

Adding or Managing Payment Methods

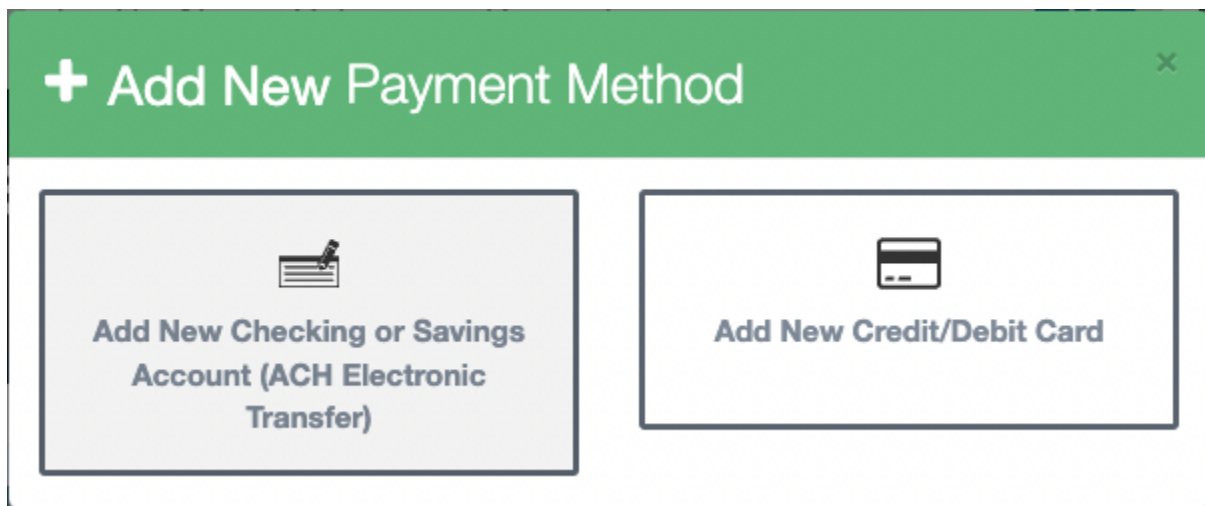
Adding and managing your payment methods with Eleyo is fast, easy, and secure!

To add a payment method:

1. Navigate to your program's Eleyo site and click **Sign In** or **Your Account**.
Your Dashboard is displayed.

2. Scroll down to the footer of the page and click **Saved Payment Methods**.
The Saved Payment Methods screen is displayed.

3. Click **Add Saved Payment Method**.
The Add New Payment Method screen is displayed.



4. Select your desired payment type.

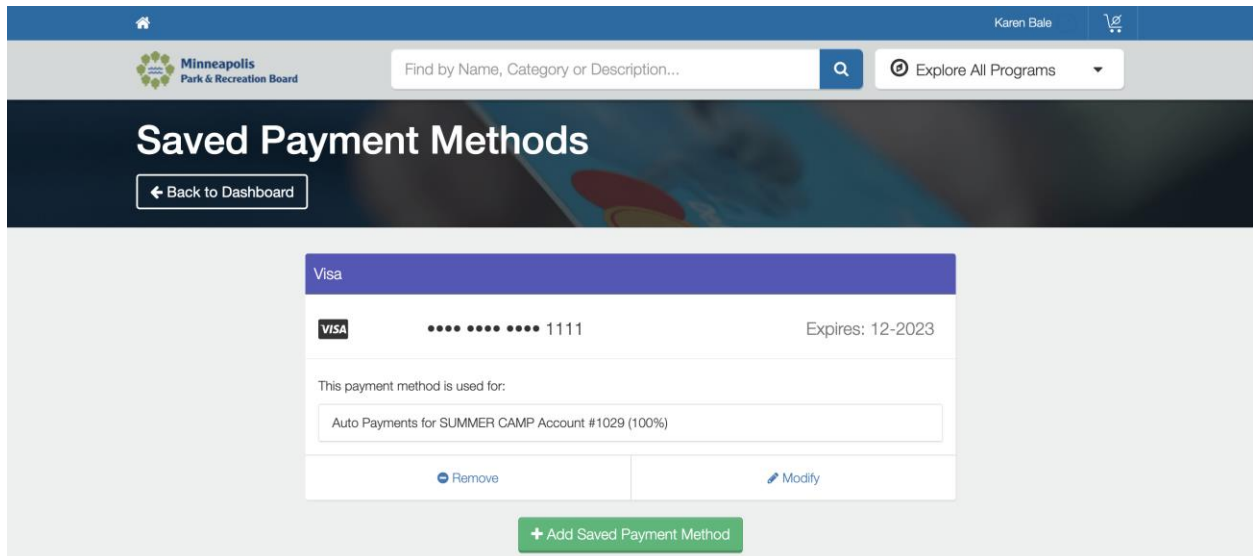
5. Complete all required fields.
All fields marked with an asterisk are required.

6. Optionally, if you have enrolled for courses or care, you can select to use this payment method for automatic payment of those contracts.

7. Click **Save New Payment Method**.

The payment method is saved to your account.

Once you have saved a payment method, you can use the "Saved Payment Methods" screen to modify or remove your payment methods.



Clicking **Remove** will prompt you to confirm that you would like to remove the payment method.

Clicking **Modify** will allow you to modify which courses or care are billed to that payment method.

Note: If you need to update credit card information or bank routing details, you need to remove the current payment method and enter the information as a new payment method.