



OCEAN VIEW SCHOOL DISTRICT  
17200 Pinehurst Lane  
Huntington Beach, CA 92647

**Board of Trustees' Meeting  
April 18, 2023; 06:00 PM**

**APPROVED**

**MEETING MINUTES  
Closed Session: 5:15 p.m.  
Open Session: 6:00 p.m.**

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**Voting Members**

Patricia Singer, President  
Gina Clayton-Tarvin, Vice President  
Jack Souders, Clerk  
Morgan Westmoreland, Trustee  
Norm Westwell, Trustee

**Administration**

Michael Conroy Ed.D., Superintendent  
Julianne Hoefer Ph.D., Assistant Superintendent, Educational Services  
Keith Farrow, Assistant Superintendent, Administrative Services  
Reagan Headrick, Assistant Superintendent, Human Resources

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**A. Call to Order**

The Regular Meeting of the Board of Trustees was called to order by President Singer at 5:15 p.m.

**B. Roll Call**

Members present: Gina Clayton-Tarvin, Patricia Singer, Norm Westwell

Morgan Westmoreland arrived at 5:16 p.m.

Jack Souders arrived at 5:17 p.m.

**C. Agenda Adoption- Regular Board of Trustees' Meeting of April 18, 2023**

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Norm Westwell

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Not Present

Morgan Westmoreland - Not Present

Norm Westwell - Yes

**D. Closed Session**

Vice President Clayton-Tarvin read aloud the items listed under Closed Session. As there was no one present wishing to speak on these matters, the Board of Trustees moved to Closed Session at 5:16 p.m.

- 1. Government Code Section 54957: Public Employee Performance Evaluation - Superintendent**
- 2. Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Reagan Headrick, Assistant Superintendent, Human Resources; Employee Organizations: CSEA and OVTA**

**E. Reconvene in Open Session/Report of Closed Session Action**

The Board of Trustees reconvened in Open Session at 6:00 p.m. There were no Closed Session actions to report.

**F. Pledge of Allegiance**

President Singer led the Pledge of Allegiance.

**G. Introductions: None.****H. Minutes****1. Regular Board of Trustees' Meeting Minutes, April 4, 2023**

Approve as submitted.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - No

**I. Time Certain****1. 6:10 p.m. Mesa View Middle School: Student Presentation**

Mesa View Principal Jadyun Grunbaum spoke about the process used to gather student input on the types of electives they would like to see at their school site. The staff at Mesa View worked hard to provide the requested electives, in addition to other class options offered throughout the year. Students Julia Gordon, Taylor Appell, and Trevor Orrigo expressed their appreciation for the electives offered at

Mesa View, specifically citing the Model United Nations, Visual Arts, and Spanish elective classes they enjoyed this year.

**2. 6:20 p.m. Recognition of OVSD/Optimist Essay Contest Winners**

Isis Ortiz, Principal, Spring View Middle School, provided a brief overview of the OVSD/Surf City Optimist Club Essay Contest. The topic of this year's essay was, "Who is an everyday hero that brings out the optimism in you?" The speeches were judged on poise, content, delivery/presentation, and overall effectiveness. Winners Nola Emralino (First Place, Marine View); Vivienne Umlas (2nd Place, Mesa View); and Owen Hartman (3rd Place, Mesa View) read their winning essays aloud. Certificates of Recognition were given to the students in honor of their achievement.

**3. 6:30 p.m. Recognition of OVSD/Optimist Oratorical Contest Winners**

Isis Ortiz, Principal, Spring View Middle School, shared information about the OVSD/Optimist Club Oratorical Contest. Winners Tea Lenore (1st Place, Marine View); Trinh Tran (2nd Place, Mesa View); and Nola Emralino (3rd Place, Marine View) presented their speeches, responding to this year's theme, "Discovering the Optimism within Me." They received Certificates of Recognition to honor their achievement.

**J. Public Comment**

Russell Neal, community member, spoke in opposition to AB 1078, "Instructional Materials: Removing Instructional Materials and Curriculum: Diversity," and requested the Board concur and communicate their opposition to their Assembly Member.

**K. Communications**

**1. Written Communications to the Board**

President Singer advised that the following correspondence had been submitted online:

1. Written comment dated April 18, 2023, from Anonymous regarding semesters and report cards.

Copies of the above correspondence have been provided to the Board members and are available for public review at the District Office.

**2. Board/Committee Reports: None.**

**3. Personnel Commissioner Report (Three Minutes)**

Bob Ewing, Chair, Personnel Commission (PC), provided an update about the HVAC positions; shared information regarding recent projects which the PC staff are working on, including responding to numerous requests from the Employment Development Department as part of the Department's audit of unemployment

claims, and outreach to current staff regarding opportunities to work additional hours.

#### **4. Trustees' Communications (Three Minutes per Board Member)**

Trustee Westmoreland appreciated Mesa View's presentation and the students' perspectives on their elective classes; noted how impressed she was with the essays and speeches from the student winners of the Oratorical and Essay Contests.

Clerk Souders congratulated the winners in the Oratorical and Essay Contests, and commended the students' public speaking skills, which will serve them well in the future.

After congratulating the Oratorical and Essay Contest winners, Vice President Clayton-Tarvin shared a brief history of how the Optimist Club's contests started at the District, and thanked them for providing these opportunities for our students; thanked the Mesa View staff and students who spoke in tonight's presentation regarding the site's many elective offerings; read to classrooms at Oak View Preschool during "Week of the Young Child" and participated in their egg hunt activity; visited Hope View where her son participated in the "Walk through the Revolution" presentation, and thanked everyone involved in this successful production.

President Singer congratulated the winners of the Oratorical and Essay Contests; thanked Principal Ortiz for facilitating both contests.

#### **5. Superintendent's Communications**

Dr. Conroy shared some of the work done by District staff as part of his *Connections* theme for the year. Facilities team members Gabriel, Luis, Noah, Frank, Grant, Greg, Scott, Antonio, Jimmy, and Brian support the District in the work they do, including addressing roof leaks, clogged pipes, electrical installs, lock and key issues, graffiti, and much more. Their dedication to their work is commendable.

Five grants were awarded from the *Donors Choose* organization to Spring View to help bring innovation and support into the classrooms. Funds will be used for a "cricut" machine and supplies; safety cones, clipboards, pencils, whistles, and a wagon to transport archery supplies; audio and printed versions of various books; social-emotional learning products for the Special Education classrooms, including books and teaching materials; and highlighters to use in the English Language Arts classrooms to help students annotate workbooks by color coding.

Staff at Golden View have connected with outside organizations to improve their Environmental Science program. Specifically, Home Depot and Magnolia Agriscience Community Center have supported the program through donations and gardening/environmental science expertise.

Preschool Teacher Bianca Converse oversees the District's diagnostic program, part of the intake process for new students who are 3–5 years old to determine

appropriate placement. In addition to delivering academics, working on IEP goals, and behavior management, Bianca also supports some of our new Special Education teachers through modeling good teaching strategies, collaborating with the teacher to set up the physical classroom environment, developing work centers, and assisting in developing IEP goals. Bianca is a wonderful example of how our District teachers support one another.

Senior Account Technician Laura Leeing assumes many different tasks in the Fiscal Department, in addition to her own job responsibilities; she has assisted with classified payroll and processing all the District's invoice payments. We appreciate her professionalism and dedication to the District.

Dr. Conroy updated the Board on the formation of his Schools Task Force, which will engage staff, parents, and community members in developing a range of options for the Board to consider as it determines how to deal with the District's ongoing declining enrollment and low school(s) enrollment. He advised there are approximately 30 people representing our schools, community, and staff, and noted the first Task Force meeting is scheduled for Wednesday, April 26, 2023.

6. **PTA/PTO/PTSA/PTSO Presidents' Roundtable (Five Minutes):** None.
7. **Employee Associations' Communications (CSEA, OVTA) (Five Minutes per Association)**

Phi Tran, CSEA President, shared information and his impressions about his recent attendance at the CSEA Paraeducator Conference; congratulated School Health Technician Beth Lampley on receiving CSEA's Unsung Hero Member Recognition Award.

Heidi Webb, OVTA President, spoke about the activities teachers are involved in as we approach the end of this school year; looking forward to the start of negotiations for 2023-24; pledged to do what is best for all during any transition process.

## L. Reports

### 1. Construction Update

Jim Choate, Executive Director, Facilities and Transportation, provided a Measure R modernization update for the Vista View, Star View, and Mesa View sites. He reviewed work completed during Spring Break at Circle View, College View, and Marine View.

## M. Consent Calendar

### 1. Administrative Services: Gifts to the District

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Yes

**2. Administrative Services: Payroll Check Registers from March 11, 2023, through April 10, 2023**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Yes

**3. Administrative Services: Purchase Orders for all Funds from March 24, 2023, through March 30, 2023**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Yes

**4. Administrative Services: School District Check Registers from March 16, 2023, through March 31, 2023**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Yes

**5. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

**6. Human Resources: Certificated Employee Personnel Activity List - March 29, 2023, through April 4, 2023**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

**7. Human Resources: Classified Employee Personnel Activity List - March 29, 2023, through April 4, 2023**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

**N. Old Business: None.**

**O. New Business**

**1. Educational Services: Transitional Kindergarten Birthdate Acceleration (Action)**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

**2. Administrative Services: Appointment of Kenneth Kazuo Inouye as a Member to the Citizens' Oversight Committee for the General Obligation Bond Measure R (Action)**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Gina Clayton-Tarvin

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - No

**3. Educational Services: Agreement for Non-Public School/Non-Public Agency Placement of Special Education Student as Determined by Individualized Education Program (IEP) (Action)**

Approve as submitted.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Jack Souders

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes



**4. Educational Services: Agreement for Reimbursement for Transportation Support for Special Education Student as Determined by the Result of a Mediation (Action)**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Gina Clayton-Tarvin

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

**5. Human Resources: Initial Openers for Contract Negotiations Between Ocean View Teachers' Association and Ocean View School District of Orange County for the 2023-2024 School Year (Information)**

Received for information.

**6. Human Resources: Williams Settlement Legislation Third Quarter Report of Uniform Complaints 2022-2023 (Information)**

Although the online version of the Third Quarter Report posted correctly, the printed version was incomplete. Therefore, this Agenda item will be returned to the next meeting with the printed form complete for information.

**7. Human Resources: Proposed Ocean View School District Calendar For 2023-2024 (Action)**

Approve as submitted.

Motion made by: Morgan Westmoreland

Motion seconded by: Jack Souders

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

**P. Any Other Public Comments to the Board of Trustees**

Ken Inouye, community member, thanked the Board for approving his appointment to the Citizen's Oversight Committee, and looks forward to this opportunity to serve the Ocean View community.

**Q. Future Agenda Items (As Requested by Board Members): None.**

**R. Board of Trustees' Roundtable (Three Minutes per Board Member)**

Vice President Clayton-Tarvin expressed appreciation to staff for their informative presentations; pleased to see the progress made on modernization and other site projects; commented on the District's aging facilities and thanked the voters and those who supported the successful Measure R Bond measure in 2016; acknowledged Executive Assistant Cindi Lee for all she does to support the District and the Board.

President Singer thanked her Board colleagues for working together as a functional body at tonight's meeting; thanked District staff for supporting the Board as well.

**S. Closed Session (If Needed)**

The Board of Trustees returned to Closed Session at 8:04 p.m. to continue discussion of items previously announced. Any reports of Closed Session action will be made from the Board Room.

**T. Reconvene/Report of Closed Session Action**

The Board of Trustees reconvened in Open Session at 9:00 p.m. There were no Closed Session actions to report.

**U. Adjournment**

Time: 9:03 p.m.

Motion made by: Norm Westwell

Motion seconded by: Gina Clayton-Tarvin

Voting:


Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

  
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Michael Conroy, Ed.D., Superintendent

  
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Jack Souders, Board Clerk

May 9, 2023  
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Date