



**MINUTES**  
**Board of Trustees' Meeting**  
May 11, 2021

5:00 PM - CLOSED SESSION; 6:00 PM - OPEN SESSION  
Zoom Webinar Link: <https://www.ovsd.org/boardmeeting>

**Trustees:**

Patricia Singer, President  
Jack Souders, Vice President  
Gina Clayton-Tarvin, Clerk  
John Briscoe, Member  
Norm Westwell, Member

**Administration:**

Carol Hansen, Ed.D., Superintendent  
Michael Conroy, Ed.D., Deputy Superintendent, Administrative Services  
Felix Avila, Assistant Superintendent, Human Resources  
Julianne Hoefer, Ph.D., Assistant Superintendent, Educational Services

**A. Call to Order**

The Regular Meeting of the Board of Trustees was called to order at 5:00 p.m. by President Patricia Singer.

**B. Roll Call**

Members present: John Briscoe, Gina Clayton-Tarvin, Patricia Singer, Jack Souders, Norm Westwell

**C. Agenda Adoption - Regular Board of Trustees' Meeting of May 11, 2021**

**Passed** with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**D. Closed Session**

Clerk Clayton-Tarvin read aloud the items listed under Closed Session. There being no one present wishing to speak on these matters, the Board of Trustees moved to Closed Session at 5:04 p.m.

**D.1. Government Code Section 54956.9 Conference with Legal Counsel Existing Litigation, pursuant to Government Code Section 54956.9(d)(1): OAH Case No. 2021020110 and 2021010215**

**D.2. Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Felix Avila, Assistant Superintendent, Human Resources; Employee Organizations: CSEA; OVTA; Unrepresented Employees: Management/Confidential**

**D.3. Government Code Section 54956.8: Conference with Real Property Negotiators: Property: 1) Robinwood site, 5172 McFadden Avenue, Huntington Beach, CA; 2) Glen View site, 6621 Glen Drive, Huntington Beach, CA; 3) Meadow View site, 5702 Clark Drive, Huntington Beach, CA; 4) Harbour View site, 4343 Pickwick Circle, Huntington Beach, CA; 5) Haven View site, 16081 Waikiki Lane, Huntington Beach, CA; Agency Negotiator: Michael Conroy, Ed.D., Deputy Superintendent; Negotiating Parties: 1) Grace Lutheran Church and Schools; 2) Bright Star Learning Center; 3) Carden Conservatory; Kellie's Academy for Kids; Laura Roberts School of Dance; Montessori Child Development Center; Monarch Preschool; 4) Rainbow After School Care; 5) LePort Educational Institute; Under Negotiation: Terms and conditions of agreement.**

#### **E. Return to Open Session/Report of Closed Session Action**

The Board of Trustees returned to Open Session at 6:00 p.m. There were no Closed Session actions to report.

#### **F. Pledge of Allegiance**

President Singer led the Pledge of Allegiance.

**G. Introductions: None.**

#### **H. Minutes**

##### **H.1. Regular Board of Trustees' Meeting, April 27, 2021**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

Yes Norm Westwell

## **I. Time Certain**

### **I.1. 6:05 p.m. GATE Program Overview and Celebration**

An overview of the OVSD GATE Program was shared with the Board of Trustees by Principals and GATE teachers from the GATE Magnet schools: Circle View and Star View Elementary, and Mesa View and Vista View Middle Schools. Student representatives from Mesa View and Vista View spoke about the benefits of GATE and their own GATE experiences.

Twenty-three OVSD certificated staff members received their Certification by successfully completing OVSD's GATE Certification Academy. This certification is recognized throughout Orange County and has earned college credits for those who have completed the Academy.

A Certificate of Appreciation was presented to Teacher on Special Assignment, Lori Manz, for her work in developing and implementing the District's GATE Certification Academy.

## **J. Public Comments**

Joe Sejuit, staff member, expressed concerns with the District's recent loss of highly qualified trade workers to other districts due to the low salary and high cost of benefits in Ocean View School District; stressed the importance of a competitive salary and benefit package to attract and retain skilled employees.

Dave Brodt, parent, community member, and Commissioner of Friday Night Lights Football, thanked the Board for their support in allowing sports to return to the District's fields; commented on a dispute that one neighbor has with the group, noting they have tried to work together to resolve the situation.

Yvette Welander, staff member, spoke regarding the loss of valuable skilled Facilities staff because they cannot afford the District's health benefit package, and noted that morale was low.

Marie Hernandez, staff member, shared concerns with payroll issues she is experiencing that directly affect her earnings and pension.

Keeley Pratt, parent, spoke in support of reinstating Francesca Ligman as the Principal at Village View Elementary School, as she noted the stability which the school has enjoyed during her tenure; submitted a statement signed by stakeholders, requesting the Board reinstate Mrs. Ligman as the Principal of Village View.

Holly Sjogren, staff member, expressed appreciation to the Board for their support of the guide dog puppy-in-training program at Hope View; reported that Hope View alumni Harry will graduate from Guide Dog College this week and invited everyone to watch the ceremony via Zoom; referenced the Pennies for Puppies program that Hope View has had for ten years and invited donations of spare change.

The following comments submitted online were read into the record by President Singer and Clerk Clayton-Tarvin.

Comments regarding scheduling, full-time schooling, and summer programs:

Irene Meehan  
Jesse Deyden  
Richard  
A Very Confused Parent

Comments regarding mask wearing outdoors and bus transportation for next school year:

Kikey Pluma  
Anastassia Kazarian

## **K. Communications**

### **K.1. \*Written Communications to the Board**

President Singer advised that the following correspondence had been received:

1. Email from Julie Choi, dated May 11, 2021

A copy of the above correspondence has been provided to the Board members, and is available for public review at the District Office.

### **K.2. Board/Committee Reports: None.**

### **K.3. Trustees' Communications**

Trustee Clayton-Tarvin thanked all staff for their work with our students and community as we celebrate "Staff Appreciation Week"; impressed with the GATE overview presentation and the students' comments; congratulated those employees who received their GATE certification tonight, and thanked teacher Lori Manz for establishing the GATE Certification Academy in Ocean View School District.

Trustee Souders wished all employees a happy "Staff Appreciation Week"; congratulated the newly GATE certified teachers; expressed interest in a policy that would address all Board members receiving the same information when requested by one member; commented on his return to teaching in person with a smaller number of students, and shared the possibility that with lower class sizes around 20-21 students, the pandemic could have been easier to handle, with less students and more room in the classroom to maintain in-person classes.

Trustee Westwell stated his deep concern that a staff member who spoke during Public Comments is being underpaid; requested more information on the matter, including how our staff is paid, what formula is used, information about sick days, etc. as this has the appearance of corruption; noted he was treated differently on the dais from other Board members by the Board President, as he was not allowed to ask these questions earlier; explained to the public that he is not seen in photos taken in the Board room because participating would violate the District policy of wearing masks and social distancing, and called on the Board President to enforce this policy.

President Singer noted that since becoming Board President, she has worked hard to treat everyone equally, but will stop a member from speaking out of order if it is warranted; apologized if the member felt like he was being treated differently, because that was not the intent; thanked staff for their work they do on a daily basis to insure a successful year for students; thanked the GATE certified teachers recognized tonight for completing the program and serving this student population.

#### **K.4. Superintendent's Communication**

Dr. Hansen shared that Vista View Middle School has been recognized as a California Distinguished School for 2020-2021; thanked families for completing the Local Control and Accountability (LCAP) survey, as almost 2,000 responses were received; shared her utmost gratitude to all staff members for everything they do for our District, including their commitment to keeping our students learning during this difficult year; recognized teacher Lori Manz for her diligent work in bringing the GATE Certification Academy to our District.

**K.5. PTA/PTO/PTSA/PTSO Presidents' Roundtable:** None.

#### **K.6. Employee Associations' Communications (CSEA, OVTA)**

Sarah Bruce, CSEA Executive Board member, read a letter from a staff member that highlighted Food Service Workers and expressed appreciation for their service to our students.

### **L. Reports**

#### **L.1. In-Person Instructional Delivery Update**

Dr. Hansen provided an update on the In-Person Instructional Delivery Program, sharing the latest COVID-19 statistics and a review of In-Person safety protocols and recommended modifications. As a result of a continued decrease in COVID-19 rates, there will be a change in one of the District's COVID-19 safety protocols, which will still align with California Department of Public Health (CDPH) guidelines. Starting May 17, 2021, students and staff health/temperature screenings will no longer be required when entering school grounds. However, it is requested that students and staff self-screen at home prior to coming to school or work. All other safety protocols will continue to be observed, including the wearing of masks by students, staff, and visitors while inside or outside on school grounds, regardless of social distancing or vaccination status.

Dr. Hansen responded to questions from the Board of Trustees.

#### **L.2. Local Control and Accountability Plan (LCAP) and AB 86 Update**

Dr. Hoefer provided information on the Local Control and Accountability Plan (LCAP) stakeholder input, combined with a review of the draft goals and actions. She explained the use of AB86 funds that will enhance the core program to accelerate learning and address student need. She clarified that unlike ongoing LCAP funding, AB86 funds are one-time COVID-related funds that are to be spent in this area.

After receiving feedback from parents, students, staff, and the Board, action steps will be developed to address the LCAP goals. Next steps include a review of the LCAP plan by Orange County Department of Education, with the final plan agendaized for Board approval on June 22, 2021.

The Board provided valuable input regarding specific areas they would like addressed within the LCAP.

Dr. Hoefer and Dr. Hansen replied to questions from Board members.

## **M. Consent Calendar**

### **M.1. Administrative Services: Gifts to the District**

**Passed** with a motion by Gina Clayton-Tarvin and a second by Jack Souders.

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

Yes Norm Westwell

### **M.2. Administrative Services: Internet Access Agreement Between Ocean View School District of Orange County and Orange County Superintendent of Schools (Renewal)**

**Passed** with a motion by Gina Clayton-Tarvin and a second by Jack Souders.

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

Yes Norm Westwell

### **M.3. Administrative Services: Purchase Orders for all Funds from April 16, 2021, through April 29, 2021**

**Passed** with a motion by Gina Clayton-Tarvin and a second by Jack Souders.

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

Yes Norm Westwell

**M.4. Administrative Services: School District Check Registers from April 17, 2021, through April 30, 2021**

**Passed** with a motion by Gina Clayton-Tarvin and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.5. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants**

**Passed** with a motion by Gina Clayton-Tarvin and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.6. Educational Services: Participation Agreement Between Orange County Superintendent of Schools and Ocean View School District of Orange County with Optional Services for School-Based Medi-Cal Administrative Activities (SMAA) (Renewal)**

**Passed** with a motion by Gina Clayton-Tarvin and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.7. Human Resources: Certificated Employee Personnel Activity List - April 14, 2021, through April 27, 2021**

**Passed** with a motion by Gina Clayton-Tarvin and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**M.8. Human Resources: Classified Employee Personnel Activity List - April 14, 2021, through April 27, 2021**

**Passed** with a motion by Gina Clayton-Tarvin and a second by Jack Souders.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**N. Old Business:** None.

**O. New Business**

**O.1. Superintendent's Office: Approval of Employment Contract for Reagan Headrick, Assistant Superintendent, Human Resources, of Ocean View School District of Orange County (Action)**

**Passed** with a motion by Gina Clayton-Tarvin and a second by John Briscoe.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**O.2. Superintendent's Office: Proposed Additions/Revisions to Board Policy and Administrative Regulation Series 3000: Business and Non-Instructional Operations - Administrative Regulation 3311.3: Design-Build Contracts (First Reading) (Information)**

Received for information. There were no modifications made to the proposed Administrative Regulation.

**O.3. Administrative Services: Acceptance of Apparent Request for Proposal Results and Award of Contract for the AHERA Services Districtwide (Action)**

**Passed** with a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell



**O.4. Administrative Services: Contract Change Orders for Various Contractors for the Marine View Modernization Project and the Interim Campus Locker Room Addition (Action)**

**Passed** with a motion by John Briscoe and a second by Gina Clayton-Tarvin.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**O.5. Educational Services: Contracts for Independent Educational Evaluations (IEEs) for Students with Special Needs (Action)**

**Passed** with a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
Yes Norm Westwell

**O.6. Human Resources: Multiple and Single Subject and Education Specialist Intern Credential Programs Participating District Intern Agreement between Ocean View School District of Orange County and California State University, Dominguez Hills (Action)**

**Passed** with a motion by Jack Souders and a second by John Briscoe.

Yes John Briscoe  
Yes Gina Clayton-Tarvin  
Yes Patricia Singer  
Yes Jack Souders  
No Norm Westwell

**O.7. Human Resources: Public Hearing on the Proposed Openers For Negotiations Between Ocean View School District of Orange County and California School Employees Association and Its Chapter #375**

President Singer opened the Public Hearing at 8:23 p.m. There being no one present wishing to address the Board on this matter, the Public Hearing was closed at 8:24 p.m.

**P. Any Other Public Comments to the Board of Trustees: None.**

**Q. Future Agenda Items (As requested by Board Members)**

Trustee Briscoe:

-referenced item mentioned at last Board meeting

Trustee Clayton-Tarvin:

-advised she will be writing up a censure resolution regarding Trustee Westwell

Trustee Westwell:

-requested one of his many items he previously shared to be agendaized

#### **R. Board of Trustees' Roundtable**

Trustee Briscoe mentioned that it was the Board's decision to close and reopen our schools as opposed to a state or federal requirement; claims of unfair treatment by a Board member are untrue, as he asked his questions regarding the GATE Program during the GATE presentation; suggested we continue to promote our successful GATE Program to everyone.

Trustee Clayton-Tarvin concurred with Trustee Briscoe's comments regarding the Board's authority to close and open its schools; commented on the District's stellar employees who have worked through this difficult year to support our students in so many ways; stated that the majority of Trustees support all staff.

Trustee Westwell restated that the Board President is treating Trustees differently, whether or not in an intentional manner; read portions of Robert's Rules of Order regarding informal discussion and being recognized; urged the Board President to follow Robert's Rules of Order and our Bylaws as required, and to treat all Trustees equally.

President Singer discussed the Board protocol for asking clarifying questions of a public speaker at the time they are at the podium; disagreed that she is treating Trustees differently, but apologized if a Trustee feels that way as it is not her intent; will continue to follow the rules in a consistent manner when leading the Board meetings; noted this is "Staff Appreciation Week" and expressed her gratefulness for each Ocean View employee.

#### **S. Closed Session (if needed)**

The Board of Trustees returned to Closed Session at 8:37 p.m. to continue discussion of items previously announced. Any action taken will be reported out from the Board Room (Building A).

#### **T. Return to Open Session/Report of Closed Session Action**

The Board of Trustees returned to Open Session at 8:54 p.m. There were no Closed Session actions to report.

#### **U. Adjournment**

Time: 8:55 p.m.

**Passed** with a motion by John Briscoe and a second by Jack Souders.

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

Yes Norm Westwell



Carol Hansen, Ed.D., Superintendent

  
Gina Clayton-Tarvin, Board Clerk

May 25, 2021

Date