

Ocean View School District
17200 Pinehurst Lane, Huntington Beach, CA 92647

 APPROVED

Board of Trustees' Meeting - Minutes
September 01, 2020
5:00 PM - CLOSED SESSION; 6:00 PM - OPEN SESSION
Webinar Link: <https://www.ovsd.org/boardmeeting>

Trustees:

Gina Clayton-Tarvin, President
Patricia Singer, Vice President
Jack Souders, Clerk
John Briscoe, Member
Norm Westwell, Member

Administration:

Carol Hansen, Ed.D., Superintendent
Michael Conroy, Ed.D., Deputy Superintendent, Administrative Services
Felix Avila, Assistant Superintendent, Human Resources
Julianne Hoefer, Ph.D., Assistant Superintendent, Educational Services

A. Call to Order

The Regular meeting of the Board of Trustees was called to order by President Gina Clayton-Tarvin at 5:00 p.m.

B. Roll Call

Members present: John Briscoe, Gina Clayton-Tarvin, Patricia Singer, Norm Westwell

Jack Souders arrived at 5:04 p.m.

C. Agenda Adoption - Regular Board of Trustees' Meeting of September 1, 2020

Trustee Westwell pulled Agenda Item M-11 (Supervised Fieldwork Agreement between Brandman University and Ocean View School District of Orange County) for further consideration.

MOTION by John Briscoe, seconded by Patricia Singer, and carried by the following vote to adopt the Agenda, moving Agenda Item M-11 (Supervised Fieldwork Agreement between Brandman University and Ocean View School District of Orange County) to before Agenda Item O. New Business, for further consideration:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Absent Jack Souders
Yes Norm Westwell

D. Closed Session

President Clayton-Tarvin read the items listed under Closed Session. As there was no one wishing to speak to the Board regarding these matters, the Board moved to Closed Session at 5:04 p.m.

D.1. Government Code Section 54956.9(d)(2): Conference with Legal Counsel Anticipated litigation: One potential case.

D.2. Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Felix Avila, Assistant Superintendent, Human Resources; Employee Organizations: CSEA and OVTA

D.3. Government Code Section 54957: Public Employee Performance Evaluation: Superintendent

E. Return to Open Session/Report of Closed Session Action

The Board of Trustees returned to Open Session at 6:00 p.m. There were no Closed Session actions to report.

F. Pledge of Allegiance

President Clayton-Tarvin led the Pledge of Allegiance.

G. Introductions

For the audience's information, President Clayton-Tarvin advised that the following Board Members and District staff are participating in person and/or facilitating this meeting via Zoom Webinar:

Gina Clayton-Tarvin, President

Patricia Singer, Vice President

Jack Souders, Clerk

John Briscoe, Member

Norm Westwell, Member

Dr. Carol Hansen, Superintendent

Dr. Michael Conroy, Deputy Superintendent

Felix Avila, Assistant Superintendent, Human Resources

Dr. Julianne Hofer, Assistant Superintendent, Educational Services
Information Technology Staff

H. Minutes

H.1. Regular Board of Trustees' Meeting, August 11, 2020

Passed with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

Yes Norm Westwell

H.2. Special Board of Trustees' Meeting, August 25, 2020

Passed with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

I. Time Certain

I.1. 6:10 p.m. Administrative Services: Appointment of Citizens' Oversight Committee Member to the Vacant Position of Taxpayer Organization Member (Information)

Dr. Hansen advised that two individuals had submitted applications for consideration to serve in this vacancy: Natalie Moser and Ken Greer. Due to prior commitments, Ms. Moser was unable to attend tonight's meeting. Mr. Greer shared his background, interest, and qualifications for service on the Citizens' Oversight Committee (COC).

After discussion, it was the majority consensus of the Board to move forward the name of Ken Greer for approval at the next Board meeting for membership on the Citizens' Advisory Committee in the position of Taxpayer Organization Member.

J. Public Comments

Heather Lenore, parent and community member, spoke about the need for transportation services for Marine View students to the Interim Site this school year.

Bob Ewing, community member and Personnel Commissioner, urged the Board to place the CSEA contract on the Board agenda for consideration and final action as soon as possible.

Elizabeth Lee, parent, talked about the challenges that her children experienced in the spring distance learning program; asked the District to request a waiver to reopen school safely for in-person learning for 2020-2021 school year.

Clerk Souders indicated the remaining public comments were submitted online.

A motion was made by Norm Westwell to receive these comments and have them distributed to all Board members as written communications; and no longer accept public comments online in the future, as anyone interested in speaking to the Board has the option of attending the Board meeting to do so. The motion failed due to lack of a second.

President Clayton-Tarvin advised that the first ten comments about the same subject matter would be read into the record, as per Board Policy.

The following comments were read into the record.

Comment regarding lack of Districtwide student transportation for the 2020-2021 school year:

Galyn Medlin

Comments regarding transportation for Marine View students to the Interim Site:

Lisa _____
Amber Smelser
Carrie Martin
Keri Hamilton
Barbara Patz
Robert Myers
Brenda Gregory
Dominique Doyle
Angela Zenzola
April Kensler

Comment regarding Kids' Club Fees:

Lindsay Moss

Comments regarding school reopening plans for 2020-2021 school year:

Kris Serven
Anonymous

Comments regarding the CSEA Contract:

Dawn Bledsoe
Gina Scott
Sally Frost
Kim Hunter
Amy Glinskas
Arthur Camarena
Elizabeth Carr
Kathy Blythe
Mike Hoeker
Sandy Vaughan
Jason Bozarth

During the reading of the public comments, Trustee Westwell raised a Point of Order regarding the requirement for Board members to wear masks. Clerk Souders resumed wearing his mask while reading the comments. President Clayton-Tarvin also assisted in reading the comments aloud.

The public comments submitted by the following people will be provided to the Trustees under separate cover, as well as those read into the record:

Comments regarding transportation for Marine View students to the Interim Site:

Veronica Whitten
Jennifer Bryan
Adriana _____
Jolena O'Rourke

Comment regarding transportation/CSEA contract:
Dawn Bledsoe

Comments regarding the CSEA Contract:
Alicia Helm
Karmin Thompson

K. Communications

K.1. *Written Communications to the Board

The following correspondence had been received and shared with the Board of Trustees:

1. Email from Amy Bonilla, dated August 17, 2020;
2. Email from Morgan Westmoreland, dated August 17, 2020.

Copies of the correspondence received are available to the public by emailing clee@ovsd.org, with the request.

K.2. Board/Committee Reports: None.

K.3. Trustees' Communications

President Clayton-Tarvin commented on the many changes that have affected the start date of school this year; shared her own online teaching experience; strongly encouraged the community to take this pandemic seriously, as children are unable to return to school because many adults are not taking necessary precautions to combat the virus.

K.4. Superintendent's Communication

Dr. Hansen shared that students will begin school on September 9, 2020, either in Mandated Distance Learning prior to Hybrid/In-person return, or in the Virtual Academy. Based on the Governor's new tier system for tracking COVID-19 statistics by county, the District can reopen for In-person instruction on September 22 at the earliest, which is subject to change. In addition, she noted that each school site has customized their School Site Protection Plan, which will be posted on each site's website, and include valuable information related to the 2020-2021 school year.

K.5. PTA/PTO/PTSA/PTSO Presidents' Roundtable

Dr. Hansen advised that the first meeting of the 2020-2021 Roundtable will be held virtually on September 4, 2020, at 3:00 p.m.

K.6. Employee Associations' Communications (CSEA, OVTA)

Cathy Opperud, CSEA Vice President, thanked CSEA state and area representatives in the audience for attending; expressed her appreciation and pride as she shared the work that classified employees have done since the closure of schools in March, as this work provides the backbone for the smooth operation of the District on a daily basis; proud to work with management, teachers, and classified staff as we all navigate through this difficult time; noted that the public comment from Dawn Bledsoe was not read in its entirety.

L. Reports

L.1. Construction Update

Dr. Conroy provided a detailed pictorial report, reviewing the status of various projects at Westmont, College View, Fencing Phase II, Marine View demo, and COVID classroom preparations.

Board discussion ensued regarding architectural renderings and actual landscape placement; air flow systems; hydration and classroom sinks; fencing plan details; ceiling panels; precautions taken by staff working in these areas; and hanging protective shields in classrooms. Dr. Conroy responded to the Trustees' concerns.

After further discussion, it was the consensus of the majority of the Board to direct staff to incorporate additional trees in the Marine View modernization project.

L.2. Special Education Update: Special Day Class (SDC) In-Person Return

Dr. Hansen provided updated information regarding the possible reopening of school for Special Day Class (SDC) students, based on new direction received from the California Department of Public Health on August 25, 2020. She discussed the unique needs of these students and how they can be safely addressed at school following the state's guidance regarding small cohorts and ratios. This would include starting in-person instruction for Moderate-Severe SDC students on September 9, 2020, at Village, Lake, Vista, and Spring View sites, with the remaining SDC classes starting at all other sites on September 14, 2020. She noted the specific regulations, set forth by the California Department of Public Health, has eliminated the need for the District to apply for a special education waiver.

After Board discussion regarding waiver problems experienced by neighboring districts, as well as the inequality of the waiver system, it was the consensus of the Trustees to direct staff to move forward with this plan as presented.

L.3. Child Care Fee Update

Dr. Conroy provided an update on the Kids' Club fee structure, which was increased in June to cover additional costs associated with COVID-19. He discussed current figures, as well as proposed reductions, and funding available to subsidize the program.

Recognizing this increase has caused a burden for some families during these challenging times, staff is recommending a 15% reduction in Kids' Club fees and the consolidation of program sites.

After Board discussion, it was the consensus of the Trustees to direct staff to move forward with this plan as presented.

M. Consent Calendar

M.1. Administrative Services: Gifts to the District

Passed with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.2. Administrative Services: Payroll Check Registers from July 11, 2020, through August 10, 2020

Passed with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.3. Administrative Services: Purchase Orders for all Funds for July 31, 2020, through August 20, 2020

Passed with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.4. Administrative Services: School District Check Registers from July 4, 2020, through August 7, 2020

Passed a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.5. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and Maxim Healthcare Services, Inc. for Student Health Services Support (Renewal)

Passed with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.6. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants

Passed with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.7. Educational Services: Resolution No. 05:2021 - Local Agreement Between California Department of Education and Ocean View School District of Orange County for Child Development Services - California State Preschool Program - CSPP- 0360 (Renewal)

Passed with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.8. Educational Services: Resolution No. 06:2021- Local Agreement Between California Department of Education and Ocean View School District of Orange County for Child Development Services - Prekindergarten and Family Literacy Program - CPKS-0059 (Renewal)

Passed with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.9. Human Resources: Certificated Employee Personnel Activity List - August 1, 2020, through August 18, 2020

Passed with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.10. Human Resources: Classified Employee Personnel Activity List - August 1, 2020, through August 11, 2020

Passed with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.11. Human Resources: Supervised Fieldwork Agreement between Brandman University and Ocean View School District of Orange County (Renewal)

This Agenda Item was pulled for additional consideration by Trustee Westwell, and taken out of order.

Trustee Westwell questioned how the District's participation in this matter would benefit the students. Mr. Avila responded to his inquiry and answered his additional questions.

MOTION by John Briscoe, seconded by Patricia Singer, and carried by the following vote to approve:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

N. Old Business: None.

O. New Business

O.1. Superintendent's Office: Personnel Commissioner - Ocean View School District Board Appointee (Information)

Received for information.

O.2. Administrative Services: *2019-2020 Unaudited Actuals Report (Action)

Passed with a motion by John Briscoe and a second by Patricia Singer.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Patricia Singer
- Yes Jack Souders
- Yes Norm Westwell

Prior to the foregoing vote, Dr. Conroy narrated a PowerPoint presentation regarding the Unaudited Actuals Report. He discussed adjustments made to reflect updates compared to Estimated Actuals, including Ending Fund Balance, MYP Emergency Reserve Balance, and reflection of a Positive Certification. Dr. Conroy responded to questions from the Trustees.

O.3. Administrative Services: Resolution No. 07:2021 - 2020-2021 Gann Amendment Appropriations Limit (Action)

Passed with a motion by John Briscoe and a second by Norm Westwell.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Patricia Singer
- Yes Jack Souders
- Yes Norm Westwell

O.4. Administrative Services: Acceptance of Apparent Bid Results and Award of Contract for Supply, Delivery, and Installation of Playground Wood Chips (Action)

Passed with a motion by Patricia Singer and a second by John Briscoe.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Patricia Singer
- Yes Jack Souders
- Yes Norm Westwell

O.5. Educational Services: 2020-2021 Consolidated Application for Funding Categorical Aid Programs, Spring Data Collection (Action)

Passed with a motion by Patricia Singer and a second by Norm Westwell.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Patricia Singer
- Yes Jack Souders
- Yes Norm Westwell

O.6. Educational Services: Agreement for Non-Public School/Non-Public Agency Placement of a Special Education Student as Determined by Individualized Education Program (IEP) (Action)

Passed with a motion by Norm Westwell and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.7. Human Resources: Ocean View School District and Ocean View Teachers' Association 2020-21 TK-8 Virtual Academy Memorandum of Understanding (Action)

Passed with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.8. Human Resources: Williams Settlement Legislation Fourth Quarter Report 2019-2020 (Information)

Received for information.

P. Any Other Public Comments to the Board of Trustees

The following public comments were received and read into the public record.

Comments regarding transportation for Marine View students to Interim Site:

Jennifer Bryan
Jolina O'Rourke

Comment regarding lack of transportation to Spring View:

Adriana _____

Comments regarding reopening of school:

Anonymous
J.B.

Q. Future Agenda Items (As requested by Board Members)

Trustee Singer:

-Transportation option for Marine View students to Interim Site

Trustee Westwell:

-Bus transportation for Marine View students to Interim Site

President Clayton-Tarvin advised she will consider this suggestion for the next agenda, as she has also heard much concern from the community about this matter.

R. Board of Trustees' Roundtable

Trustee Westwell referenced a new map provided by the Registrar of Voters that clearly shows the District boundaries, and suggested this map replace the one currently used by the District; noted the Board is not following Board Bylaw 9323 regarding public comments, as the Board is accepting written comments as public communications, and asked that this Board Bylaw be followed at future Board meetings; mentioned one Trustee and some staff members in the audience who did not consistently wear their mask tonight, and asked that everyone follow the rules, as we should be setting an example..

Trustee Singer thanked all staff for adjusting to this fluid situation; expressed her appreciation to parents for being patient with the District during this time of changing government mandates we must follow.

Trustee Briscoe commented on public speaker requirements; shared information about various projects he is working on, including obtaining safe routes to school in Midway City and further CalPads information from the California Department of Education to identify where our students attend school; mentioned that requirements for certification in Special Education have changed and become much more difficult, which could result in problems recruiting and retaining these teachers.

President Clayton-Tarvin noted that per the Governor's Executive Orders, it is entirely permissible for the public to submit their comments online to be read at a Board meeting while we are experiencing this pandemic situation; thanked all attendees for virtually watching tonight's Board meeting.

S. Closed Session (if needed): None.

T. Return to Open Session/Report of Closed Session Action: n/a

U. Adjournment

Time: 9:46 p.m.

Passed with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

Yes Norm Westwell



Carol Hansen, Ed.D., Superintendent



Jack Souders, Board Clerk



Date