

**Ocean View School District**  
17200 Pinehurst Lane, Huntington Beach, CA 92647

 APPROVED

**Board of Trustees' Organizational Meeting - Minutes**  
December 15, 2020  
5:00 p.m. - Closed Session; 6:00 p.m. - Open Session  
Zoom Webinar Link: <https://www.ovsd.org/boardmeeting>

**Trustees:**

Gina Clayton-Tarvin, President  
Patricia Singer, Vice President  
Jack Souders, Clerk  
John Briscoe, Member  
Norm Westwell, Member

**Administration:**

Carol Hansen, Ed.D., Superintendent  
Michael Conroy, Ed.D., Deputy Superintendent, Administrative Services  
Felix Avila, Assistant Superintendent, Human Resources  
Julianne Hoefer, Ph.D., Assistant Superintendent, Educational Services

**A. Call to Order**

The Regular meeting of the Board of Trustees was called to order at 5:00 p.m. by President Gina Clayton-Tarvin.

**B. Roll Call**

Members present: Gina Clayton-Tarvin, Patricia Singer, Jack Souders, Norm Westwell  
John Briscoe arrived at 5:20 p.m.

**C. Agenda Adoption - Regular Board of Trustees' Meeting of December 15, 2020**

Trustee Westwell corrected a typographical error on Agenda Item H.2 which listed the incorrect date of December 5, 2020, for the Special Board meeting; the correct date was December 3, 2020.

President Clayton-Tarvin concurred with Trustee Westwell's comment, and noted the agenda approval will include the correct date of December 3, 2020.

Trustee Westwell pulled Agenda Item N.8 - Orange County Department of Education Teacher Induction Program - Memorandum of Understanding 2020-2021, from the Consent Calendar for individual consideration.

MOTION by Patricia Singer, seconded by Jack Souders, and carried by the following vote to approve the Agenda as corrected with Agenda Item H.2. listed as Special Board of Trustees' meeting, December 3, 2020, and moving Agenda Item N.8 before P. New Business, for consideration:

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Yes	Norm Westwell

#### **D. Closed Session**

Board Clerk Souders read aloud the items under Closed Session. As there was no one wishing to speak on these matters, the Board moved to Closed Session at 5:04 p.m.

**D.1. Government Code Section 54956.9(d)(2): Conference with Legal Counsel - Anticipated Litigation: Two Potential Cases**

**D.2. Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Felix Avila, Assistant Superintendent, Human Resources; Employee Organizations: CSEA and OVTA**

#### **E. Return to Open Session/Report of Closed Session Action**

The Board of Trustees returned to Open Session at 6:00 p.m. The following action was taken in Closed Session:

MOTION by Patricia Singer, seconded by Jack Souders, and carried by the following Roll Call vote to approve the multi-year settlement agreement to resolve special education potential litigation in the amount of \$83,437.50:

Absent	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Yes	Norm Westwell

#### **F. Pledge of Allegiance**

The Pledge of Allegiance was led by President Clayton-Tarvin.

#### **G. Introductions**

**G.1. U.S. House of Representatives - California District 48: Congressman Harley Rouda**

In a brief congratulatory message, Congressman Harley Rouda thanked the Board of Trustees for all they do to support the education of our children on a daily basis.

## **G.2. Huntington Beach Police Department: Interim Police Chief Julian Harvey**

Chief Harvey expressed his appreciation for the partnership enjoyed between the Police Department and the District, and thanked the Board of Trustees for their service to the Ocean View community.

## **H. Minutes**

### **H.1. Regular Board of Trustees' Meeting, November 17, 2020**

**Passed** with a motion by John Briscoe and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

### **H.2. Special Board of Trustees' Meeting, December 5, 2020**

**Passed** with a motion by Norm Westwell and a second by Patricia Singer.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

## **I. Time Certain**

**I.1. 6:05 p.m. Oath of Office: The Registrar of Voters of Orange County has provided the Certificate of Appointment in Lieu of Election for Unopposed Candidates for the November 3, 2020, General Election. Harley Rouda, Member of the U.S. House of Representatives, California District 48, will ceremoniously administer the Oath of Office to Ms. Gina Clayton-Tarvin and Mr. Norm Westwell.**

Congressman Harley Rouda administered the Oath of Office to Norm Westwell and Gina Clayton-Tarvin.

### **I.2. Board Reorganization**

#### **I.2.1. 6:10 p.m. Election of President, Vice President, and Clerk**

Nominations for President:

Patricia Singer (by John Briscoe); no other nominations declared.

Patricia Singer elected as President by the following Roll Call vote:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
No Norm Westwell

Nominations for Vice President:

Jack Souders (by Gina Clayton-Tarvin); no other nominations declared.

Jack Souders elected as Vice President by the following Roll Call vote:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
No Norm Westwell

Nominations for Clerk:

Gina Clayton-Tarvin (by Jack Souders); no other nominations declared.

Gina Clayton-Tarvin elected as Clerk by the following Roll Call vote:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
No Norm Westwell

**I.2.2. 6:15 p.m. Establishment of Regular Board of Trustees' Meeting Dates  
- 2021 (see Exhibit F)**

January 5, 19  
February 2, 16  
March 9, 23  
April 13, 27  
May 11, 25  
June 8, 22  
July 6  
August 10  
September 14, 28  
October 12, 26  
November 16  
December 14

MOTION by Norm Westwell, seconded by Gina Clayton-Tarvin, and carried by the following vote to approve as submitted:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**I.2.3. 6:20 p.m. Board Representatives to Committees: District Representative to the Nominating Committee for the Orange County Committee on School District Organization**

Nominating Committee for Orange County Committee on School District Organization:

John Briscoe (Representative)  
Patricia Singer (Alternate)

**I.2.4. 6:25 p.m. Board Adopt-A-School: Board Members will each select schools for the period of December 2020 - December 2021 (See Exhibit G)**

Circle View: Jack Souders  
College View: Patricia Singer  
Golden View: Jack Souders  
Harbour View: Norm Westwell  
Hope View: John Briscoe  
Lake View: Norm Westwell  
Marine View: John Briscoe  
Mesa View: Jack Souders  
Oak View: Patricia Singer  
Oak View Preschool: Gina Clayton-Tarvin  
Spring View: Norm Westwell  
Star View: John Briscoe  
Village View: John Briscoe  
Vista View: Patricia Singer  
Westmont: Gina Clayton-Tarvin  
Virtual Academy TK-8: Gina Clayton-Tarvin

**J. Recognition of Service: OVSD Board of Trustees' Officers (December 2019 - December 2020)**

Superintendent Hansen presented Certificates of Appreciation to Patricia Singer and Jack Souders for their service as 2020 Vice President and Clerk, respectively.

Dr. Hansen presented a commemorative plaque and certificate to Gina Clayton-Tarvin for her service as 2020 Board President.

Trustee Clayton-Tarvin expressed her gratitude for the opportunity to serve the Ocean View School District as President of the Board of Trustees, noting that tonight completes her fourth term serving in this capacity. She shared the many collective accomplishments of the District during this past year, and thanked the Ocean View community for their continued support.

## **K. Public Comments**

Holly Sjogren and Sara Berry, teachers at Hope View and Mesa View, respectively, thanked everyone for the support teachers have received during this difficult school year; pleased to be able to teach on campus at this time; expressed appreciation for the District's support of the Guide Dogs of America program, as they introduced Keeper and West, both currently dogs in program training at the two sites.

The following comment was read into the public record:

Anonymous commenter, urged the District to return all students to a Distance Learning format for the first two weeks in January, due to the COVID-19 surge.

## **L. Communications**

**L.1. \*Written Communications to the Board:** None.

**L.2. Board/Committee Reports:** None.

### **L.3. Trustees' Communications**

Trustee Briscoe recognized the service dog training program presence in our schools for the positive benefits they bestow on our students and staff.

Trustee Clayton-Tarvin thanked Congressman Rouda and Police Chief Harvey for speaking this evening; pleased to serve another four years on the Board of Trustees; thanked the community for being patient and flexible during the many changes experienced during the COVID-19 pandemic; pleased to visit several school sites this past week with Dr. Hansen.

Trustee Souders noted the beauty of the Westmont campus buildings as he drove by them recently; thanked his fellow trustees and all staff for their service during this difficult year; urged the public to seek out reliable research to learn the truth about viruses and their serious effects; wished everyone Happy Holidays and a Happy New Year; congratulated Patricia Singer and Gina Clayton-Tarvin on their new roles as Board President and Clerk, respectively; thanked the Board for the opportunity to serve as Vice President.

Trustee Westwell congratulated the new officers of the Board; wished everyone a Merry Christmas.

President Singer expressed her pride in the leadership of the Board of Trustees and all staff during this difficult time as the Board has had to make tough decisions while balancing the safety and education of all staff and students; commended Trustee



Clayton-Tarvin for her strong leadership during this past year; wished everyone safe Happy Holidays and a Merry Christmas.

#### **L.4. Superintendent's Communication**

Dr. Hansen congratulated Trustees Clayton-Tarvin and Westwell on their new four year terms on the Board; thanked Trustee Clayton-Tarvin for leading the Board as President in 2020, and is looking forward to working with President Singer in the year ahead; pleased to celebrate the grand reopening of College View School, a video of which can be seen on the District's website; acknowledged the resurgence of COVID-19; however, through the diligent adherence to stringent safety protocols at the sites, and thorough careful monitoring, reporting, and follow-through done by our dedicated District COVID-19 response team, Ocean View is doing quite well and plans to continue with our Hybrid schedule when we return after Winter Break in January.

#### **L.5. PTA/PTO/PTSA/PTSO Presidents' Roundtable**

Kim Fatum, Roundtable President, reported on information shared at the last Presidents' Roundtable meeting held November 16, 2020, including the latest COVID-19 statistics and activities planned for students.

#### **L.6. Employee Associations' Communications (CSEA, OVTA)**

Marisa Joslyn, OVTA President, congratulated the Board's new officers; acknowledged the partnership with Administration and Labor (PAL) as an integral part in the success of the Virtual Academy and Hybrid Schedule; wished everyone Happy Holidays.

Jason Bozarth, provided the latest updates regarding the state and local CSEA chapter; shared results of the recent CSEA leadership election, noting that he will be returning to serve another term as President; wished everyone a Merry Christmas and a safe and healthy holiday.

**M. Reports:** None.

#### **N. Consent Calendar**

##### **N.1. Administrative Services: Gifts to the District**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**N.2. Administrative Services: Payroll Check Registers from November 11, 2020, through December 10, 2020**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**N.3. Administrative Services: Purchase Orders for all Funds for November 6, 2020, through December 3, 2020**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**N.4. Administrative Services: School District Check Registers from October 16, 2020, through November 13, 2020**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**N.5. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**N.6. Human Resources: Certificated Employee Personnel Activity List - October 21, 2020, through November 17, 2020**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell



**N.7. Human Resources: Classified Employee Personnel Activity List - October 21, 2020, through November 17, 2020**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**N.8. Human Resources: Orange County Department of Education Teacher Induction Program - Memorandum of Understanding 2020-2021 (Renewal)**

This item was previously pulled from the Consent Calendar by Trustee Westwell for individual consideration.

MOTION by John Briscoe, seconded by Gina Clayton-Tarvin, and carried by the following roll call vote to approve:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
No Norm Westwell

Prior to the foregoing vote, Dr. Hansen and Mr. Avila provided additional background about this item in response to questions from Board members.

**O. Old Business:** None.

**P. New Business**

**P.1. \*Administrative Services: 2020-2021 First Interim Report (Action)**

Dr. Conroy narrated an informative PowerPoint presentation and responded to questions from the Board of Trustees.

MOTION by Gina Clayton-Tarvin, seconded by Jack Souders, and carried by the following vote to certify the District's 2020-2021 First Interim Report as Positive:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
No Norm Westwell

**P.2. Administrative Services: Local Control Funding Formula (LCFF) Budget Overview for Parents (Action)**

**Passed** with a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
No Norm Westwell

**P.3. Administrative Services: Contract Change Orders for Various Contractors for the Marine View Modernization Project and the Interim Campus Locker Room Addition (Action)**

**Passed** with a motion by Jack Souders and a second by Gina Clayton-Tarvin.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
No Norm Westwell

**P.4. Administrative Services: Contract Change Orders for Various Contractors for the College View Elementary School Modernization Project #17-300 (Action)**

**Passed** with a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**P.5. Administrative Services: File Notice of Completion for Various Contractors for the College View Elementary School Modernization Project #17-300 (Action)**

**Passed** with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**P.6. Administrative Services: Resolution No. 14:2021 - Resolution of the Board of Trustees of the Ocean View School District of Orange County Relating to Information Made Available to the Public in the Form of a Statutory School Facility Fees ("Reportable Fees") Report ("Reportable Fees Report"), Including Alternative School Facility Fees, for Fiscal Year 2019-2020 and Making Related Findings Thereon, in Compliance with Government Code Sections 66006 and 66001 (Action)**

**Passed** with a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**P.7. Administrative Services: Resolution No. 15:2021 - Delegation of Authority Effective January 1, 2021, through December 31, 2021 (Action)**

**Passed** with a motion by Gina Clayton-Tarvin and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
No Norm Westwell

**P.8. Educational Services: Agreements for Non-Public Agency Services for Special Education Students as Determined by Individualized Education Programs (IEPs) (Action)**

**Passed** with a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**P.9. Educational Services: Amendments to Agreements for Non-Public School/Services for Special Education Students as Determined by Individualized Education Programs (IEPs) (Action)**

**Passed** with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**P.10. \*Educational Services: Comprehensive School Safety Plans for 2020-2021 School Year (Action)**

**Passed** with a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**P.11. Educational Services: Independent Contractor Agreement Between Ocean View School District of Orange County and Greg Gilger for Art Instruction - 2020-2021 School Year (Action)**

**Passed** with a motion by Jack Souders and a second by Gina Clayton-Tarvin.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
No Norm Westwell

**P.12. Educational Services: Memorandum of Understanding Between the Orange County Department of Education and Ocean View School District of Orange County for Mental Health Student Services Act (MHSSA) Partnership (Action)**

**Passed** with a motion by Gina Clayton-Tarvin and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
No Norm Westwell

**P.13. Human Resources: Independent Contractor Agreement - Goodwill Industries of Orange County's DEAFinitely Professional Interpreting Services (Action)**

**Passed** with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**Q. Any Other Public Communications to the Board of Trustees: None.**

**R. Future Agenda Items (As requested by Board Members)**

Trustee Westwell:

-Discussion regarding structural imbalance in the District's budget

**S. Board of Trustees' Roundtable**

Trustee Briscoe commented on a Virtual Academy class that he recently viewed with Dr. Hansen; noted the importance of body count, grade cohort, and demographics when discussing student performance; requested the wall clock be returned in the Board room; appreciated the well-written safety plans from all sites.

Trustee Clayton-Tarvin expressed her gratitude to all staff for doing a phenomenal job in getting our schools reopened as much as possible during the pandemic; thanked Dr. Hansen and Cabinet for their hard work in supporting all students during this difficult time; wished everyone a Happy Holiday season.

Trustee Souders thanked staff for being flexible and doing a great job during these uncertain times; mentioned a virtual music presentation from one of our schools that was outstanding; urged everyone to stay safe, learn as much as possible about viruses, have a Happy Holiday and Happy New Year.

Trustee Westwell wished everyone a Merry Christmas.

President Singer wished everyone a Merry Christmas and Happy Holiday; urged families to follow safety precautions such as mask wearing and social distancing so that all our students can return to school as soon as possible; thanked her colleagues for the opportunity to serve as President of the Board, where she hopes to lead with honor and integrity.

**T. Closed Session (if needed):** None.

**U. Return to Open Session/Report of Closed Session Action:** n/a

**V. Adjournment**

Time: 8:08 p.m.

**Passed** with a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

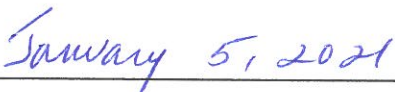
Yes Norm Westwell



Carol Hansen, Ed.D., Superintendent



Gina Clayton-Tarvin, Board Clerk



Date