



**Ocean View  
School District**

OCEAN VIEW SCHOOL DISTRICT

17200 Pinehurst Lane  
Huntington Beach, CA 92647

**Board of Trustees' Meeting  
June 6, 2023; 06:00 PM**

 **APPROVED**

**MEETING MINUTES**

**Closed Session: 5:15 p.m.**

**Open Session: 6:00 p.m.**

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**Voting Members**

Patricia Singer, President  
Gina Clayton-Tarvin, Vice President  
Jack Souders, Clerk  
Morgan Westmoreland, Trustee  
Norm Westwell, Trustee

**Administration**

Michael Conroy, Ed.D., Superintendent  
Julianne Hoefer, Ph.D., Assistant Superintendent, Educational Services  
Keith Farrow, Assistant Superintendent, Administrative Services  
Reagan Headrick, Assistant Superintendent, Human Resources

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**A. Call to Order**

The Regular Meeting of the Board of Trustees was called to order by President Patricia Singer at 5:15 p.m.

**B. Roll Call**

Members present: Gina Clayton-Tarvin, Patricia Singer, Jack Souders, Morgan Westmoreland

Norm Westwell arrived at 7:05 p.m.

**C. Agenda Adoption- Regular Board of Trustees' Meeting of June 6, 2023**

Approve as submitted.

Motion made by: Morgan Westmoreland

Motion seconded by: Jack Souders

Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Absent

#### **D. Closed Session**

Clerk Souders read aloud the items listed under Closed Session. As there was no one present wishing to speak on these matters, the Board of Trustees moved to Closed Session at 5:17 p.m.

- 1. Expulsion of Student No. 2049877203 for Violation of Education Code 48915(c)(3)**
- 2. Government Code Section 54956.9(d)(1) - Potential litigation: one case**
- 3. Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Reagan Headrick, Assistant Superintendent, Human Resources; Employee Organizations: CSEA and OVTA**

#### **E. Reconvene in Open Session/Report of Closed Session Action**

The Board of Trustees reconvened in Open Session at 6:00 p.m. The following action was taken in Closed Session:

Motion by Gina Clayton-Tarvin, seconded by Morgan Westmoreland, and carried by the following roll call vote to expel Student No. 2049877203 through the remainder of the school year. The Board also took action to suspend the expulsion:

Gina Clayton-Tarvin - Yes  
Patricia Singer - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Absent

#### **F. Pledge of Allegiance**

President Singer led the Pledge of Allegiance.

#### **G. Introductions: None.**

#### **H. Minutes**

##### **1. Regular Board of Trustees' Meeting Minutes, May 23, 2023**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Absent

## I. Time Certain

### 1. 6:05 p.m. Measure R Bond - Series D Presentation

Jason Chung, Vice President, Fieldman, Rolapp & Associates, Inc., presented the Measure R Series D - 2023 Bond Plan of Finance. He summarized the market conditions, historical assessed valuation, and Series D Projected Repayment Schedule. Preliminary next steps were shared.

### 2. 6:15 p.m. Marine View Middle School: Student Presentation

Marine View Principal Sara Schaible highlighted the visual arts program at Marine View, led by teacher Andrew Estrada. She explained how the Art Program is designed to provide students with an introduction to fundamental art concepts, while exploring the creative process through various projects and applications. Kelly Heinrich and Chloe Heddle, both students in Mr. Estrada's art class, explained how their art elective class has positively impacted them, and shared pieces of their favorite artwork.

### 3. 6:25 p.m. Presentation: Academy for the Performing Arts (APA) Jr. Scholarships and Huntington Beach Sailing Foundation Scholarships

Kristi Hickman, Director of Teaching & Learning, shared that the HB Adult School, in collaboration with the HB Academy for the Performing Arts, has provided two student scholarships to the Academy of Performing Arts (APA) Kids/Jr. Summer Arts Camp. Westmont 5th grader Sonia Lee, and Kenzie Powell, 5th grader at Lake View, were presented with the two scholarships. They each will attend the two-week camp that is theme-based, culminating in a performance showcase and art show.

Ms. Hickman stated that the Huntington Beach Sailing Foundation is sponsoring three, six-week scholarships for deserving students who may not otherwise be able to participate in sailing. Joshua Martinez Alvarado, 5th grader at Oak View; Duke Wiesinger, 4th grader at Harbour View; and Jayleen Pacheco Galvan, 6th grader at Mesa View, were presented with these generous scholarships.

### 4. 6:35 p.m. OVSD Retirement and Years of Service Recognition

This year's retirees and years of service recipients were honored by the Board of Trustees in a wonderful recognition ceremony. Prior to the Board meeting, honorees and family members were welcomed with a special dessert reception, which was followed by recognition of all 10, 15, 20, 25, 30, and 35 year anniversary employees and 2023 retirees. The Board of Trustees thanked all of the employees for their dedication and commitment to the Ocean View School District.

The Board of Trustees' meeting recessed at 6:52 p.m. and reconvened at 6:57 p.m.

## **J. Public Comment**

Gina Tiffany, parent, spoke about equal opportunities for all children, disturbing statistics regarding the juvenile justice system, and preventative measures to implement that would address this issue.

## **K. Communications**

### **1. Written Communications to the Board**

President Singer advised that the following correspondence had been submitted online:

1. Written comment received June 6, 2023, from Anonymous regarding opposition to CSEA President's comments.

Copies of the above correspondence have been provided to the Board members and are available for public review at the District Office.

### **2. Board/Committee Reports: None.**

### **3. Personnel Commissioner Report (Three Minutes)**

Personnel Commissioner Lance Bidnick congratulated all the employees honored tonight; provided the latest information on active recruitments and job offers regarding positions for the Extended School Year.

### **4. Trustees' Communications (Three Minutes per Board Member)**

Trustee Westmoreland noted how impressed she was with the Art Program at Marine View, and specifically, the students who spoke and shared their own projects; congratulated the APA Jr. Camp Scholarship recipients and the Huntington Beach Sailing Foundation Scholarship recipients; pleased to recognize the staff with Years of Service awards, as well as the retirees; attended Hope View's Spring Sing and the Special Olympics held at Village View; is looking forward to attending as many promotions as she can.

Clerk Souders congratulated the employees and retirees recognized this evening; commented on the robust Art Program at Marine View that was showcased tonight; congratulated the students receiving the APA Jr. Camp and HB Sailing Foundation Scholarships.

Vice President Clayton-Tarvin congratulated the District's retirees and Years of Service award recipients; attended Open House events at Circle View, Lake View, and Village View; plans to attend quite a few promotion ceremonies.

President Singer thanked the staff recognized tonight for their Years of Service at the District; congratulated the retirees; attended Open House events at Circle View, Spring View, and Village View; noted that along with Dr. Conroy and Vista View Principal Rasheedah Gates, she will be traveling to Washington, D.C. to attend the Schools To Watch (STW) National Convention in support of Vista View Middle School being recognized as a STW; is looking forward to attending Vista

View's Promotion Ceremony on June 20 prior to leaving on the Washington, D.C. trip.

## **5. Superintendent's Communications**

Dr. Conroy highlighted some of the important connections made by and with people who do amazing things for the District.

The recently held Special Olympics was truly a remarkable showcase of inclusivity, compassion, and unity within the District. Enthusiastic students from our schools cheered on the incredible athletes with unwavering encouragement that created an atmosphere of immense positivity and motivation, inspiring the athletes to achieve their personal bests. Special thanks to Bryan Leipper and Elizabeth Carr for their tireless efforts in organizing and executing this memorable event. The incredible achievements and unwavering spirit of the athletes who took part in the Special Olympics continue to inspire us all.

On May 31, the District hosted the Induction Colloquium, the end-of-the-year celebration where new teachers share what they worked on in the induction program and receive certificates of completion from Orange County Department of Education. Thank you to Sarah Roberts, Mesa View teacher and Lead Mentor Teacher for the Induction Program who works with the mentor teachers and candidate teachers throughout the school year, as well as Blake Barton in Human Resources for supporting the induction program and finding mentor teachers to work with our new teachers.

Classroom teachers and physical education teachers have been working hard to complete required state tests. PE teachers across the District worked to administer the Physical Fitness Test to students in 5<sup>th</sup> and 7<sup>th</sup> grades. Classroom teachers have worked to administer the Smarter Balanced Assessments to students in Grades 3-8. As part of the Smarter Balanced Assessments, students complete two English Language Arts tests and two Mathematics tests. Additionally, 5<sup>th</sup> and 8<sup>th</sup> graders complete the California Science Test. In total, teachers administered 19,552 Smarter Balanced Assessments to 4,520 students. We are grateful for all staff who worked hard and motivated students to complete the state tests.

The District has been using Peachjar since the 2016-17 school year. Peachjar is an electronic flyer communication tool for school and community use that eliminates paper flyer copying, distribution, and saves time in the classroom. Since 2016, Ocean View has saved over 14 million sheets of paper and saved 1,708 trees.

New Central Kitchen Cooks Adriana McChristy, Mary Trujillo, and Substitute Cook Vanessa Myers started their positions this week. Alongside Chef Natalie Vargas, they made and prepared the delicious dessert and appetizer trays for tonight's employee celebration.

Tomorrow will be the Superintendent's Schools Task Force's fourth Task Force meeting on Wednesday, June 7. The community can watch the meeting via YouTube; all the materials the Task Force members receive are available on the District web page, under the Superintendent's Schools Task Force's link. The role of the Task Force is to develop a range of options for the Board of Trustees to

consider as the Board determines how to deal with the District's ongoing declining enrollment and low school(s) enrollment. Recent news articles about declining enrollment in the state mirror the issues facing the District.

**6. PTA/PTO/PTSA/PTSO Presidents' Roundtable (Five Minutes)**

Kim Fatum, Roundtable President, reported on the Roundtable Meeting held June 5, 2023. Newly elected Presidents for the 2023-2024 school year were in attendance, and Jennifer Rank from Harbour View was elected as the new Roundtable President for 2023-2024. Staff shared the latest information regarding the Superintendent's Schools Task Force and upcoming summer facility projects. The school site representatives recapped the events occurring at their sites and reflected on the 2022-2023 school year.

**7. Employee Associations' Communications (CSEA, OVTA) (Five Minutes per Association)**

Phi Tran, CSEA President, expressed appreciation to the Board members who were here tonight to acknowledge the Employees' Years of Service and retirees; hopes to be able to discuss the concerns expressed by the CSEA employee in tonight's written communications; shared complimentary thoughts about upcoming retirees Kristi Hickman and Craig Sample; acknowledged Food and Nutrition Services Central Kitchen Supervisor, Natalie Vargas, for the wonderful food that was provided at the CSEA State Board meeting.

Heidi Webb, OVTA President, thanked the Board for celebrating our teachers and classified staff for their years of service and those who are retiring, as we wish them well, acknowledged the work done over the years by Kristi Hickman and Nurse Susan, specifically.

**L. Reports**

**1. Equity and Inclusion Committee Update**

Chileen Spaulding, Director of Special Education, provided an update to the Board of Trustees regarding the Equity and Inclusion Committee - Special Education. She was joined by Simi Sardana, Special Education Coordinator, and parents Angelique St. Jean and Andrea Trutanich, as they shared the purpose, goal, and dates, of the Committee Meetings; draft goals created by the Committee; and actions to address these goals. Next steps include implementing actions, coordinating and providing professional development with engaged General Education and Special Education staff; reconvening the Committee in late fall; and continuous monitoring, reviewing, and adjusting goals/actions as needed.

**M. Consent Calendar**

**1. Administrative Services: Gifts to the District**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Gina Clayton-Tarvin

Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Yes

**2. Administrative Services: Purchase Orders for all Funds from May 11, 2023, through May 25, 2023**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Gina Clayton-Tarvin

Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Yes

**3. Administrative Services: School District Check Registers from May 1, 2023, through May 15, 2023**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Gina Clayton-Tarvin

Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Yes

**4. Administrative Services: Contract for E-Rate Compliance Services Between Ocean View School District of Orange County and CSM Consulting, Inc. (Renewal)**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Gina Clayton-Tarvin

Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Yes

**5. Educational Services: Agreement with Optional Services for School-Based Medi-Cal Administrative Activities (SMAA) Participation Agreement Between Orange County Superintendent of Schools and Ocean View School District of Orange County (Renewal)**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Gina Clayton-Tarvin

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

**6. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Gina Clayton-Tarvin

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

**7. Human Resources: Certificated Employee Personnel Activity List - May 10, 2023, through May 23, 2023**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Gina Clayton-Tarvin

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

**8. Human Resources: Classified Employee Personnel Activity List - May 10, 2023, through May 23, 2023**

Approve as submitted.



Motion made by: Jack Souders  
Motion seconded by: Gina Clayton-Tarvin

Voting:  
Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Yes

**N. Old Business:** None.

**O. New Business**

**1. Administrative Services: Preliminary 2023-2024 Budget (Information)**

Assistant Superintendent Keith Farrow presented Ocean View's 2023-24 Preliminary Budget to the Board, which will be returned for final approval at the June 27, 2023, Board Meeting, following tonight's Public Hearing. Components of his presentation included the Budget timeline, Budget assumptions, Reserve Cap, Unrestricted revenues and expenditures, Multi-Year projections, enrollment/staffing, and Budget challenges.

**2. Administrative Services: Public Hearing on the Preliminary 2023-2024 Budget**

The Public Hearing on this matter was opened at 8:02 p.m.

Victor Valladares, community member, commented on how the lack of affordable housing in Huntington Beach is adversely affecting the enrollment in the District and called on the City Council to follow state laws that would provide for such housing.

There being no further comments, the Public Hearing was closed at 8:05 p.m.

**3. Educational Services: Ocean View School District 2021-2024 Three Year Local Control and Accountability Plan (LCAP) (Information)**

Assistant Superintendent Dr. Julianne Hoefer provided the Board with the latest information regarding the LCAP document. She shared the three LCAP goals of Pupil Outcomes & Conditions of Learning; Targeted Supports; and Engagement, with the corresponding actions. The LCAP will be returned for approval at the June 27, 2023, Board Meeting, following tonight's Public Hearing.

**4. Educational Services: Public Hearing on the Ocean View School District 2021-2024 Three Year Local Control and Accountability Plan (LCAP)**

The Public Hearing was opened at 8:12 p.m. There being no one wishing to address the Board on this matter, the Public Hearing was closed at 8:13 p.m.

**5. Administrative Services: Amendment No. 1 to Independent Contractor Agreement Between Ocean View School District of Orange County and Leighton Consulting, Inc. for Geotechnical and Materials Testing Services (Action)**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Gina Clayton-Tarvin

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

**6. Administrative Services: Revision of Contract Change Order for Rancho Pacific Electric Construction, Inc. for the Star View Elementary Modernization Project #21-408 (Action)**

Approve as submitted.

Motion made by: Morgan Westmoreland

Motion seconded by: Jack Souders

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

**7. Administrative Services: Contract Change Orders for Various Contractors for the Star View Elementary Modernization Project #21-408 (Action)**

Approve as submitted.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - No

**8. Administrative Services: Renewal of Consulting Services Proposal Agreement Between Ocean View School District of Orange County and HazTrainer Multi-National, dba Environmental Assistance Group for Asbestos Hazard Emergency Response Act (AHERA) Services (Action)**

Approve as submitted.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Jack Souders

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

- 9. Administrative Services: Approval to Award a Contract to Sehi Computer Products, Inc., NASPO Valuepoint Contract MNNVP-133, CA PA 7-15-70-34-001, to Purchase Technology-Related Items for Various Schools (Action)**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - No

- 10. Educational Services: Agreement for Non-Public School/Non-Public Agency Placement of Special Education Student as Determined by Individualized Education Program (IEP) (Action)**

Approve as submitted.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Jack Souders

Voting:

Patricia Singer - Yes

Gina Clayton-Tarvin - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

- 11. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and Karen Jeffries, dba Art Explorers, for Art Instruction at School Sites Participating in Expanded Learning Opportunities Program (ELOP) for the 2023-2024 School Year (Action)**

Approve as submitted.

Motion made by: Jack Souders  
Motion seconded by: Morgan Westmoreland

Voting:  
Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Yes

**12. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and BrainStorm Studios, LLC to Provide Extended Day Enrichment Activities for the 2023-2024 Expanded Learning Opportunities Program (ELOP) (Action)**

Approve as submitted.

Motion made by: Morgan Westmoreland  
Motion seconded by: Gina Clayton-Tarvin

Voting:  
Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Yes

**13. Educational Services: Overnight Field Trips for Circle View, Golden View, Harbour View, Hope View, and Village View Elementary Schools for the 2023-2024 School Year (Action)**

Approve as submitted.

Motion made by: Gina Clayton-Tarvin  
Motion seconded by: Morgan Westmoreland

Voting:  
Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Yes

**P. Any Other Public Comments to the Board of Trustees**

Gina Tiffany, parent, thanked Patricia Singer and Gina Clayton-Tarvin for their support of her family, and shared concerns regarding an incident involving her child.

**Q. Future Agenda Items (As Requested by Board Members):** None.

**R. Board of Trustees' Roundtable**

Trustee Westwell thanked all the retirees for their dedicated service, and noted he was sorry he missed the ceremony.

Clerk Souders appreciated everyone for staying through the entire meeting.

Vice President Clayton-Tarvin thanked the public speaker for her comments; encourages parents to speak to the Board members, so their concerns can be heard; pleased with our supportive Superintendent who diligently addresses issues that arise; expressed appreciation to the Food and Nutrition Services staff for the outstanding dessert display enjoyed by all tonight prior to the Board Meeting.

President Singer attended the Special Olympics; commented that under the leadership of Dr. Conroy, she is confident that concerns raised by parents and community members will be addressed in the best way to benefit our students; congratulated the retirees and Years of Service award recipients; praised the delicious food provided earlier by the District Food and Nutrition Services staff.

**S. Closed Session (if needed)**

President Singer advised that the Board of Trustees will return to Closed Session at 8:34 p.m. to continue discussion of items previously announced under Closed Session. Any action taken in Closed Session will be reported out from the Board's Conference Room in Building C.

**T. Reconvene in Open Session/Report of Closed Session Action**

The Board of Trustees reconvened in Open Session at 9:23 p.m. The following action was taken in Closed Session:

Motion by Jack Souders, seconded by Morgan Westmoreland, and carried by the following roll call vote to approve the settlement agreement to resolve special education potential litigation in the amount of \$7,985.00:

Gina Clayton-Tarvin - Yes  
Patricia Singer - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Yes

**U. Adjournment**


Time: 9:24 p.m.

Motion made by: Norm Westwell

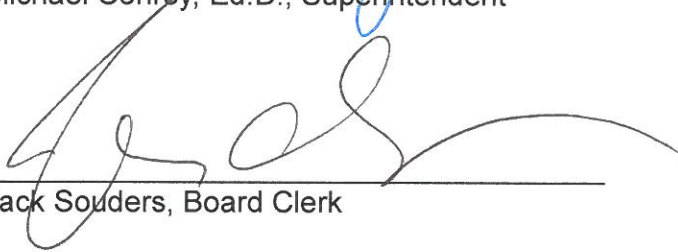
Motion seconded by: Morgan Westmoreland

Voting:

Patricia Singer - Yes  
Gina Clayton-Tarvin - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Yes



\_\_\_\_\_  
Michael Conroy, Ed.D., Superintendent



\_\_\_\_\_  
Jack Souders, Board Clerk

June 27, 2023  
Date