

**Ocean View School District**  
17200 Pinehurst Lane, Huntington Beach, CA 92647

**Board of Trustees' Meeting - Minutes**  
September 17, 2019  
5:00 PM - CLOSED SESSION; 6:00 PM - OPEN SESSION

A blue ink stamp with a checkmark in a box followed by the word "APPROVED" in all caps.

**Trustees:**

John Briscoe, President  
Gina Clayton-Tarvin, Vice President  
Jack Souders, Clerk  
Patricia Singer, Member  
Norm Westwell, Member

**Administration:**

Carol Hansen, Ed.D., Superintendent  
Michael Conroy, Ed.D., Deputy Superintendent, Administrative Services  
Felix Avila, Assistant Superintendent, Human Resources  
Julianne Hoefer, Ph.D., Assistant Superintendent, Educational Services

**A. Call to Order**

The Regular meeting of the Board of Trustees was called to order by President John Briscoe at 5:00 p.m.

**B. Roll Call**

Members present: John Briscoe, Gina Clayton-Tarvin, Patricia Singer, Norm Westwell

Member absent: Jack Souders

**C. Agenda Adoption - Regular Board of Trustees' Meeting of September 17, 2019**

Prior to the vote on this item, Dr. Hansen requested that Agenda Item M.4 (Early Literacy and Math Program Agreement Between Ocean View School District of Orange County and Think Together at Oak View Preschool) be removed from the agenda.

MOTION by Norm Westwell, seconded by Patricia Singer, and carried by the following vote to approve the Agenda of the Regular Board of Trustees' Meeting of September 17, 2019, with the removal of Agenda Item M.4:

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Absent	Jack Souders
Yes	Norm Westwell

#### **D. Closed Session**

President Briscoe read aloud the items listed under Closed Session.

The Board of Trustees moved to Closed Session at 5:05 p.m.

**D.1. Government Code Section 54957: Public Employment - Executive Director, Special Education**

**D.2. Government Code Section 54957: Public Employee Discipline/Dismissal/Release**

**D.3. Government Code Section 54956.8: Conference with Real Property Negotiators - Property: 4.4 acre parcel of land located at corner of Warner Avenue and Nichols Lane, commonly referred to as the "Wintersburg Property"; Agency Negotiators: Carol Hansen, Ed.D., Superintendent, Michael Conroy, Ed.D., Deputy Superintendent; Negotiating Parties: Ocean View School District of Orange County; Rainbow Disposal Co., Inc.; Nichols Street Properties LLC, Republic Services, Inc.; National Trust for Historic Preservation, and Trust for Public Land; Under Negotiations: Instruction and authority provided to Negotiators will concern price, terms of payment, and conditions for the District's possible exercise of its option to purchase or right of first refusal to purchase.**

#### **E. Return to Open Session/Report of Closed Session Action**

The Board of Trustees returned to Open Session at 6:00 p.m. The following actions were taken in Closed Session:

MOTION by Gina Clayton-Tarvin, seconded by Patricia Singer, and carried by the following vote to approve the employment of Reagan Headrick, in the position of Executive Director, Special Education, effective October 7, 2019:

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Absent	Jack Souders
Yes	Norm Westwell

Dr. Hansen introduced Ms. Headrick, who thanked the Board of Trustees for the opportunity to be a part of the Ocean View team.

Report of additional action taken in Closed Session:

MOTION by Patricia Singer, seconded by Gina Clayton-Tarvin, and carried by the following vote to approve a Suspension Agreement between Employee #3800001508 and the Ocean View School District:

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Absent	Jack Souders
Yes	Norm Westwell

**F. Pledge of Allegiance**

The Pledge of Allegiance was led by President Briscoe.

**G. Introductions:** None.

**H. Minutes**

**H.1. Regular Board of Trustees' Meeting, September 3, 2019**

**Passed** with a motion by Norm Westwell and a second by Patricia Singer.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Absent	Jack Souders
Yes	Norm Westwell

**I. Time Certain:** None.

**J. Public Comments**

Joan Ashley, Circle View teacher, expressed appreciation for the District's efforts to resolve the Heating, Ventilation, and Air Conditioning (HVAC) problems throughout the District; talked about the continuing issue of the air conditioning not working in her classroom and affecting the teaching environment for the students; requested the District consider hiring another HVAC technician to assist with the ongoing problems.

Dyan Cutshall, Circle View teacher, discussed the HVAC issue at Circle View School, noting her classroom is either too hot or too cold; also requested additional staff be hired to work on this matter.

Karen Talbot, Circle View teacher, mentioned how the HVAC issues at Circle View have been a problem for many years; noted the need for long-term solutions and additional staff to fix the problem.

**K. Communications**

**K.1. \*Written Communications to the Board:** None.

**K.2. Board/Committee Reports:** None.

**K.3. Trustees' Communications**

Trustee Singer advised that Dr. Hansen has been keeping the Board informed of the HVAC issues experienced throughout the District, and is assured that staff is working on the issues on a daily basis, as we all want to create an environment conducive to student learning.

Trustee Westwell welcomed Reagan Headrick to the District; spoke about a Board decision made a few months ago that will require all HVAC systems to be checked and in working order prior to school starting in future years; recommended re-evaluating the vendors we use in this area; suggested the speakers contact Cal OSHA regarding the problem.

Trustee Clayton-Tarvin welcomed Reagan Headrick to Ocean View; attended District Back to School Nights at our sites, as well as her own event where she works as a classroom teacher; commented on the HVAC issues experienced throughout the District; advised that California law requires heating in schools, but not air conditioning; noted that area districts do not have air conditioning systems, however, we are fortunate to have air conditioning although it may not always work; thanked Dr. Hansen and Dr. Conroy for working to correct the situation, and keeping the Board informed; did not recommend a call to Cal/OSHA regarding the District's HVAC problem.

President Briscoe noted that Cal/OSHA would not be involved if California law does not require air conditioning in the classrooms; mentioned some issues that he will be bringing forward prior to his presidential tenure ending, including Solar Energy, Saturday School, and Summer School; advocated for Huntington Beach water; thanked Bryan Swezea for videotaping our Board meetings for the public to view.

#### **K.4. Superintendent's Communication**

Dr. Hansen welcomed everyone back and thanked all involved for their work to ensure a smooth opening of school; pleased to have Reagan Headrick join the Ocean View Team; noted that in light of Dr. Conroy's budget update recently shared with the Board, a Budget Information Committee of stakeholders will be formed to educate people on how the budget works, including revenues and expenditures, and work collaboratively toward finding solutions to our budget concerns, as part of our transparency and active engagement with staff and community; commented on the HVAC issues throughout the District, noting that staff is diligently working to resolve the issues on a daily basis.

#### **K.5. PTA/PTO/PTSA/PTSO Presidents' Roundtable**

Leslie Sheridan, Roundtable President, gave an overview of the recently held Roundtable meeting, which was well attended by principals and Roundtable representatives. Areas covered included a charter school update, safety, fencing, use of Raptor, Blueprint, the upcoming Vaping Prevention Workshop, details of daily operational procedures, food guidelines, and the Great Shake-Out on October 17.

#### **K.6. Employee Associations' Communications (CSEA, OVTA)**

Jason Bozarth, CSEA President, referenced Dr. Conroy's budget presentation at the last meeting, which Dr. Hansen shared with him as he was unable to attend that meeting; pledged that CSEA would be willing to participate in the difficult conversations ahead as long as they are done in transparency and true and equal partnership with the District; commented on services provided by classified employees that support our status as a

premiere district and a destination of choice; announced that OVSD has been selected to host the CSEA State Board meeting in May, which will be held at Westmont School; advised that Bob Ewing has been unanimously appointed to continue serving as CSEA's representative on the Personnel Commission.

Marisa Joslyn, OVTA President, shared comments from a recent site rep meeting regarding the HVAC problems; extended gratitude to the HVAC technicians for the work done daily on the HVAC systems throughout the District; appreciated President Clayton-Tarvin's clarification on the California law regarding air conditioning; met with administrators today regarding this matter, and finds it refreshing that we are using the PAL process to work collaboratively toward solutions; reminded everyone we are here for students and to provide them the best learning environment possible.

## **L. Reports**

### **L.1. Preschool Update**

Dr. Hoefler narrated a PowerPoint presentation regarding the District's inclusive Preschool program offerings, including the current District Preschool enrollment; the 2019 summer Preschool programs and staffing; the budget for the fee-based and state Preschool; stakeholder engagement for fee-based Preschool program management, and possible District Preschool next steps.

Dr. Hoefler and Dr. Hansen responded to questions from the Board members regarding this matter.

## **M. Consent Calendar**

### **M.1. Administrative Services: Gifts to the District**

**Passed** with a motion by Patricia Singer and a second by Norm Westwell.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Absent	Jack Souders
Yes	Norm Westwell

### **M.2. Administrative Services: Purchase Orders for all Funds for August 23, 2019, through September 5, 2019**

**Passed** with a motion by Patricia Singer and a second by Norm Westwell.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Absent	Jack Souders
Yes	Norm Westwell

**M.3. Administrative Services: School District Check Registers from August 10, 2019, through August 30, 2019**

**Passed** with a motion by Patricia Singer and a second by Norm Westwell.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Absent	Jack Souders
Yes	Norm Westwell

**M.4. Educational Services: Early Literacy and Math Program Agreement Between Ocean View School District of Orange County and Think Together at Oak View Preschool (Renewal)**

This item was previously removed from the Agenda.

**M.5. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and Anna Lassig for Music Instruction at Circle View, College View, Hope View, and Lake View Schools (Renewal)**

**Passed** with a motion by Patricia Singer and a second by Norm Westwell.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Absent	Jack Souders
Yes	Norm Westwell

**M.6. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and Jana Acciacca for Dance Instructor Services at Westmont School (Renewal)**

**Passed** with a motion by Patricia Singer and a second by Norm Westwell.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Absent	Jack Souders
Yes	Norm Westwell

**M.7. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants**

**Passed** with a motion by Patricia Singer and a second by Norm Westwell.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Absent	Jack Souders
Yes	Norm Westwell

**M.8. Human Resources: Certificated Employee Personnel Activity List - August 14, 2019, through September 3, 2019**

**Passed** with a motion by Patricia Singer and a second by Norm Westwell.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Absent	Jack Souders
Yes	Norm Westwell

**M.9. Human Resources: Classified Employee Personnel Activity List - August 14, 2019, through September 3, 2019**

**Passed** with a motion by Patricia Singer and a second by Norm Westwell.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Absent	Jack Souders
Yes	Norm Westwell

**N. Old Business**

**N.1. Administrative Services: Appointment of Citizens' Oversight Committee Members to the Vacant Positions of Taxpayer Organization Member and Parent/Guardian of Child Enrolled in the District (Action)**

MOTION by Norm Westwell, seconded by Patricia Singer, and carried by the following vote to approve the two-year appointment to the Citizens' Oversight Committee of Joshua Stone as Taxpayer Organization Member and Anna Marie Miars as Parent/Guardian of Child Enrolled in the District:

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Absent	Jack Souders
Yes	Norm Westwell

**N.2. Superintendent's Office: Proposed Additions/Revisions to Board Policy and Administrative Regulations Series 5000: Students - Board Policy/Administrative Regulation 5132 - Dress and Grooming (Second Reading) (Action)**

**Passed** with a motion by Norm Westwell and a second by Patricia Singer.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Absent	Jack Souders
Yes	Norm Westwell

**O. New Business**

**O.1. Educational Services: Agreement for Non-Public School Placement of Special Education Students as Determined by Individualized Education Program (IEP) (Action)**

**Passed** with a motion by Gina Clayton-Tarvin and a second by Norm Westwell.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Absent	Jack Souders
Yes	Norm Westwell

**O.2. Educational Services: Agreement for Transportation of Students with Disabilities as Determined by Individualized Education Program (IEP) (Action)**

**Passed** with a motion by Norm Westwell and a second by Patricia Singer.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Absent	Jack Souders
Yes	Norm Westwell

**P. Any Other Public Comments to the Board of Trustees**

Marisa Joslyn, OVTA President, expressed appreciation from the staffs at Spring View and Westmont schools for their air conditioning that is providing a positive learning environment for students.

Jason Bozarth, CSEA President, spoke about the preschool program budget issues and the cycle of employment experienced by staff, noting CSEA will continue to work with administration until a proper resolution can be reached.

**Q. Future Agenda Items (As requested by Board Members): None.**

**R. Board of Trustees' Roundtable**

Trustee Clayton-Tarvin discussed the reasons that the District went out for a Bond, which included upgrading and repairing the aging HVAC systems at the schools; asked that everyone be patient as staff is working hard to resolve the HVAC issues; expressed dismay about a letter sent from Dr. Hansen to the Sycamore Charter School regarding their noncompliance issues, including unauthorized recruitment of our preschool students on campus.

President Briscoe commented on the use of herbicides for weed control, and strategic landscaping to control weed growth.



**S. Closed Session (if needed):** None.


**T. Return to Open Session/Report of Closed Session Action:** n/a

**U. Adjournment**

Time: 7:20 p.m.

**Passed** with a motion by Patricia Singer and a second by Gina Clayton-Tarvin.

- Yes            John Briscoe
- Yes            Gina Clayton-Tarvin
- Yes            Patricia Singer
- Absent        Jack Souders
- Yes            Norm Westwell

  
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Carol Hansen, Ed.D., Superintendent

  
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Gina Clayton-Tarvin, Vice President

October 2, 2019  
Date