



**Board of Trustees' Meeting Minutes**

November 17, 2020

4:45 PM - CLOSED SESSION; 6:00 PM - OPEN SESSION

Zoom Webinar Link: <https://www.ovsd.org/boardmeeting>

**Trustees:**

Gina Clayton-Tarvin, President

Patricia Singer, Vice President

Jack Souders, Clerk

John Briscoe, Member

Norm Westwell, Member

**Administration:**

Carol Hansen, Ed.D., Superintendent

Michael Conroy, Ed.D., Deputy Superintendent, Administrative Services

Felix Avila, Assistant Superintendent, Human Resources

Julianne Hoefler, Ph.D., Assistant Superintendent, Educational Services

**A. Call to Order**

The Regular Meeting of the Board of Trustees was called to order by President Gina Clayton-Tarvin at 4:45 p.m.

**B. Roll Call**

Members present: John Briscoe, Gina Clayton-Tarvin, Patricia Singer, Jack Souders, Norm Westwell

**C. Agenda Adoption - Regular Board of Trustees' Meeting of November 17, 2020**

**Passed** with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

Yes Norm Westwell

**D. Closed Session**

Board Clerk Souders read aloud the items listed under Closed Session. As there was no one present wishing to speak on these matters, the Board moved to Closed Session at 4:48 p.m.

D.1. Government Code Section 54956.9 - Conference with Legal Counsel - Existing Litigation, pursuant to Government Code Section 54956.9(d)(2): OAH Case No: 2020040887

D.2. Government Code Section 54956.9(d)(2): Conference with Legal Counsel - Anticipated Litigation: Two Potential Cases

D.3. Government Code Section 54956.9: Conference with Legal Counsel - Anticipated litigation; significant exposure to litigation pursuant to paragraph 2 of subdivision (d) of Government Code Section 54956.9: One Case - Proposition 39 Request from Sycamore Creek Community Charter School

D.4. Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Felix Avila, Assistant Superintendent, Human Resources; Employee Organizations: CSEA and OVTA

### **E. Return to Open Session/Report of Closed Session Action**

The Board of Trustees returned to Open Session at 6:00 p.m. The following actions were taken in Closed Session:

MOTION by Patricia Singer, seconded by John Briscoe, and carried by the following roll call vote to approve the settlement agreement to resolve special education due process matter OAH Case No. 2020040887 in the amount of \$16,000.00:

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

Yes Norm Westwell

MOTION by Patricia Singer, seconded by John Briscoe, and carried by the following roll call vote to approve the settlement agreement to resolve special education anticipated litigation in the amount of \$17,100.00:

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

Yes Norm Westwell

MOTION by Patricia Singer, seconded by Jack Souders, and carried by the following roll call vote to approve the settlement agreement to resolve special education anticipated litigation with no financial implication:

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

Yes Norm Westwell

### **F. Pledge of Allegiance**

The Pledge of Allegiance was led by President Clayton-Tarvin.

## **G. Introductions**

For the audience's information, President Clayton-Tarvin advised that the following Board Members and District staff are participating in person and/or facilitating this meeting via Zoom Webinar:

Gina Clayton-Tarvin, President  
Patricia Singer, Vice President  
Jack Souders, Clerk  
John Briscoe, Member  
Norm Westwell, Member  
Dr. Carol Hansen, Superintendent  
Dr. Michael Conroy, Deputy Superintendent  
Felix Avila, Assistant Superintendent, Human Resources  
Dr. Julianne Hoefer, Assistant Superintendent, Educational Services  
Trish Montgomery, Public Information Manager  
Cindi Lee, Executive Assistant  
Phi Tran, Network Systems Specialist

## **H. Minutes**

### **H.1. Regular Board of Trustees' Meeting, October 20, 2020**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
No Norm Westwell

### **H.2. Special Board of Trustees' Meeting, November 5, 2020**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**I. Time Certain:** None.

## **J. Public Comments**

Comments from the following people were read into the public record:

Supportive of enhancing Hybrid schedule to include additional hours that students receive instruction at school:

Marc Dohman  
Anna Miars

Appreciative of District keeping families informed, educated, and safe:  
Lake View Elementary School Parent

## **K. Communications**

### **K.1. \*Written Communications to the Board**

The following correspondence had been received:

1. Email from Vannia Peirce, dated November 5, 2020

A copy of the above correspondence has been provided to the Board members, and the public may email [clee@ovsd.org](mailto:clee@ovsd.org), if they wish to receive a copy as well.

### **K.2. Board/Committee Reports: None.**

### **K.3. Trustees' Communications**

Trustee Souders wished everyone a wonderful, safe Thanksgiving holiday.

President Clayton-Tarvin commented on her recent visits to Spring View, Marine View at the Interim Site, Hope View, and College View; congratulated the District's Teachers of the Year, Holly Sjogren at Hope View and Scott Vanatta at Spring View; recognized the District and Hope View School for winning the Golden Bell Award in the School Culture and Safety category for Hope View's "A Community of Caring;" thanked the California School Boards Association for honoring Hope View School as she presented the Golden Bell for all to see.

### **K.4. Superintendent's Communication**

Dr. Hansen thanked everyone involved who worked on the successful Golden Bell application and congratulated Hope View on receiving this prestigious award; mentioned that even though Orange County has been moved back into the State's most restrictive purple tier based on rising COVID-19 statistics, the District's current Hybrid model of instructional delivery is allowed to continue at this time; urged everyone to remain diligent in their safety practices during the upcoming holiday season.

### **K.5. PTA/PTO/PTSA/PTSO Presidents' Roundtable**

President Clayton-Tarvin reported on the recent virtual Roundtable meeting, where she and Vice President Singer were in attendance; thanked all of the parents for the amazing work they continue to do to support our schools during this unprecedented time.

### **K.6. Employee Associations' Communications (CSEA, OVTA)**

Marisa Joslyn, OVTA President, congratulated Hope View on receiving the Golden Bell Award; remarked on the many things to be thankful for, including the Partnership between Administration and Labor (PAL) relationship, and a supportive Board of

Trustees that cares about the health and safety of its students and staff; urged the Board to make decisions based on data and to trust in the District's leadership and staff to keep students as the top priority.

Jason Bozarth, CSEA President, recommended everyone do their part during the upcoming holiday season to remain diligent in following safety measures to thwart the spread of COVID-19; thanked classified staff for their continued work at the sites during this time; wished everyone safe and happy holidays.

## **L. Reports**

### **L.1. Construction Update**

Dr. Conroy narrated a PowerPoint presentation that provided an update on the Vista View Middle School modernization project, including the exterior school branding and the interior branding plan with proposed interior mural designs and electronic wall concepts.

After discussion, it was the majority consensus of the Board of Trustees to direct staff to proceed with aligning the exterior branding with the proposed interior mural branding; proceed with the proposed interior mural design concept; and proceed with the proposed interior electronic wall concept.

### **L.2. In-Person Instructional Delivery Update**

Dr. Hansen provided the Board with an update on the current Hybrid model of instructional delivery, in addition to sharing the latest COVID-19 statistics and staff's recent work in developing possible modified instructional delivery options.

Planned next steps include continuing to monitor COVID-19 in our community and positive rates in Orange County and the District; continuing to explore schedule options with bargaining units; and providing an update on the progress made regarding a modified instructional delivery schedule at the December 3, 2020, Special Board Meeting.

President Clayton-Tarvin thanked Dr. Hansen for updating the Board on this important matter.

## **M. Consent Calendar**

### **M.1. Administrative Services: Gifts to the District**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.2. Administrative Services: Payroll Check Registers from October 11, 2020, through November 10, 2020**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.3. Administrative Services: Purchase Orders for all Funds for October 9, 2020, through November 5, 2020**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.4. Administrative Services: School District Check Registers from October 3, 2020, through October 15, 2020**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.5. Administrative Services: Independent Contractor Agreement Between Ocean View School District of Orange County and VFS Fire & Security Services (Renewal)**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.6. Administrative Services: Standard Commercial Alarm Monitoring Agreement Between Ocean View School District of Orange County and MeshWrx, Inc. (Renewal)**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell



**M.7. Educational Services: Agreement for the Provision of Tobacco Prevention Services Tobacco-Use Prevention Education (TUPE) Cohort M Competitive Grant Tobacco-Use Prevention Education Program (Renewal)**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.8. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.9. Human Resources: Certificated Employee Personnel Activity List - October 7, 2020, through October 20, 2020**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.10. Human Resources: Classified Employee Personnel Activity List - October 7, 2020, through October 20, 2020**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.11. Human Resources: Licensed Training Provider Agreement between American Red Cross and Ocean View School District of Orange County (Renewal)**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**N. Old Business:** None.

**O. New Business**

**O.1. Superintendent's Office: FY 2021 California School Boards Association (CSBA) Delegate Assembly Nominations (Action)**

The following trustees indicated their interest in the nomination: John Briscoe, Gina Clayton-Tarvin

MOTION by John Briscoe, seconded by Patricia Singer, and carried by the following vote to approve the names of John Briscoe and Gina Clayton-Tarvin to move forward as nominees to the CSBA Delegate Assembly:

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

Yes Norm Westwell

**O.2. Administrative Services: Contract Change Orders for Various Contractors for the College View Elementary School Modernization Project #17-300 (Action)**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

No Norm Westwell

**O.3. Administrative Services: Independent Contract Agreement between Ocean View School District of Orange County and Therma Engineering for HVAC Services (Action)**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

Yes Norm Westwell

**O.4. Administrative Services: Second Term Reappointment of Members to Citizens' Oversight Committee for the General Obligation Bond Measure R (Action)**

**Passed** with a motion by Patricia Singer and a second by Jack Souders to reappoint Jennifer Johnsen, Sean Stowell, and Victoria Vu.

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

Yes Norm Westwell



**O.5. Educational Services: Agreement for Non-Public Agency/Services for a Special Education Student as Determined by Individualized Education Program (IEP) (Action)**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**O.6. Human Resources: Ocean View School District and California School Employees Association and Its Ocean View Chapter 375 2020-2021 Reopening of Schools Memorandum of Understanding (Action)**

**Passed** with a motion by Patricia Singer and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**O.7. Human Resources: Standard Educational Entity Clinical Affiliation Agreement between Ocean View School District of Orange County and Orange Coast College (Action)**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
No Norm Westwell

**O.8. Human Resources: Williams Settlement Legislation First Quarter Report 2020-2021 (Information)**

Received for information.

**P. Any Other Public Comments to the Board of Trustees:** None.

**Q. Future Agenda Items (As requested by Board Members):** None.

**R. Board of Trustees' Roundtable**

Trustee Souders wished everyone a happy Thanksgiving.

Trustee Singer urged everyone to be safe and have a happy Thanksgiving.

Trustee Briscoe suggested viewing the morbidity factor in perspective, but acknowledged that any illness or death from COVID-19 is not acceptable; proud of the District's ability to provide a safe, in-person Hybrid delivery of instruction at school sites.

President Clayton-Tarvin stressed the need for everyone to be diligent in following safety measures in the weeks ahead so our students can return to school as soon as it is safe to do so; stated her confidence that we can get back to a downward trend of COVID-19 cases if we follow the regulations and guidelines of government and health agencies.

**S. Closed Session (if needed)**

Time: 7:17 p.m.

President Clayton-Tarvin announced the Board of Trustees will be returning to Closed Session to continue discussion of items previously announced. Any Closed Session announcements will be made from the Board Room.

**T. Return to Open Session/Report of Closed Session Action**

The Board returned to Open Session at 8:07 p.m. There were no Closed Session actions to report.

**U. Adjournment**

Time: 8:08 p.m.

**Passed** with a motion by Norm Westwell and a second by Patricia Singer.

Yes John Briscoe

Yes Gina Clayton-Tarvin

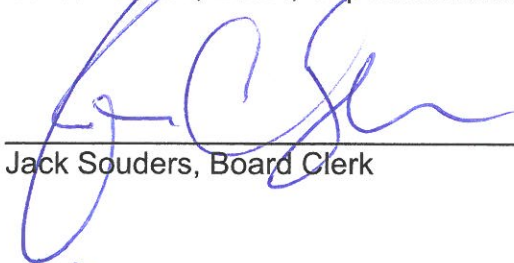
Yes Patricia Singer

Yes Jack Souders

Yes Norm Westwell



\_\_\_\_\_  
Carol Hansen, Ed.D., Superintendent



\_\_\_\_\_  
Jack Souders, Board Clerk

December 15, 2020

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Date