

**Ocean View School District**  
17200 Pinehurst Lane, Huntington Beach, CA 92647

 APPROVED

**MINUTES**

**Board of Trustees' Meeting**

January 11, 2022

5:40 PM - CLOSED SESSION; 6:00 PM - OPEN SESSION

Zoom Webinar Link: <https://www.ovsd.org/boardmeeting>

**Trustees:**

Gina Clayton-Tarvin, President

Patricia Singer, Vice President

Jack Souders, Clerk

John Briscoe, Member

Norm Westwell, Member

**Administration:**

Carol Hansen, Ed.D., Superintendent

Julianne Hoefer, Ph.D., Assistant Superintendent, Educational Services

Keith Farrow, Assistant Superintendent, Administrative Services

Reagan Headrick, Assistant Superintendent, Human Resources

**A. Call to Order**

The Board of Trustees' Meeting was called to order by President Gina Clayton-Tarvin at 5:42 p.m.

**B. Roll Call**

Members present: Gina Clayton-Tarvin, Jack Souders, Norm Westwell

John Briscoe arrived at 5:43 p.m.

Patricia Singer arrived at 5:49 p.m.

**C. Agenda Adoption - Regular Board of Trustees' Meeting of January 11, 2022**

**Passed** with a motion by Jack Souders and a second by Norm Westwell.

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Absent	Patricia Singer
Yes	Jack Souders
Yes	Norm Westwell

**D. Closed Session**

Clerk Souders read the item listed under Closed Session. As there was no one present wishing to speak on this matter, the Board moved to Closed Session at 5:44 p.m.

**D.1. Government Code Section 54956.9(d)(2): Anticipated litigation: Two potential cases**

**E. Return to Open Session/Report of Closed Session Action**

The Board of Trustees returned to Open Session at 6:00 p.m. The following actions were taken in Closed Session:

MOTION by John Briscoe, seconded by Jack Souders, and carried by the following roll call vote to approve the settlement agreement to resolve special education anticipated litigation in the amount of \$30,000.00:

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Absent	Patricia Singer
Yes	Jack Souders
Yes	Norm Westwell

MOTION by John Briscoe, seconded by Jack Souders, and carried by the following roll call vote to approve the settlement agreement to resolve special education anticipated litigation in the amount of \$20,000.00:

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Yes	Norm Westwell

**F. Pledge of Allegiance**

The Pledge of Allegiance was led by President Clayton-Tarvin.

**G. Introductions**

Dr. Hansen introduced Sue Broderson, former Principal of Westmont School, who is now a Principal on Special Assignment overseeing the Child Development Programs. Mrs. Broderson thanked the Board for the opportunity to serve in this new capacity, and is looking forward to working with our preschools and Kids' Club Program.

**H. Minutes**

**H.1. Regular Board of Trustees' Meeting, December 14, 2021**

**Passed** with a motion by Jack Souders and a second by Patricia Singer.

Abstain	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Yes	Norm Westwell

**I. Time Certain:** None.

**J. Public Comments**

Krystle Bevins, parent, questioned what new protocols will be put in place to address the new surge of COVID-19 cases.

Paul Wimmers, parent, expressed concern over the need for continuous COVID-19 testing and mask wearing for students based on scientific data, and suggested schools return to a normal state.

**K. Communications**

**K.1. \*Written Communications to the Board**

President Clayton-Tarvin advised the following correspondence had been submitted online:

1. Online comment from Mark Khalil, dated January 11, 2022, regarding COVID concerns/closing schools;
2. Online comment from Sally Stevens, dated January 11, 2022, regarding COVID concerns/testing;
3. Online comment from Rose Smith, dated January 11, 2022, regarding COVID concerns/closing schools;
4. Online comment from Robert, dated January 11, 2022, regarding COVID concerns/Virtual Learning;
5. Online comment from Daniel Ly, dated January 11, 2022, regarding COVID protocol concerns;
6. Online comment from no name, dated January 11, 2022, regarding location options for students' lunchtime; and
7. Online comment from Ryan Genzel, dated January 11, 2022, regarding transportation.

Copies of the above correspondence have been provided to the Board members, and are available for public review at the District Office.

**K.2. Board/Committee Reports:** None.

**K.3. Trustees' Communications**

Trustee Singer welcomed everyone back from winter break; assured parents that the Board understands their concerns as we monitor the COVID-19 case rate; mentioned the case rate is declining, with this trend expected to continue; reiterated that the safety of our students is our number one priority; encouraged families to request plexiglass desk shields for their student if they are so inclined; thanked all staff for filling in where needed to cover for absent colleagues.

Trustee Briscoe noted that President Clayton-Tarvin is the first school board member in California who was nominated and voted into office from Antarctica, from where he phoned in to the last meeting; discussed measures of school performance and public schools' participation rates.

President Clayton-Tarvin welcomed everyone back to school; shared reasons why the District schools will remain open for students to attend at this time, specifically noting that classrooms provide the best learning environment for students; mentioned the need to make our classrooms the safest place for our students, including plexiglass desk shields, which she personally would like to reinstate Districtwide, but understands and respects the opinion of others on this issue.

#### **K.4. Superintendent's Communication**

Dr. Hansen shared that studies show students have greater academic success and social emotional health when they are at school, learning with their teachers; the District is taking the necessary steps to keep students and staff safe at the school sites, reinforcing our safety protocols; advised that families now have access to free rapid antigen tests from the District; referenced the Student Decision Tree from the Orange County Health Care Agency, which the District is following; concurred with earlier comments that student absences are declining daily; thanked all staff members for their flexibility in providing coverage for classes, and mentioned she taught two periods of 7th grade Social Science this week to ensure classes were covered; visited many classrooms this week where students were engaged and learning; encouraged everyone to monitor their health as we are committed to providing a safe learning environment in our schools.

#### **K.5. PTA/PTO/PTSA/PTSO Presidents' Roundtable**

Kim Fatum, Roundtable President, reported on the January 10, 2022, Roundtable Meeting, which was held via Zoom; issues discussed included updates involving classroom volunteers, postponement of activities, COVID-19 test kit distribution, and successful fundraisers that have taken place.

**K.6. Employee Associations' Communications (CSEA, OVTA):** None.

### **L. Reports**

#### **L.1. Construction Update**

Mr. Farrow provided an update on the Measure R Construction projects, including a Bond Financial Review; School Modernization Schedule Review; Enrollment Data Update; and Next Steps/Board Direction.

After Board discussion regarding the various factors to consider when deciding on the next school to modernize, it was the majority consensus of the Board to concur with staff's recommendation to modernize Mesa View Middle School in the 2023-24 school year.

## **M. Consent Calendar**

### **M.1. Administrative Services: Gifts to the District**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

### **M.2. Administrative Services: Payroll Check Registers from December 11, 2021, through January 10, 2022**

**Passed** a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

### **M.3. Administrative Services: Purchase Orders for all Funds from December 3, 2021, through December 30, 2021**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

### **M.4. Administrative Services: School District Check Registers from November 22, 2021, through December 23, 2021**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

### **M.5. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.6. Human Resources: Certificated Employee Personnel Activity List - November 17, 2021, through December 14, 2021**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.7. Human Resources: Classified Employee Personnel Activity List - November 17, 2021, through December 14, 2021**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**N. Old Business:** None.

**O. New Business**

**O.1. Superintendent's Office: Proposed Additions/Revisions to Board Policy Series 5000: Students Board Policy 5116.1: Intradistrict Transfers (Information)**

Received for information. No changes were made at this time.

**O.2. Administrative Services: Acceptance of Apparent Bid Results and Award of Contract to Spec Construction Co., Inc. for the Demolition and Abatement of Park View, 16666 Tunstall Lane, Huntington Beach, CA (Action)**

**Passed** with a motion by Patricia Singer and a second by John Briscoe.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
No Norm Westwell

**O.3. Administrative Services: Memorandum of Understanding of Contract Extension for Lease of 1.91 Acres of Vacant Property (Action)**

**Passed** with a motion by Jack Souders and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
No Norm Westwell

**O.4. Educational Services: Agreement for Non-Public School/Non-Public Agency Placement of Special Education Student as Determined by Individualized Education Program (IEP) (Action)**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**O.5. Human Resources: Williams Settlement Legislation Second Quarter Report of Uniform Complaints 2021-2022 (Information)**

Received for information.

**P. Any Other Public Comments to the Board of Trustees:** None.

**Q. Future Agenda Items (As requested by Board Members)**

Trustee Briscoe:

-Action against California Department of Education if responsive data is not provided as requested by Dr. Hansen regarding students attending home school/charter programs.

**R. Board of Trustees' Roundtable**

Trustee Westwell advised he will be returning a COVID-19 test kit given to him by the District which he did not use, as he understands there is a shortage of these test kits for student and staff use, and he has no symptoms of COVID-19.

Trustee Souders wished everyone a Happy New Year, and thanked staff for their flexibility and hard work during this stressful time.

Trustee Singer responded to her colleague's remarks regarding the COVID-19 test kit, noting the Board would never take tests away from staff or students; explained these PCR tests were given to the Board to take prior to coming to tonight's meeting for safety reasons, and in no way diminished the rapid antigen test kits that have been distributed to students, nor the PCR test kits which have been available to staff; reiterated that students and staff are her top priority; expressed appreciation to all staff for stepping up to meet the new challenges, as she recalled her recent visits to Harbour View and Golden View Schools, where she saw passionate teaching and learning taking place.

Trustee Briscoe noted he had yet to receive any results from his completed COVID-19 test; commented on the two initiatives he is working on to attract students back to our District: 13 to 1 student/teacher classroom ratio, and a District home school program.

President Clayton-Tarvin explained the registration process for receiving results if one takes a COVID-19 test; thanked those of her colleagues and staff that did take the test prior to attending tonight’s meeting as per her request; mentioned the tests given to the Board were stockpiled PCR tests and not the rapid antigen test kits provided to families; along with Trustee Singer, attended the COVID-19 test kit distribution at College View School, which was filmed by CBS/KCAL9; noted she was interviewed by CBS/KCAL9 regarding the delay in receipt of testing kits from the State; commented on her recent visit to Harbour View, where she saw teaching and learning in action, and thanked all staff members for their diligent work during this difficult time.

**S. Closed Session (if needed):** None.

**T. Return to Open Session/Report of Closed Session Action:** n/a

**U. Adjournment**

Time: 7:40 p.m.

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Patricia Singer
- Yes Jack Souders
- Yes Norm Westwell

  
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Carol Hansen, Ed.D., Superintendent

  
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Jack Souders, Board Clerk

Date January 25, 2022