

Ocean View School District
17200 Pinehurst Lane, Huntington Beach, CA 92647

 APPROVED

Board of Trustees' Meeting - Minutes
September 03, 2019

5:30 PM - CLOSED SESSION; 6:00 PM - OPEN SESSION

Trustees:

John Briscoe, President
Gina Clayton-Tarvin, Vice President
Jack Souders, Clerk
Patricia Singer, Member
Norm Westwell, Member

Administration:

Carol Hansen, Ed.D., Superintendent
Michael Conroy, Ed.D., Deputy Superintendent, Administrative Services
Felix Avila, Assistant Superintendent, Human Resources
Julianne Hoefler, Ph.D., Assistant Superintendent, Educational Services

A. Call to Order

The Regular meeting of the Board of Trustees was called to order by President John Briscoe at 5:30 p.m.

B. Roll Call

Members present: John Briscoe, Gina Clayton-Tarvin, Patricia Singer, Jack Souders, Norm Westwell

C. Agenda Adoption - Regular Board of Trustees' Meeting of September 3, 2019

MOTION by Gina Clayton-Tarvin, seconded by Patricia Singer, and carried by the following vote to approve the agenda, moving Agenda Item O.3 (Appointment of Citizens' Oversight Committee Members to the Vacant Positions of Taxpayer Organization Member and Parent/Guardian of Child Enrolled in the District) to I. Time Certain 6:05 p.m., and changing the item from action to information:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

D. Closed Session

President Briscoe read aloud the item listed under Closed Session. The Board of Trustees moved to Closed Session at 5:33 p.m.

D.1. Government Code Section 54956.9(a): Conference with Legal Counsel - Anticipated Litigation: significant exposure to litigation pursuant to paragraphs (d)(4) of Government Code Section 54956.9: One potential case.

E. Return to Open Session/Report of Closed Session Action

The Board of Trustees returned to Open Session at 6:00 p.m. There were no Closed Session actions to report.

F. Pledge of Allegiance

President Briscoe led the Pledge of Allegiance.

G. Introductions: None.

H. Minutes

H.1. Regular Board of Trustees' Meeting, August 13, 2019

Passed with a motion by Patricia Singer and a second by Jack Souders.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

H.2. Special Board of Trustees' Meeting, August 20, 2019

Passed with a motion by Jack Souders and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

I. Time Certain

See Agenda Item O.3: Appointment of Citizens' Oversight Committee Members to the Vacant Positions of Taxpayer Organization Member and Parent/Guardian of Child Enrolled in the District.

J. Public Comments: None.

K. Communications

K.1. *Written Communications to the Board: None.

K.2. Board/Committee Reports: None.

K.3. Trustees' Communications

Trustee Singer expressed excitement at the beginning of a new school year tomorrow; plans on visiting many school sites during this time; thanked staff for preparing the campuses for students.

Trustee Westwell welcomed everyone back for the new school year.

Trustee Souders thanked staff for the work done in getting the sites ready for students; welcomed everyone to the new school year.

Trustee Clayton-Tarvin welcomed everyone back for the 2019-2020 school year; commented on the wonderful Grand Re-Opening Ceremony at Westmont School, noting this is the first school completed under our modernization project; congratulated Mr. Stone and Mrs. Miars on moving forward for approval on the Citizens' Oversight Committee, and urged Ms. Kane to continue her involvement with the District.

President Briscoe commented on his recent meeting with the District's auditor; attended the Westmont Grand Re-Opening event; requested the Superintendent to schedule a visit for himself and Trustee Singer at Hope View in the near future.

K.4. Superintendent's Communication

Dr. Hansen welcomed everyone back after a long, productive summer; commented on the impressive Westmont Grand Re-Opening attended by Board members, staff, students, community members, and other dignitaries; along with Oak View Principal Jenna Landero, attended a Kiwanis/KIWIN'S luncheon where the Marina High School KIWIN'S students donated backpacks and school supplies to the Oak View students; pleased with the positive partnerships that the District continues to enjoy in our community.

K.5. PTA/PTO/PTSA/PTSO Presidents' Roundtable

Dr. Hansen advised the first Roundtable meeting of the school year will be held on Monday, September 9, 2019.

K.6. Employee Associations' Communications (CSEA, OVTA)

Marisa Cardenas-Joslyn, OVTA President, recently attended the Westmont Grand Re-Opening event and noted the great new learning environments; mentioned that teachers had a full day to work at their sites prior to the students returning; shared that teachers received information on the Social Emotional Learning (SEL) process as part of professional development.

L. Reports

L.1. Special Education Overview

Melissa Hurd, Executive Director, shared a PowerPoint presentation on the District's Special Education Program. Details were provided on the Special Education Process, including referral; evaluation; eligibility; Individualized Education Program (IEP); placement; instruction; and annual review. She discussed the role of West Orange County Consortium for Special Education (WOCCSE), which is the Special Education Local Plan Area (SELPA) and the shared programs among the school districts.

Ms. Hurd responded to questions from the Board of Trustees.

L.2. Construction Update

Dr. Conroy narrated a PowerPoint presentation that provided updates on improvements at Golden View School, including asphalt replacement, the farm, and fencing. He responded to questions from the Board members.

M. Consent Calendar

M.1. Administrative Services: Gifts to the District

Passed with a motion by Jack Souders and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.2. Administrative Services: Payroll Check Registers from July 11, 2019, through August 10, 2019

Passed with a motion by Jack Souders and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.3. Administrative Services: Purchase Orders for all Funds for August 2, 2019, through August 22, 2019

Passed with a motion by Jack Souders and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.4. Administrative Services: School District Check Registers from July 4, 2019, through August 9, 2019

Passed with a motion by Jack Souders and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.5. Educational Services: Agreement Between Orange County Department of Education and Ocean View School District of Orange County for Inside the Outdoors Programs for the Fiscal Year 2019-2020 (Renewal)

Passed with a motion by Jack Souders and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.6. Educational Services: Independent Contractor Agreement for After School Education and Safety (ASES) Grant Funding for Growth, Opportunities through Athletics, Learning, and Service (GOALS) at Oak View School for the 2019-2020 School Year (Renewal)

Passed with a motion by Jack Souders and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.7. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants

Passed with a motion by Jack Souders and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.8. Human Resources: Certificated Employee Personnel Activity List - July 10, 2019, through August 13, 2019

Passed with a motion by Jack Souders and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

M.9. Human Resources: Classified Employee Personnel Activity List - July 10, 2019, through August 13, 2019

Passed with a motion by Jack Souders and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

N. Old Business: None.

O. New Business

O.1. Superintendent's Office: Proposed Additions/Revisions to Board Policy and Administrative Regulations Series 5000: Students - Board Policy/Administrative Regulation 5132 - Dress and Grooming (First Reading) (Information)

The Board of Trustees reviewed the recommended language changes to this Board Policy and Administrative Regulation. The Trustees agreed on one additional revision, changing the word 'Thongs' to 'Flip-flops' in the Administrative Regulation.

The final revised Board Policy and Administrative Regulation will be returned to the Board at the next meeting for approval.

O.2. Administrative Services: *2018-2019 Unaudited Actuals Report (Action)

Dr. Conroy shared detailed information in a PowerPoint presentation regarding the Unaudited Actuals Report. Notable themes discussed were: 1) No major changes to the Governor's signed budget; 2) No significant changes to the District's Operational Budget; 3) Increase to Ending Fund Balance; and 4) Five significant budget challenges.

Dr. Conroy and Dr. Hansen responded to questions from the Board of Trustees regarding the information presented and the areas in which staff is proposing to explore for potential cost reductions.

MOTION by Trustee Clayton-Tarvin, seconded by Trustee Singer, and carried by the following vote to call for the question:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
No Jack Souders
No Norm Westwell

MOTION by Trustee Singer, seconded by Trustee Clayton-Tarvin, and carried by the following vote to approve:

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.3. Administrative Services: *Appointment of Citizens' Oversight Committee Members to the Vacant Positions of Taxpayer Organization Member and Parent/Guardian of Child Enrolled in the District (Information)

This item was considered under I. Time Certain.

Applicants Joshua Stone, Melissa Kane, and Anna Marie Miars shared their qualifications for service on the Citizens' Oversight Committee (COC), and responded to questions from Board members.

It was the majority consensus of the Board to forward the names of Joshua Stone and Anna Marie Miars for approval at the next Board meeting for membership on the Citizens' Advisory Committee in the positions of Taxpayer Organization Member and Parent/Guardian of Child Enrolled in OVSD, respectively.

O.4. Administrative Services: Contract Change Orders for Amtek Construction for the Golden View Farm Project (Action)

Passed with a motion by Patricia Singer and a second by Gina Clayton-Tarvin.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.5. Administrative Services: Letters of Engagement for Performance Audits of Non-Financial Hardship Project in Compliance with Proposition 51 Proceeds Between Ocean View School District of Orange County and Eide Bailly (formerly Vavrinek, Trine, Day & Co., LLP) (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by Norm Westwell.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.6. Administrative Services: Resolution No. 02:1920 - 2019-2020 Gann Amendment Appropriations Limit (Action)

Passed with a motion by Norm Westwell and a second by Patricia Singer.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

O.7. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and Maxim Healthcare Services, Inc. for Student Health Services Support (Action)

Passed with a motion by Jack Souders and a second by Norm Westwell.

Yes John Briscoe
Yes Gina Clayton-Tarvin
Yes Patricia Singer
Yes Jack Souders
Yes Norm Westwell

P. Any Other Public Comments to the Board of Trustees: None.

Q. Future Agenda Items (As requested by Board Members): None.

R. Board of Trustees' Roundtable

Trustee Souders wished everyone a good day tomorrow as school begins; thanked all staff for preparing the schools for the new year.

Trustee Clayton-Tarvin thanked staff for their work in preparing for Back To School Nights, which are starting tomorrow.

Trustee Singer mentioned she will be attending the Pancake Breakfast at Westmont tomorrow morning; thanked the Westmont Principal for the shirts that all Board members received; will be attending Lake View's Back to School Night.

Trustee Westwell thanked staff for the Westmont shirt; welcomed everyone back for the new school year.

President Briscoe thanked Bryan Swezea for filming the District Board meetings for public viewing; recognized reporter Lilly Nguyen from The Daily Pilot/LA Times for covering our District events; noted that two scouts from Troop 558 will be working on their Eagle Scout projects at Golden View School.

S. Closed Session (if needed): None.

T. Return to Open Session/Report of Closed Session Action: n/a

U. Adjournment

Time: 8:19 p.m.

Passed with a motion by Norm Westwell and a second by Patricia Singer.

Yes John Briscoe

Yes Gina Clayton-Tarvin

Yes Patricia Singer

Yes Jack Souders

Yes Norm Westwell



Carol Hansen, Ed.D., Superintendent



Jack Souders, Board Clerk

September 17, 2019

Date