



**MINUTES**

**Board of Trustees' Meeting**

April 05, 2022

5:15 PM - CLOSED SESSION; 6:00 PM - OPEN SESSION

Zoom Webinar Link: <https://www.ovsd.org/boardmeeting>

**Trustees:**

Gina Clayton-Tarvin, President

Patricia Singer, Vice President

Jack Souders, Clerk

John Briscoe, Member

Norm Westwell, Member

**Administration:**

Carol Hansen, Ed.D., Superintendent

Julianne Hoefer, Ph.D., Assistant Superintendent, Educational Services

Keith Farrow, Assistant Superintendent, Administrative Services

Reagan Headrick, Assistant Superintendent, Human Resources (absent)

**A. Call to Order**

The Regular Meeting of the Board of Trustees was called to order by President Gina Clayton-Tarvin at 5:15 p.m.

**B. Roll Call**

Members present: Gina Clayton-Tarvin, Jack Souders, Norm Westwell

Patricia Singer arrived at 5:17 p.m.

John Briscoe arrived at 5:21 p.m.

**C. Agenda Adoption - Regular Board of Trustees' Meeting of April 5, 2022**

MOTION by Gina Clayton-Tarvin and seconded by Jack Souders to approve the Agenda, moving Agenda Item P.1. (Offer of Employment for Superintendent of Ocean View School District) before G. Introductions.

Trustee Westwell pulled Agenda Item N.1. (Agreement for Special Services - Fiscal and Management Information Services Between Ocean View School District of Orange County and School Services of California, Inc.) from the Consent Calendar for individual consideration. President Clayton-Tarvin moved this item before P. New Business.

Vote on above motion to approve, moving Agenda Item P.1 before G. Introductions, and pulling Agenda Item N.1. from the Consent Calendar and moving it before P. New Business for individual consideration:

Absent John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

#### **D. Closed Session**

Clerk Souders read aloud the items listed under Closed Session. As there was no one present wishing to address the Trustees on these matters, the Board moved to Closed Session at 5:20 p.m.

**D.1. Government Code Section 54957(b)(1): Public Employee Appointment Superintendent**

**D.2. Government Code Section 54957.6: Conference with Labor Negotiators: - Agency designated representative: Gina Clayton-Tarvin, President, Board of Trustees; Unrepresented Employee: Superintendent**

**D.3. Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Mr. Felix Avila, Interim Assistant Superintendent, Human Resources; Employee Organizations: CSEA and OVTA**

**D.4. Government Code Section 54957: Appeal of Complaint Against Employee - Hearing on Appeal of Complaint under Administrative Regulation (AR) 1312.1**

#### **E. Return to Open Session/Report of Closed Session Action**

The Board of Trustees returned to Open Session at 6:00 p.m.

Clerk Souders read the following action taken in Closed Session:

Under Closed Session Agenda Item D.4 - Appeal of Complaint Against Employee, the Board of Trustees received a request to hear an Appeal of the Superintendent or Designee's decision on a complaint filed against an Employee. Pursuant to Administrative Regulation 1312.1, the Board of Trustees exercised its discretion to hear the complaint.

The motion was made by Patricia Singer, seconded by Norm Westwell, and carried by the following roll call vote:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

Under Closed Session Agenda Item D.1 - Government Code Section 54957(b)(1): Public Employee Appointment - Superintendent, Clerk Souders read the following:

Pursuant to Government Code Section 54953(c)(3) regarding the employment of Dr. Michael Conroy, Superintendent, the Board provides this oral summary of the salary and/or fringe benefit recommendation for the local agency executive:

For the position of Superintendent;

The term of the contract shall be 3 years, commencing July 1, 2022, through June 30, 2025;

The annual salary of the Superintendent shall be \$270,000;

The Superintendent shall receive the same salary increase provided to other certificated District administrators for the 2022-23 fiscal year;

The Superintendent shall receive an annual doctoral stipend of \$2,000 for possession of a doctoral degree;

Effective July 1, 2023, the Superintendent's base salary shall be increased by 3% each year, subject to receipt of an overall satisfactory evaluation for the preceding school year;

The Superintendent shall be provided with an allowance of \$500 per month for automobile expenses incurred in the conduct of his duties on behalf of the District;

The District shall provide reimbursement to the Superintendent for all actual and necessary business-related expenses incurred in accordance with District policy and paid by the Superintendent in the conduct of his duties on behalf of the District;

The Superintendent shall be entitled to 22 days of annual vacation with pay, which shall be exclusive of holidays defined in Education Code sections 37220 and 37221 and any additional local holidays granted by the Board to 12-month management employees of the District. These vacation days shall carry over from year-to-year but in no event shall the accrual exceed 22 days,

Upon separation from the District, the Superintendent shall be compensated for any earned and unused vacation at the then-effective salary rate, but not to exceed 22 days or a greater number of days authorized by Board Policy;

The Superintendent shall be provided with 1 day per month sick leave, credited in advance for his current year's sick leave entitlement upon initial employment with the District, and such leave may be accrued and accumulated as provided by the Education Code and Board rules and regulations;

The Superintendent shall be provided all fringe benefits which are provided to District certificated management personnel, except that the Superintendent has voluntarily agreed to waive health insurance coverage, including medical, dental, and vision coverage, for himself and his immediate family subject to execution of an annual Waiver of Coverage form;

The District shall pay the Superintendent's membership dues in relevant local, state, or national organizations, subject to prior Board approval; and

The Superintendent may attend professional meetings at the local, county, state and national levels, subject to prior board approval, and all actual and necessary expenses of such attendance shall be paid by the District. In emergency situations where prior Board approval cannot reasonably be obtained prior to the relevant meeting, the Superintendent may, with prior notice and approval of the Board President, incur costs not to exceed \$250, which costs shall be subject to ratification by the Board at the next Board meeting.

## **F. Pledge of Allegiance**

The Pledge of Allegiance was led by President Clayton-Tarvin.

## **G. Introductions**

Dr. Hansen introduced Mr. Bob Ewing, Personnel Commissioner, in the audience.

## **H. Minutes**

### **H.1. Regular Board of Trustees' Meeting, March 22, 2022**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

## **I. Time Certain**

### **I.1. 6:05 p.m. Recognition of OVSD/Optimist Oratorical Contest Winners**

Isis Ortiz, Assistant Principal, Mesa View Middle School, provided a brief PowerPoint overview of the OVSD/Surf City Optimist Club Oratorical Contest. The topic of this year's speech was, "Staying Optimistic In Challenging Times." The 4-5 minute speeches were judged on poise, content, delivery and presentation, and overall effectiveness. Kai Shelley, the 1st place winner from Vista View, and Charlotte Ross, the 2nd place winner from Mesa View, were honored for their achievements, and both will move forward to the regional competition.

### **I.2. 6:15 p.m. Recognition of OVSD Classified Employees of the Year 2022**

The following honorees were recognized and presented with Plaques of Recognition:

Nancy Davis, Lead Food Service Worker at Mesa View - Food & Nutrition Services Category;

Kelly Murray, Lead Behavior Instructional Assistant Special Education - Paraprofessional Category;  
Beth Lampley, School Health Technician at Spring View - Health & Student Services Category;  
Sarah Bruce, School Office Clerk at College View - Clerical & Administrative Services Category;  
Judy Johnston, Database Analyst at the District Office - Technical Services Category;  
Santos Salas, Head Custodian at Westmont - Maintenance Services Category; and  
Luis Camarena, Skilled Maintenance Worker in the Facilities Department - Skilled Trades Category.

It was announced that Luis Camarena has also been named the Orange County Classified School Employee of the Year in the Skilled Trades Category and will move forward to the State competition.

### **I.3. 6:30 p.m. Recognition of OVSD Teachers of the Year 2022**

Lisa Banuelos, College View Elementary School teacher, and Denise Gribbin, Mesa View Middle School teacher, received plaques in recognition of being chosen as the Ocean View School District's 2022 Teachers of the Year. Denise Gribbin will move forward to the County level as the District's representative.

### **I.4. 6:40 p.m. Recognition of ACSA Administrator of the Year 2022 - Student Services**

A Certificate of Recognition was presented to Mrs. Barb Davis, Director of Student Services, in honor of being selected as Association of California School Administrators (ACSA) Region 17 Student Services Administrator of the Year.

**J. Recess: Please join the Board of Trustees in a brief cake/coffee reception to congratulate all of our honorees tonight.**

The Board of Trustees' meeting recessed at 6:50 p.m. and reconvened at 7:05 p.m.

**K. Public Comments:** None.

## **L. Communications**

### **L.1. Written Communications to the Board**

President Clayton-Tarvin advised that the following correspondence had been submitted online:

1. Written comment from Amy Wong, dated April 4, 2022, regarding teacher support;
2. Written comment from anonymous, dated April 5, 2022, regarding transportation.

Copies of the above correspondence have been provided to the Board members, and are available for public review at the District Office.

## **L.2. Board/Committee Reports**

President Clayton-Tarvin advised that the Board Subcommittee on the Superintendent Search, comprised of herself and Patricia Singer, has completed its purpose and is hereby disbanded.

## **L.3. Trustees' Communications**

Trustee Souders attended the Huntington Beach Art Show, where he viewed phenomenal artwork created by our students, as well as artwork from high school students.

Trustee Singer mentioned how nice it was to be able to gather again for celebrations as we return to normal conditions; pleased to have Dr. Conroy return as Superintendent and is confident he will continue the good work of Dr. Hansen and have future success in his own style; attended District Arts Festival at Marine View, showcasing student talent from all of our middle schools; noted she was one of the judges of the Oratorical Contest and acknowledged the great public speaking ability of all the finalists; congratulated the contest winners.

Trustee Briscoe attended the District Arts Festival, commenting on the incredible student talent across all the arts; specifically noted the impressive string guitar performance by students.

President Clayton-Tarvin acknowledged the Oratorical Contest winners, the Teachers of the Year, the Classified Employees of the Year, and the Administrator of the Year honorees; attended the Assistance League of Huntington Beach charity fundraiser event; attended the District Arts Festival, showcasing the amazing talent of our middle school students; attended the Park View Demolition noting the District is pleased to be able to provide open green space on this site for the community; congratulated Dr. Conroy on his appointment as Superintendent.

## **L.4. Superintendent's Communication**

Dr. Hansen congratulated all the employees honored tonight; expressed pride in the Arts Program throughout the District, as evidenced by the wonderful student performances at the District Arts Festival; plans to visit the Huntington Beach Art Show downtown to view our students' artwork displayed, and gave special thanks to Director Kristi Hickman for her diligent work behind the scenes to ensure a successful exhibit; commended the Board for their decision in appointing Dr. Conroy as the next Superintendent, noting she is pleased to support him during the transition.

**L.5. PTA/PTO/PTSA/PTSO Presidents' Roundtable:** No report.

## **L.6. Employee Associations' Communications (CSEA, OVTA)**

Jason Bozarth, CSEA President, congratulated the exceptional classified employees honored tonight; advised that CSEA had no comment at this time regarding the choice of the Superintendent.

Meghan Balsillie, OVTA Bargaining Chair, commented on OVTA's initial proposals listed on tonight's Board agenda, and is looking forward to continued collaboration with the District to reach a fair salary/benefit agreement.

**M. Reports:** None.

**N. Consent Calendar**

**N.1. Administrative Services: Agreement for Special Services - Fiscal and Management Information Services Between Ocean View School District of Orange County and School Services of California, Inc. (Renewal)**

This item was previously pulled from the Consent Calendar by Trustee Westwell.

MOTION by Trustee Briscoe, seconded by Trustee Singer, and carried by the following roll call vote to approve:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
No Norm Westwell

**N.2. Administrative Services: Agreement to Piggyback on Hesperia Unified School District RFP No. 21-008 - Dairy Products with Driftwood Dairy for 2022-2023 School Year (Renewal)**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**N.3. Administrative Services: Gifts to the District**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**N.4. Administrative Services: Purchase Orders for all Funds from March 11, 2022, through March 24, 2022**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**N.5. Administrative Services: School District Check Registers from March 5, 2022, through March 18, 2022**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**N.6. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants**

**Passed** a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**N.7. Human Resources: Certificated Employee Personnel Activity List - March 9, 2022, through March 22, 2022**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**N.8. Human Resources: Classified Employee Personnel Activity List - March 9, 2022, through March 22, 2022**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell



**O. Old Business:** None.

**P. New Business**

**P.1. Board of Trustees: Offer of Employment for Superintendent of Ocean View School District (Action)**

This item was previously moved before G. Introductions for consideration.

MOTION by John Briscoe, seconded by Patricia Singer, and carried by the following roll call vote to approve:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
No Norm Westwell

Noting this District is “second to none”, Dr. Conroy commented on its recent accomplishments, caring community and staff, and returning to lead an exemplary District that is focused on students, and values staff, parents, and community as key contributors to the educational success of students. He introduced and thanked his wife, Laura, for her unwavering support, as well as acknowledged Dr. Hansen for her outstanding leadership of the District these past seven years. Finally, he noted he is energized and excited to return to lead the Ocean View School District upon Dr. Hansen's retirement.

**P.2. Administrative Services: Contract Change Orders for Various Contractors for the Marine View Modernization Project and the Interim Campus Locker Room Addition (Action)**

**Passed** with a motion by Jack Souders and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**P.3. Administrative Services: Use of California Multiple Award Schedule (CMAS) to Trane U.S., Inc. - Contract No. 3-21-06-1090 for Information Technology Goods and Services; Use of California Multiple Award Schedule (CMAS) to Trane U.S., Inc. - Contract No. 4-21-06-1092 for Non-Information Technology Commodities; and Use of California Multiple Award Schedule (CMAS) to Trane U.S., Inc. - Contract No. 4-21-06-1093 for Non-Information Technology Services (Action)**

**Passed** with a motion by Patricia Singer and a second by John Briscoe.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
No Norm Westwell

**P.4. Educational Services: 2021-2022 Consolidated Application for Funding Categorical Aid Programs, Winter Data Collection (Action)**

**Passed** with a motion by Patricia Singer and a second by John Briscoe.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**P.5. Educational Services: Agreements for Non-Public School/Services for Special Education Students as Determined by Individualized Education Programs (IEPs) (Action)**

**Passed** with a motion by Patricia Singer and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**P.6. Human Resources: Public Hearing on the Proposed Openers for Contract Negotiations Between Ocean View School District of Orange County and Ocean View Teachers' Association for the 2022-2023 School Year**

President Clayton-Tarvin opened the Public Hearing at 7:31 p.m. There being no one present wishing to address the Trustees on this matter, the Public Hearing was closed at 7:32 p.m.

**P.7. Human Resources: Proposed Openers for Contract Negotiations Between Ocean View School District of Orange County and Ocean View Teachers' Association for the 2022-2023 School Year (Action)**

**Passed** with a motion by Patricia Singer and a second by John Briscoe.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**P.8. Human Resources: Initial Openers for Contract Negotiations Between Ocean View Teachers' Association and Ocean View School District of Orange County for the 2022-2023 School Year (Information)**

Received for information.

**P.9. Human Resources: Williams Settlement Legislation Third Quarter Report of Uniform Complaints 2021-2022 (Information)**

Received for information.

**Q. Any Other Public Comments to the Board of Trustees:** None.

**R. Future Agenda Items (As requested by Board Members)**

Trustee Souders:

- Review of District's cell phone policy for students

**S. Board of Trustees' Roundtable**

Trustee Souders expressed his congratulations to the staff members chosen as employees of the year, to Dr. Conroy on his appointment as the District's next Superintendent, and to the student winners of the Oratorical Contest; pleased to be able to celebrate together at tonight's meeting; spoke about the optimistic nature of the Surf City Optimist Club.

Trustee Singer noted she attended the Surf City Optimist Club yesterday as a new member, and appreciates the optimism promoted by the Club; congratulated all staff members who were recognized tonight; attended the Assistance League of Huntington Beach charity fundraiser event.

Trustee Briscoe noted he is also a member of the Surf City Optimist Club; attended the charity fundraiser event hosted by the Assistance League of Huntington Beach; thanked Mrs. Conroy for attending tonight's meeting and welcomed her to attend future meetings.

President Clayton-Tarvin welcomed Trustee Singer as a new member of the Surf City Optimist Club and thanked her for attending their recent meeting; mentioned that next week is Spring Break in the District and wished everyone a restful, relaxing time before returning for the remainder of the school year; noted that state testing for students will be occurring soon, and requested parents support their children to test their best by ensuring they are rested, eat a healthy breakfast, and arrive to school on time during the testing period; stressed the importance of the home to school connection.

**T. Closed Session (if needed):** None.

**U. Return to Open Session/Report of Closed Session Action:** n/a

**V. Adjournment**

Time: 7:42 p.m.

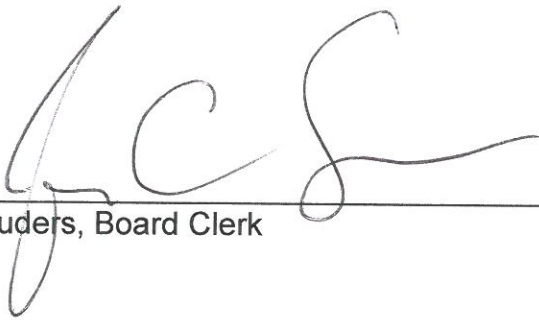
**Passed** with a motion by John Briscoe and a second by Patricia Singer.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Patricia Singer
- Yes Jack Souders
- Yes Norm Westwell



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Carol Hansen, Ed.D., Superintendent



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Jack Souders, Board Clerk



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Date