

Ocean View School District
17200 Pinehurst Lane, Huntington Beach, CA 92647

 APPROVED

MINUTES
Board of Trustees' Meeting

July 06, 2021

4:45 PM - CLOSED SESSION; 6:00 PM - OPEN SESSION

Zoom Webinar Link: <https://www.ovsd.org/boardmeeting>

Trustees:

Patricia Singer, President
Jack Souders, Vice President
Gina Clayton-Tarvin, Clerk
John Briscoe, Member
Norm Westwell, Member

Administration:

Carol Hansen, Ed.D., Superintendent
Michael Conroy, Ed.D., Deputy Superintendent, Administrative Services
Felix Avila, Assistant Superintendent, Human Resources
Julianne Hoefer, Ph.D., Assistant Superintendent, Educational Services

A. Call to Order

The Regular Meeting of the Board of Trustees was called to order by Vice President Jack Souders at 4:46 p.m. Vice President Souders advised he would be facilitating the meeting tonight, with President Singer joining the meeting electronically via Zoom.

B. Roll Call

Members present: John Briscoe, Gina Clayton-Tarvin, Jack Souders, Norm Westwell

Patricia Singer joined the meeting via Zoom.

C. Agenda Adoption - Regular Board of Trustees' Meeting of July 6, 2021

Prior to the vote on this matter, Vice President Souders pulled Agenda Item O.10 (Amended and Restated Lease Agreement Between Ocean View School District of Orange County and Grace Lutheran Church and Schools) from the agenda for consideration at a future date.

Passed with a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

D. Closed Session

Clerk Clayton-Tarvin read aloud the items listed under Closed Session. There being no one present wishing to speak on these matters, the Board moved to Closed Session at 4:50 p.m.

D.1. Interdistrict Appeal Hearing: Appeal No. 070621-1, from Ocean View School District to Fountain Valley School District

D.2. Government Code Section 54956.9(d)(2): Conference with Legal Counsel - Anticipated Litigation: One potential case

D.3. Government Code Section 54957: Public Employment - Assistant Superintendent

D.4. Government Code Section 54957: Public Employee Discipline/Dismissal/Release

D.5. Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Felix Avila, Assistant Superintendent, Human Resources; Employee Organizations: CSEA; OVTA; Unrepresented Employees: Management/Confidential

E. Return to Open Session/Report of Closed Session Action

The Board of Trustees returned to Open Session at 6:00 p.m. The following Closed Session actions were reported:

MOTION by John Briscoe, seconded by Patricia Singer, and carried by the following roll call vote to approve the settlement agreement to resolve special education potential litigation:

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

No Norm Westwell

MOTION by Jack Souders, seconded by Patricia Singer, and carried by the following roll call vote to approve a suspension agreement between Ocean View School District of Orange County and Classified Employee No. 3800006234:

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

Yes Norm Westwell

MOTION by John Briscoe, seconded by Gina Clayton-Tarvin, and carried by the following roll call vote to adopt the Notice of Proposed 1-Day Suspension Without Pay and Statement of Charges issued against Classified Employee Nos. 3800002490, 3800000654, 3800006455, 3800005762, 3800001370, 3800005687, 3800004468, 3800006221, and 3800000031:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

F. Pledge of Allegiance

The Pledge of Allegiance was led by Vice President Souders.

G. Introductions: None.

H. Minutes

H.1. Regular Board of Trustees' Meeting, June 22, 2021

Passed with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

I. Time Certain: None.

J. Public Comments

The following comments submitted online were read into the Public Record by Vice President Souders and Clerk Clayton-Tarvin.

Comments in support of the Science Committee's recommendation of the McGraw-Hill California Inspire Science program as the K-8 core science program for the District:

Denise Kakimoto, staff member
Shannon Mudry, staff member
Kristin Spencer, staff member
Tracey Russo, staff member

Comments regarding Trustee Westwell's recent remarks on social media:

Janed Sax, Ph.D.
Laura Costelloe

K. Communications

K.1. *Written Communications to the Board: None.

K.2. Board/Committee Reports: None.

K.3. Trustees' Communications

Trustee Briscoe commented on his attendance at Star View and Village View's 5th grade promotion ceremonies, as well as all four middle school promotion ceremonies held at Ocean View High School; suggested that future middle school promotions be held at the high school to accommodate a larger audience.

Trustee Clayton-Tarvin thanked President Singer for her work with staff and parents to ensure in-person promotion ceremonies this year; attended 5th grade promotions at Hope View, Westmont, Oak View, and Circle View; also attended 8th grade promotion ceremonies for Marine View, Mesa View, Spring View, and Vista View Middle Schools; thanked Mayor Pro Tem Barbara Delgleize and Council Members Posey, Kalmick, and Moser for attending Vista View's promotion ceremony.

President Singer noted she is not feeling well and thanked Vice President Souders for facilitating tonight's Board meeting; echoed the comments of her colleagues regarding the wonderful in-person promotions, and thanked staff for their work in making these events such successful celebrations.

Vice President Souders expressed his appreciation for the work done by everyone that culminated in having in-person promotions; concurred with Trustee Briscoe's comments about possibly holding future middle school promotion ceremonies at the high school; reminded the public that the next Board meeting will be in August, as there is only one regularly scheduled Board meeting in July and August.

K.4. Superintendent's Communication

Dr. Hansen wished everyone a happy summer; shared information about summer programs, including Kids' Club at Golden View, as well as the Summer Learning Acceleration Program (SLAP) at all elementary schools and two middle schools that will provide academic assistance to our students.

K.5. PTA/PTO/PTSA/PTSO Presidents' Roundtable (Inactive in summer)

K.6. Employee Associations' Communications (CSEA, OVTA): None.

L. Reports

L.1. Update on COVID-19 Protocols

Dr. Hansen presented updates on COVID-19 Safety Protocols and the latest information from Cal/OSHA and CDPH. Also shared was the background on mask wearing guidance; District Summer Program Protocols; and protocol clarification for staff in non-school settings with possible mask wearing options.

After discussion, it was the majority consensus of the Board to direct staff to continue the same mask requirements for school settings and non-school settings (outside-no mask; indoors-mask) and await updated school guidance on indoor mask wearing before revising indoor mask requirements.

M. Consent Calendar

M.1. Administrative Services: Gifts to the District

Passed with a motion by Gina Clayton-Tarvin and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.2. Administrative Services: Purchase Orders for all Funds from June 11, 2021, through June 30, 2021

Passed a motion by Gina Clayton-Tarvin and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.3. Administrative Services: Purchase Orders for all Funds for July 1, 2021

Passed with a motion by Gina Clayton-Tarvin and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.4. Administrative Services: School District Check Registers from June 11, 2021, through June 25, 2021

Passed with a motion by Gina Clayton-Tarvin and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.5. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants

Passed a motion by Gina Clayton-Tarvin and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.6. Human Resources: Certificated Employee Personnel Activity List - June 9, 2021, through June 22, 2021

Passed with a motion by Gina Clayton-Tarvin and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.7. Human Resources: Classified Employee Personnel Activity List - June 9, 2021, through June 22, 2021

Passed with a motion by Gina Clayton-Tarvin and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

N. Old Business: None.

O. New Business

O.1. Superintendent's Office: Approval of Employment Contract for Keith Farrow, Assistant Superintendent, Administrative Services, of Ocean View School District of Orange County (Action)

Passed with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

O.2. Human Resources: Recommendation to Adjust the Management/Confidential Salary Schedule (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

O.3. Superintendent's Office: One-Time Off-Schedule Stipend for Management/Confidential Employees (Action)

Passed a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.4. Superintendent's Office: Fifth Amendment to Contract for Employment of Deputy Superintendent between Ocean View School District of Orange County and Dr. Michael Conroy (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

O.5. Superintendent's Office: Seventh Amendment to Contract for Employment of Assistant Superintendent, Human Resources, between Ocean View School District of Orange County and Mr. Felix Avila (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

O.6. Superintendent's Office: Proposed Additions/Revisions to Board Policies and Administrative Regulations Series 5000: Students: Board Policy and Administrative Regulation 5112.1: Exemptions From Attendance (First Reading) (Information)

Received for information.

O.7. Administrative Services: Accept Apparent Request for Proposal Results and Award of Contract to Therma LLC for Design-Build Project at Harbour View Elementary School and Reject all Design-Build Projects at the District Office (Action)

Passed with a motion by Patricia Singer and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.8. Administrative Services: Amended and Restated Lease Agreement between Ocean View School District of Orange County and Bright Star Learning Center (Action)

Prior to the foregoing vote, Trustee Westwell advised he will be voting against this item as he disagrees with the low annual inflation rate included in the multi-year contract.

Passed with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

O.9. Administrative Services: Amended and Restated Lease Agreement between Ocean View School District of Orange County and Carden Conservatory (Action)

Passed with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

O.10. Administrative Services: Amended and Restated Lease Agreement Between Ocean View School District of Orange County and Grace Lutheran Church and Schools (Action)

This Agenda Item was previously pulled from the Agenda by Vice President Souders for consideration at a later date.

O.11. Administrative Services: Amended and Restated Lease Agreement Between Ocean View School District of Orange County and Kellie's Academy for Kids (Action)

Passed with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

O.12. Administrative Services: Amended and Restated Lease Agreement Between Ocean View School District of Orange County and Laura Roberts School of Dance (Action)

Passed with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

O.13. Administrative Services: Amended and Restated Lease Agreement Between Ocean View School District of Orange County and LePort Montessori School (Action)

Passed with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

O.14. Administrative Services: Amended and Restated Lease Agreement Between Ocean View School District of Orange County and Monarch Preschool (Action)

Passed with a motion by Patricia Singer and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

O.15. Administrative Services: Amended and Restated Lease Agreement Between Ocean View School District of Orange County and Montessori Child Development Center (Action)

Passed with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

O.16. Administrative Services: Amended and Restated Lease Agreement Between Ocean View School District of Orange County and Rainbow After School Care (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

O.17. Administrative Services: Amendment to Independent Contractor Agreement Between Ocean View School District of Orange County and Treemith Enterprises, Inc. (Action)

Failed with a motion to approve by John Briscoe and a second by Jack Souders.

Yes John Briscoe
No Gina Clayton-Tarvin
No Patricia Singer
Yes Jack Souders
No Norm Westwell

O.18. Administrative Services: File Notice of Completion for Various Contractors for the College View Elementary School Modernization Project #17-300 (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.19. Administrative Services: Resolution No. 01:2122 - Approval of Signatures for District Bank Accounts (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by Patricia Singer.

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

No Norm Westwell

O.20. Administrative Services: Resolution No. 02:2122 - Authorization of Approval of Vendor Claims/Orders (Action)

Passed with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

No Norm Westwell

O.21. Administrative Services: Resolution No. 03:2122 - Authorization of Signature on Electronically Printed Checks (Action)

Passed with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

No Norm Westwell

O.22. Administrative Services: Resolution No. 04:2122 - Delegation of Authority for Signing of Documents Related to the Office of Public Schools Construction (OPSC); State Allocation Board (SAB); State School Building Program and County Schools Facility; and Federal Applications, Reports, and Forms (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by John Briscoe.

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

No Norm Westwell

O.23. Administrative Services: Resolution No. 05:2122 - Delegation of Authority Effective July 19, 2021, through December 31, 2021 (Action)

Passed with a motion by Patricia Singer and a second by Gina Clayton-Tarvin.

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

No Norm Westwell

O.24. Administrative Services: Resolution No. 06:2122 - Establish Temporary Interfund Transfers of Special or Restricted Funds Pursuant to Education Code Section 42603 (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.25. Administrative Services: Use of California Multiple Award Schedule (CMAS) to RGB Systems, Inc. dba Extron Electronics - Contract Number 3-16-70-2382B for Information Technology Goods and Services (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.26. Educational Services: Agreements for Non-Public School/Non-Public Agency Placements of Special Education Students as Determined by Individualized Education Programs (IEPs) (Action)

Passed with a motion by Patricia Singer and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.27. Educational Services: Contract Agency Agreement between Huntington Beach City School District and Ocean View School District of Orange County for On-Call Nursing Support During the 2020-2021 Extended School Year (ESY) Program (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.28. Educational Services: Independent Contractor Agreement Between Ocean View School District of Orange County and Social Wise Consulting for Interns for the 2021-2022 School Year (Action)

Prior to the foregoing vote, Trustee Briscoe left the dais and returned after the vote was taken.

Passed with a motion by Gina Clayton-Tarvin and a second by Patricia Singer.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
No	Norm Westwell

O.29. Educational Services: Proposed Science K-8 Instructional Materials Adoption and Purchase (Information)

Received for information.

Dr. Hoefer presented information regarding the proposed science instructional materials, including the rationale, training, pilot process, and Science Committee's recommendation of McGraw-Hill California Inspire Science program.

Dr. Hoefer and Dr. Hansen responded to questions from the Board of Trustees regarding this matter.

O.30. Human Resources: Public Hearing on the Tentative Contractual Agreement between Ocean View School District and Ocean View Teachers' Association for the 2020-2021 and 2021-2022 School Years and Public Disclosure of Collective Bargaining Agreement in Accordance with AB 1200

Vice President Souders opened the Public Hearing at 7:54 p.m. There being no one present wishing to speak on this matter, the Public Hearing was closed at 7:55 p.m.

O.31. Human Resources: Tentative Contractual Agreement between Ocean View School District and Ocean View Teachers' Association for the 2020-2021 and 2021-2022 School Years and Public Disclosure of Collective Bargaining Agreement in Accordance with AB 1200 (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by John Briscoe.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
No	Norm Westwell

O.32. Human Resources: Williams Settlement Legislation Fourth Quarter Report of Uniform Complaints 2020-2021 (Information)

Received for information.

P. Any Other Public Comments to the Board of Trustees

Clerk Clayton-Tarvin completed reading the public comment submitted online by Laura Costelloe regarding Trustee Westwell's recent remarks on social media.

Q. Future Agenda Items (As requested by Board Members): None.

R. Board of Trustees' Roundtable

Trustee Briscoe requested a letter be written to Los Alamitos Unified School District, asking them to refrain from claiming the Seal Beach Naval Weapons Station land as part of their District, when in fact, it is located within Ocean View School District's boundaries.

Trustee Clayton-Tarvin welcomed Mr. Farrow as the new Assistant Superintendent of Administrative Services; thanked Dr. Hansen and Dr. Hoefler for providing information on the proposed science curriculum for the District, and mentioned that the Board's subcommittee of Vice President Souders and herself also reviewed the materials; expressed get well wishes to President Singer; mentioned her upcoming trip to Europe; wished everyone a restful summer.

President Singer commented on tonight's productive Board meeting; wished Trustee Clayton-Tarvin a wonderful vacation and happy upcoming birthday; looking forward to seeing everyone at the next Board meeting on August 10, 2021.

Vice President Souders expressed his appreciation to President Singer for allowing him to lead tonight's meeting; thanked the teachers who will be working this summer in the Summer Learning Acceleration Program to serve our students.

S. Closed Session (if needed): None.

T. Return to Open Session/Report of Closed Session Action: n/a

U. Adjournment

Time: 8:05 p.m.

Passed with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

Yes Norm Westwell



Carol Hansen, Ed.D., Superintendent



Gina Clayton-Tarvin, Board Clerk

August 10, 2021
Date