

MINUTES
Board of Trustees' Meeting

June 22, 2021

4:45 PM - CLOSED SESSION; 6:00 PM - OPEN SESSION

Zoom Webinar Link: <https://www.ovsd.org/boardmeeting>

Trustees:

Patricia Singer, President
Jack Souders, Vice President
Gina Clayton-Tarvin, Clerk
John Briscoe, Member
Norm Westwell, Member

Administration:

Carol Hansen, Ed.D., Superintendent
Michael Conroy, Ed.D., Deputy Superintendent, Administrative Services
Felix Avila, Assistant Superintendent, Human Resources
Julianne Hoefer, Ph.D., Assistant Superintendent, Educational Services

A. Call to Order

The Regular Meeting of the Board of Trustees was called to order at 4:45 p.m. by President Patricia Singer.

B. Roll Call

Members present: Gina Clayton-Tarvin, Patricia Singer, Norm Westwell

Jack Souders arrived at 4:46 p.m.

John Briscoe arrived at 4:48 p.m.

C. Agenda Adoption - Regular Board of Trustees' Meeting of June 22, 2021

MOTION by Gina Clayton-Tarvin and seconded by Jack Souders to approve as submitted.

Trustee Westwell pulled Agenda Items M.1 (Addendum to Agreement between Ocean View School District of Orange County and Animal Pest Management Services, Inc. for Pest Control Services) and M.6 (Professional Consulting Services and Optional Software License Agreement between Ocean View School District of Orange County and Davis Demographics & Planning, Inc.) from the Agenda for individual consideration.

President Singer advised these two items would be placed before O.1 New Business for consideration.

Substitute Motion by Norm Westwell and seconded by Jack Souders to approve the Agenda, moving Agenda Items M.1 and M.6 to before Agenda Item O.1 New Business for individual consideration.

Trustee Clayton-Tarvin asked for clarification and reasoning as to why these two Agenda Items were being pulled by Trustee Westwell.

Trustee Westwell noted he is following procedure for removing an item that he does not feel is in the District's best interest so that he can vote in opposition.

Discussion continued on this matter. Trustee Westwell requested President Singer restate the motion, as Trustee Briscoe was not present for the entire discussion. After further deliberation about who should read the motion, Trustee Briscoe asked President Singer for a Parliamentary Ruling on who should read the motion, and she concurred with his request.

Acting as Parliamentarian, Trustee Clayton-Tarvin stated that the Chair may ask the person who made the motion to restate the motion if she wishes to do so. President Singer asked Trustee Westwell to repeat the motion.

Trustee Westwell stated that his Substitute Motion is to approve the Board Agenda for June 22, 2021, to include pulling Agenda Items M.1 and M.6 from the Consent Calendar for individual consideration, and that Trustee Souders seconded the motion.

Vote on Substitute Motion:

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Patricia Singer
- Yes Jack Souders
- Yes Norm Westwell

D. Closed Session

Clerk Clayton-Tarvin read aloud the items listed under Closed Session. There being no one present wishing to speak on these matters, the Board of Trustees moved to Closed Session at 5:02 p.m.

D.1. Government Code Section 54957: Public Employee Performance Evaluation; Title: Superintendent

D.2. Government Code Section 54957: Public Employment - Assistant Superintendent; Principal, Assistant Principal

D.3. Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Felix Avila, Assistant Superintendent, Human Resources; Employee Organizations: CSEA; OVTA; Unrepresented Employees: Management/Confidential

E. Return to Open Session/Report of Closed Session Action

The Board of Trustees returned to Open Session at 6:00 p.m. The following Closed Session actions were reported:

MOTION by Gina Clayton-Tarvin, seconded by Jack Souders, and carried by the following roll call vote to approve the promotion of Keith Farrow, Director, Fiscal Services, to Assistant Superintendent, Administrative Services, effective July 1, 2021:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

MOTION by John Briscoe, seconded by Norm Westwell, and carried by the following roll call vote to approve the employment of Tami Benane as Principal of Village View Elementary School, effective July 1, 2021:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

MOTION by Patricia Singer, seconded by Jack Souders, and carried by the following roll call vote to approve the employment of Katherine Crawford as Assistant Principal of Vista View Middle School, effective July 1, 2021:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

F. Pledge of Allegiance

President Singer led the Pledge of Allegiance.

G. Introductions

Dr. Hansen introduced the following promoted and/or new employees of Ocean View School District: Keith Farrow, Assistant Superintendent of Administrative Services; Tami Benane, Principal, Village View Elementary School; and Kate Crawford, Assistant Principal, Vista View Middle School.

Each employee thanked the Board for giving them this opportunity to serve the District, and introduced family members in the audience.

H. Minutes

H.1. Regular Board of Trustees' Meeting, June 8, 2021

Passed with a motion by Norm Westwell and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

I. Time Certain

I.1. 6:05 p.m. Oak View Community Update: Oliver Chi, Huntington Beach City Manager

Mr. Oliver Chi, Huntington Beach City Manager, gave a presentation regarding the City's efforts to better support the Oak View community, including ongoing monthly clean-up and outreach events; directed, intentional programming; neighborhood improvements; sub-standard housing response; and major facility planning. He commended the District in its ongoing support of the Oak View community and expressed a desire to partner with the District in future endeavors to benefit this area.

J. Public Comments

The following comments submitted online were read into the Public Record by President Singer and Clerk Clayton-Tarvin.

Comments regarding issues with Personnel Commission and Classified Personnel office:

No Name

SLAP School Site That Needs Help

Anonymous

Trustee Westwell asked that he begin receiving the Personnel Commission meeting agendas as he had previously.

K. Communications

K.1. *Written Communications to the Board: None.

K.2. Board/Committee Reports: None.

K.3. Trustees' Communications

Trustee Briscoe commented on his recent attendance at Marine View's wonderful Spring Fling presentation; honored to attend Hope View's 5th grade culmination ceremony.

Trustee Clayton-Tarvin thanked City Manager Chi for his presentation and expressed hope for a renewed partnership with the City; pleased to attend the Guide Dogs of America event at Hope View School, where students collected and presented \$2,000 to the Guide Dogs Program; attended celebration at Vista View Middle School in acknowledgement of their receiving the California Distinguished School Award; attended 5th grade culmination ceremonies at Hope View and Westmont schools, and shared plans to attend other sites' culmination ceremonies, as well as the four middle school promotion ceremonies held at Ocean View High School.

Trustee Souders praised the performances at Marine View's Spring Fling event, specifically complimenting the musical selections highlighted in the show.

Trustee Westwell noted he is looking forward to receiving the Personnel Commission meeting agendas in order to provide better oversight.

President Singer shared highlights of her recent attendance at Marine View's Spring Fling; Hope View and Westmont's 5th Grade Culminations; Vista View's Distinguished School Award breakfast celebration; and the recent retirement event held for Mr. Avila and Dr. Conroy.

K.4. Superintendent's Communication

Dr. Hansen welcomed the new and promoted staff recognized this evening; thanked staff and Board members who are attending 5th grade culmination and 8th grade promotion ceremonies; specifically thanked Dr. Conroy and his staff for their diligent work in ensuring these events run smoothly; shared information on the District's summer programs, including Summer Learning Acceleration Program (SLAP); Extended School Year (ESY) in our Special Education Program; Summer Preschool Full-Day (tuition); and Kids' Club Camp (tuition); encouraged staff to take time to rest this summer and recharge for the new school year.

K.5. PTA/PTO/PTSA/PTSO Presidents' Roundtable: (Inactive in summer)

K.6. Employee Associations' Communications (CSEA, OVTA)

Jason Bozarth, CSEA President, shared thoughts about the end of this unique school year; wished Dr. Conroy and Mr. Avila good fortune in their retirement.

L. Reports

L.1. Construction Update

Dr. Conroy narrated a PowerPoint presentation, as he updated the Board on the Westmont Triangle project, Marine View's modernization progress, and three parking lot size options for Star View, for which he requested Board direction.

After discussing the matter, it was the majority consensus of the Board to move forward with Option 2, which includes a total of 51 parking spots and 16,763 square feet of grass area for the Star View parking lot.

M. Consent Calendar

M.1. Administrative Services: Addendum to Agreement Between Ocean View School District of Orange County and Animal Pest Management Services, Inc. for Pest Control Services (Renewal)

This Agenda Item was previously pulled from the Consent Calendar by Trustee Westwell for individual consideration.

Trustee Westwell noted he is against continuing pest management services instead of contracting for exterminator services, and will be voting in opposition.

Passed with a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

M.2. Administrative Services: Agreement to Piggyback on Colton Joint Unified School District RFP No. CJNS-2018-19-PRODUCE - Fresh Produce with Gold Star Foods for 2021-2022 (Renewal)

Passed with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.3. Administrative Services: Annual Professional Organization Memberships for 2021-2022 (Renewal)

Passed with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.4. Administrative Services: Gifts to the District

Passed with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.5. Administrative Services: Payroll Check Registers from May 11, 2021, through June 10, 2021

Passed with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.6. Administrative Services: Professional Consulting Services and Optional Software License Agreement Between Ocean View School District of Orange County and Davis Demographics & Planning, Inc. (Renewal)

This Agenda Item was previously pulled from the Consent Calendar by Trustee Westwell for individual consideration.

Passed with a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

M.7. Administrative Services: Purchase Orders for all Funds from May 28, 2021, through June 10, 2021

Passed with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.8. Administrative Services: School District Check Registers from May 29, 2021, through June 10, 2021

Passed with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.9. Educational Services: 2021-2022 Independent Contractor Agreement between the Ocean View School District of Orange County and AVID (Renewal)

Passed with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.10. Educational Services: 2021-2022 Independent Contractor Agreement between the Ocean View School District of Orange County and Language Network, Inc. (Renewal)

Passed with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.11. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and GlobaLingo Education Consulting, LLC for Dual Language Immersion Program Consulting Services (Renewal)

Passed with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.12. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and Expressions Speech-Language Services, Inc. for Speech and Language Pathology Services (Renewal)

Passed with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.13. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants

Passed with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.14. Educational Services: Resolution No. 23:2021- Local Agreement Between California Department of Education and Ocean View School District of Orange County for Child Development Services - California State Preschool Program - CSPP- 1355 (Renewal)

Passed with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.15. Educational Services: Resolution No. 24:2021 - Local Agreement Between California Department of Education and Ocean View School District of Orange County for Child Development Services - Prekindergarten and Family Literacy Program - CPKS-1059 (Renewal)

Passed with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.16. Human Resources: Certificated Employee Personnel Activity List - May 26, 2021, through June 8, 2021

Passed with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.17. Human Resources: Classified Employee Personnel Activity List - May 26, 2021, through June 8, 2021

Passed with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

N. Old Business: None.

O. New Business

O.1. Educational Services: Ocean View School District 2021 Local Control and Accountability Plan, Annual Update for Developing the 2021-2022 Local Control and Accountability Plan, and LCFF Budget Overview for Parents (Action)

Passed with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

O.2. Administrative Services: Resolution No. 22:2021 - Budget Committed Reserves Fund Balances (Action)

Passed a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.3. Administrative Services: Adoption of the 2021-2022 Budget (Action)

Passed with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

Prior to the foregoing vote, Dr. Conroy responded to questions from Board Members.

Trustee Westwell advised he will be voting in opposition due to the fact of continued deficit spending and the use of one-time monies included in the budget.

O.4. Administrative Services: Resolution No. 21:2021 - Education Protection Account (EPA) (Action)

Passed with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.5. Administrative Services: Acceptance of Apparent Request for Proposal Results and Award of Contract for HVAC Services Districtwide (Action)

Passed with a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.6. Administrative Services: Amendment No. 1 to Independent Contractor Agreement Between Ocean View School District of Orange County and Leighton Consulting, Inc. for Geotechnical and Materials Testing Services (Action)

Passed with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.7. Administrative Services: California Participating Addendum No. 7-20-70-47-06 - Award of Contract to Palo Alto Networks, Inc. for Purchase of Data Communications Products and Services (Action)

Passed with a motion by Jack Souders and a second by Gina Clayton-Tarvin.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

O.8. Administrative Services: Fuel Supply and Purchase Memorandum of Understanding By and Between Huntington Beach Union High School District and Participating Districts and Public Entities (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.9. Administrative Services: Ground Lease Agreement Between the City of Huntington Beach and Ocean View School District of Orange County for the Oak View Branch Library and Parking Lot Site (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.10. Educational Services: Agreement for Non-Public Agency/Services for a Special Education Student as Determined by Individualized Education Program (IEP) (Action)

Passed with a motion by Norm Westwell and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.11. Educational Services: Agreements for Non-Public School/Agency for a Special Education Student as Determined by Individualized Education Program (IEP) (Action)

Passed with a motion by Jack Souders and a second by Gina Clayton-Tarvin.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.12. Educational Services: Agreements with Ocean View School District of Orange County for Independent Contractor/Intern Psychologist Services (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.13. Educational Services: Memo of Understanding between Young Men's Christian Association of Orange County (YMCA) and Ocean View School District of Orange County for the Y-Inclusion Program (Action)

Passed with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.14. Human Resources: Recommendation to Adjust the Management/ Confidential Salary Schedule (Action)

Passed with a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

P. Any Other Public Comments to the Board of Trustees: None.

Q. Future Agenda Items (As requested by Board Members)

Trustee Westwell:

-Discussion on bullying and harassment by Board members

R. Board of Trustees' Roundtable

Trustee Briscoe commented on the City's past relationship with the District, noting he is looking forward to a more positive collaboration in the future.

Trustee Clayton-Tarvin concurred with Trustee Briscoe's comments, and is pleased to hear about the programs and enhancements planned for the Oak View community; thanked the Huntington Beach Union High School District for allowing the use of the Ocean View High School's field for our middle school promotion ceremonies this year.

Trustee Souders congratulated the new and promoted staff members.

President Singer expressed her excitement with the upcoming promotions, as her daughter will be promoting from Vista View and starting her high school journey; welcomed the newly hired and promoted employees.

S. Closed Session (if needed)

The Board of Trustees returned to Closed Session at 8:18 p.m. to continue discussion of items previously announced. Any action taken will be reported out from the Board Room (Building A).

T. Return to Open Session/Report of Closed Session Action

The Board of Trustees returned to Open Session at 8:49 p.m. There were no Closed Session actions to report.

U. Adjournment

Time: 8:51 p.m.

Passed with a motion by Norm Westwell and a second by John Briscoe.

- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Patricia Singer
- Yes Jack Souders
- Yes Norm Westwell



Carol Hansen, Ed.D., Superintendent



Gina Clayton-Tarvin, Board Clerk

7/6/21
Date