

Ocean View School District
17200 Pinehurst Lane, Huntington Beach, CA 92647



Board of Trustees' Meeting - Minutes

August 13, 2019

5:00 PM - CLOSED SESSION; 6:00 PM - OPEN SESSION

Trustees:

John Briscoe, President
Gina Clayton-Tarvin, Vice President
Jack Souders, Clerk
Patricia Singer, Member
Norm Westwell, Member

Administration:

Carol Hansen, Ed.D., Superintendent
Michael Conroy, Ed.D., Deputy Superintendent, Administrative Services
Felix Avila, Assistant Superintendent, Human Resources
Julianne Hoefer, Ph.D., Assistant Superintendent, Educational Services

A. Call to Order

The Regular meeting of the Board of Trustees was called to order at 5:00 p.m. by President John Briscoe.

B. Roll Call

Members present: John Briscoe, Gina Clayton-Tarvin, Patricia Singer, Jack Souders, Norm Westwell

C. Agenda Adoption - Regular Board of Trustees' Meeting of August 13, 2019

Trustee Westwell pulled item M-1 (Agreement between Ocean View School District of Orange County and Animal Pest Management Services, Inc. for Pest Control Services) and M-8 (Technical Support Agreement Renewal with Climatec for Energy Management and Control Support System for HVAC) from the Consent Calendar for discussion.

MOTION by Patricia Singer, seconded by Jack Souders, and carried by the following vote to adopt the Agenda of the Regular Board of Trustees' Meeting of August 13, 2019, moving Agenda Item M-1 and M-8 to before O. New Business:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

D. Closed Session

President Briscoe read aloud the items listed under Closed Session. The Board of Trustees moved to Closed Session at 5:05 p.m.

D.1. Government Code Section 54957: Public Employment - Principal, Assistant Principal

D.2. Government Code Section 54956.9: Conference with Legal Counsel - Anticipated litigation; significant exposure to litigation pursuant to paragraph 2 of subdivision (d) of Government Code Section 54956.9: One Case - Proposition 39 Request from Sycamore Creek Community Charter School

D.3. Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Felix Avila, Assistant Superintendent, Human Resources; Employee Organization: CSEA; Unrepresented Employees: Management/Confidential

D.4. Government Code Section 54956.8: Conference with Real Property Negotiators - Property: 16081 Waikiki Lane (Haven View), Huntington Beach, CA, 92649; Agency Negotiators: Carol Hansen, Ed.D., Superintendent, Michael Conroy, Ed.D., Deputy Superintendent; Negotiating Parties: Ocean View School District of Orange County and LePort Stratford, Inc.; Under Negotiations: Facility Improvements

D.5. Government Code Section 54956.8: Conference with Real Property Negotiators - Property: 4.4 acre parcel of land located at corner of Warner Avenue and Nichols Lane, commonly referred to as the "Wintersburg Property"; Agency Negotiators: Carol Hansen, Ed.D., Superintendent, Michael Conroy, Ed.D., Deputy Superintendent; Negotiating Parties: Ocean View School District of Orange County; Rainbow Disposal Co., Inc.; Nichols Street Properties LLC, Republic Services, Inc.; National Trust for Historic Preservation, and Trust for Public Land; Under Negotiations: Instruction and authority provided to Negotiators will concern price, terms of payment, and conditions for the District's possible exercise of its option to purchase or right of first refusal to purchase.

E. Return to Open Session/Report of Closed Session Action

The Board of Trustees returned to Open Session at 6:00 p.m. The following actions were reported out:

MOTION by Patricia Singer, seconded by Jack Souders, and carried by the following vote to promote Jadyn Grunbaum from Assistant Principal at Vista View Middle School to Principal at Mesa View Middle School:

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

Yes Norm Westwell

MOTION by Patricia Singer, seconded by Gina Clayton-Tarvin, and carried by the following vote to promote Julie Nichols from Interim Assistant Principal at Spring View Middle School to Assistant Principal at Vista View Middle School:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

MOTION by Patricia Singer, seconded by Jack Souders, and carried by the following vote to employ Christina Luckey as Principal at Hope View Elementary School:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

MOTION by Patricia Singer, seconded by Jack Souders, and carried by the following vote to approve facility improvements requested by LePort Stratford, Inc. for Haven View and directed District staff to inform LePort Stratford, Inc. that they may proceed with these facility improvements:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

President Briscoe announced that effective immediately and based on the Superintendent's recommendation, Randy Lempert will be transferred from Principal at Mesa View Middle School to Principal at Spring View Middle School.

F. Pledge of Allegiance

President Briscoe led the Pledge of Allegiance.

G. Introductions: None.

H. Minutes

H.1. Regular Board of Trustees' Meeting, July 9, 2019

Passed with a motion by Norm Westwell and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

I. Time Certain

I.1. 6:10 p.m. Presentation from Orange County Department of Education - Community Home Education Program (CHEP)

Dr. Jeff Hittenberger, Chief Academic Officer, Orange County Department of Education, narrated a PowerPoint presentation regarding the Community Home Education Program (CHEP). Information was provided on the CHEP Mission Statement and Philosophy; Enrollment and Numbers; Strategies and Content; Parent Commitments; and Credits, Grades, and Assessments.

Dr. Hittenberger responded to questions from the Board of Trustees.

J. Public Comments: None.

K. Communications

K.1. *Written Communications to the Board: None.

K.2. Board/Committee Reports: None.

K.3. Trustees' Communications

Trustee Singer congratulated the new administrators introduced tonight; thanked maintenance crews for getting the school sites ready for the start of school.

Trustee Westwell welcomed the new employees and is looking forward to the new school year.

Trustee Souders congratulated the new staff members; thanked those employees who worked during the summer to ready the school sites; reminded everyone of the Grand Re-Opening of Westmont School on August 22.

Trustee Clayton-Tarvin thanked President Briscoe for running a smooth, efficient Board meeting on July 9, at which she participated via telephone from out of the country; spoke about the passing of her father and his life and legacy; congratulated the new employees; thanked President Briscoe for bringing forward the County presentation on CHEP; invited everyone to the Grand Re-Opening of Westmont School on August 22.

President Briscoe welcomed the new staff members; appreciated Bryan Swezea for videotaping the meetings for the public to view; urged everyone to attend Westmont Grand Re-Opening; spoke about the District's magnet programs at the schools; commented on his relationship with Trustee Clayton-Tarvin's father, Fred Clayton, and offered his condolences.

K.4. Superintendent's Communication

Dr. Hansen congratulated all the new administrators recognized tonight; mentioned the various construction projects occurring throughout the District; thanked the year-round employees for their work during the summer; shared that the Leadership Team is receiving information and updates at meetings prior to school starting; discussed the new customer service training for all staff members; thanked those staff involved in the Extended School Year (ESY) program serving our students with special needs; mentioned that Kids' Club summer camps are continuing at many of our sites; talked about the District's inclusive Preschool Program, noting the program is almost full at this point in time.

K.5. PTA/PTO/PTSA/PTSO Presidents' Roundtable: Inactive in summer.

K.6. Employee Associations' Communications (CSEA, OVTA)

Jason Bozarth, CSEA President, commented on the recently held CSEA State Conference; welcomed the new administrators, and offered his condolences to Trustee Clayton-Tarvin.

Marisa Cardenas-Joslyn, OVTA President, introduced herself as the newly elected leader of OVTA; spoke regarding the recent CTA Institute which was attended by District and union representatives; invited the Board and Cabinet to OVTA's August retreat on Monday, August 26, in the Board room.

L. Reports

L.1. Measure R Citizens' Oversight Committee Annual Report

Mark Bixby, Chairperson, Measure R Citizens' Bond Oversight Committee, narrated a PowerPoint presentation regarding the 2018-2019 Annual Report to the Board of Trustees. On behalf of the Committee, he informed the Board that the District is in compliance with legal requirements, and that all proceeds were used for school improvement projects authorized under Measure R.

Members of the Committee were recognized in the audience.

L.2. Next Generation Science Standards (NGSS) - Process to Select Instructional Materials

Dr. Hoefer and Kathy Tryon, Director, Teaching and Learning, provided information via a PowerPoint presentation regarding the District's adoption process for Next Generation Science instructional materials. Areas highlighted included the District's current practice in teaching science; the State Board Guidelines for adopting materials; the suggested instructional materials selection process; and the proposed instructional materials selection process timeline.

The Board and staff discussed the selection process in detail, including textbooks and online access; committee participants; Board member input at the beginning of the selection process; and participating in voting on the final recommendation to the Board.

After further discussion, President Briscoe created a subcommittee consisting of Trustee Clayton-Tarvin and Trustee Souders, who will be apprised of all Committee meetings, should they wish to attend. In addition, the subcommittee will receive all information provided to the Committee, and will periodically inform the Board on the latest updates concerning this matter.

Copies of said referenced materials will also be provided to Trustee Westwell, as requested.

L.3. Construction Update

Dr. Conroy narrated a PowerPoint presentation, as he reviewed the status of various projects, including Westmont; the Central Kitchen; Fencing Phase I; Golden View Farm; Harbour View Restroom; Marine View Renderings; and Marquee Signs. He responded to questions from the Board of Trustees.

M. Consent Calendar

M.1. Administrative Services: Agreement Between Ocean View School District of Orange County and Animal Pest Management Services, Inc. for Pest Control Services (Renewal)

This item was previously pulled from the Consent Calendar by Trustee Westwell for discussion. Staff responded to questions from the trustees regarding this matter.

MOTION by Patricia Singer, seconded by Jack Souders, and carried by the following vote to approve:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

M.2. Administrative Services: Agreement Between Ocean View School District of Orange County and Yorke Engineering, LLC for Hazardous Materials Business Plan (HMBP) (Renewal)

Passed with a motion by Norm Westwell and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.3. Administrative Services: Agreement Between Ocean View School District of Orange County and Yorke Engineering, LLC for Storm Water Assistance (Renewal)

Passed with a motion by Norm Westwell and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.4. Administrative Services: Gifts to the District

Passed a motion by Norm Westwell and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.5. Administrative Services: Payroll Check Registers from June 11, 2019, through July 10, 2019

Passed with a motion by Norm Westwell and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.6. Administrative Services: Purchase Orders for all Funds for July 3, 2019, through August 1, 2019

Passed with a motion by Norm Westwell and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.7. Administrative Services: School District Check Registers from June 22, 2019, through July 3, 2019

Passed with a motion by Norm Westwell and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.8. Administrative Services: Technical Support Agreement Renewal with Climatec for Energy Management and Control Support System for HVAC (Renewal)

This item was previously removed from the Consent Calendar by Trustee Westwell for discussion. Staff responded to questions from Board members.

MOTION by Jack Souders, seconded by Patricia Singer, and carried by the following vote to approve:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

M.9. Administrative Services: Vertical Transportation Maintenance Agreement with Mitsubishi Electric (Renewal)

Passed with a motion by Norm Westwell and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.10. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and Gateway Learning Group, LLC for Special Education Services (Renewal)

Passed with a motion by Norm Westwell and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.11. Educational Services: Independent Contractor Agreement Between Ocean View School District of Orange County and Turning Point Center for Families for Intern Counselors at Elementary and Middle Schools - 2019-2020 (Renewal)

Passed with a motion by Norm Westwell and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.12. Educational Services: List of Field Trips to Support the District Curriculum for 2019-2020 (Renewal)

Passed with a motion by Norm Westwell and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.13. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants

Passed with a motion by Norm Westwell and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.14. Educational Services: Memorandum of Understanding Between the Orange County Superintendent of Schools and Ocean View School District of Orange County to Provide Special Education Programs and Services to Individuals with Exceptional Needs (Renewal)

Passed with a motion by Norm Westwell and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.15. Human Resources: Agreement Between Irvine Unified School District and Ocean View School District of Orange County, Fiscal Year 2019-2020 (Renewal)

Passed with a motion by Norm Westwell and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.16. Human Resources: Certificated Employee Personnel Activity List - June 26, 2019, through July 9, 2019

Passed with a motion by Norm Westwell and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.17. Human Resources: Classified Employee Personnel Activity List - June 26, 2019, through July 9, 2019

Passed with a motion by Norm Westwell and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.18. Human Resources: Education Affiliation Agreement between Brandman University and Ocean View School District of Orange County (Renewal)

Passed with a motion by Norm Westwell and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

N. Old Business: None.

O. New Business

O.1. Superintendent's Office: Consideration of Date Change of a Regularly Scheduled Board Meeting from October 1, 2019, to October 3, 2019 (Action)

MOTION by Patricia Singer and seconded by Jack Souders to approve.

After discussion, a substitute motion was made by Gina Clayton-Tarvin, seconded by Patricia Singer, and carried by the following vote to Change the Date of the Regularly Scheduled Board Meeting from October 1, 2019, to October 2, 2019:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.2. Administrative Services: Charter Facilities Agreement By and Between Ocean View School District of Orange County and Sycamore Creek Community Charter School (Action)

MOTION by Norm Westwell and seconded by Patricia Singer to approve.

After further discussion, the motion was amended by Norm Westwell, seconded by Patricia Singer, and carried by the following vote to approve, with the inclusion of the wording "of Orange County" after "Ocean View School District" on the last page in the contract:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.3. Administrative Services: Merchant Processing Agreement with First Data Merchant Services, LLC (Action)

Passed with a motion by Patricia Singer and a second by Gina Clayton-Tarvin.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.4. Administrative Services: Professional Services Agreement Between Ocean View School District of Orange County and Fuscoe Engineering, Inc. for Site Surveys Project (Action)

Passed with a motion by Jack Souders and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.5. Administrative Services: Resolution No. 01:1920 - Establish Temporary Interfund Transfers of Special or Restricted Funds Pursuant to Education Code Section 42603 (Action)

Passed with a motion by Jack Souders and a second by Gina Clayton-Tarvin.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

O.6. Educational Services: 2019-2020 Consolidated Application for Funding Categorical Aid Programs, Spring Data Collection (Action)

Passed with a motion by Norm Westwell and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.7. Educational Services: Agreement for Non-Public School/Services for a Special Education Student as Determined by Individualized Education Program (IEP) (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by Norm Westwell.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.8. Educational Services: Agreement for Transportation of Special Education Students as Determined by Individualized Education Programs (IEPs) - Non-Public School (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.9. Human Resources: Proposed Openers for Successor Contract Negotiations Between Ocean View School District of Orange County and California School Employees Association and Its Chapter #375 (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

O.10. Human Resources: Recommendation to Increase the Management/Confidential Salary Schedule (Action)

Passed with a motion by Jack Souders and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
No Norm Westwell

O.11. Human Resources: Williams Settlement Legislation Fourth Quarter Report 2018-2019 (Information)

Received for information.

P. Any Other Public Comments to the Board of Trustees

Emily Anderson, parent, spoke regarding the Next Generation Science Standards and facility concerns.

Q. Future Agenda Items (As requested by Board Members): None.

R. Board of Trustees' Roundtable

Trustee Souders wished everyone an enjoyable end of summer; thanked staff for preparing the sites for the start of school; offered his condolences to Trustee Clayton-Tarvin on the loss of her father.

Trustee Clayton-Tarvin appreciated the presentations given tonight; thanked staff for their work on the modernization projects and the voters that made the projects possible; thanked her colleagues for their condolences, and thanked Trustee Singer for being with her at the hospital during this difficult time.

Trustee Singer noted it was a privilege to know Mr. Clayton and be there for his family during this time.

President Briscoe commented on the landscaping at Westmont and his preferences for future projects.

S. Closed Session (if needed)

Time: 8:54 p.m.

The Board of Trustees returned to Closed Session to continue discussion of items previously announced earlier in the meeting. Any actions taken in Closed Session will be reported out of the Building C Conference Room.

T. Return to Open Session/Report of Closed Session Action

The Board of Trustees returned to Open Session at 9:22 p.m. There were no Closed Session actions to report.

U. Adjournment

Time: 9:23 p.m.

Passed with a motion by Norm Westwell and a second by Gina Clayton-Tarvin.

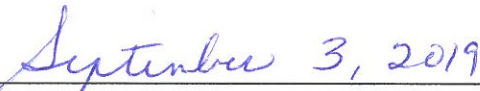
- Yes John Briscoe
- Yes Gina Clayton-Tarvin
- Yes Patricia Singer
- Yes Jack Souders
- Yes Norm Westwell



Carol Hansen, Ed.D., Superintendent



Jack Souders, Board Clerk



Date