



Board of Trustees' Meeting - Minutes
October 02, 2019
5:30 PM - CLOSED SESSION; 6:00 PM - OPEN SESSION

Trustees:

John Briscoe, President
Gina Clayton-Tarvin, Vice President
Jack Souders, Clerk
Patricia Singer, Member
Norm Westwell, Member

Administration:

Carol Hansen, Ed.D., Superintendent
Michael Conroy, Ed.D., Deputy Superintendent, Administrative Services
Felix Avila, Assistant Superintendent, Human Resources
Julianne Hofer, Ph.D., Assistant Superintendent, Educational Services

A. Call to Order

The Regular meeting of the Board of Trustees was called to order at 5:30 p.m. by Vice President Gina Clayton-Tarvin.

B. Roll Call

Members present: Gina Clayton-Tarvin, Patricia Singer, Jack Souders
President John Briscoe arrived at 5:31 p.m.
Trustee Norm Westwell was absent.

C. Agenda Adoption - Regular Board of Trustees' Meeting of October 2, 2019

Passed with a motion by Patricia Singer and a second by Jack Souders.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

D. Closed Session

President John Briscoe read aloud the item listed under Closed Session. The Board of Trustees moved to Closed Session at 5:32 p.m.

D.1. Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Felix Avila, Assistant Superintendent, Human Resources; Employee Organizations: CSEA and OVTA

E. Return to Open Session/Report of Closed Session Action

The Board of Trustees returned to Open Session at 6:05 p.m. There were no Closed Session actions to report.

F. Pledge of Allegiance

The Pledge of Allegiance was led by President Briscoe.

G. Introductions: None.

H. Minutes

H.1. Regular Board of Trustees' Meeting, September 17, 2019

Passed with a motion by Patricia Singer and a second by Jack Souders.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Abstain	Jack Souders
Absent	Norm Westwell

I. Time Certain

I.1. 6:05 p.m. Student Presentation - Circle View School: In honor of earning the 2019 National Blue Ribbon School distinction, students will read their responsive writings to "What Makes Circle View a Great School?" while showcasing their printing, cursive, and typing skills.

Principal Jessica Haag acknowledged Circle View staff, students, and families in the audience, as she expressed how proud she is of Circle View for being recognized as a 2019 National Blue Ribbon School. Dr. Hansen presented Principal Haag with a Certificate of Recognition in honor of this prestigious award.

In addition, Circle View students, representing all grade levels, read their responsive writings to "What Makes Circle View a Great School?" They showcased their printing, cursive, typing, and artistic abilities as they shared with the audience their final products.

J. Public Comments: None.

K. Communications

K.1. *Written Communications to the Board: None.

K.2. Board/Committee Reports: None.

K.3. Trustees' Communications

Trustee Souders apologized for being absent at the last Board meeting, due to a work commitment; congratulated Circle View students, staff, and parents on their school being chosen as a National Blue Ribbon School; thanked the Assistance League of Huntington Beach for the generous grants provided to our teachers, noting the importance of community partnerships that benefit our students.

Trustee Singer congratulated Circle View on their National Blue Ribbon award; attended Circle View's recent flag assembly where the honor was announced; attended Back to School Night at Ocean View High School where her daughter attends, and also shared her personal story with the students at their Heritage Month celebration; advised she will be speaking on the same topic at Vista View this Friday at their Heritage Month assembly; thanked the Assistance League for their generous grants to teachers, and commended the teachers for taking the time to write the grant proposals for funding.

Trustee Clayton-Tarvin congratulated Circle View on receiving their National Blue Ribbon School status; attended the flag assembly at Circle View where the honor was announced; along with other Trustees, attended the Assistance League event where over \$47,000 of grant funds were distributed to deserving classroom teachers; met with U.S. Representative Harley Rouda to receive an update on his current work projects; attended Ocean View High School's Back to School Night, as her son attends the school; attended the Truman Dinner, a political event to raise funds for democratic candidates in the 2020 Primary Election.

President Briscoe thanked staff for addressing the air conditioning problems in the District; attended Circle View's Flag assembly and congratulated them on receiving their Blue Ribbon status; attended the Assistance League event, and encouraged everyone to visit the League's Thrift Shop to support their philanthropic efforts.

K.4. Superintendent's Communication

Dr. Hansen congratulated Circle View School on being awarded National Blue Ribbon School status; talked about the many positive learning activities taking place in the classrooms as she visits school sites during the week; attended the flag ceremony at Circle View and the Assistance League event; will be attending the upcoming Heritage Month assembly at Vista View where Trustee Singer will be speaking; mentioned how well the Raptor Visitor Management system is working at the sites, and thanked the community for accepting this check-in system for the safety of all.

K.5. PTA/PTO/PTSA/PTSO Presidents' Roundtable

Dr. Hansen advised the next Roundtable meeting will be held on Monday, October 7, 2019.

K.6. Employee Associations' Communications (CSEA, OVTA)

Jason Bozarth, CSEA President, discussed the hourly wage concept, quality vs. quantity in the work place, and the importance of job satisfaction and morale.

Marisa Joslyn, OVTA President, congratulated Circle View School on receiving their National Blue Ribbon status; mentioned that District and union leaders have been asked to present at the annual ABC West Coast Labor Management Institute to share the success of PAL (Partnership with Administration and Labor) in Ocean View; pleased that the District has been asked to be a California Labor Management Initiative (CLMI) Partner District; noted the first PAL Council meeting was recently held.

L. Reports

L.1. Construction Update

Dr. Conroy narrated a PowerPoint presentation that provided information on the proposed landscaping at College View and plans for the Marine View modernization. Mr. Kevin Fleming, Lead Architect, DLR Group, gave further details regarding the architectural design and landscaping.

Dr. Conroy and Mr. Fleming responded to questions from Board members.

L.2. Weed Abatement Report

Mr. Jim Choate, Director, Facilities, narrated a PowerPoint presentation that provided an overview of a more detailed Weed Abatement Report given to the Board of Trustees and available for public review at the District Office. Areas covered included rating of weed impact on District school grounds; review of local agencies' responses to weed abatement; possible products and methods; and District standards. He also advised the Board of staff's recommendation for monthly application of organic herbicide in addition to bi-monthly weed whacking.

The Trustees discussed various aspects of the presentation, including intentional landscaping as part of a weed abatement program and the current social climate regarding the use of chemicals in weed treatment. The Board agreed, by consensus, with staff's recommendation as stated above.

M. Consent Calendar

M.1. Administrative Services: Gifts to the District

Passed with a motion by Jack Souders and a second by Patricia Singer.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

M.2. Administrative Services: Payroll Check Registers from August 11, 2019, through September 10, 2019

Passed with a motion by Jack Souders and a second by Patricia Singer.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

M.3. Administrative Services: Purchase Orders for all Funds for September 6, 2019, through September 19, 2019

Passed with a motion by Jack Souders and a second by Patricia Singer.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

M.4. Administrative Services: School District Check Registers from August 31, 2019, through September 13, 2019

Passed with a motion by Jack Souders and a second by Patricia Singer.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

M.5. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants

Passed with a motion by Jack Souders and a second by Patricia Singer.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

M.6. Human Resources: Certificated Employee Personnel Activity List - September 4, 2019, through September 17, 2019

Passed with a motion by Jack Souders and a second by Patricia Singer.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

M.7. Human Resources: Classified Employee Personnel Activity List - September 4, 2019, through September 17, 2019

Passed with a motion by Jack Souders and a second by Patricia Singer.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

N. Old Business: None.

O. New Business

O.1. Human Resources: Memorandum of Understanding Between California Labor-Management Initiative and Ocean View School District of Orange County (Action)

Passed with a motion by Patricia Singer and a second by Gina Clayton-Tarvin.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

O.2. Superintendent's Office: Resolution No. 05:1920 Remuneration for Trustee Jack Souders – September 17, 2019, Board of Trustees' Meeting (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by Patricia Singer.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Abstain	Jack Souders
Absent	Norm Westwell

O.3. Superintendent's Office: Fourth Amendment to Contract for Employment of Superintendent between Ocean View School District of Orange County and Dr. Carol Hansen (Action)

Passed with a motion by Patricia Singer and a second by Jack Souders.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

O.4. Superintendent's Office: Fourth Amendment to Contract for Employment of Deputy Superintendent between Ocean View School District of Orange County and Dr. Michael Conroy (Action)

Passed with a motion by Jack Souders and a second by Patricia Singer.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

O.5. Superintendent's Office: Sixth Amendment to Contract for Employment of Assistant Superintendent, Human Resources, between Ocean View School District of Orange County and Mr. Felix Avila (Action)

Passed with a motion by Jack Souders and a second by Patricia Singer.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

O.6. Superintendent's Office: First Amendment to Contract for Employment of Assistant Superintendent, Educational Services, between Ocean View School District of Orange County and Dr. Julianne Hoefer (Action)

Passed with a motion by Jack Souders and a second by Patricia Singer.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

O.7. Superintendent's Office: Proposed Additions/Revisions to Board Policy and Administrative Regulation Series 5000: Students - Board Policy/Administrative Regulation 5123 - Promotion/Acceleration/Retention (First Reading) (Information)

Received for information.

The Board of Trustees reviewed the proposed revisions to Board Policy and Administrative Regulation 5123. There were no further changes made at this time.

O.8. Administrative Services: Contract Change Orders for the Central Kitchen Project - Project #17-302A (Action)

Passed with a motion by Jack Souders and a second by Patricia Singer.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

O.9. Administrative Services: Contract Change Orders for Fencing Project, Phase I - Project #18-327 (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by Patricia Singer.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

O.10. Administrative Services: Contract Change Orders for Oak View Gym/Multi-Purpose Building - Project #17-298 (Action)

Passed with a motion by Patricia Singer and a second by Gina Clayton-Tarvin.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

O.11. Administrative Services: Contract Change Orders for Various Contractors for the Westmont Elementary School Modernization - Project #17-301 (Action)

Passed with a motion by Patricia Singer and a second by Gina Clayton-Tarvin.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

O.12. Educational Services: Agreement Between Orange County Department of Education and Ocean View School District of Orange County for Classroom Learning Environment Training for Fiscal Year 2019-2020 (Action)

Passed with a motion by Gina Clayton-Tarvin and a second by Patricia Singer.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

O.13. Educational Services: Independent Contractor Agreement between Ocean View School District of Orange County and Growth, Opportunities through Athletics, Learning, and Service (GOALS) Healthy Lunch Program at Oak View School for the 2019-2020 School Year (Action)

Passed with a motion by Jack Souders and a second by Patricia Singer.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

O.14. Educational Services: Resolution No. 03:1920 - A Resolution of the Board of Trustees of Ocean View School District of Orange County, Proclaiming the Week of October 23-31, 2019, as Red Ribbon Week (Action)

Passed with a motion by Patricia Singer and a second by Jack Souders.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

O.15. Human Resources: Revised Management/Confidential Salary Schedule and Authorize Administrative Services to Move Forward With the Payroll Adjustments (Action)

Passed with a motion by Patricia Singer and a second by John Briscoe.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell

P. Any Other Public Comments to the Board of Trustees: None.

Q. Future Agenda Items (As requested by Board Members): None.

R. Board of Trustees' Roundtable

Trustee Singer thanked everyone for attending tonight's meeting.

Trustee Souders appreciated the collective decisions made at tonight's meeting, and thanked the audience for attending.

Trustee Clayton-Tarvin discussed the importance of the Primary Election in March 2020, specifically noting that positions on the Orange County Board of Education will be decided; volunteered at Hope View in her son's classroom; met with Huntington Beach Police Chief Rob Handy, President Briscoe, and Dr. Hansen regarding the proposed Navigation Centers located within our District boundaries for homeless people, noting these locations have now been removed from consideration, as the City reviews other options.

President Briscoe mentioned he qualified as a candidate for the 47th Congressional District and will be on the March 2020 Primary Election ballot; reminded everyone that the trustees are all volunteers who are here to make decisions that benefit the students in our District.

S. Closed Session (if needed): None.

T. Return to Open Session/Report of Closed Session Action: n/a

U. Adjournment

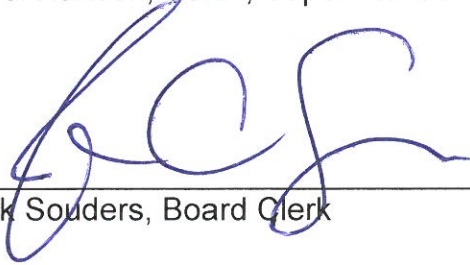
Time: 8:26 p.m.

Passed with a motion by Patricia Singer and a second by Jack Souders.

Yes	John Briscoe
Yes	Gina Clayton-Tarvin
Yes	Patricia Singer
Yes	Jack Souders
Absent	Norm Westwell



Carol Hansen, Ed.D., Superintendent



Jack Souders, Board Clerk

October 15, 2019

Date