food Service Worker at Golden View - Food & Nutrition Services Category;

Mara Moore, Instructional Assistant, Special Education at Oak View - Paraprofessional Category;

Jetza Polk, Alternative Learning Center (ALC) Attendant at Marine View - Health & Student Services Category;

Janet Worley, Administrative Assistant at District Office - Clerical & Administrative Services Category; and

Ed Vey, Bus Driver/Utility Worker in Transportation Department - Transportation Services Category

Ed Vey has also been named the Orange County Classified School Employee of the Year in the Transportation Services Category and will move forward to the State competition.

**4. 6:40 p.m. Recognition of OVSD Teachers of the Year 2023**

Joan Ashley, Circle View Elementary School teacher, and Sarah Roberts, Mesa View Middle School teacher, received plaques in recognition of being chosen as Ocean View School District's 2023 Teachers of the Year. Sarah Roberts will move forward to the County level as the District's representative.

**J. Recess: Please join the Board of Trustees in a brief cake/coffee reception to congratulate all of our honorees tonight.**

The Board of Trustees' meeting recessed at 6:52 p.m. and reconvened at 7:03 p.m.

**K. Public Comment**

Robert Espinoza, parent, congratulated Ms. Ashley and Ms. Roberts on being honored as Teachers of the Year, and encouraged everyone to enroll their children in Ocean View School District.

Dr. Van Vu, parent, shared concerns regarding an incident involving his child at Mesa View Middle School.

## **L. Communications**

### **1. \*Written Communications to the Board**

President Singer advised that the following correspondence had been submitted online:

1. Written comment dated April 3, 2023, from the Noguchi Family regarding enrollment opportunities;
2. Written comment dated April 3, 2023, from Anonymous regarding environmental sustainability;
3. Written comment dated April 4, 2023, from Lejarie Noguchi regarding ways to attract students;
4. Written comment dated April 4, 2023, from Aftann Taijeron regarding the Juneteenth holiday.

Copies of the above correspondence have been provided to the Board members and are available for public review at the District Office.

### **2. Board/Committee Reports: None.**

### **3. Personnel Commissioner Report (Three Minutes)**

Bob Ewing, Chair, Personnel Commission, congratulated the Classified School Employees of the Year and the Teachers of the Year recognized tonight; updated the Board on the status of the HVAC new employees, as well as the bus driver positions in the Transportation Department; reported on recent Personnel Commission activity regarding the Senior Accounting Clerk position.

### **4. Trustees' Communications (Three Minutes per Board Member)**

Trustee Westmoreland praised the presentations shared tonight from Hope View staff and Marine View staff and students; appreciated the Marine View students sharing their soapbox speeches on important topics; thanked Dr. Vu for bringing his concerns to the Board; wished everyone a safe Spring Break.

Clerk Souders congratulated the Classified School Employees of the Year and the Teachers of the Year on receiving this honor; discussed the importance of child safety, especially during this difficult time when young people are dealing with so many issues and need to be heard; wished everyone a nice Spring Break.

Vice President Clayton-Tarvin thanked Hope View and Marine View for their presentations; commended the Marine View students for speaking about difficult issues in their soapbox speeches; congratulated the Classified School Employees of the Year and the Teachers of the Year; thanked Commissioner Ewing for his informative report; attended a recent community event, sponsored by local businesses and Oak View ComUNIDAD, where over 150 Easter baskets were given away to the local children; mentioned she will be reading at Oak View Preschool on Friday in honor of the Week of the Young Child; appreciated hearing Dr. Vu's comments.

President Singer acknowledged the wonderful presentations from Hope View and Marine View; thanked the Marine View students for bringing forward topics of which the Board needs to be aware; along with Dr. Conroy, read to the students at Oak View Preschool in honor of the Week of the Young Child; visited Oak View and Lake View classrooms with Dr. Conroy; congratulated the Classified School Employees of the Year and the Teachers of the Year; suggested Dr. Vu contact Dr. Conroy to schedule a meeting regarding his concerns.

## **5. Superintendent's Communications**

Dr. Conroy acknowledged the following School Library Specialists in honor of National School Librarian Day today: Corrie Benson; Alina Jimenez Newton; Jennifer Johnson; Kirsten Keel; Diahann Mehr; Tomoko Melwani; Margaret Miller; Yvette Nakamura; Denise Plank; Carola Tengan; Shavaughn Thom; Kristin Walburger; April Whitton; and Alexia Zarate. Library/Instructional Materials Technician Gracie Bowen was also recognized for her work at the District Office.

He shared a program brought to the Oak View community by Principal Jenna Landero, involving the Huntington Beach Adult School providing evening classes for adults who are looking to complete their GED or High School Diploma. Since September, five students have completed their GED and one student completed their High School Diploma. She hopes to include a graduation ceremony at the end of each year during a schoolwide assembly to enable the Oak View students to see first-hand that goals and dreams are achievable.

Dr. Conroy recognized Human Resources Technician Deb Thatch for the work she does on a daily basis, procuring both certificated and classified substitutes for our school sites. Her communication, organization, and problem-solving skills are truly appreciated by all Principals and Managers. Jennifer Beaver, Noon Duty Supervisor at Mesa View, was acknowledged for making great connections with students, her proactive problem-solving skills, and all that she does to support supervision and safety needs. Also recognized were Sara Cardenas and Melissa Desjardin, Buyer and Senior Purchasing Clerk, respectively, for their support and extra care with the Transitional Kindergarten essential school supplies order.

The amazing work of Judy Johnston, Database Specialist, and Francesca Guillen, Teaching and Learning's Administrative Secretary, was highlighted regarding the Spring 2023 GATE placement results and program status. Collaboratively, they developed a system for notifying families of their child's GATE qualification and communicating options for the educational program. Their commitment and initiative are greatly appreciated.

Santos Salas, Head Custodian at Westmont, has been an outstanding asset to the Vista View team, always ready to help at a moment's notice. He assisted the school in devising an effective maintenance strategy for cleaning the site, using color-coded maps. He recently responded to Vista View to ensure the gym was in top-notch condition when Vista View found themselves short-staffed for an evening event. His flexibility and unwavering dedication are to be commended.

English Learner staff members recently completed administering the English Language Proficiency Assessments for California (ELPAC) to our qualifying students, which included completion of over 1,300 one-on-one Speaking assessments for grades TK-8, as well as 502 one-on-one TK-2 ELPAC assessments in their entirety. Special thanks to our trained EL staff: Patricia Sanchez; Julie Slater; Janice Lee; Kathy Sumner; Bea Smith; Maria Sedlak; Nina Yousefian; Nancy Silva; Carmen Sanchez; Glorianna Roundtree-Pham; Jenny Wilson; Jennifer Lara; and Christine Craig.

Dr. Conroy recognized Social Worker Erica Moran and School Psychologist Katie Conway for their mutual support and efforts in assisting Mesa View this past month, including supporting many students during a crisis-type situation for extended days. Their time, support, and dedication to serving students is very much appreciated.

College, Golden, Lake, Spring, Star, Vista, and Westmont participated in the *Reading Makes a Difference* Read-A-Thon, a service project to give donor-funded books and dolls to local hospitalized children coping with serious illnesses. Our students donated a total of 275 books and gifts to four local Orange County hospitals. School awards and recognition assemblies, highlighting the top student readers, will occur in April with representatives from Orange County hospitals in attendance.

Finally, Dr. Conroy congratulated the Classified Employees of the Year and the Teachers of the Year honored tonight.

**6. PTA/PTO/PTSA/PTSO Presidents' Roundtable (Five Minutes)**

Kim Fatum, Roundtable President, shared highlights from the April 3, 2023, Presidents' Roundtable meeting, including an informative presentation given by Huntington Beach Police Department's Lieutenant Brian Smith regarding Ebikes and the Department's new policies to address safety for students who ride them to school; other items discussed included updates on the Superintendent's Schools Task Force, Transitional Kindergarten timelines, and end-of-year events at the school sites.

**7. Employee Associations' Communications (CSEA, OVTA) (Five Minutes per Association)**

Clerk Souders read aloud comments submitted by Phi Tran, CSEA President, who is attending the 2023 CSEA Paraeducators Conference and looks forward to sharing information he has learned from the Conference at the next Board meeting.

Heidi Webb, OVTA President, congratulated all the staff celebrated tonight; is looking forward to starting negotiations for 2023-24; pleased with the collaboration occurring between OVTA and the District regarding professional development.

**M. Reports: None.**

**N. Consent Calendar**

**1. Administrative Services: Gifts to the District**

Approve as submitted.

Motion made by: Morgan Westmoreland

Motion seconded by: Jack Souders

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

**2. Administrative Services: Purchase Orders for all Funds from March 18, 2023, through March 23, 2023**

Approve as submitted.

Motion made by: Morgan Westmoreland

Motion seconded by: Jack Souders

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

**3. Administrative Services: School District Check Registers from March 1, 2023, through March 15, 2023**

Approve as submitted.

Motion made by: Morgan Westmoreland

Motion seconded by: Jack Souders

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

**4. Educational Services: Listing of Conferences, Meetings Workshops and Consultants**

Approve as submitted.

Motion made by: Morgan Westmoreland  
Motion seconded by: Jack Souders

Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Yes

**5. Human Resources: Certificated Employee Personnel Activity List - March 15, 2023, through March 28, 2023**

Approve as submitted.

Motion made by: Morgan Westmoreland  
Motion seconded by: Jack Souders

Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Yes

**6. Human Resources: Classified Employee Personnel Activity List - March 15, 2023, through March 28, 2023**

Approve as submitted.

Motion made by: Morgan Westmoreland  
Motion seconded by: Jack Souders

Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Yes

**O. Old Business**

**1. Superintendent's Office: Review of Board Bylaw 9130: Board Committees (Second Reading/Action)**

Approve as submitted.

Motion made by: Gina Clayton-Tarvin  
Motion seconded by: Morgan Westmoreland



Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - No

- 2. Administrative Services: Resolution No. 28:2223 - A Resolution of the Board of Trustees of the Ocean View School District of Orange County Approving Amended and Restated Bylaws for the Ocean View School District Independent Citizens' Bond Oversight Committee (Action)**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - No

**P. New Business**

- 1. Superintendent's Office: Consideration of Date Change of a Regularly Scheduled Board Meeting from June 13, 2023, to June 6, 2023 (Action)**

Approve as submitted.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Jack Souders

Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - No

- 2. Superintendent's Office: Resolution No. 29:2223 - Remuneration for Clerk Jack Souders - March 28, 2023, Board of Trustees' Meeting (Action)**

Approve as submitted.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Abstain  
Morgan Westmoreland - Yes  
Norm Westwell - Yes

- 3. Administrative Services: Agreement for Special Services - Fiscal and Management Information Services Between Ocean View School District of Orange County and School Services of California, Inc. (Action)**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Gina Clayton-Tarvin

Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Yes

- 4. Educational Services: Independent Contractor Agreement Between Ocean View School District of Orange County and Rainbow After School Care (Action)**

Approve as submitted.

Motion made by: Morgan Westmoreland

Motion seconded by: Jack Souders

Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Yes

- 5. Human Resources: Agreement between Ocean View School District of Orange County and Orange County Department of Education for Clear Administrative Services Credential Program (Action)**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - No

**6. Human Resources: Memorandum of Understanding for Salary Recommendation for New Job Classification of Senior Accounting Technician (Action)**

Approve as submitted.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - No

**Q. Any Other Public Comments to the Board of Trustees**

Dr. Vu, parent, continued his comments regarding an incident involving his son at Mesa View. He also invited everyone to the Annual Kiwanis Egg Hunt happening on Saturday, April 8, 2023, at the Huntington Beach Sports Complex.

**R. Future Agenda Items (As Requested by Board Members)**

Trustee Westwell:

-Bullying

Clerk Souders:

-Bullying and other issues that confront middle school students

**S. Board of Trustees' Roundtable (Three Minutes per Board Member)**

Trustee Westmoreland talked about the suggestions offered by the Marine View students regarding access to counseling assistance; thanked Dr. Vu for his continued comments; wished everyone a great Spring Break.

Clerk Souders thanked Mr. Espinoza for his comments and taking part in the governance process; mentioned there are laws that must be followed regarding student incidents at schools, which may prevent administrators from sharing certain information with parents; wished everyone a happy Easter holiday.

Vice President Clayton-Tarvin discussed how the District's communication system with parents has improved over the time that she has been on the Board, and thanked Dr. Conroy for his efforts in this area; noted we can always do better; pleased to hear about the

Kiwanis' Egg Hunt for visually impaired children, as well as all others; urged the staff and community to call the AQMD to complain about the stench around the Oak View area if they experience the foul odor.

President Singer reiterated her suggestion that Dr. Vu meet with Administration regarding his issue; pleased to honor the Classified School Employees of the Year and Teachers of the Year; shared that proper protocols were followed by staff regarding a recent rumor of a threat at one of the schools; thanked District staff for the important work they do on a daily basis; wished everyone a wonderful Spring Break.

**T. Closed Session (If Needed):** None.

**U. Reconvene/Report of Closed Session Action:** n/a

**V. Adjournment**

Time: 8:23 p.m.

Motion made by: Jack Souders

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

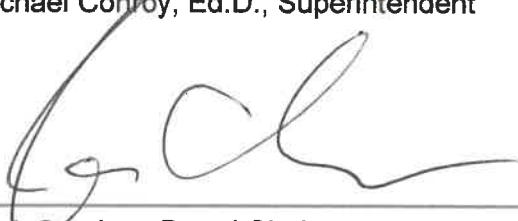
Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes



Michael Conroy, Ed.D., Superintendent



Jack Souders, Board Clerk

April 18, 2023

Date