



**MINUTES**  
**Board of Trustees' Meeting**  
April 27, 2021  
5:00 PM - CLOSED SESSION; 6:00 PM - OPEN SESSION  
Zoom Webinar Link: <https://www.ovsd.org/boardmeeting>

**Trustees:**

Patricia Singer, President  
Jack Souders, Vice President  
Gina Clayton-Tarvin, Clerk  
John Briscoe, Member  
Norm Westwell, Member

**Administration:**

Carol Hansen, Ed.D., Superintendent  
Michael Conroy, Ed.D., Deputy Superintendent, Administrative Services  
Felix Avila, Assistant Superintendent, Human Resources  
Julianne Hoefler, Ph.D., Assistant Superintendent, Educational Services

**A. Call to Order**

The Regular Meeting of the Board of Trustees was called to order by President Patricia Singer at 6:00 p.m.

**B. Roll Call**

Members present: John Briscoe, Gina Clayton-Tarvin, Patricia Singer, Jack Souders, Norm Westwell

**C. Agenda Adoption - Regular Board of Trustees' Meeting of April 27, 2021**

MOTION by John Briscoe and seconded by Gina Clayton-Tarvin to approve.

Trustee Westwell requested removal from the Consent Calendar of Agenda Item M.5 - Services Agreement - Health and Human Resources Center, Inc. (dba Aetna Resources for Living) Employees Assistance Program (EAP), for separate consideration.

President Singer advised that Agenda Item M.5 would be moved for consideration to before Agenda Item O. New Business.

Substitute Motion by Norm Westwell and seconded by Gina Clayton-Tarvin, to approve the Consent Calendar, with removal of Agenda Item M.5, which will be considered before Agenda Item O. New Business.

Discussion ensued regarding the necessity of this additional motion. Acting as Parliamentarian, Trustee Clayton-Tarvin advised that either motion could be voted upon per the desire of the President.

President Singer ruled that a vote will be taken on the Substitute Motion as stated above.

Vote on Substitute Motion:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**D. Closed Session**

Clerk Clayton-Tarvin read aloud the items listed under Closed Session. There being no one present wishing to speak on these matters, the Board of Trustees moved to Closed Session at 5:07 p.m.

**D.1. Government Code Section 54957: Public Employment - Assistant Superintendent; Director(s); Principal(s); Assistant Principal(s); Coordinator(s)**

**D.2. Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Felix Avila, Assistant Superintendent, Human Resources; Employee Organizations: CSEA; OVTA; Unrepresented Employees: Management/Confidential**

**D.3. Government Code Section 54957: Public Employee Performance Evaluation; Title: Superintendent**

**E. Return to Open Session/Report of Closed Session Action**

The Board of Trustees returned to Open Session at 6:00 p.m. The following actions were reported out from Closed Session:

a) MOTION by Gina Clayton-Tarvin, seconded by John Briscoe, and carried by the following roll call vote to accept the retirement of Felix Avila, Assistant Superintendent, Human Resources:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

b) MOTION by Gina Clayton-Tarvin, seconded by John Briscoe, and carried by the following roll call vote to accept the resignation of Joy Harris, Principal, Harbour View Elementary School:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

c) MOTION by Jack Souders, seconded by Gina Clayton-Tarvin, and carried by the following roll call vote to reassign Cheri Daniels, Assistant Principal, Roving, to Assistant Principal, Spring View Middle School:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

d) MOTION by John Briscoe, seconded by Jack Souders, and carried by the following roll call vote to reassign Isis Ortiz, Principal, Virtual Academy (Grades 6-8), to Assistant Principal, Mesa View Middle School:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

e) MOTION by John Briscoe, seconded by Jack Souders, and carried by the following roll call vote to assign Julie Nichols, Assistant Principal, Marine View Middle School, to remain as Assistant Principal, Marine View Middle School:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

f) MOTION by Gina Clayton-Tarvin, seconded by John Briscoe, and carried by the following roll call vote to reassign Elaine Burney, Principal, College View and Golden View Elementary Schools, to Principal, College View Elementary School:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

g) MOTION by Jack Souders, seconded by John Briscoe, and carried by the following roll call vote to reassign Lori Florgan, Principal, Virtual Academy (Grades TK-2), to Principal, Golden View Elementary School:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

h) MOTION by Jack Souders, seconded by John Briscoe, and carried by the following roll call vote to reassign Jamie Goodwyn, Principal, Virtual Academy (Grades 3-5), to Principal, Virtual Academy (All Grades):

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

i) MOTION by Gina Clayton-Tarvin, seconded by Jack Souders, and carried by the following roll call vote to reassign Francesca Ligman, Principal, Village View Elementary School, to Principal, Harbour View Elementary School:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

j) MOTION by Gina Clayton-Tarvin, seconded by Jack Souders, and carried by the following roll call vote to promote Jill Van Der Linden, Interim Principal, Lake View Elementary School, to Principal, Lake View Elementary School:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

k) MOTION by Jack Souders, seconded by John Briscoe, and carried by the following roll call vote to promote Reagan Headrick, Executive Director, Special Education, to Assistant Superintendent, Human Resources:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

l) MOTION by John Briscoe, seconded by Jack Souders, and carried by the following roll call vote to promote Kristi Hickman, Coordinator, Teaching and Learning, to Director, Teaching and Learning:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

m) MOTION by John Briscoe, seconded by Jack Souders, and carried by the following roll call vote to promote Barbara Davis, Coordinator, Student Services, to Director, Student Services:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

n) MOTION by John Briscoe, seconded by Jack Souders, and carried by the following roll call vote to promote Chileen Spaulding, Coordinator, Special Education, to Director, Special Education:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

o) MOTION by Gina Clayton-Tarvin, seconded by John Briscoe, and carried by the following roll call vote to promote Simi Sardana, Program Specialist, to Coordinator, Special Education:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

All of the above appointments, reassignments, and promotions will become effective July 1, 2021.

## **F. Pledge of Allegiance**

President Singer led the Pledge of Allegiance.

## **G. Introductions**

Dr. Hansen introduced the following employees and their new positions/reassignments:

Francesca Ligman, Principal, Harbour View Elementary School;  
Jill Van Der Linden, Principal, Lake View Elementary School;  
Kristi Hickman, Director, Teaching and Learning;  
Barb Davis, Director, Student Services;  
Reagan Headrick, Assistant Superintendent, Human Resources;  
Chileen Spaulding, Director, Special Education;  
Simi Sardana, Coordinator, Special Education

Each person briefly thanked the Board of Trustees for the opportunity to serve the District in their new capacity.

## H. Minutes

### H.1. Regular Board of Trustees' Meeting, April 13, 2021

**Passed** with a motion by Norm Westwell and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

## I. Time Certain

### I.1. 6:05 p.m. Presentation: ACSA "Every Student Succeeding" Award

Spring View Middle School student Anthony (AJ) Lopez received the Association of California School Administrators' "Every Student Succeeding" Award, in recognition of his overcoming tremendous obstacles to reach academic excellence. The Board of Trustees and staff were pleased to present AJ with this well-deserved award.

## J. Public Comments

Ngoc Bui, parent, expressed his happiness with the education his son has received in the Ocean View School District, and specifically thanked teacher Desiree Marmolijo for her support.

Nancy Youtkus, community member, stated her concern with certain behaviors of sports groups using the Mesa View fields on the weekend, noting they live directly across the street and contend with traffic, parking, noise, and trash problems every weekend.

The following comments submitted online were read into the record by President Singer and Clerk Clayton-Tarvin.

Comment regarding voluntary mask wearing for students:

Dedra Johnson

Comment regarding LCAP survey recently sent out to parents:

Joanne Richardson

Comment requesting staggered start times for preschool at College View to avoid parking lot congestion:

Anonymous

## K. Communications

**K.1. \*Written Communications to the Board:** None.

**K.2. Board/Committee Reports:** None.

### **K.3. Trustees' Communications**

Trustee Briscoe commented on the remarks made tonight regarding use of facilities, and requested staff look into the matter, as we control who can and cannot use our fields.

Trustee Clayton-Tarvin congratulated AJ Lopez on being recognized by ACSA and receiving the "Every Student Succeeding" Award; congratulated Mr. Avila on his upcoming retirement, and thanked him for his dedicated service to the District, especially during difficult times; wished Principal Joy Harris the best of luck in her future endeavors; congratulated staff members on their new positions/reassignments; expressed appreciation to administration, middle school teachers, and OVTA for working together to return middle school students to school five days a week on May 3.

Trustee Souders congratulated AJ Lopez on receiving his prestigious ACSA award; praised Mr. Avila for his years of work at the District and wished him the best in the future; congratulated all staff members who are being promoted/reassigned; concurred with Trustee Briscoe regarding the need to investigate the field usage mentioned tonight to resolve the problems discussed.

Trustee Westwell urged the return of the public to our in-person Board meetings, as he noted that COVID is over and things are returning to normal; talked about the amount of people in the Board room tonight and the taking of photographs during presentations, which is against our Board Policy; reiterated the need for the public to be allowed to attend in person at our next Board meeting.

President Singer congratulated AJ Lopez for winning the ACSA "Every Student Succeeding" Award; visited Lake View this week; expressed excitement to have middle school students returning to school five days a week on May 3; attended the Huntington Beach Police and Community Foundation small gathering event at Spring View and thanked them for their generous donation of school supplies to seven of our schools; commented on those present in the Board room, noting social distancing and mask wearing protocols have been followed, and is confident that no Board Policy was violated during this time.

### **K.4. Superintendent's Communication**

Dr. Hansen congratulated ACSA award winner AJ Lopez, and those staff who have been promoted/reassigned; visited Westmont where she saw visual and performing arts in action; visited Star View, where GATE teacher Tony Dybas was actively engaged with his students; joined President Singer at Spring View where the Huntington Beach Police and Community Foundation donated school supplies to our schools; thrilled to have all students returning to campuses five days a week; assured parents that our safety protocols will continue to be in force; urged everyone to get vaccinated who is eligible to do so; shared information about three summer programs: Summer Learning Acceleration Program, tuition-based preschool, and fee-based Kids' Club, stating that further details can be found on the District's website; urged everyone to attend the virtual Music Festival this week, which will highlight our middle school arts programs in addition to wonderful student performances.

#### **K.5. PTA/PTO/PTSA/PTSO Presidents' Roundtable**

Kim Fatum, Roundtable President, gave a brief overview of the April 19, 2021, Roundtable meeting, which included updates on students returning to school five days a week; end-of-year celebrations and protocols; PTA/PTO/PTSA/PTSO elections for next school year; and plans for the upcoming staff appreciation week.

#### **K.6. Employee Associations' Communications (CSEA, OVTA)**

Brandi Knox, CSEA Secretary, praised the custodians in the Ocean View School District, as she read a letter of appreciation that highlighted the custodial jobs these essential workers performed throughout this difficult year, as well as on a daily basis.

Marisa Joslyn, OVTA President, congratulated the administrators being promoted/reassigned for the next school year; congratulated Mr. Avila on his well-deserved retirement, noting he will be dearly missed; welcomed Reagan Headrick as the new Assistant Superintendent of Human Resources; stated that middle school teachers are excited to return to the classroom five days a week; thanked Cabinet and the Board for working with OVTA to make the return to middle school, five days a week, a reality for the remainder of the year.

**L. Reports:** None.

#### **M. Consent Calendar**

##### **M.1. Administrative Services: Gifts to the District**

**Passed** with a motion by Jack Souders and a second by Norm Westwell.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

##### **M.2. Administrative Services: Payroll Check Registers from March 11, 2021, through April 10, 2021**

**Passed** with a motion by Jack Souders and a second by Norm Westwell.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell



**M.3. Administrative Services: Purchase Orders for all Funds from March 26, 2021, through April 15, 2021**

**Passed** with a motion by Jack Souders and a second by Norm Westwell.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.4. Administrative Services: School District Check Registers from March 30, 2021, through April 16, 2021**

**Passed** with a motion by Jack Souders and a second by Norm Westwell.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.5. Administrative Services: Services Agreement - Health and Human Resource Center, Inc. (dba Aetna Resources for Living) Employee Assistance Program (EAP) (Renewal)**

This Agenda item was previously pulled from the Consent Calendar by Trustee Westwell for individual consideration.

MOTION by Jack Souders and seconded by John Briscoe to approve.

Upon the urging of his colleagues to share his reasoning for pulling this item from the Consent Calendar, Trustee Westwell advised he does not feel this contract is good for the District and will not be voting in favor of the item.

Vote on motion to approve:

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
No Norm Westwell

**M.6. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants**

**Passed** with a motion by Jack Souders and a second by Norm Westwell.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.7. Human Resources: Certificated Employee Personnel Activity List - March 24, 2021, through April 13, 2021**

**Passed** with a motion by Jack Souders and a second by Norm Westwell.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.8. Human Resources: Classified Employee Personnel Activity List - March 24, 2021, through April 13, 2021**

**Passed** with a motion by Jack Souders and a second by Norm Westwell.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**N. Old Business:** None.

**O. New Business**

**O.1. Administrative Services: File Notice of Completion for Various Contractors for the College View Elementary School Modernization Project #17-300 (Action)**

**Passed** with a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**O.2. Educational Services: Appointment of Tricia Acosta and Angelique St. Jean to the Community Advisory Committee (CAC) as Representatives of Ocean View School District of Orange County for the 2021-2022 School Year (Action)**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**O.3. Educational Services: Agreement for Non-Public Agency/Services for a Special Education Student as Determined by Individualized Education Program (IEP) (Action)**

**Passed** with a motion by Gina Clayton-Tarvin and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
No Norm Westwell

**O.4. Educational Services: Contract for Independent Educational Evaluation (IEE) for a Student with Special Needs (Action)**

**Passed** with a motion by Gina Clayton-Tarvin and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**O.5. Human Resources: Independent Contractor Agreement between Ocean View School District of Orange County and California State University, Northridge, Michael D. Eisner College of Education - Special Education Intern Program (Action)**

**Passed** with a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
No Norm Westwell

**O.6. Human Resources: Proposed Ocean View School District Calendar For 2021-2022 (Action)**

**Passed** with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**P. Any Other Public Comments to the Board of Trustees: None.**

**Q. Future Agenda Items (As requested by Board Members)**

Trustee Briscoe:  
-Solar Presentation

Trustee Clayton-Tarvin  
-Solar Presentation

Trustee Westwell

-Discussion on prohibiting amazon.com from appearing on any of our future purchase orders as they are robbing our local community members of their business and they are not good for America

#### **R. Board of Trustees' Roundtable**

Trustee Briscoe thanked those who are watching tonight's meeting; recognized ACSA award winner AJ Lopez on his accomplishments and achievements; thanked administration for their work in returning all students to our schools five days a week; commented on the possibility of having an Ocean View school be recognized as one of the top schools in the nation, similar to other schools in the area.

Trustee Clayton-Tarvin referenced remarks by Trustee Briscoe as she discussed our esteemed GATE Program that has now expanded to include Star View and Vista View as additional magnet schools; looking forward to attending the virtual District Music Festival this week; is confident staff will follow-up on concerns expressed regarding issues arising from the return of youth sports to our fields.

Trustee Souders thanked everyone for attending tonight's meeting.

President Singer noted her attendance at both of the virtual GATE Parent Information Nights; congratulated all staff who were promoted or reassigned for the next school year; concurred with remarks made earlier regarding our custodian crew, noting how grateful she is for every staff member in the District.

#### **S. Closed Session (if needed)**

The Board of Trustees returned to Closed Session at 7:22 p.m. to continue discussion of items previously announced. Any action taken will be reported out from the Board Room (Building A).

#### **T. Return to Open Session/Report of Closed Session Action**

The Board of Trustees returned to Open Session at 7:43 p.m. There were no Closed Session actions to report.

#### **U. Adjournment**

Time: 7:45 p.m.

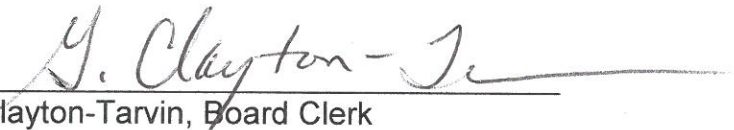
**Passed** with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell




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Carol Hansen, Ed.D., Superintendent



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Gina Clayton-Tarvin, Board Clerk



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Date